



PO Box 456 Danville, PA 17821 | (570) 336-2060 | MontrRec@ptd.net

## **January 12, 2015 Regular Meeting Agenda**

7:00pm Danville Borough building - 239 Mill St, Danville, PA 17821

### **Call to Order**

### **Board Reorganization**

### **Welcome of Assistant Director**

### **Officer Reports (2014 officers)**

- President / Treasurer Reports (Mike Mills)
- Secretary's Report (Tyler Dombroski)

### **Partner Reports**

- Washingtonville Borough (Frank Dombroski / Tyler Dombroski)
- Danville Borough (Bill Hause)
- Riverside Borough (Mike Maize / Mike Smith)
- Montour County (Commissioner Jerry Ward)

### **Public Comment**

### **Assistant Director's Report (Jon Beam)**

### **Director's Report (Bob Stoudt) (pages 9 – 17)**

- Approval of Director's expense report

### **Old Business**

### **New Business**

### **Other Items**

### **Adjournment**

*next meeting: February 9, 2015*

MARC 2014 Check Register (Service 1 <sup>st</sup> Account)										
Number of Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Grant to Credit or Debit (if Applicable)	CSCF Eligible	Debit (-)	Credit (+)	Account Balance
deposit	12/8/14	1/2/15	12/1 - 12/31/14	deposit (misc.)	\$3,500 North Branch Canal Trail reimbursement from Central Susquehanna Community Foundation fund; \$50 Hess Field users' fee; \$230 marathon 2015 registrations				3,780.00	19,132.96
4852	12/12/14	1/2/15	12/1 - 12/31/14	Central Susquehanna Community Foundation (initial deposit to open Montour Preserve pass-through fund)	Montour Preserve			100.00		19,032.96
4853	12/15/14	1/2/15	12/1 - 12/31/14	Emily Miller (Hess Field trash removal)	Hess Field maintenance			29.00		19,003.96
4854	12/15/14	1/2/15	12/1 - 12/31/14	Ted Heaps Container Service	PPL East Branch Rec Area maintenance			25.00		18,978.96
4855	12/15/14	1/2/15	12/1 - 12/31/14	Robert Stoudt (11/10/14 expense report)	\$144.60 office supplies; \$28.57 Hess Field maintenance; \$75 Hope well Park/Danville Borough farm maintenance; \$288.00 River Towns Race Series misc. supplies			536.17		18,442.79
4856	12/15/14	1/2/15	12/1 - 12/31/14	Robert Stoudt (12/8/14 expense report)	\$177.95 River Towns Race Series misc. supplies; \$125.00 PPL East Branch Rec. Area maintenance; \$14.83 Hess Field maintenance			317.78		18,125.01
4857	12/18/14	1/2/15	12/1 - 12/31/14	Verizon	utilities - telephone			45.54		18,079.47
4858	12/18/14	1/2/15	12/1 - 12/31/14	Danville Business Alliance (donation of funds remaining earmarked for Summer Concert Series)	concert series			150.00		17,929.47
4859	12/18/14	1/2/15	12/1 - 12/31/14	Press Enterprise (printing of Danville area parks brochures)	misc. other expense			68.90		17,860.57
deposit	12/23/14	1/2/15	12/1 - 12/31/14	deposit (Montour County Hotel Tax contribution)	Montour County contribution				4,700.00	22,560.57
4860	12/29/14	1/2/15	12/1 - 12/31/14	Press Enterprise (classified advertising of Ass't Director position)	misc. other expense			87.54		22,473.03

### MARC 2014 Check Register (Service 1<sup>st</sup> Account)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Grant to Credit or Debit (if Applicable)	CSCF Eligible	Debit (-)	Credit (+)	Account Balance
4861	12/29/14	1/2/15		Robert Stoudt (payroll 10/5 - 10/18)	payroll			1,255.09		21,217.94
4862	12/29/14	1/2/15		Robert Stoudt (payroll 10/19 - 11/1)	payroll			788.71		20,429.23
4863	12/29/14	1/2/15		Robert Stoudt (payroll 11/2 - 11/15)	payroll			1,059.69		19,369.54
deposit	12/30/14	1/2/15	12/1 - 12/31/14	deposit	\$830 Humdinger registrations; \$1,235 marathon registrations				2,065.00	21,434.54
4864	12/29/14	1/2/15		PPL (Hess)	utilities - electric			61.17		21,373.37
4865	12/31/14	1/2/15		Ken Erdman (overpayment refund)	Humdinger (re fund)			40.00		21,333.37
automatic deposit	12/17/14	1/2/15	12/1 - 12/31/14	UltraSignup automatic deposit of Montour 24 Endurance Run registrations	Montour 24 (registrations)				295.00	21,628.37
correction	12/31/14	1/2/15	N/A	redeposit of check 4537 (dated 6/10/13; Danville American Legion 2013 marathon vouchers reimbursement)	marathon (food/drink)				25.00	21,653.37
correction	12/31/14	1/2/15	N/A	redeposit of check 4650 (dated 11/15/13; Geisinger Health System Pumpkin Patch vendor fee refund)	income - other				40.00	21,693.37

<b>MARC Checking Account Reconciliation - Service 1st Account</b>			
<b>Updated 1/2/15</b>			
ending balance from 12/31/14 bank statement		25,185.57	
deposits not yet credited (detailed below)		-	
subtotal		25,185.57	
withdrawals not yet debited (detailed below)		3,492.20	
balance (should agree with checkbook)		21,693.37	
actual checkbook balance		21,693.37	
difference		-	
<b>deposits not yet posted</b>			
		<b>date</b>	<b>amount</b>
<b>TOTAL</b>			<b>-</b>
<b>withdrawals not yet cleared</b>			
		<b>date</b>	<b>amount</b>
4688	Henry McElroy (2013 RTRS prize winner)	02/27/14	25.00
4854	Ted Heaps Container Service	12/15/14	25.00
4858	Danville Business Alliance (balance of funds for concert series)	12/29/14	150.00
4860	Press Enterprise (classified advertising of Ass't Director position)	12/29/14	87.54
4861	Robert Stoudt (payroll 10/5 - 10/18)	12/29/14	1,255.09
4862	Robert Stoudt (payroll 10/19 - 11/1)	12/29/14	788.71
4863	Robert Stoudt (payroll 11/2 - 11/15)	12/29/14	1,059.69
4864	PPL (Hess)	12/29/14	61.17
4865	Ken Erdman (overpayment refund)	12/31/14	40.00
<b>TOTAL</b>			<b>3,492.20</b>



