MONTOUR AREA RECREATION COMMISSION
www.MontourRec.com

PO Box 456 Danville, PA 17821 | (570) 336-2060 | MontrRec@ptd.net

August 11th, 2014 Regular Meeting Agenda

7:00pm Danville Borough building - 239 Mill St, Danville, PA 17821

Call to Order

Officer Reports

- President / Treasurer Reports (Mike Mills; **reports provided separately**)
- Secretary's Report (Tyler Dombroski)

Partner Reports

- Washingtonville Borough (Frank Dombroski / Tyler Dombroski)
- Danville Borough (Bill Hause)
- Riverside Borough (Mike Maize / Mike Smith)
- Montour County (Commissioner Jerry Ward)

Public Comment

Event Manager's Report (Dave Decoteau; provided separately)

Director's Report (Bob Stoudt) (pages 15 - 21)

- Approval of Director's expense report

Old Business

- MARC budget update
- Part-time hire

New Business

- Montour 24 Endurance Runs summary and 2015 planning
- Danville Borough recycling program letter of support
- Columbia Montour Visitors Bureau / Columbia Montour Chamber of Commerce Partnership
- River Towns Cycling Classic volunteers needed

Other Items

Adjournment

next meeting: September 8, 2014

MARC 2014 Check Register (Service 1st Account)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Grant to Credit or Debit (if Applicable)	CSCF Eligible	Debit (-)	Credit (+)	Account Balance
automatic deposit	5/2/14	6/3/14	5/1 - 5/31	Metso (sponsorship of River Towns Cycling Classic)	River Towns Cycling Classic (sponsorship)				750.00	**43,258.11**
deposit	6/9/14	8/7/14	6/1 - 6/30/14	deposit (misc.)	$2,335 Robbins Run registrations; $810 Hess Field users' fees; $250 Hess Field security deposit; $500 concert series sponsorships; $5,980 marathon registrations; $50 Hess Field vandalism restitution				9,925.00	**53,183.11**
4742	6/9/14	8/7/14	6/1 - 6/30/14	Bloomsburg Fire Police (donation for support of Marathon)	marathon (fire police/EMS)			50.00		**53,133.11**
4743	6/9/14	8/7/14		Danville Fire Police (donation for support of Marathon)	marathon (fire police/EMS)			200.00		**52,933.11**
4744	6/9/14	8/7/14	6/1 - 6/30/14	Danville Ambulance Service (donation for support of Marathon)	marathon (fire police/EMS)			100.00		**52,833.11**
4745	6/9/14	8/7/14	6/1 - 6/30/14	Green Ridge Graphics (Robbins Run t-shirts)	Robbins Run (t-shirts)			1,567.50		**51,265.61**
4746	6/9/14	8/7/14	6/1 - 6/30/14	Wagner's Trophies (Robbins Run awards)	Robbins Run (awards)			608.75		**50,656.86**
4747	6/9/14	8/7/14	6/1 - 6/30/14	Elijah Evans Excavating (stone and pipe for marathon trail repair)	Marathon (misc. supplies)			217.00		**50,439.86**
4748	6/9/14	8/7/14	6/1 - 6/30/14	Creative Plantscapes (mowing)	$1,261.40 Hess Field maintenance; $240 PPL East Branch Rec. Area maintenance; $106 River Road parcel maintenance			1,607.40		**48,832.46**
4749	6/9/14	8/7/14	6/1 - 6/30/14	Flagger Force (traffic control for marathon)	Marathon (traffic control)			2,028.86		**46,803.60**
4750	6/9/14	8/7/14	6/1 - 6/30/14	PPL (Hess)	utilities - electric			37.02		**46,766.58**
4751	6/9/14	8/7/14	6/1 - 6/30/14	Verizon	utilities - telephone			45.06		**46,721.52**
4752	6/9/14	8/7/14		Beta Sigma Delta Social Fraternity (donation for marathon hydration challenge contest win)	Marathon (misc. supplies)			250.00		**46,471.52**
4753	6/9/14	8/7/14	6/1 - 6/30/14	Dave Decoteau (expense reimbursement)	Robbins Run (advertising print/other)			138.97		**46,332.55**
4754	6/9/14	8/7/14	6/1 - 6/30/14	David Walker (expense reimbursement)	Montour 24 (awards/prizes)			972.00		**45,360.55**
4755	6/9/14	8/7/14	6/1 - 6/30/14	Ozark and Shultz Accounting (Q1 2014 accounting)	professional services - accounting			220.00		**45,140.55**

MARC 2014 Check Register (Service 1st Account)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Grant to Credit or Debit (if Applicable)	CSCF Eligible	Debit (-)	Credit (+)	Account Balance
4756	6/9/14	8/7/14	6/1 - 6/30/14	Erin Neuner (marathon registration refund)	marathon (refunds)			65.00		**45,075.55**
4757	6/9/14	8/7/14	6/1 - 6/30/14	Robert Stoudt (payroll 5/18 - 5/31)	payroll			1,143.38		**43,932.17**
4758	6/9/14	8/7/14	6/1 - 6/30/14	Shawn Reeder (reimbursement for marathon voucher)	marathon (food/drink)			5.00		**43,927.17**
4759	6/9/14	8/7/14	7/1 - 7/31/14	American Legion - Post 40 (reimbursement for marathon vouchers)	marathon (food/drink)			80.00		**43,847.17**
4760	6/9/14	8/7/14	6/1 - 6/30/14	Robert Stoudt (6/9 expense report)	$108.38 Hess Field maintenance; $102.17 North Branch Canal Trail; $105.04 Robbins Run (misc. supplies); $35.00 Concert Series; $50.00 Robbins Run (advertising web/email); $16.38 Marathon (misc. supplies)			416.97		**43,430.20**
4761	6/11/14	8/7/14	6/1 - 6/30/14	Earthscapes (June event management)	$660 Robbins Run (timing); $140 Robbins Run (advertising web/email); $745 Robbins Run (event management); $60 Robbins Run (misc. supplies); $500 River Towns Cycling Classic (event management); $250 River Towns Cycling Classic (advertising web/email)			2,355.00		**41,075.20**
deposit	6/11/14	8/7/14	6/1 - 6/30/14	deposit (misc.)	$4,500 PPL donation (new earmark - North Branch Canal Trail construction): $1,365 Robbins Run registrations; $25 Hess Field users' fee	$4,500 PPL - North Branch Canal Trail			5,890.00	**46,965.20**
4762	6/17/14	8/7/14	6/1 - 6/30/14	Danville Community Band	concert series			150.00		**46,815.20**
4763	6/24/14	8/7/14	7/1 - 7/31/14	Steve Clickard (Clickard Consortium)	concert series			150.00		**46,665.20**
deposit	6/30/14	8/7/14	6/1 - 6/30/14	deposit (misc.)	$567.50 concert series donations; $25 Montour 24 Endurance Runs registration; $50 River Towns Race Series equipment usage; $25 Hess Field users' fee; $620 Robbins Run registrations				1,287.50	**47,952.70**
4764	6/30/14	8/7/14	7/1 - 7/31/14	Seasoned Sounds Big Band	concert series			150.00		**47,802.70**
4765	6/30/14	8/7/14	7/1 - 7/31/14	Verizon	utilities - telephone			45.37		**47,757.33**
4766	6/30/14	8/7/14	7/1 - 7/31/14	PPL (Hess)	utilities - electric			39.84		**47,717.49**

