



PO Box 456 Danville, PA 17821 | (570) 336-2060 | RStoudt@MontourRec.com

## **May 11, 2015 Regular Meeting Agenda**

7:00pm Danville Borough building - 239 Mill St, Danville, PA 17821

### **Call to Order**

### **Officer Reports**

- President / Treasurer Reports (Mike Mills)
- Secretary's Report (Tyler Dombroski)

### **Partner Reports**

- Washingtonville Borough (Frank Dombroski / Tyler Dombroski)
- Danville Borough (Bill Hause)
- Riverside Borough (Mike Maize / Mike Smith)
- Montour County (Commissioner Jerry Ward)
- Danville Area School District (Chris Johns/Jamie Hosterman)

### **Public Comment**

### **Assistant Director's Report (Jon Beam) (page 12)**

### **Director's Report (Bob Stoudt) (pages 13 – 18)**

- Approval of Director's expense report

### **Old Business**

- Montour Preserve maintenance

### **New Business**

- River Towns Race Series website hack; MePush service and hosting
- 2016 River Towns Marathon planning

### **Other Items**

- Washingtonville Community Beautification initiative
- Pine Barn Inn discount rate for MARC/RTRS events
- Bloomsburg bicycle and watercraft vendor request for proposals

### **Adjournment**

*next meeting: June 8, 2015*

## MARC 2015 Checking Register (Service 1<sup>st</sup> Account)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Grant to Credit or Debit (if Applicable)	Debit (-)	Credit (+)	Account Balance
automatic payment	4/15/15	5/6/15	4/1 - 4/31/15	US Treasury (monthly taxes)	payroll taxes		1,348.46		55,100.51
4909	4/13/15	5/6/15	4/1 - 4/31/15	Robert Stoudt (payroll 3/21 - 4/3)	payroll - Stoudt		1,253.70		53,846.81
4910	4/13/15	5/6/15	4/1 - 4/31/15	Jon Beam (payroll 3/21 - 4/3)	payroll - Beam		188.81		53,658.00
4911	4/13/15	5/6/15	4/1 - 4/31/15	Roloson Brothers Maple Syrup (vendor fee for Montour Preserve maple sugaring)	Montour Preserve maple sugaring		75.00		53,583.00
4912	4/13/15	5/6/15	4/1 - 4/31/15	Ted Heaps Container Service (PPL EBRA)	PPL East Branch Rec Area maintenance		25.00		53,558.00
4913	4/15/15	5/6/15	4/1 - 4/31/15	Mausdale Farm Supply, LLC (200# grass seed)	\$80.56 Hess Field maintenance; \$241.68 North Branch Canal Trail		322.24		53,235.76
4914	4/15/15	5/6/15	4/1 - 4/31/15	West Branch Rental (one month trailer rental)	\$100 Hess Field maintenance; \$75 Hopewell Park maintenance; \$320 North Branch Canal Trail		495.00		52,740.76
4915	4/15/15	5/6/15		Michael Rivera (refund of overpayment)	Robbins Run refund		25.00		52,715.76
4916	4/16/15	5/6/15	4/1 - 4/31/15	Hanson (23 tons gravel for Hess parking lot)	Hess Field maintenance		333.87		52,381.89
4917	4/16/15	5/6/15	4/1 - 4/31/15	Jon Beam (reimbursement for Hopewell Park kiosk materials)	Hopewell Park maintenance		97.99		52,283.90
deposit	4/14/15	5/6/15	4/1 - 4/31/15	deposit (Porter Snowden Eagle Scout project funds)	Hess Field maintenance (Porter Snowden earmark)			617.37	52,901.27
deposit	4/20/15	5/6/15	4/1 - 4/31/15	deposit	\$45 Montour 24 registrations; \$80 Humdinger 2016 registrations; \$490 Robbins Run registrations; \$6,485 marathon registrations			7,100.00	60,001.27
4918	4/20/15	5/6/15	4/1 - 4/31/15	Robert Stoudt (4/13 expense report)	\$575.86 River Towns Race Series misc. expenses; \$11.90 Humdinger misc. expenses; \$9.80 misc. expenses; \$584.60 marathon advertising; \$263.11 marathon misc. expenses; \$87.00 North Branch Canal Trail; \$50 River Towns Race Series advertising; \$221.33 PPL East Branch Rec Area supplies; \$4,454.30 marathon t-shirts; \$342.00 marathon food; \$139.96 marathon prizes		6,739.86		53,261.41
deposit	4/17/15	5/6/15	4/1 - 4/31/15	Ultra Signup (automatic deposit of Montour 24 race registrations)	Montour 24 registrations			890.00	54,151.41
deposit	4/17/15	5/6/15	4/1 - 4/31/15	refund of Verizon overpayment	telephone			33.57	54,184.98
4919	4/20/15	5/6/15	4/1 - 4/31/15	Associated Insurance Management (RTRS 2015/2016 policy)	\$480 Chilli Challenge insurance; \$355 Humdinger 2016 insurance; \$680.50 marathon 2016 insurance		1,515.50		52,669.48
4920	4/22/15	5/6/15	4/1 - 4/31/15	Jon Beam (payroll 4/4 - 4/17)	payroll - Beam		369.74		52,299.74
4921	4/22/15	5/6/15	4/1 - 4/31/15	Bob Stoudt (payroll 4/4 - 4/17)	payroll - Stoudt		1,474.78		50,824.96
4922	4/29/15	5/6/15	4/1 - 4/31/15	cash (cash to redeem marathon vouchers)	marathon food & drink		1,750.00		49,074.96
AP	4/30/15	5/6/15		Danville Area Earned Income Tax Office	payroll taxes		189.51		48,885.45
AP	4/30/15	5/6/15	4/1 - 4/31/15	PA UC Fund	payroll taxes		361.76		48,523.69
AP	4/30/15	5/6/15	4/1 - 4/31/15	PA Dept. of Revenue (Q2 taxes)	payroll taxes		347.05		48,176.64
AP	4/30/15	5/6/15	4/1 - 4/31/15	EFTPS (federal 940 taxes)	payroll taxes		55.20		48,121.44
deposit	4/30/15	5/6/15		Ultra Signup (automatic deposit of Montour 24 race registrations)	Montour 24 registrations			480.00	48,601.44
AP	5/15/15	5/6/15		US Treasury (monthly taxes)	payroll taxes		995.08		47,606.36
deposit	4/2/15	5/6/15	4/1 - 4/31/15	Ultra Signup (automatic deposit of Montour 24 race registrations)	Montour 24 registrations			950.00	48,556.36