CORPORATE OFFICE  
1419 MONTOUR BLVD.  
P.O. BOX 159  
DANVILLE, PA 17821-9122  
ADDRESS SERVICE REQUESTED

MONTOUR AREA RECREATION COMMISSION  
PO BOX 456  
1778 OAKWOOD DR  
DANVILLE PA 17821

Statement Period: 12/01/2014-12/31/2014

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### Summary of Accounts:

	Ending Balance	YTD Dividend	Account Number: 584727
Savings			
01 - REGULAR SAVINGS	5.00	0.00	
40 - CHECKING	25,185.57	0.00	
<b>Total</b>	<b>25,190.57</b>	<b>0.00</b>	

Authorized Signer(s): ROBERT T STOUT, RICHARD BLOSKY, MICHAEL B MILLS

#### ID 01 REGULAR SAVINGS

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Dec 1		Balance Forward			5.00
Dec 31		Ending Balance			5.00

#### ID 40 CHECKING

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Dec 1		Balance Forward			18,738.44
Dec 3		Draft 004849		45.54	18,692.90
		Processed Check - VERIZON FINANCA TYPE: PAYMENTS ID: 1564577000			
Dec 3		Draft 004851		53.14	18,639.76
Dec 8		Deposit by Check	3,780.00		22,419.76
Dec 8		Draft 004848		680.00	21,739.76
Dec 9		Draft 004850		2,266.80	19,472.96
Dec 11		Draft 004752		250.00	19,222.96
Dec 17		Deposit ACH Ultra Signup TYPE: ONLINE REG ID: 1943365114 CO: Ultra Signup	295.00		19,517.96
Dec 17		Draft 004856		317.78	19,200.18
Dec 17		Draft 004855		536.17	18,664.01
Dec 22		Draft 004853		29.00	18,635.01
Dec 23		Deposit by Check	4,700.00		23,335.01
Dec 24		Draft 004859		88.90	23,246.11
Dec 24		Draft 004852		100.00	23,146.11
Dec 26		Draft 004857		45.54	23,100.57
		Processed Check - VERIZON FINANCA TYPE: PAYMENTS ID: 1564577000			
Dec 30		Deposit by Check	2,065.00		25,165.57
Dec 31		Certified Draft 004858 for \$150.00			
Dec 31		Ending Balance			25,185.57

Total Deposits 10,840.00  
Total Withdrawals 4,392.87

#### Drafts for 40 - CHECKING

Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
Dec 11	004752	250.00	Dec 9	004850	2,266.80	Dec 22	004853	29.00
Dec 8	004848*	680.00	Dec 3	004851	53.14	Dec 17	004855*	536.17
Dec 3	004849	45.54	Dec 24	004852	100.00	Dec 17	004856	317.78

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**Account Number:** 584727    **Statement Period:** 12/01/2014-12/31/2014



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**Drafts for 40 - CHECKING - Continued**

Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
Dec 28	☐ 004857	45.54	Dec 24	☐ 004859*	68.90			

\* denotes skipped sequence

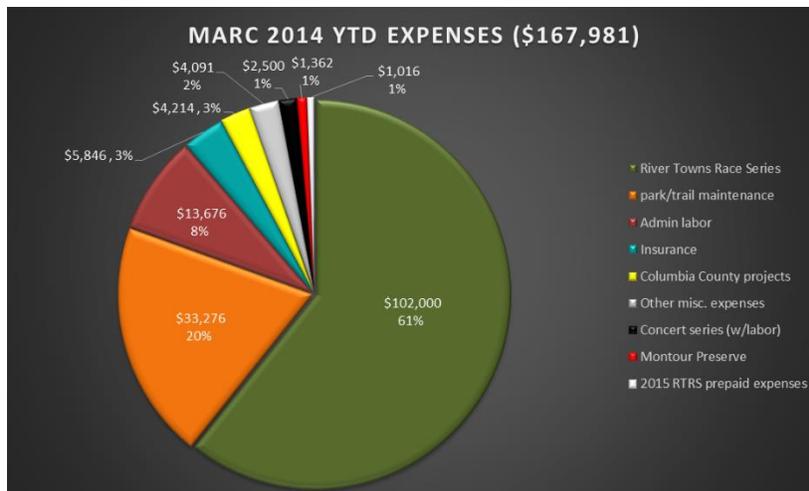
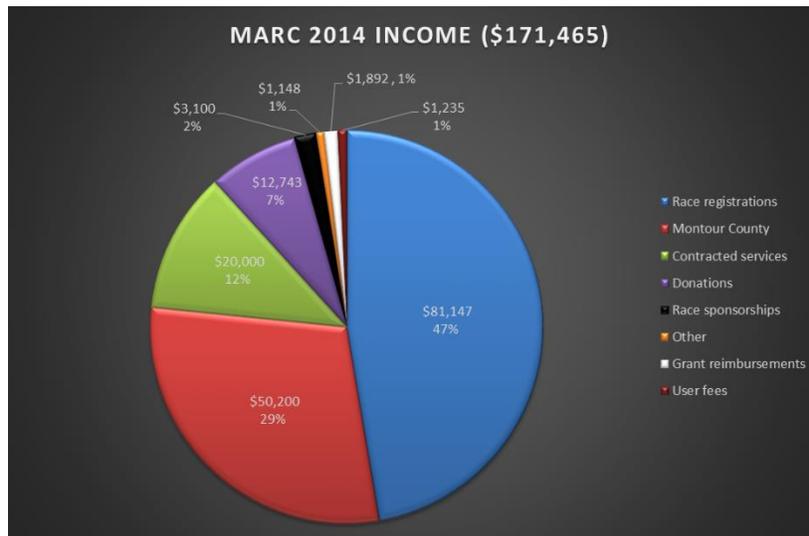
	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

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## 2014 MARC YEAR-END BUDGET