MARC 2014 Check Register (Service 1st Account)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Grant to Credit or Debit (if Applicable)	CSCF Eligible	Debit (-)	Credit (+)	Account Balance
4767	6/30/14	8/7/14	7/1 - 7/31/14	Press Enterprise (banners for softball tournament)	misc. other expense			180.00		**47,537.49**
automatic deposit	6/3/14	8/7/14	6/1 - 6/30/14	UltraSignup automatic deposit of Montour 24 Endurance Run registrations	Montour 24 registrations				627.00	**48,164.49**
automatic deposit	6/17/14	8/7/14	6/1 - 6/30/14	UltraSignup automatic deposit of Montour 24 Endurance Run registrations	Montour 24 registrations				410.00	**48,574.49**
4768	7/4/14	8/7/14	7/1 - 7/31/14	Robert Stoudt (payroll 6/1 - 6/14)	payroll			1,204.81		**47,369.68**
4769	7/4/14	8/7/14	7/1 - 7/31/14	Robert Stoudt (payroll 6/15 - 6/28)	payroll			683.50		**46,686.18**
4770	7/7/14	8/7/14	7/1 - 7/31/14	Ted Heaps Container Service	PPL East Branch Rec Area maintenance			25.00		**46,661.18**
4771	7/7/14	8/7/14	7/1 - 7/31/14	Earthscapes (July event management)	$250 River Towns Cycling Classic advertising (web/email); $964 River Towns Cycling Classic event management			1,214.00		**45,447.18**
4772	7/8/14	8/7/14	7/1 - 7/31/14	Zing Productions	concert series			150.00		**45,297.18**
4773	7/10/14	8/7/14	7/1 - 7/31/14	Hanson Aggregates (stone)	Hess Field maintenance			319.69		**44,977.49**
4774	7/11/14	8/7/14	7/1 - 7/31/14	Heart to Hand (Woody Wolfe concert)	concert series			150.00		**44,827.49**
4775	7/11/14	8/7/14	7/1 - 7/31/14	Creative Plantscapes (mowing)	$1,032.00 PPL East Branch Rec. Area maintenance; $106.00 River Road parcel maintenance; $31.80 North Branch Canal Trail; $1,261.40 Hess Field maintenance			2,431.20		**42,396.29**
4776	7/22/14	8/7/14	7/1 - 7/31/14	Rusty Foulke	concert series			150.00		**42,246.29**
4777	7/25/14	8/7/14		Scranton Running Company (Montour 24 t-shirts)	Montour 24 Endurance Runs (t-shirts)			1,145.00		**41,101.29**
4778	7/29/14	8/7/14	7/1 - 7/31/14	Dan-Ber Concrete (skatepark)	Hess Field maintenance			118.72		**40,982.57**
4779	7/29/14	8/7/14		Van Wagner	concert series			150.00		**40,832.57**
4780	8/5/14	8/7/14		Zing Productions	concert series			150.00		**40,682.57**
4781	8/5/14	8/7/14		PPL (Hess)	utilities - electric			47.60		**40,634.97**
4782	8/5/14	8/7/14		Ted Heaps Container Service	PPL East Branch Rec Area maintenance			25.37		**40,609.60**

MARC 2014 Check Register (Service 1st Account)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Grant to Credit or Debit (if Applicable)	CSCF Eligible	Debit (-)	Credit (+)	Account Balance
4783	8/5/14	8/7/14		Robert Stoudt (payroll 6/29 - 7/12)	payroll			1,106.59		**39,503.01**
4784	8/5/14	8/7/14		Robert Stoudt (payroll 7/13 - 7/26)	payroll			1,226.07		**38,276.94**
automatic payment	7/31/14	8/7/14	7/1 - 7/31/14	United States Treasury (Q2 fed taxes)	payroll			2,664.34		**35,612.60**
automatic payment	7/31/14	8/7/14	7/1 - 7/31/14	PA Department of Revenue (Q2 state taxes)	payroll			328.34		**35,284.26**
automatic payment	7/31/14	8/7/14	7/1 - 7/31/14	PA UC Fund (Q2 state unemployment taxes)	payroll			7.49		**35,276.77**
automatic payment	7/31/14	8/7/14		DAEITO (Q2 local earned income taxes)	payroll			176.48		**35,100.29**
4785	8/5/14	8/7/14		Ozark and Shultz Accounting (Q2 2014 accounting)	professional services - accounting			220.00		**34,880.29**
4786	8/5/14	8/7/14		Verizon	utilities - telephone			45.57		**34,834.72**
4787	8/5/14	8/7/14		Dave Decoteau (expense reimbursement)	River Towns Cycling Classic (advertising print/other)			56.67		**34,778.05**
4788	8/5/14	8/7/14		Mike Maize (expense reimbursements)	Hess Field maintenance			123.21		**34,654.84**
automatic deposit	7/3/14	8/7/14	7/1 - 7/31/14	UltraSignup automatic deposit of Montour 24 Endurance Run registrations	Montour 24 (registrations)				590.50	**35,245.34**
automatic deposit	7/17/14	8/7/14	7/1 - 7/31/14	UltraSignup automatic deposit of Montour 24 Endurance Run registrations	Montour 24 (registrations)				880.00	**36,125.34**
automatic deposit	8/4/14	8/7/14		UltraSignup automatic deposit of Montour 24 Endurance Run registrations	Montour 24 (registrations)				920.75	**37,046.09**
4789	8/6/14	8/7/14		Bason Coffee Roasting (beverages for Montour 24)	Montour 24 (food)			425.00		**36,621.09**
4790	8/6/14	8/7/14		Dave Walker (expense reimbursement for Montour 24 awards, misc. supplies and food	$565.90 Montour 24 awards/prizes; $200.86 Montour 24 misc. supplies; $396.19 Montour 24 food			1,162.95		**35,458.14**
4791	8/6/14	8/7/14		Dave Walker (expense reimbursement)	Montour 24 (food)			178.70		**35,279.44**