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MONTOUR AREA RECREATION COMMISSION  
PO BOX 456  
1778 OAKWOOD DR  
DANVILLE PA 17821

Statement Period: 04/01/2015-04/30/2015

Page 1 of 2

### Summary of Accounts:

	Ending Balance	YTD Dividend	Account Number: 584727
Savings			
01 - REGULAR SAVINGS	5.00	0.00	
40 - CHECKING	49,335.95	0.00	
<b>Total</b>	<b>49,340.95</b>	<b>0.00</b>	

Authorized Signer(s): ROBERT T STOUTD, MICHAEL B MILLS

#### ID 01 REGULAR SAVINGS

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Apr 1		Balance Forward			5.00
Apr 30		Ending Balance			5.00

#### ID 40 CHECKING

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Apr 1		Balance Forward			60,011.30
Apr 2		Deposit ACH Ultra Signup TYPE: ONLINE REG ID: 1943365114 CO: Ultra Signup	950.00		60,961.30
Apr 2		Draft 004903		-1,278.37	59,682.93
Apr 3		Draft 004904		-927.49	58,755.44
Apr 6		Draft 004908		-45.55	58,709.89
Apr 6		Processed Check - VERIZON FINANCIA TYPE: PAYMENTS ID: 1564577000 Draft 004907		-462.48	58,247.41
Apr 7		Draft 004906		-107.19	58,140.22
Apr 10		Draft 004894		-116.25	58,023.97
Apr 13		Draft 004905		-575.00	57,448.97
Apr 14		Deposit	617.37		58,066.34
Apr 14		Draft 004909		-1,253.70	56,812.64
Apr 15		Withdrawal ACH IRS TYPE: USATAXPYMT ID: 3387702000 CO: IRS Draft 004910		-1,348.46	55,464.18
Apr 15		Draft 004910		-188.81	55,275.37
Apr 17		Deposit ACH VERIZON TYPE: VERIZON Re ID: 9783397101 CO: VERIZON	33.57		55,308.94
Apr 17		Deposit ACH Ultra Signup TYPE: ONLINE REG ID: 1943365114 CO: Ultra Signup	890.00		56,198.94
Apr 17		Draft 004914		-495.00	55,703.94
Apr 20		Deposit by Check	7,100.00		62,803.94
Apr 20		Draft 004917		-97.99	62,705.95
Apr 20		Draft 004913		-322.24	62,383.71
Apr 20		Draft 004916		-333.87	62,049.84
Apr 21		Draft 004918		-6,739.86	55,309.98
Apr 22		Draft 004919		-1,515.50	53,794.48
Apr 23		Draft 004912		-25.00	53,769.48
Apr 24		Draft 004921		-1,474.78	52,294.70
Apr 27		Draft 004920		-369.74	51,924.96