INCOME		EXPENSES	
CATEGORY	AMOUNT	CATEGORY	AMOUNT
River Towns Race Series registrations	\$ 76,462	River Towns Race Series expenses (excl. Event Manager labor)	\$ (64,721)
Montour County Act 13 funds	\$ 20,000	River Towns Race Series Event Manager (Decoteau/Earthscapes) labor	\$ (37,279)
River Towns Race Series Commissioners' tourism grant	\$ 15,500	Hess Recreation Area maintenance (incl. labor)	\$ (14,376)
Montour County annual contribution	\$ 14,700	MARC Director (Stoudt) misc. admin labor	\$ (13,676)
PPL East Branch Recreation Area annual lease payment	\$ 10,000	PPL East Branch Rec Area maintenance (incl. labor)	\$ (8,645)
Columbia County one-year service agreement	\$ 10,000	North Branch Canal Trail (incl. labor)	\$ (8,481)
River Towns Race Series registrations for 2015	\$ 4,685	insurances	\$ (5,846)
PPL donation for North Branch Canal Trail	\$ 4,500	Columbia County project expenses (incl. labor)	\$ (4,214)
Transfer from Central Susquehanna Community Foundation fund*	\$ 3,500	Other miscellaneous expenses	\$ (4,091)
River Towns Race Series sponsorships	\$ 3,100	Summer Concert Series (incl. labor)	\$ (2,500)
Cherokee Pharmaceuticals North Branch Canal Trail donation	\$ 2,500	Montour Preserve (labor)	\$ (1,362)
Susquehanna Greenway signage grant reimbursement	\$ 1,892	River Towns Race Series expenses prepaid for 2015	\$ (1,016)
Donations (concert series)	\$ 1,618	River Road trailhead/river access parcel maintenance (incl. labor)	\$ (1,008)
Hess Field user fees	\$ 1,235	Hopewell Park/Danville Borough Farm maintenance (incl. labor)	\$ (766)
Other income (includes refundable security deposits)	\$ 1,148	<b>TOTAL EXPENSES</b>	<b>\$(167,981)</b>
Donations (other, combined)	\$ 625		
<b>TOTAL INCOME</b>	<b>\$ 171,465</b>		
		<b>2014 YEAR-TO-DATE NET PROFIT/LOSS</b>	<b>\$ 3,484</b>

\*donations to Central Susquehanna Community Foundation fund are kept separate from MARC checking account funds until needed

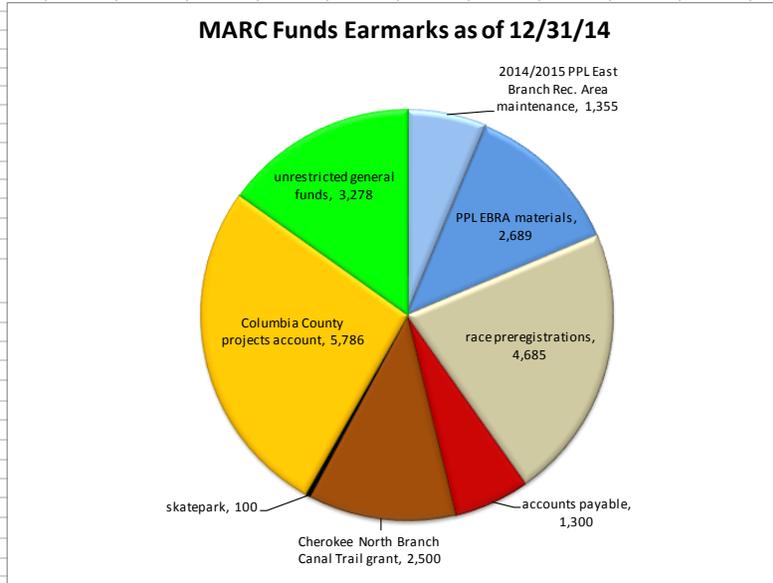


## MARC FUND EARMARKS

EARMARK CATEGORIES	AMOUNT
2014/2015 PPL East Branch Rec. Area maintenance	1,355
PPL EBRA materials	2,689
race preregistrations	4,685
accounts payable	1,300
Cherokee North Branch Canal Trail grant	2,500
skatepark	100
Columbia County projects account	5,786
unrestricted general funds	3,278
<b>TOTAL RESTRICTED</b>	<b>18,415</b>
<b>ACTUAL CHECKBOOK BALANCE (12/31/14)</b>	<b>21,693</b>

ACCOUNTS RECEIVABLE	
Montour Co. Commissioners 2015 annual contribution	15,000
Montour Co. Commissioners Tourism Fund 2015	15,500
	<b>30,500</b>

RESTRICTED FUNDS	
accounts payable	
payroll taxes (estimated)	1,300
	<b>1,300</b>



## 2014 RIVER TOWNS RACE SERIES YEAR-END ACCOUNTING

<b>2014</b>											
	INCOME/EXPENSE	2013/2014 Awards Ceremony	Humdinger	Marathon	Robbins Run	Montour 24 Endurance Runs	River Towns Cycling Classic	Chilli Challenge	River Towns Race Series (general)	TOTALS	
<b>INCOME</b>	Racer Registration Fees	10.00	14,690.00	37,110.00	5,170.00	6,088.25	7,318.62	6,075.00		76,461.87	
	Equipment Use Fees		-						100.00	100.00	
	Sponsorships (other)		-				850.00			850.00	
	Sponsorships (Martin Rogers)		208.34	208.34	208.33	208.33	208.33	208.33		1,250.00	
	Sponsorships (GSM)		166.66	166.66	166.67	166.67	166.67	166.67		1,000.00	
	Commissioners' Grant		2,764.67	7,776.74	683.19	900.00	1,683.25	1,000.00	692.15		15,500.00
<b>EXPENSES (GRANT ELIGIBLE)</b>	T-shirts/Promotional		(1,951.58)	(6,192.76)	(1,567.50)	(720.00)		(1,427.50)		(11,859.34)	
	Advertising (print/other)		(16.80)	(131.56)	(138.97)	(127.99)	(56.67)	(27.50)	(492.17)	(991.66)	
	Advertising (web/email)		(796.29)	(1,452.42)	(470.00)	(58.32)	(1,626.58)	(420.00)	(199.98)	(5,023.59)	
	Event Management		(5,148.00)	(8,748.00)	(1,548.00)		(10,540.00)	(2,882.00)		(28,866.00)	
	Event Timing		(900.00)	(1,050.00)	(660.00)	(748.00)		(1,777.00)		(6,290.20)	
	Director's Salary	(641.63)	(1,892.25)	(2,686.13)	(674.25)	(2,175.00)	(4,649.06)	(826.50)	(1,484.44)	(15,029.25)	
	Awards/Prizes	(612.85)	(2,149.39)	(2,347.89)	(608.75)	(1,152.90)	(830.00)	(827.50)		(8,529.28)	
	Facility Rental Fees	-	-	-	-	-	(20.00)	-	-	(20.00)	
	EMS / Fire Police Coverage	-	-	(550.00)	-	-	(100.00)	(150.00)	-	(800.00)	
	Food/Drink	(160.55)	(1,762.25)	(2,359.54)	(100.00)	(1,117.95)		-		(5,500.29)	
	Insurance	-	-	(500.00)	-	-	(879.00)	(433.00)	-	(1,812.00)	
	Misc. Supplies & Fees	(27.70)	(602.97)	(2,005.98)	(242.04)	(589.15)	(2,136.15)	(35.03)	(1,195.86)	(6,834.88)	
	Porta-Potties	-	(350.00)	(1,392.00)	-	-	(680.00)	-	-	(2,422.00)	
	Refunds	-	-	(160.00)	-	-	(81.70)	-	-	(241.70)	
	Tent Rental	-	-	(1,039.44)	-	-	(901.53)	-	-	(1,940.97)	
	Traffic Control (Flagger Force)	-	-	(2,028.86)	-	-	(3,810.00)	-	-	(5,838.86)	
	<b>NET PROFIT/LOSS</b>		<b>(1,432.73)</b>	<b>2,260.14</b>	<b>12,617.17</b>	<b>218.68</b>	<b>673.94</b>	<b>(17,860.82)</b>	<b>(734.23)</b>	<b>(2,580.30)</b>	<b>(6,838.15)</b>