MARC Checking Account Reconciliation - Service 1st Account

Updated 8/7/14

ending balance from 7/31/14 bank statement	41,137.90
deposits not yet credited (detailed below)	920.75
subtotal	42,058.65
withdrawals not yet debited (detailed below)	6,779.21
balance (should agree with checkbook)	35,279.44
actual checkbook balance	35,279.44
difference	-

deposits not yet posted	date	amount
UltraSignup (Montour 24 registrations)	8/4/2014	920.75
	TOTAL	**920.75**

	withdrawals not yet cleared	date	amount
4537	Danville American Legion (marathon vouchers)	06/10/13	25.00
4650	Geisinger Health System (Pumpkin Palooza vendor refund)	11/15/13	40.00
4688	Henry McElroy (2013 RTRS prize winner)	02/27/14	25.00
4743	Danville Fire Police (donation for support of Marathon)	06/09/14	200.00
4752	Beta Sigma Delta Social Fraternity (donation for marathon hydration challenge contest win)	06/09/14	250.00
4777	Scranton Running Company (Montour 24 t-shirts)	07/25/14	1,145.00
4779	Van Wagner	07/29/14	150.00
4780	Zing Productions	08/05/14	150.00
4781	PPL (Hess)	08/05/14	47.60
4782	Ted Heaps Container Service	08/05/14	25.37
4783	Robert Stoudt (payroll 6/29 - 7/12)	08/05/14	1,106.59
4784	Robert Stoudt (payroll 7/13 - 7/26)	08/05/14	1,226.07
automatic payment	DAEITO (Q2 local earned income taxes)	07/31/14	176.48
4785	Ozark and Shultz Accounting (Q2 2014 accounting)	08/05/14	220.00
4786	Verizon	08/05/14	45.57
4787	Dave Decoteau (expense reimbursement)	08/05/14	56.67
4788	Mike Maize (expense reimbursements)	08/05/14	123.21
4789	Bason Coffee Roasting (beverages for Montour 24)	08/06/14	425.00
4790	Dave Walker (expense reimbursement for Montour 24 awards, misc. supplies and food	08/06/14	1,162.95
4791	Dave Walker (expense reimbursement)	08/06/14	178.70
	TOTAL		**6,779.21**

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MONTOUR AREA RECREATION COMMISSION
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DANVILLE PA 17821

Statement Period: 06/01/2014-06/30/2014

Summary of Accounts:

Savings	Ending Balance	YTD Dividend
01 - REGULAR SAVINGS	5.00	0.00
40 - CHECKING	49,835.26	0.00
Total	**49,840.26**	**0.00**

Account Number: 584727

Authorized Signer(s): ROBERT T STOUDT, RICHARD BLOSKY, MICHAEL B MILLS

ID 01 REGULAR SAVINGS

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Jun 1		**Balance Forward**			**5.00**
Jun 30		**Ending Balance**			**5.00**

ID 40 CHECKING

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Jun 1		**Balance Forward**			**43,580.31**
Jun 3		Deposit ACH Ultra Signup	627.00		44,207.31
		TYPE: ONLINE REG ID: 1943365114 CO: Ultra Signup			
Jun 9		Deposit by Check	9,925.00		54,132.31
Jun 9		Draft 004741		-141.64	53,990.67
Jun 11		Deposit by Check	5,890.00		59,880.67
Jun 11		Draft 004754		-972.00	58,908.67
Jun 12		Certified Draft 004744 for $100.00			
Jun 12		Draft 004716		-15.00	58,893.67
Jun 12		Draft 004760		-416.97	58,476.70
Jun 12		Draft 004757		-1,143.38	57,333.32
Jun 13		Draft 004744		-100.00	57,233.32
Jun 13		Draft 004749		-2,028.86	55,204.46
Jun 16		Draft 004751		-45.06	55,159.40
		Processed Check - VERIZON FINANCIA TYPE: PAYMENTS ID: 1564577000			
Jun 16		Certified Draft 004761 for $2,355.00			
Jun 16		Certified Draft 004753 for $138.97			
Jun 16		Draft 004750		-37.02	55,122.38
Jun 16		Draft 004756		-65.00	55,057.38
Jun 16		Draft 004747		-217.00	54,840.38
Jun 16		Draft 004746		-608.75	54,231.63
Jun 16		Draft 004745		-1,567.50	52,664.13
Jun 17		Deposit ACH Ultra Signup	410.00		53,074.13
		TYPE: ONLINE REG ID: 1943365114 CO: Ultra Signup			
Jun 17		Draft 004753		-138.97	52,935.16
Jun 17		Draft 004748		-1,607.40	51,327.76
Jun 17		Draft 004761		-2,355.00	48,972.76
Jun 20		Draft 004758		-5.00	48,967.76
Jun 20		Draft 004755		-220.00	48,747.76
Jun 23		Draft 004742		-50.00	48,697.76

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Account Number:	Statement Period:
584727	06/01/2014-06/30/2014

ID 40 CHECKING - Continued

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Jun 27		Draft 004762		-150.00	48,547.76
Jun 30		Deposit by Check	1,287.50		49,835.26
Jun 30		**Ending Balance**			**49,835.26**

Total Deposits 18,139.50
Total Withdrawals 11,884.55

Drafts for 40 - CHECKING

Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
Jun 12	☐ 004716	15.00	Jun 17	☐ 004748	1,607.40	Jun 16	☐ 004756	65.00
Jun 9	☐ 004741*	141.64	Jun 13	☐ 004749	2,028.86	Jun 12	☐ 004757	1,143.38
Jun 23	☐ 004742	50.00	Jun 16	☐ 004750	37.02	Jun 20	☐ 004758	5.00
Jun 13	☐ 004744*	100.00	Jun 16	☐ 004751	45.06	Jun 12	☐ 004760*	416.97
Jun 16	☐ 004745	1,567.50	Jun 17	☐ 004753*	138.97	Jun 17	☐ 004761	2,355.00
Jun 16	☐ 004746	608.75	Jun 11	☐ 004754	972.00	Jun 27	☐ 004762	150.00
Jun 16	☐ 004747	217.00	Jun 20	☐ 004755	220.00			

* denotes skipped sequence

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

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Statement Period: 07/01/2014-07/31/2014

Summary of Accounts:

Savings	Ending Balance	YTD Dividend
01 - REGULAR SAVINGS	5.00	0.00
40 - CHECKING	41,137.90	0.00
Total	**41,142.90**	**0.00**

Account Number: 584727

Authorized Signer(s): ROBERT T STOUDT, RICHARD BLOSKY, MICHAEL B MILLS

ID 01 REGULAR SAVINGS

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Jul 1		**Balance Forward**			**5.00**
Jul 31		**Ending Balance**			**5.00**

ID 40 CHECKING

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Jul 1		**Balance Forward**			**49,835.26**
Jul 2		Draft 004759		-80.00	49,755.26
Jul 3		Deposit ACH Ultra Signup TYPE: ONLINE REG ID: 1943365114 CO: Ultra Signup	590.50		50,345.76
Jul 7		Draft 004764		-150.00	50,195.76
Jul 7		Draft 004769		-683.50	49,512.26
Jul 7		Draft 004768		-1,204.81	48,307.45
Jul 10		Certified Draft 004771 for $1,214.00			
Jul 10		Draft 004766		-39.84	48,267.61
Jul 10		Draft 004767		-180.00	48,087.61
Jul 11		Draft 004771		-1,214.00	46,873.61
Jul 14		Draft 004765 Processed Check - VERIZON FINANCIA TYPE: PAYMENTS ID: 1564577000		-45.37	46,828.24
Jul 14		Draft 004773		-319.69	46,508.55
Jul 15		Draft 004763		-150.00	46,358.55
Jul 16		Draft 004775		-2,431.20	43,927.35
Jul 17		Deposit ACH Ultra Signup TYPE: ONLINE REG ID: 1943365114 CO: Ultra Signup	880.00		44,807.35
Jul 17		Draft 004774		-150.00	44,657.35
Jul 21		Draft 004770		-25.00	44,632.35
Jul 22		Draft 004705		-75.56	44,556.79
Jul 25		Certified Draft 004776 for $150.00			
Jul 25		Draft 004772		-150.00	44,406.79
Jul 28		Draft 004776		-150.00	44,256.79
Jul 31		Withdrawal ACH UNEMP COMP EFT TYPE: PADLIUCCON ID: 1236003133 CO: UNEMP COMP EFT		-7.49	44,249.30
Jul 31		Withdrawal ACH COMMWLTHOFPA INT TYPE: PAEMPLOYTX ID: 1236003133 CO: COMMWLTHOFPA INT		-328.34	43,920.96
Jul 31		Withdrawal ACH IRS TYPE: USATAXPYMT ID: 3387702000 CO: IRS		-2,664.34	41,256.62

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Account Number:	Statement Period:
584727	07/01/2014-07/31/2014

ID 40 CHECKING - Continued

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Jul 31		Draft 004778		-118.72	41,137.90
Jul 31		**Ending Balance**			**41,137.90**

Total Deposits 1,470.50
Total Withdrawals 10,167.86

Drafts for 40 - CHECKING

Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
Jul 22	☐ 004705	75.56	Jul 10	☐ 004767	180.00	Jul 14	☐ 004773	319.69
Jul 2	☐ 004759*	80.00	Jul 7	☐ 004768	1,204.81	Jul 17	☐ 004774	150.00
Jul 15	☐ 004763*	150.00	Jul 7	☐ 004769	683.50	Jul 16	☐ 004775	2,431.20
Jul 7	☐ 004764	150.00	Jul 21	☐ 004770	25.00	Jul 28	☐ 004776	150.00
Jul 14	☐ 004765	45.37	Jul 11	☐ 004771	1,214.00	Jul 31	☐ 004778*	118.72
Jul 10	☐ 004766	39.84	Jul 25	☐ 004772	150.00			

* denotes skipped sequence

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

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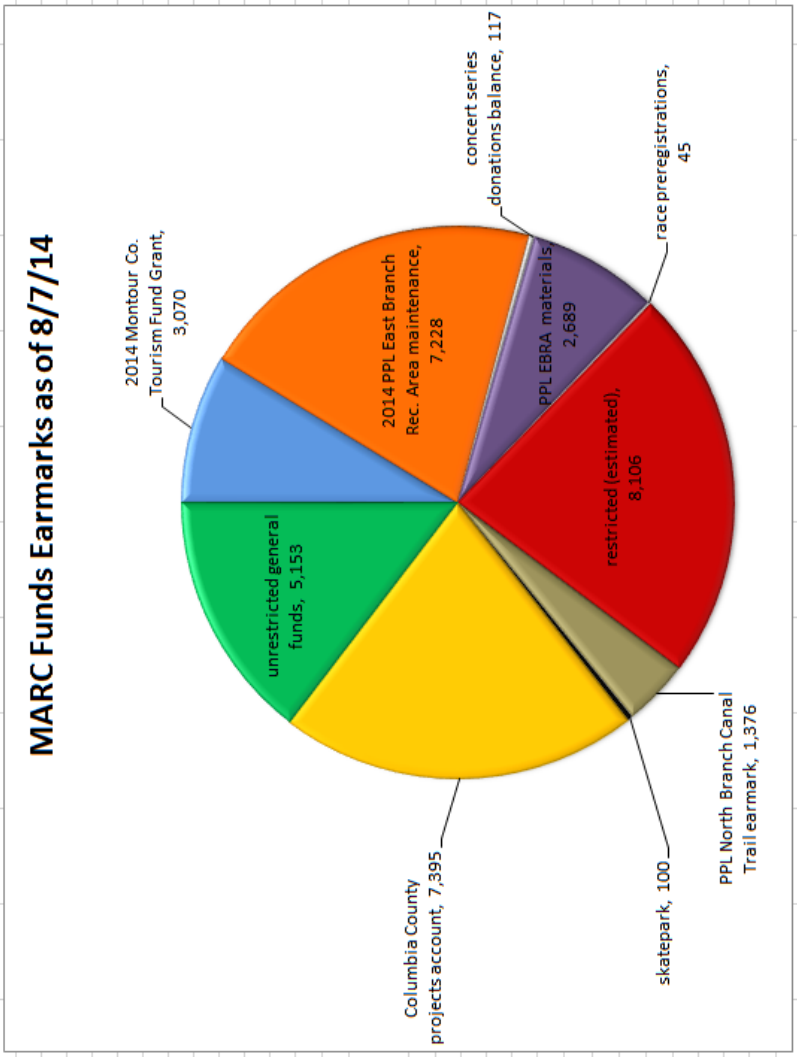
MARC FUND EARMARKS