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**Account Number:** 584727 **Statement Period:** 04/01/2015-04/30/2015



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**ID 40 CHECKING - Continued**

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Apr 28		Draft 004911		-75.00	51,849.96
Apr 30		Withdrawal ACH IRS TYPE: USATAXPYMT ID: 3387702000 CO: IRS		-55.20	51,794.76
Apr 30		Withdrawal ACH COMMWLTHOFPA INT TYPE: PAEMPLOYTX ID: 1236003133 CO: COMMWLTHOFPA INT		-347.05	51,447.71
Apr 30		Withdrawal ACH UNEMP COMP EFT TYPE: PADLIUCCON ID: 1236003133 CO: UNEMP COMP EFT		-381.76	51,085.95
Apr 30		Draft 004922		-1,750.00	49,335.95
Apr 30		Ending Balance			49,335.95
		<b>Total Deposits 9,590.94</b>			
		<b>Total Withdrawals 20,266.29</b>			

**Drafts for 40 - CHECKING**

Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
Apr 10	<input type="checkbox"/> 004894	116.25	Apr 14	<input type="checkbox"/> 004909	1,253.70	Apr 20	<input type="checkbox"/> 004917	97.99
Apr 2	<input type="checkbox"/> 004903*	1,278.37	Apr 15	<input type="checkbox"/> 004910	188.81	Apr 21	<input type="checkbox"/> 004918	6,739.86
Apr 3	<input type="checkbox"/> 004904	927.49	Apr 28	<input type="checkbox"/> 004911	75.00	Apr 22	<input type="checkbox"/> 004919	1,515.50
Apr 13	<input type="checkbox"/> 004905	575.00	Apr 23	<input type="checkbox"/> 004912	25.00	Apr 27	<input type="checkbox"/> 004920	389.74
Apr 7	<input type="checkbox"/> 004906	107.19	Apr 20	<input type="checkbox"/> 004913	322.24	Apr 24	<input type="checkbox"/> 004921	1,474.78
Apr 6	<input type="checkbox"/> 004907	462.48	Apr 17	<input type="checkbox"/> 004914	495.00	Apr 30	<input type="checkbox"/> 004922	1,750.00
Apr 6	<input type="checkbox"/> 004908	45.55	Apr 20	<input type="checkbox"/> 004916*	333.87			

\* denotes skipped sequence

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

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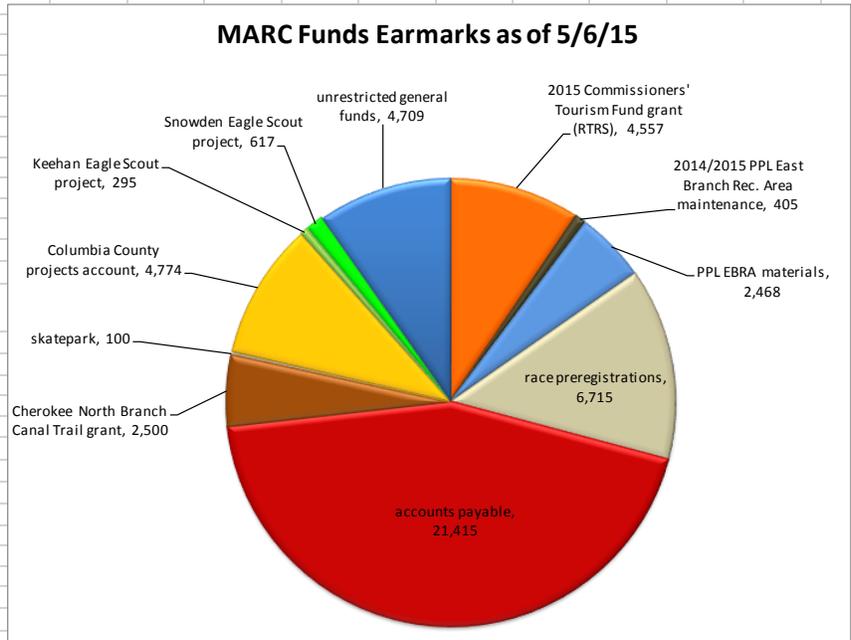