# DIRECTOR'S REPORT

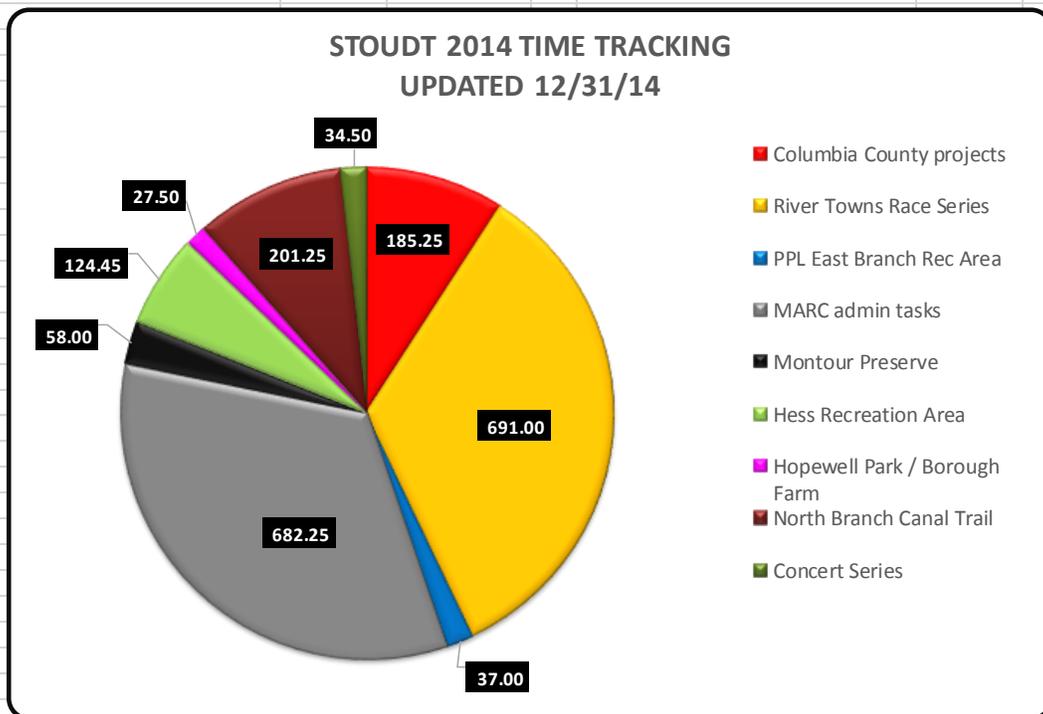
## Director's December Time Tracking

December 2014		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Project Monthly Total Hours	
	Accounting	0.75						1.50		0.50							1.50	1.50	1.00															6.75
	Admin / Misc. Other	3.00	2.50	2.25	3.00	1.25	2.50	3.25	2.00	2.50	1.50			0.50	0.50	4.00	2.50	4.50			0.50	0.50	0.50	0.50	0.50	0.75		0.75	1.25	2.50		43.00		
	Capital Campaign																																	
	Concert Series																																	
	Hess Recreation Area	0.50		0.25	0.25		0.25	0.25	0.25			0.25			0.25	0.25	0.25	0.25	0.25			0.25	0.25	0.25		0.25	0.25		0.25	0.25	0.25	5.25		
	North Branch Canal Trail																													0.25			0.25	
	PPL East Branch Rec Area																																	
	River Road Trailhead Parcel	0.25														0.50	0.75		0.50														2.00	
	Hopewell / Borough Farm	0.25			0.25	0.25							0.25																		0.25		1.25	
Columbia County	Columbia Co. admin/misc.	0.75																															0.75	
	Columbia Co. NB. Canal Trail																																	
	Columbia Co. outdoor rec mapping																																	
	Columbia Co. - Bloom Park vendors	0.50															0.25														2.00		2.75	
	Columbia Co. project 4																																	
	Columbia Co. project 5																																	
	Columbia Co. project 6																																	
	Montour Preserve	0.50	0.75	2.00		0.75			1.50	2.50	3.00							1.00	1.00			2.25	0.75					0.75	0.50	0.25		17.50		
River Towns Race Series	RTRS Awards Luncheon																														2.50		2.50	
	RTRS Admin / Misc.							1.50	0.75	0.50							0.75	0.50	2.25											0.50	4.00		10.75	
	Humdinger																																	
	Marathon																																	
	Robbins Run																																	
	Montour 24 Endurance Runs																																	
	River Towns Cycling Classic										0.25																						0.25	
	Chilli Challenge																					1.50											1.50	
<b>DAILY TOTALS</b>		0.50	6.75	4.50	2.50	4.25	1.50	2.75	6.50	4.50	5.75	5.00	0.25	0.25	0.50	1.25	1.25	7.50	4.25	7.75	3.75	3.00	1.50	0.75	0.50	1.00	0.25	2.00	4.75	9.50	94.50			
BIWEEKLY PAYROLL TOTAL		45.00												33.25												16.25								
PAYROLL PERIOD		25												26												1								