EARMARK CATEGORIES	AMOUNT
2014 Montour Co. Tourism Fund Grant	3,070
2014 PPL East Branch Rec. Area maintenance	7,228
concert series donations balance	117
PPL EBRA materials	2,689
race preregistrations	45
restricted (estimated)	8,106
PPL North Branch Canal Trail earmark	1,376
skatepark	100
Columbia County projects account	7,395
unrestricted general funds	5,153
TOTAL RESTRICTED	30,126
ACTUAL CHECKBOOK BALANCE (8/7/14)	35,279

ACCOUNTS RECEIVABLE	
funds to be deposited	1,500
Geisinger Sports Med. RTRS sponsorship	1,000
Hess skatepark vandalism reimbursement	108
	2,608

RESTRICTED FUNDS	
Stoudt expense report	1,817
Hess Field users security deposits	500
payroll taxes (estimated)	400
accounts payable	5,389
	8,106



2014 RIVER TOWNS RACE SERIES
YEAR-TO-DATE ACCOUNTING

2014

	INCOME/EXPENSE	2013/2014 Awards Ceremony	Humdinger	Marathon	Robbins Run	Montour 24 Endurance Runs	River Towns Cycling Classic	Chilli Challenge	River Towns Race Series (general)	TOTALS
INCOME	Racer Registration Fees	10.00	14,690.00	37,110.00	5,170.00	6,088.25		45.00		63,113.25
	Equipment Use Fees		-						50.00	50.00
	Sponsorships (other)		-				750.00			750.00
	Sponsorships (Martin Rogers)		208.34	208.34	208.33	208.33	208.33	208.33		1,250.00
	Sponsorships (GSM)									-
	Commissioners' Grant		2,764.67	6,500.00	500.00	900.00	2,500.00	1,335.33	1,000.00	15,500.00
EXPENSES (GRANT ELIGIBLE)	T-shirts/Promotional		(1,951.58)	(6,192.76)	(1,567.50)	(1,145.00)				(10,856.84)
	Advertising (print/other)		(16.80)	(131.56)	(138.97)	(127.99)	(56.67)		(492.17)	(964.16)
	Advertising (web/email)		(796.29)	(1,452.42)	(470.00)	(58.32)	(1,116.11)		(99.98)	(3,993.12)
EXPENSES	Event Management		(5,148.00)	(8,748.00)	(1,548.00)		(2,464.00)			(17,908.00)
	Event Timing		(900.00)	(1,050.00)	(660.00)					(2,610.00)
	Director's Salary	(587.25)	(1,772.63)	(2,604.56)	(625.31)	(2,049.94)	(734.06)	(27.19)	(690.56)	(9,091.50)
	Awards/Prizes	(612.85)	(2,110.75)	(2,347.89)	(608.75)	(1,537.90)				(7,218.14)
	Facility Rental Fees		-				(20.00)			(20.00)
	EMS / Fire Police Coverage		-	(350.00)						(350.00)
	Food/Drink	(160.55)	(1,762.25)	(2,384.54)	(100.00)	(999.89)				(5,407.23)
	Insurance		-	(500.00)			(724.50)	(433.00)		(1,657.50)
	Misc. Supplies & Fees	(27.70)	(602.97)	(2,005.98)	(242.04)	(200.86)	(168.54)		(114.87)	(3,362.96)
	Porta-Potties		(350.00)	(1,392.00)						(1,742.00)
	Refunds		-	(160.00)						(160.00)
	Tent Rental		-	(1,039.44)						(1,039.44)
	Traffic Control (Flagger Force)		-	(2,028.86)						(2,028.86)
	NET PROFIT/LOSS	**(1,378.35)**	**2,251.75**	**11,430.33**	**(82.24)**	**1,076.68**	**(1,825.55)**	**1,128.47**	**(347.58)**	**12,253.50**

2014 RIVER TOWNS RACE SERIES

SEASON OVERVIEW AND ECONOMIC IMPACT REPORT

	HUMDINGER TRAIL RUN	RIVER TOWNS MARATHON / HALF MARATHON	ROBBINS RUN 5K/10K	MONTOUR 24 ENDURANCE RUNS	RIVER TOWNS CYCLING CLASSIC	CHILLI CHALLENGE	2014 SEASON TOTALS
DATE	March 1	May 3	June 7	July 26/27	September 6/7	October 26	
ACTUAL NUMBER OF RACERS	277	521	234	87			1119
TOTAL PAID REGISTRATIONS	358	608	249	93			1308
PRE-SEASON ATTENDANCE PROJECTION	450	550	230	200	300	200	1930
MALE / FEMALE	195 (54%) / 163 (46%)	248 (41%)/ 360 (59%)	106 (43%) / 143 (57%)	49 (53%) / 44 (47%)			
AVERAGE AGE	35	38	35	41			
YOUNGEST / OLDEST	6 / 67	13 / 75	4 / 70	19 / 65			
NUMBER OF RACERS FROM >50 MILES AWAY (EXCLUDING THOSE WHO DID NOT ATTEND RACE)	79 (28.5%)	239 (45.9%)	19 (8.1%)	65 (74.7%)			383
NUMBER OF STATES REPRESENTED	7	22 (also England and Canada)	5	10 (and Canada)			
AVERAGE AMOUNT SPENT PER RACER ON FOOD / LODGING / GAS / OTHER (EXCLUDES RACE REGISTRATION FEES)	$66.00	$70.00	$43.00	$90.00			
ESTIMATED TOTAL AMOUNT SPENT ON FOOD / LODGING / GAS / OTHER (EXCLUDES RACE REGISTRATION FEES; INCLUDES ONLY THOSE WHO ATTENDED)	$18,282	$36,470	$10,062	$7,830	$0	$0	$72,644
ESTIMATED TOTAL DIRECT LOCAL ECONOMIC IMPACT OF RACE (INCLUDES RACE REGISTRATION FEES AND ALL EXPENSES PAID BY RACE)	$36,000	$80,500	$16,000	$15,000			**$147,500**