## MARC FUND EARMARKS

EARMARK CATEGORIES	AMOUNT
2015 Commissioners' Tourism Fund grant (RTRS)	4,557
2014/2015 PPL East Branch Rec. Area maintenance	405
PPL EBRA materials	2,468
race preregistrations	6,715
accounts payable	21,415
Cherokee North Branch Canal Trail grant	2,500
skatepark	100
Columbia County projects account	4,774
Keehan Eagle Scout project	295
Snowden Eagle Scout project	617
unrestricted general funds	4,709
<b>TOTAL RESTRICTED</b>	<b>43,847</b>
<b>ACTUAL CHECKBOOK BALANCE(5/6/15)</b>	<b>48,556</b>

ACCOUNTS RECEIVABLE	
Hess Field user fees	800
Geisinger Sports Medicine 2015 sponsorship	1,000
PPL East Branch Rec Area annual lease payment	10,000
	11,800

ACCOUNTS PAYABLE	
Stoudt expense report	5,799
taxes (estimated)	600
accounts payable	7,816
anticipated accounts payable	7,200
	21,415





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COMMUNITY FOUNDATION  
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**MONTOUR AREA RECREATION COMMISSION AGENCY PASS  
THROUGH FUND  
JUL 1 TO DEC 31, 2014**

Mike Mills  
MARC Board President  
Montour Area Recreation Commission  
PO Box 456  
Danville, PA 17821

<b>Beginning Balance, July 1, 2014</b>	<b>\$</b>	<b>7,619.46</b>
Gifts .....	0.00	
Interest & Dividends.....	10.11	
Realized Gains / (Losses).....	0.00	
Unrealized Gains / (Losses).....	0.00	
Other Income.....	0.00	
<b>Total Income</b>		<b>10.11</b>
Grants.....	-3,500.00	
Administrative Fees.....	0.00	
Investment Fees.....	0.00	
Other Expenses.....	0.00	
<b>Total Expenses</b>		<b>-3,500.00</b>
<b>Transfers In/(Out)</b>		<b>0.00</b>
<b>Ending Balance, December 31, 2014</b>	<b>\$</b>	<b>4,129.57</b>

Prepared By: Al Meale, Controller (ameale@csgiving.org)

1725 West Front Street, Berwick, PA 18603  
www.csgiving.org 717-752-3930



Confirmed in Compliance with National Standards for U.S. Community Foundations

**Grants:**

<b>Date</b>	<b>Grantee</b>	<b>Amount</b>
11/20/2014	Montour Area Recreation Commission	3,500.00
	*** Total Grants:	3,500.00

725 West Front Street, Berwick, PA 18603  
www.esgiving.org \* 570-752-3930



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**MONTOUR AREA RECREATION COMMISSION - MONTOUR  
PRESERVE AGENCY PASS THROUGH FUND  
JUL 1 TO DEC 31, 2014**

Mike Mills  
MARC Board President  
Montour Area Recreation Commission  
PO Box 456  
Danville, PA 17821

<b>Beginning Balance, July 1, 2014</b>		<b>\$ 0.00</b>
Gifts.....	5,370.00	
Interest & Dividends.....	0.16	
Realized Gains / (Losses).....	0.00	
Unrealized Gains / (Losses).....	0.00	
Other Income.....	0.00	
<b>Total Income</b>		<b>5,370.16</b>
Grants.....	0.00	
Administrative Fees.....	-107.40	
Investment Fees.....	0.00	
Other Expenses.....	0.00	
<b>Total Expenses</b>		<b>-107.40</b>
<b>Transfers In/(Out)</b>		<b>0.00</b>
<b>Ending Balance, December 31, 2014</b>		<b>\$ 5,262.76</b>