## DIRECTOR'S REPORT (continued)

### Director's 2014 Year-End Time Accounting

2014 STOUdT TIME ACCOUNTING updated 12/31/14			2014 STOUdT TIME ACCOUNTING (GROUPED BY CATEGORY) updated 12/31/14		
TASK	HOURS	COST W/ TAXES (\$21.75/hr)	TASK	HOURS	COST W/ TAXES (\$21.75/hr)
Accounting	102.50	\$ 2,229.38	Columbia County projects	185.25	4,029.19
Admin / Misc. Other	574.25	\$ 12,489.94	River Towns Race Series	691.00	15,029.25
Capital Campaign	5.50	\$ 119.63	PPL East Branch Rec Area	37.00	804.75
Concert Series	34.50	\$ 750.38	MARC admin tasks	682.25	14,838.94
Hess Recreation Area	124.45	\$ 2,706.79	Montour Preserve	58.00	1,261.50
North Branch Canal Trail	189.00	\$ 4,110.75	Hess Recreation Area	124.45	2,706.79
PPL East Branch Rec Area	37.00	\$ 804.75	Hopewell Park / Borough Farm	27.50	598.13
River Road Trailhead Parcel	12.25	\$ 266.44	North Branch Canal Trail	201.25	4,377.19
Hopewell Park / Borough Farm	27.50	\$ 598.13	Concert Series	34.50	750.38
Columbia Co. admin/misc.	57.25	\$ 1,245.19	<b>2014 TOTALS</b>	<b>2,041.20</b>	<b>44,396.10</b>
Columbia Co. N.B. Canal Trail	92.75	\$ 2,017.31			
Columbia Co. outdoor rec mapping	13.00	\$ 282.75			
Columbia Co. Bloom Park vendors	22.25	\$ 483.94			
Columbia Co. project 4	-	\$ -			
Columbia Co. project 5	-	\$ -	compensation waived (11/16 - 12/27)	129.5	\$ 2,816.63
Columbia Co. project 6	-	\$ -	ACTUAL YEAR-END COMPENSATION W/ ALL MATCHING TAXES		\$ 41,579.48
Montour Preserve	58.00	\$ 1,261.50	ACTUAL YEAR-END COMPENSATION W/ NO MATCHING TAXES		\$ 38,234.00
RTRS Awards Luncheon	29.50	\$ 641.63			
RTRS Admin / Misc.	68.25	\$ 1,484.44			
Humdinger	87.00	\$ 1,892.25			
Marathon	123.50	\$ 2,686.13			
Robbins Run	31.00	\$ 674.25			
Montour 24 Endurance Runs	100.00	\$ 2,175.00			
River Towns Cycling Classic	213.75	\$ 4,649.06			
Chilli Challenge	38.00	\$ 826.50			
<b>2014 TOTAL HOURS</b>	<b>2,041.20</b>	<b>\$ 44,396.10</b>			



## **DIRECTOR'S REPORT (continued)**

### **GRANTS**

- Montour County Commissioners' 2014 Tourism Fund grant
  - Close-out report submitted to CMVB on 1/4/15
  - Audit materials delivered to Ozark & Shultz Accounting on 1/5/15; audit report anticipated within 30 days
- Montour County Commissioners' 2015 Tourism Fund grant
  - \$15,000 received on 1/5/15 for 2015 River Towns Race Series advertising and promotion
- Merck Cherokee donation
  - MARC received \$2,500 on 11/17/14 to be used solely for North Branch Canal Trail expenses; no funds have been expended to date
- Susquehanna Greenway 2014 Mini-Grant Program (no change since December meeting)
  - MARC's application for \$5,000 in grant funding (required \$5,000 match) for North Branch Canal Trail signage has been approved
  - Work is expected to begin this month on sign design and location evaluation
  - Public meeting to be scheduled for 1/26, 1/27 or 1/28 (date to be confirmed)
- DCNR 2015 Community Conservation Partnership Program grants
  - Stoudt is working with Brinkash & Associates to investigate engineering for the four anticipated bridges along the North Branch Canal Trail
  - Stoudt will meet with Wes Fahringer, DCNR Region 4 Coordinator/Recreation & Parks Advisor, to determine whether DCNR grant funds can realistically be used for bridge construction
- Other
  - Jon Beam has been tasked with investigating environmental education grant opportunities that might be used to support programming at the Montour Preserve and other locations in and around Montour County

### **PROJECTS**

- Montour Preserve maple sugaring
  - Stoudt and Beam met with volunteers on 1/6/15 to begin detailed planning
  - Stoudt has submitted a formal request to PPL to approve proposed dates; press release to be distributed when schedule approved by PPL
  - Beam will coordinate all aspects of the 2015 programming (additional details to be presented during Assistant Director's report)
  - As of 1/6/15, \$5,300 has been donated to MARC's maple sugar fund at the Central Susquehanna Community Foundation

## DIRECTOR'S REPORT (continued)

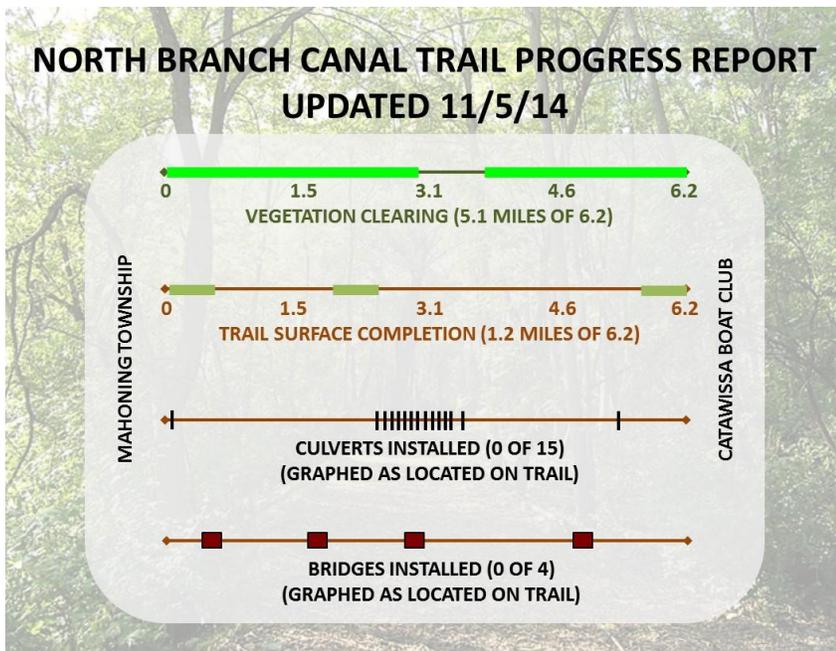
### PROJECTS (continued)