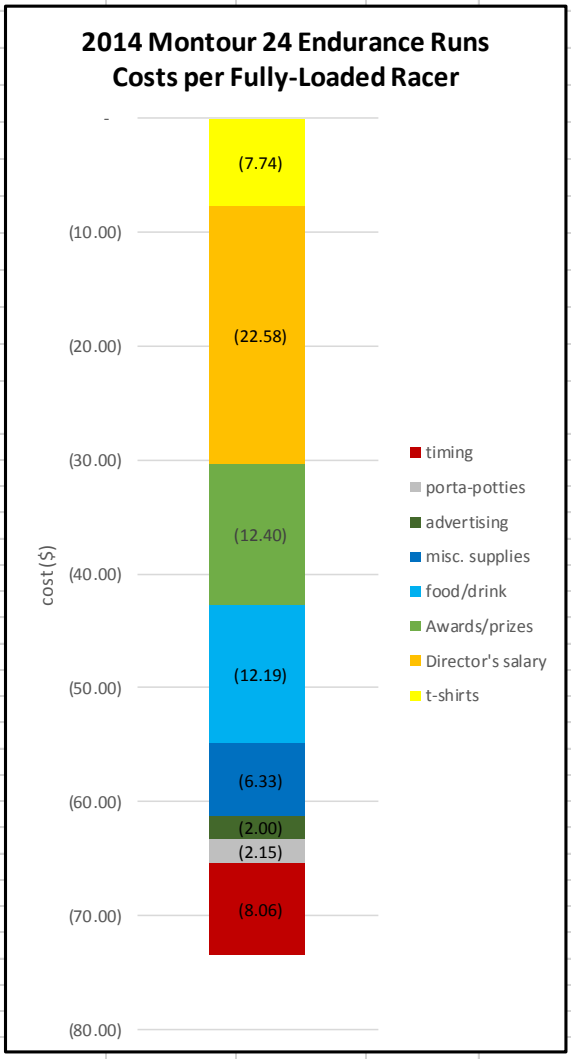
2014 MONTOUR 24 PRELIMINARY ACCOUNTING (rev. 8/6/14)

(Cells highlighted yellow are estimated; others are final)

	INCOME/EXPENSE	AMOUNT
INCOME	Racer Registration Fees	6,088.25
	Sponsorships (Martin Rogers)	208.33
	Sponsorships (GSM)	166.67
	Commissioners' Grant	900.00
EXPENSES (GRANT ELIGIBLE)	T-shirts/Promotional	(720.00)
	Advertising (print/other)	(127.99)
	Advertising (web/email)	(58.32)
EXPENSES	Event Management	-
	Event Timing	(750.00)
	Director's Salary	(2,100.00)
	Awards/Prizes	(1,152.90)
	Facility Rental Fees	-
	EMS / Fire Police Coverage	-
	Food/Drink	(1,133.95)
	Insurance	-
	Misc. Supplies & Fees	(589.15)
	Porta-Potties	(200.00)
	Refunds	-
	Tent Rental	-
	Traffic Control (Flagger Force)	-
	NET PROFIT/LOSS	**530.94**

REGISTRATION SUMMARY		
	Registrations	Attendees
	93	87
TOTAL	**93**	**87**

REGISTRATION NOTES		
REGISTRATION TYPE	**QUANTITY**	**TOTAL $**
Geisinger Sports Med. comps	1	95
2013 RTRS winners comps	0	45
comp - other	3	285
part comp - other	4	$50.00
Totals	**8**	**$475.00**



DIRECTOR'S REPORT

Director's June Time Tracking

	June 2014	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		Project Monthly Total Hours
	Accounting			2.00	0.50					3.75	1.00																				1.75		**9.00**
	Admin / Misc. Other	0.25		1.00	2.75	3.75	0.50			4.00	1.50	1.00	0.50	1.25			0.25	0.50		0.50		0.50	3.00	2.50	0.75	2.75	0.50	0.50		0.50	3.00		**31.75**
	Capital Campaign																																
	Concert Series			0.25		1.00				0.25	1.00	0.75	0.25	1.00				0.25						0.25	2.25						0.25		**7.50**
	Hess Recreation Area			0.50	0.25	0.25	0.25			0.25	0.25	0.25	0.25	1.00										5.75	0.50	0.25	0.25	0.75	9.75	0.75	0.25		**21.50**
	North Branch Canal Trail			0.25	0.25				1.75			0.50													0.25						0.25		**3.25**
	PPL East Branch Rec Area					1.00																						1.25					**2.25**
	River Road Trailhead Parcel				0.25																												**0.25**
Columbia County	Columbia Co. admin/misc.				0.50		0.25																										**0.75**
	Columbia Co. N.B. Canal Trail		0.25	4.75		0.50						0.50	5.25													0.25	5.00				0.25		**16.75**
	Columbia Co. outdoor rec mapping					0.25																											**0.25**
	Columbia Co. - Bloom Park vendors		0.50		0.25																					0.25							**1.00**
	Columbia Co. project 4																																
	Columbia Co. project 5																																
	Columbia Co. project 6																																
River Towns Race Series	RTRS Awards Luncheon																																
	RTRS Admin / Misc.												0.75	0.50				0.25															**1.50**
	Humdinger																																
	Marathon	0.25	0.25	1.00		2.25	2.50											0.25															**6.50**
	Robbins Run	0.25	0.25	0.50	0.25	1.75	4.00	10.50	0.75			0.50		0.25			0.25																**19.25**
	Montour 24 Endurance Runs		0.25							0.50	0.75						0.25								1.00			0.25					**3.00**
	River Towns Cycling Classic		0.75														0.25									0.50		0.25					**1.75**
	Chilli Challenge																																
	DAILY TOTALS	0.75	2.25	10.25	5.00	10.75	7.50	10.50	2.50	8.75	4.50	3.50	7.00	4.00			1.00	1.25		0.50		0.50	3.00	8.50	4.75	4.00	5.75	3.00	9.75	1.25	5.75		**126.25**
	BIWEEKLY PAYROLL TOTAL	77.25														42.00														7.00			
	PAYROLL PERIOD	12														13														14			