Prepared By: Al Meale, Controller (ameale@csgiving.org)

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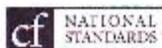


Committed in Compliance with National Standards for U.S. Community Foundations

**Gifts:**

Date	Donor	Amount
12/15/2014	Montour Area Recreation Commission	100.00
12/15/2014	Ms. Judith A. Fauscy	20.00
12/15/2014	Mr. and Mrs. Brian Wagner	15.00
12/18/2014	Mr. and Mrs. Barry L. Magargie	25.00
12/18/2014	Ms. Melissa Christ	50.00
12/18/2014	Ms. Holly S. Zeigler	50.00
12/18/2014	Mr. and Mrs. Mathew A. Anspach	50.00
12/18/2014	Mr. Kurt A. Masser	250.00
12/18/2014	Daniel J./Rebecca R. Swank	25.00
12/19/2014	Mr. Jerry Gresh	25.00
12/19/2014	Dr. and Mrs. David Beiler	500.00
12/22/2014	Mr. and Mrs. David L. Robertson	100.00
12/22/2014	Seven Mountains Audubon Society	100.00
12/22/2014	Turbotville Elementary School	150.00
12/22/2014	Mr. and Mrs. Robert Stoudt	250.00
12/22/2014	Mr. and Mrs. William J. Malorie III	25.00
12/23/2014	Mr. Josh Scarlett	100.00
12/24/2014	Ms. Jean Gardner Camp	50.00
12/24/2014	Ray Hayes	200.00
12/24/2014	Ms. Kelly Knox	100.00
12/24/2014	Mr. James D. Wilson and Ms. Gerda E. Breitwieser	500.00
12/24/2014	Robert W. and Mary Snyder	250.00
12/24/2014	Judith Yumen	250.00
12/24/2014	Ms. Deadra Winey	5.00
12/24/2014	Mr. Jerry Ward	250.00
12/25/2014	Mr. David Walker	300.00
12/25/2014	Ms. Harriet Perez	100.00
12/26/2014	Mr. William W. Dickerson	10.00
12/29/2014	Mr. Kenneth H. Mertz	20.00
12/29/2014	Ms. Cheryl R. Cooper	15.00
12/29/2014	Ms. Kathryn L. Agnew	30.00
12/29/2014	Mr. Alex Patterson	50.00
12/31/2014	Pamela L. Gerdner	25.00
12/31/2014	Helen R. Cleaver	25.00
12/31/2014	Ms. Renee Carey	50.00
12/31/2014	Mr. Trevor Finn	50.00
12/31/2014	Gallagher's Student Transportation, Inc.	250.00
12/31/2014	Anthony Township	500.00
12/31/2014	Ms. Jean Gardner Camp	50.00
12/31/2014	Mr. and Mrs. Kenneth A. DeLong	100.00
12/31/2014	Dr. and Mrs. Albert M. Bernath Jr.	100.00
12/31/2014	Norris H. Heintzelman	25.00

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12/31/2014	Mr. Oliver Kelly	30.00
12/31/2014	Dr. Terence L. and Sandra W. O'Rourke	100.00
12/31/2014	Mr. Donald I. Johns	100.00
	*** Total Gifts:	5,370.00

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## **ASSISTANT DIRECTOR'S REPORT**

During the past few weeks, the assistant director assisted with work on the North Branch Canal Trail and with marathon/half-marathon preparations. He recently assisted with a Nature Day for over 100 first graders at G.C. Hartman Elementary School and continues with Nature Reports for SECV 8 News.