- Hess Recreation Area
  - Skatepark
    - Boy Scout Troop 39 is constructing a fire pit adjacent to the homemade pit currently at the site; work will be finished later this spring as weather permits
    - \$100 remains earmarked in our account for the project, specifically earmarked for reconstruction of the central pyramidal feature
  - Ballfields (no change since last meeting)
    - Baseball field is nearly unusable; Stoudt recommends converting to lacrosse/multi-purpose use
      - Portions of outfield fencing repeatedly damaged by flooding should be removed
  - Road (no change since last meeting)
    - MARC should consider a chip & tar coating of the road in 2015 to extend the road's expected useful life; cost estimates will have to be sought this spring
  - Other
    - Elijah Evans Excavating has voluntarily assisted with the placement of boulders on either side of the covered bridge to prevent vehicle use of the bridge and trail; pedestrian/bike use is unobstructed
    - One Eagle Scout candidate is moving forward with construction of six new ADA-compliant picnic tables to replace those in the pavilion
    - A second Eagle Scout candidate will be constructing and installing six benches along the trails at the park
- PPL East Branch Recreation Area
  - Stoudt met on 11/21 with PPL representatives to consider options for managing costs in 2015 and beyond
  - PPL will draft a revised lease agreement for MARC's consideration to begin when the current agreement expires on April 30, 2015
  - Sports fields will reopen to group play in spring 2015
  - \$1,360 remains earmarked in our account for site maintenance through April 30, 2015
  - \$2,689.11 remains earmarked in our account for EBRA supplies; a portion of these funds will need to be used to purchase a new, sturdier shed
- River Road parcel (North Branch Canal Trail trailhead and river access)
  - Property is being managed as part of MARC's mowing contract
  - Stoudt will do site enhancements in coming months as schedule permits
  - An Eagle Scout candidate has completed the creation of a trailhead sign and two ADA-compliant picnic tables for this site
    - materials are being stored in the pig barn until we can install this spring
    - Stoudt will work with Mahoning Township to secure necessary permits

## DIRECTOR'S REPORT (continued)

### PROJECTS (continued)

- North Branch Canal Trail (no change since last meeting)
  - Land subdivision approved by Montour County Planning Commission on 10/15/14 for the Cooper Township portion of the trail
  - Subdivision plan sets were recorded at the Montour County Register and Recorder's office on 11/6/14; the final step in Montour County will be to have the deed recorded; at that time, Montour County will then own all North Branch Canal Trail-related lands within Montour County
  - Land subdivision process in Montour Township, Columbia County should be initiated in coming days



NORTH BRANCH CANAL TRAIL				
DONATED VOLUNTEER HOURS				
DATE	MARC STAFF HOURS	# VOLUNTEERS	TOTAL VOLUNTEER HOURS	COUNTY
12/21/13	6.00	1	4.0	Montour
1/12/14	4.00	14	48.0	Montour
1/26/14	4.50	11	35.0	Montour
2/1/14	4.75	12	42.0	Montour
3/8/14	5.00	8	33.0	Montour
3/15/14	5.50	4	15.0	Montour
3/22/14	4.50	4	13.0	Montour
3/29/14	5.50	6	17.0	Montour
4/10/14	5.00	4	14.0	Montour
4/22/14	10.25	19	47.5	Montour
5/23/14	5.00	7	24.0	Columbia
5/28/14	5.00	4	14.0	Columbia
6/3/14	4.50	3	10.5	Columbia
6/12/14	5.25	4	16.0	Columbia
6/26/14	5.00	4	14.5	Columbia
7/1/14	5.50	3	11.0	Columbia
7/7/14	5.50	3	10.5	Columbia
7/30/14	5.50	4	11.5	Columbia
9/14/14	11.50	17	125.0	Columbia
10/6/14	6.50	1	6.5	Montour
10/7/14	4.25	1	4.3	Montour
10/9/14	4.50	3	13.5	Montour
	<b>123.00</b>		<b>529.8</b>	

- Hopewell Park / Danville Borough Farm
  - Trails have been reopened to use seven days/week after having been closed during the firearms deer season
  - No incidents were reported during the firearms season
  - MARC must continue to monitor/maintain trails as required by the MOU with Danville Borough
  - MARC must make one additional fix along the trails to correct concerns raised by Danville Borough and the Montour County Conservation District
  - Trail brochures have been created and distributed; content is now posted to MARC's website
  - Stoudt will meet with Dan Knorr this week to discuss proposed 2015 trail construction

## DIRECTOR'S REPORT (continued)

### RIVER TOWNS RACE SERIES



**RIVER TOWNS  
RACE SERIES**  
www.RiverTownRace.com



**MARC**  
MONTGOMERY AREA RECREATION COMMISSION

## 2015 RACE SCHEDULE

Humdinger Trail Run - March 7

River Towns Marathon & Half - May 2

World's End 50k/100k Ultramarathon - May 30\*

Robbins Trail Run 5k/10k - June 6

Montour 24 Endurance Run - July 25

Chilli Challenge - October 3\*



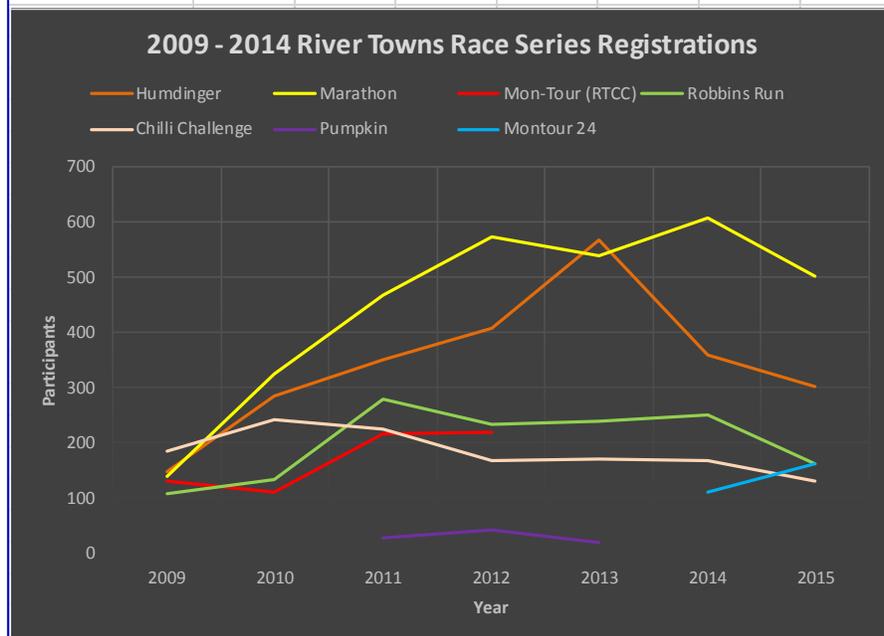







\* Event dates subject to change. Please visit www.RiverTownRace.com to confirm.  
Supported by the 2015 Montour County Commissioners' Tourism Fund.  
All proceeds benefit parks, trails and outdoor recreation in and around Montour County, PA. make a weekend of it!  
www.ITourColumbiaMontour.com