DIRECTOR'S REPORT

Director's July Time Tracking

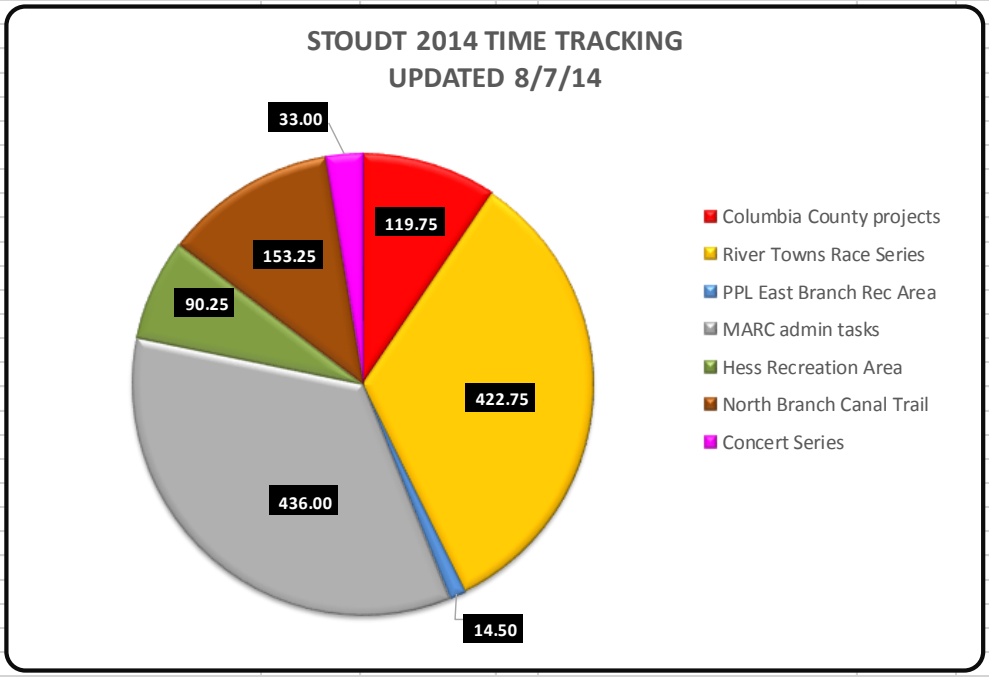
	July 2014	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Project Monthly Total Hours
	Accounting									0.50																							0.50
	Admin / Misc. Other	2.50	2.50	4.00	0.25	0.25	0.25	1.25	1.75	4.00	2.00				0.50			0.50			3.00	2.00	2.50	3.50	0.75	0.50			2.50	2.50	1.50	2.00	40.50
	Capital Campaign																																
	Concert Series	2.50	0.25						2.50		0.75												2.25							2.50			10.75
	Hess Recreation Area	0.25	0.25	0.25	0.25			0.25	0.25	0.25	0.75										0.25	0.25	0.25	2.50	10.00				0.75	0.75	0.25	0.25	17.75
	North Branch Canal Trail	0.50																				3.50											4.00
	PPL East Branch Rec Area					1.00				0.75												0.75											2.50
	River Road Trailhead Parcel										0.25											0.25											0.50
Columbia County	Columbia Co. admin/misc.								1.00																								1.00
	Columbia Co. N.B. Canal Trail	5.50						5.50														3.50									5.75		20.25
	Columbia Co. outdoor rec mapping																																
	Columbia Co. - Bloom Park vendors								0.25																					2.00			2.25
	Columbia Co. project 4																																
	Columbia Co. project 5																																
	Columbia Co. project 6																																
River Towns Race Series	RTRS Awards Luncheon																																
	RTRS Admin / Misc.																																
	Humdinger																																
	Marathon																																
	Robbins Run																																
	Montour 24 Endurance Runs					0.25																0.75	1.50	1.00	3.50	14.00	19.00	20.00	7.00	3.00	1.00	0.50	71.50
	River Towns Cycling Classic			0.25	0.50	2.00	10.00	0.50	4.50	1.50	1.50											0.25	0.25	0.50	0.50					0.50	0.50	2.25	25.50
	Chilli Challenge																							0.50	0.25								0.75
	DAILY TOTALS	11.25	3.00	4.50	1.00	3.50	10.25	7.50	###	7.00	5.25				0.50			0.50			3.25	11.25	6.75	8.00	15.00	14.50	19.00	20.00	10.25	11.25	9.00	5.00	197.75
	BIWEEKLY PAYROLL TOTAL	63.50												78.75														55.50					
	PAYROLL PERIOD	14 (cont'd)												15														16 (part.)					

DIRECTOR'S REPORT (continued)

Director's Year-To-Date Time Accounting

2014 STOUDT TIME ACCOUNTING updated 8/7/14		
TASK	HOURS	COST W/ TAXES ($21.75/hr)
Accounting	65.00	$ 1,413.75
Admin / Misc. Other	365.50	$ 7,949.63
Capital Campaign	5.50	$ 119.63
Concert Series	33.00	$ 717.75
Hess Recreation Area	90.25	$ 1,962.94
North Branch Canal Trail	149.00	$ 3,240.75
PPL East Branch Rec Area	14.50	$ 315.38
River Road Trailhead Parcel	4.25	$ 92.44
Columbia Co. admin/misc.	38.00	$ 826.50
Columbia Co. N.B. Canal Trail	61.75	$ 1,343.06
Columbia Co. outdoor rec mapping	0.75	$ 16.31
Columbia Co. Bloom Park vendors	19.25	$ 418.69
Columbia Co. project 4	-	$ -
Columbia Co. project 5	-	$ -
Columbia Co. project 6	-	$ -
RTRS Awards Luncheon	27.00	$ 587.25
RTRS Admin / Misc.	31.75	$ 690.56
Humdinger	81.50	$ 1,772.63
Marathon	119.75	$ 2,604.56
Robbins Run	28.75	$ 625.31
Montour 24 Endurance Runs	97.25	$ 2,115.19
River Towns Cycling Classic	35.00	$ 761.25
Chilli Challenge	1.75	$ 38.06
2014 TOTAL HOURS	1,269.50	**$ 27,611.63**

2014 STOUDT TIME ACCOUNTING (GROUPED BY CATEGORY) updated 8/7/14		
TASK	HOURS	COST W/ TAXES ($21.75/hr)
Columbia County projects	119.75	2,604.56
River Towns Race Series	422.75	9,194.81
PPL East Branch Rec Area	14.50	315.38
MARC admin tasks	436.00	9,483.00
Hess Recreation Area	90.25	1,962.94
North Branch Canal Trail	153.25	3,333.19
Concert Series	33.00	717.75
2014 TOTALS	1,269.50	**27,611.63**



DIRECTOR'S REPORT (continued)

GRANTS

- Montour County Commissioners' 2014 Tourism Fund grant
  - $15,500 received on 1/6/14 to be used for 2014 River Towns Race Series advertising and promotion; $12,430 spent YTD

- Cherokee Neighbor of Choice Grant Program
  - Application submitted 5/30 for $10,000 for North Branch Canal Trail construction; grant decision expected summer 2014

- Susquehanna Greenway 2014 Mini-Grant Program
  - Application submitted 7/22 for $5,000 grant (required $5,000 match) for North Branch Canal Trail signage
  - Grant deadline has been extended to 8/22; decision expected September 26
  - If awarded, project must be completed by 6/19/15