2009 - 2014 River Towns Race Series Registrations w/ 2015 Projections							
RACE	2009	2010	2011	2012	2013	2014	2015
Humdinger	146	283	350	408	566	358	300
Marathon	139	325	468	574	538	608	500
Mon-Tour (RTCC)	130	110	215	218	X	151	X
Robbins Run	106	132	278	233	239	249	160
Chilli Challenge	183	241	225	166	169	168	130
Pumpkin	X	X	27	41	19	X	X
Montour 24	X	X	X	X	X	109	160



## DIRECTOR'S REPORT (continued)

### RIVER TOWNS RACE SERIES (continued)

		<b>2014 RIVER TOWNS RACE SERIES</b>						
<b>SEASON OVERVIEW AND ECONOMIC IMPACT REPORT</b>								
	HUMDINGER TRAIL RUN	RIVER TOWNS MARATHON / HALF MARATHON	ROBBINS RUN 5K/10K	MONTOUR 24 ENDURANCE RUNS	RIVER TOWNS CYCLING CLASSIC	CHILLI CHALLENGE	2014 SEASON TOTALS	
DATE	March 1	May 3	June 7	July 26/27	September 6/7	October 4	X	
ACTUAL NUMBER OF RACERS	277	521	234	87	122	160	1401	
TOTAL PAID REGISTRATIONS	358	608	249	93	151	170	1629	
PRE-SEASON ATTENDANCE PROJECTION	450	550	230	200	300	200	1930	
MALE / FEMALE	195 (54%) / 163 (46%)	248 (41%) / 360 (59%)	106 (43%) / 143 (57%)	49 (53%) / 44 (47%)	132(87%) / 19(13%)	105(66%) / 55(34%)	X	
AVERAGE AGE	35	38	35	41	40	42	X	
YOUNGEST / OLDEST	6 / 67	13 / 75	4 / 70	19 / 65	9 / 69	8 / 81	X	
NUMBER OF RACERS FROM >50 MILES AWAY (EXCLUDING THOSE WHO DID NOT ATTEND RACE)	79 (28.5%)	239 (45.9%)	19 (8.1%)	65 (74.7%)	50 (40.9%)	33 (24.6%)	452	
NUMBER OF STATES REPRESENTED	7	22 (also England and Canada)	5	10 (and Canada)	5	4	X	
AVERAGE AMOUNT SPENT PER RACER ON FOOD / LODGING / GAS / OTHER (EXCLUDES RACE REGISTRATION FEES)	\$66.00	\$70.00	\$43.00	\$90.00	\$75.00	\$78.00	X	
ESTIMATED TOTAL AMOUNT SPENT ON FOOD / LODGING / GAS / OTHER (EXCLUDES RACE REGISTRATION FEES; INCLUDES ONLY THOSE WHO ATTENDED)	\$18,282	\$36,470	\$10,062	\$7,830	\$9,150	\$12,480	\$94,274	
ESTIMATED TOTAL DIRECT LOCAL ECONOMIC IMPACT OF RACE (INCLUDES RACE REGISTRATION FEES AND ALL EXPENSES PAID BY RACE)	\$36,000	\$80,500	\$16,000	\$15,000	\$37,000	\$21,000	<b>\$205,500</b>	

- From MARC's 2014 Montour County Commissioners' Tourism Fund grant closeout report:
  - For the 2014 season as a whole, we achieved 68% of our attendance goal (1,643 of 2,420)
  - Our season-long attendance increased by 7.3% over our 2013 levels (1,643 vs. 1,531)
  - We continued to attract significant numbers of attendees (452) from more than 50 miles away, including racers from at least 22 states, Ontario, Canada and England
  - Per our personal observations, we can reasonably estimate that an additional 225 spouses, family members and friends also came to our area with these out-of-town racers. Assuming a total of roughly 680 out-of-town visitors came to the Montour County region because of the River Towns Race Series, the \$15,500 grant invested by the Commissioners breaks down as roughly \$22.79 spent to attract each visitor.
  - Our average racer spends \$67.29 per race for food, gas, lodging, supplies, etc., excluding his/her race entry fees. In 2014, this resulted in an economic impact of \$94,274 in related spending, most of which likely occurred in and around Montour County.

## DIRECTOR'S REPORT (continued)

### RIVER TOWNS RACE SERIES (continued)

- When considering all race registration fees, expenses paid by the River Towns Race Series (principally to local vendors) and the related spending, **we can estimate a total 2014 economic impact of \$205,500 from the River Towns Race Series.**
- Given the \$205,500 economic impact generated by the River Towns Race Series and the \$15,500 granted to the series by the Montour County Commissioners' Tourism Fund, **we can conservatively calculate a return on investment of \$13.26 for each \$1 invested.**

		<b>River Towns Race Series 2014 Season Champions</b>				
MEN			AGE CATEGORY / PLACE	WOMEN		
RTRS 2015 VOUCHERS	RTRS POINTS*	NAME	AGE CATEGORY / PLACE	NAME	RTRS POINTS*	RTRS 2015 VOUCHERS
\$250 cash	452.50	Dennis Knowlton	OVERALL MALE / FEMALE	Jennifer Kline	619.00	\$250 cash
\$25	130.00	Henry McElroy	UP 70-10 (1 <sup>st</sup> )	Lea Hall	45.00	\$25
\$15	55.00	Paul Gabrielsen	UP 70-10 (2 <sup>nd</sup> )	Paige Rhyme	20.00	\$15
\$10	51.00	Ty Hall	UP 70-10 (3 <sup>rd</sup> )	Isabella Johns	16.00	\$10
\$30	65.00	Nathan Moyer	11-15 (1 <sup>st</sup> )	Katelyn Maffei	125.00	\$30
\$30	40.00	Morgan Comini	11-15 (2 <sup>nd</sup> )	Gabrielle Schaub	81.25	\$20
\$15	35.00	Matthew Maffei Noah Hampert	11-15 (3 <sup>rd</sup> ; men tie)	Kayla Trimble	40.00	\$15
\$35	125.00	Tyler Walters	16-20 (1 <sup>st</sup> )	Claire Leinhauser	90.00	\$35
\$25	112.50	Christian Meeder	16-20 (2 <sup>nd</sup> )	Cara Henning	81.25	\$25
\$20	100.00	Garrett Nolan	16-20 (3 <sup>rd</sup> )	Morgan Yasilia	65.00	\$20
\$50	162.00	Matthew Guise	21-25 (1 <sup>st</sup> )	Sarah Hartzell	256.50	\$50
\$40	132.00	David Brungard	21-25 (2 <sup>nd</sup> )	Jessica Bates	112.50	\$40
\$40	120.00	David Dawson	21-25 (3 <sup>rd</sup> )	Melanie Paris	90.00	\$30
\$50	412.00	Jonathan Bock	26-30 (1 <sup>st</sup> )	Jennifer Kline	619.00	\$50
\$40	203.13	Timothy Peters	26-30 (2 <sup>nd</sup> )	Olivia Kelly	132.50	\$40
\$30	124.00	Jesse Stauffer	26-30 (3 <sup>rd</sup> )	Missy Booth	117.00	\$30
\$50	290.00	Paul Riley	31-35 (1 <sup>st</sup> )	Melissa Galger	137.50	\$50
\$40	115.00	David Walker	31-35 (2 <sup>nd</sup> )	Katie Williams	130.00	\$40
\$30	105.50	Gavin Noble	31-35 (3 <sup>rd</sup> )	Maggie Muir	112.50	\$30
\$50	232.50	Carl Tucker	36-40 (1 <sup>st</sup> )	Charlotte Vasarhelyi	157.50	\$50
\$40	230.50	David Strzempak	36-40 (2 <sup>nd</sup> )	Janelle Seip	145.00	\$40
\$30	139.38	Justin Ondrey	36-40 (3 <sup>rd</sup> ; women tie)	Kiriann Thompson Tracy Wright	132.50	\$30
\$50	168.00	Martin Palm	41-45 (1 <sup>st</sup> )	Moca McCarty	137.50	\$50
\$40	152.00	John Lewis	41-45 (2 <sup>nd</sup> )	Megan Townsend	112.50	\$40
\$30	137.50	Vincent Maletta	41-45 (3 <sup>rd</sup> )	Debra Bartkowski	110.00	\$30
\$50	331.25	Byron Lane	46-50 (1 <sup>st</sup> )	Kelli Drozba	137.50	\$50
\$40	144.00	Korta Yuasa	46-50 (2 <sup>nd</sup> )	Laurie Dymond	110.00	\$40
\$30	137.50	Eric McCarty	46-50 (3 <sup>rd</sup> )	Christen Snyder	81.25	\$30
\$50	278.50	Michael Hartzell	51-55 (1 <sup>st</sup> )	Valerie Pratt	525.63	\$50
\$40	135.00	John Beers	51-55 (2 <sup>nd</sup> )	Char Heisley	138.75	\$40
\$30	112.50	Dan McQuiston Damian Horne	51-55 (3 <sup>rd</sup> ; men tie)	Judy Holden	137.50	\$30
\$50	173.88	Richard Wilkinson	56-60 (1 <sup>st</sup> )	Laura Milak	118.75	\$50
\$40	162.00	Bill Martens	56-60 (2 <sup>nd</sup> )	Martie Maholic	81.25	\$40
\$30	112.50	James Frubesh	56-60 (3 <sup>rd</sup> )	Abby Peck	75.00	\$30
\$50	452.50	Dennis Knowlton	61 AND UP (1 <sup>st</sup> )	Bettie Wallis	112.50	\$50
\$40	137.50	James Gawie	61 AND UP (2 <sup>nd</sup> )	Ingrid Kiss	90.00	\$40
\$30	118.75	William Milak	61 AND UP (3 <sup>rd</sup> )	Barbara Derr	85.00	\$30

\*Point totals are limited to each racer's best five events.

Note: All winners may choose to receive either: 1) a voucher for 2015 RTRS race entries; 2) a trophy; or 3) winners may waive their prize. Prize winners must contact Bob Stoudt at [MontrRec@ptd.net](mailto:MontrRec@ptd.net) to claim their prizes by 2/25/2015.







Montour Area Recreation Commission  
 PO Box 456 Danville, PA 17821  
 (570) 271-3055 or [MontrRec@ptd.net](mailto:MontrRec@ptd.net)

## DIRECTOR'S REPORT (continued)

### RIVER TOWNS RACE SERIES (continued)

- The 2014 Awards Ceremony/2015 Season Kickoff event is scheduled for Saturday, January 24<sup>th</sup>, at 1:00pm in the DeLong Memorial Hall in Washingtonville
  - MARC has been granted permission to again conduct a 'fun run' at the Montour Preserve before the event
- 2015 River Towns Race Series pre-registrations as of 1/9/15:
  - Humdinger/Half-Dinger/Double-Dinger: **99**
  - River Towns Marathon/Half-Marathon: **85**
  - World's End 50k/100k Ultramarathon: **registration not yet open**
  - Robbins Run 5k/10k: **0**
  - Montour 24 Endurance Runs: **15**
  - Chilli challenge: **registration not yet open**

### OTHER NOTES

- MARC has closed out its accounting for the Summer Concert Series and has transferred to the Danville Business Alliance (Danville Arts Council) the final \$150 earmarked for the series; Stoudt is working with the Danville Arts Council to forward all interested performers and any potential donors
- MARC, the Danville Business Alliance and the Columbia-Montour Visitors Bureau are working with Dr. Heather Feldhaus and the Bloomsburg University Center for Community Research and Consulting to do an economic impact study of the proposed North Branch Canal Trail; final report expected spring 2015
- MARC is partnering with the Columbia Montour Visitors Bureau, Columbia County GIS, PPL and other partners to produce a comprehensive Google Earth map of outdoor recreation in Montour and Columbia Counties; first draft expected winter 2014/2015
- Stoudt has worked 190.25 of the contracted 200 hours for the Columbia County services contract; \$5,677.08 remains earmarked in MARC's account

### UPCOMING EVENTS AND MEETING

- 1/14 Montour County task force meeting
- 1/18 North Branch Canal Trail work day
- 1/24 River Towns Race Series awards luncheon
- 1/26, 1/27 or 1/28 (date to be confirmed) North Branch Canal Trail public meeting
- 2/9 MARC meeting