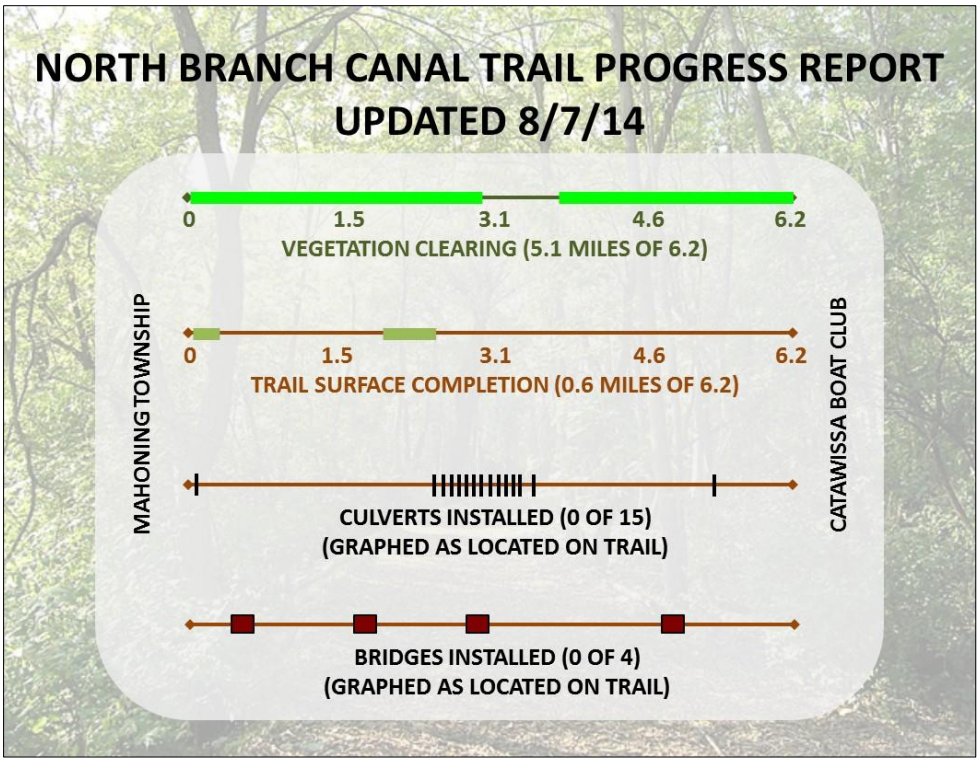
PROJECTS

- North Branch Canal Trail
  - The owner of the 'Bear Hunters' Campground' near the Montour Co./Columbia Co. line continues to contest the ownership of the towpath corridor adjacent to her property
  - Woody vegetation clearing is complete on entire trail EXCEPT lands contested by Bear Hunters' Campground owner (1.0 mile)
  - Mowing continues on 1,200ft section in Mahoning Twp.
  - Mahoning Township Supervisors have approved land subdivision; Stoudt will deliver paperwork to Montour County courthouse in coming days to complete the process
  - Land subdivision process has not yet been initiated in Cooper Township or Montour Township (Columbia County)
  - 380.5 volunteer hours donated year-to-date
  - One, perhaps two, Eagle Scout candidates are interested in assisting with trail work or trail bench construction

DIRECTOR'S REPORT (continued)

PROJECTS (continued)

- North Branch Canal Trail (continued)



- Hess Recreation Area
  - Skatepark
    - Additional concrete work done by Maize family in July; only small detail areas remain
    - $100 remains earmarked in our account for the project, specifically earmarked for reconstruction of the central pyramidal feature
  - Ballfields (no change since last meeting)
    - Baseball field is nearly unusable; Stoudt recommends converting to lacrosse/multi-purpose use
      - Portions of outfield fencing repeatedly damaged by flooding should be removed
  - Road
    - new potholes are developing along the road; a durable fix is needed to prevent larger, more costly repairs

DIRECTOR'S REPORT (continued)

PROJECTS (continued)

- Hess Recreation Area (continued)
  - One, perhaps two, Eagle Scout candidates are considering assisting with picnic table and/or trail bench construction

- River Road parcel (North Branch Canal Trail trailhead and river access)
  - Property is being managed as part of MARC's mowing contract
  - Stoudt will do site enhancements in coming months as schedule permits
  - An Eagle Scout candidate is very interested in creating a trailhead sign and picnic tables for this site

- PPL East Branch Recreation Area
  - Site repairs and upgrades are now complete
    - Parking lot has been paved
    - New ADA upgrades installed
    - New sports field created
    - Kiosk, trash cans and fencing have been reinstalled
  - Mowing continues as contracted
  - Sports fields will remain closed to group play until further notice – likely spring 2015 – to allow for successful revegetation
  - $2,689.11 remains earmarked in our account for EBRA supplies; a portion of these funds will need to be used to purchase a new, sturdier shed

OTHER NOTES

- 2014 River Towns Moving 4 Health Kids' Marathon – co-sponsored by DACC, Geisinger Janet Weis Children's Hospital and Geisinger Orthopaedics and Sports Medicine Program –will conclude 8/9 at Danville High School track; 55 kids officially registered

- MARC, the Danville Business Alliance and the Columbia-Montour Visitors Bureau are working with Dr. Heather Feldhaus and the Bloomsburg University Center for Community Research and Consulting to do an economic impact study of the proposed North Branch Canal Trail; final report expected fall 2014

- MARC is partnering with the Columbia Montour Visitors Bureau, Columbia County GIS, PPL and other partners to produce a comprehensive Google Earth map of outdoor recreation in Montour and Columbia Counties; first draft expected fall 2014

DIRECTOR'S REPORT (continued)

OTHER NOTES (CONTINUED)

- Pumpkin Palooza has been officially cancelled; Whitenight's Farm Market may continue some portions of the event and Brewza Palooza is expected to continue under new management
- MARC's 2014 Free Summer Concert Series is now complete (see details below)
    - Stoudt has announced to other organizations that MARC will not continue the series next year; Stoudt will appeal to the Danville Arts Council on 8/20 that it assume control of the series

2014 MARC Free Summer Concert Series

costs and attendance

NAME	June 17	June 24	July 1	July 8	July 15	July 22	July 29	August 5	cost	attendance
Danville Community Band	■								150	60
Clickard Consortium		■							150	65
Seasoned Sounds Big Band			■						150	70
Zing Productions				■					150	80
Woody Wolfe					■				150	50
Rusty Foulke						■			150	80
Van Wagner (Washingtonville)							■		150	30
Zing Productions (Riverside)								■	150	25
ASCAP music licensing fee									330	
advertising / misc.									70	
MARC admin time (35 hrs)									760	
									$ 2,360	**460**

UPCOMING EVENTS AND MEETINGS

- 8/20 Danville Arts Council meeting
- 9/6 & 9/7 River Towns Cycling Classic
- 9/8 MARC meeting