Jon Beam

5/8/15

# DIRECTOR'S REPORT

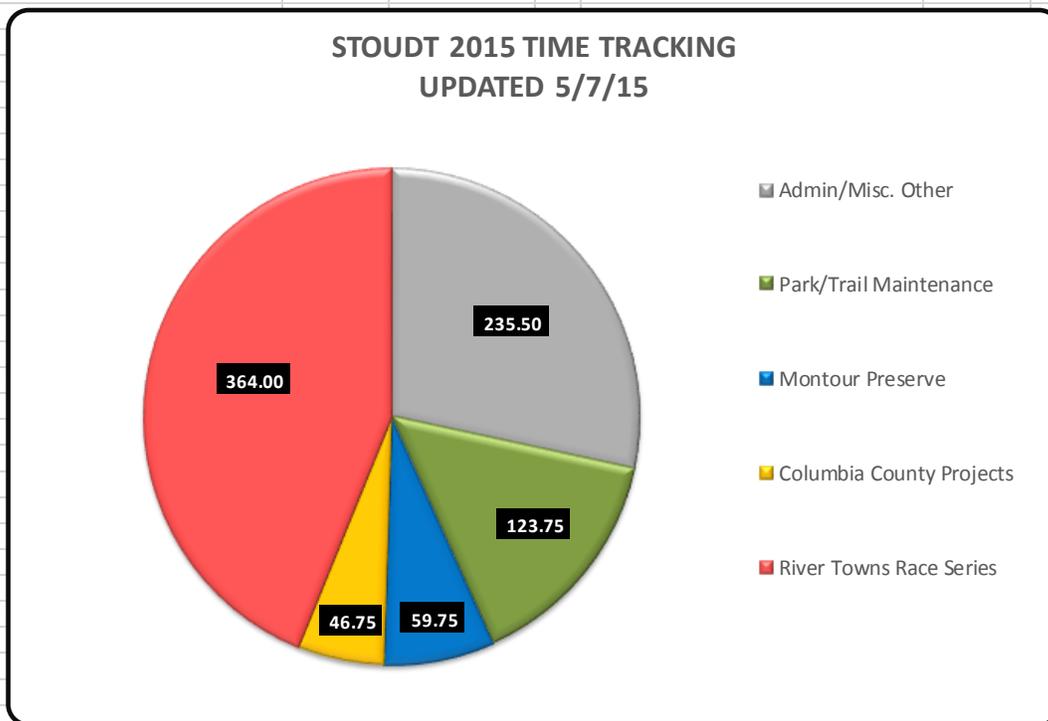
## Director's April Time Tracking

April 2015		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	Project Monthly Total Hours		
	Admin / Misc. Other	3.50	2.50	1.25			4.50	4.00	3.00		1.00	0.50	4.50	1.50	1.00	3.00	0.50	0.50	1.50	1.25	1.00	0.75	2.00	0.75	2.50	1.75	1.50	2.00	1.25	0.75	0.50		48.75	
park maintenance	Hess Recreation Area	0.25	0.25	0.25			0.25	0.25	0.25	2.25	0.25	0.50	0.25	0.50	2.25	2.00	7.50	7.50			0.50	0.25	0.25	0.25	0.50	0.75	0.50	0.25	0.25	0.25	0.25		28.50	
	Hopewell Park / Borough Farm	0.25								0.25	0.25				0.50	0.50						0.25							0.25				2.25	
	North Branch Canal Trail	1.50	1.00			0.25	0.50				0.25					0.25						2.00	3.00		3.50	8.25			0.25				20.75	
	NBCT - Greenways Signage Grant	0.75						1.00	0.50	0.25																								2.50
	PPL East Branch Rec Area	0.50	3.00	0.25	0.50	0.50	1.50	0.25	1.00	0.25	0.25					1.00							0.25					0.25	0.25					9.75
	River Road Trailhead Parcel																						0.25											0.25
Montour Preserve	Montour Preserve admin	0.25	0.75					0.50							0.25									0.25	0.25				0.25	0.25			2.75	
	Montour Preserve maple sugar																																	
	Montour Preserve other																																	
Columbia County	Columbia Co. admin/misc.																																	
	Columbia Co. N.B. Canal Trail			1.00			0.50	0.50	2.25	0.25																								4.50
	Columbia Co. concessionaires							0.25							2.50	0.25												1.75						4.75
	Columbia Co. mapping																																	
	Columbia Co. other																																	
	Columbia Co. other																																	
River Towns Race Series	RTRS Admin / Misc.															2.50	6.75	0.25	4.00		0.50	2.50	0.25									16.75		
	RTRS Awards Luncheon																																	
	Humdinger																																	
	Marathon	0.50	1.50	9.50	1.50	0.25	0.50	2.50	2.00	2.75	1.50	0.25	0.25	0.75	4.50	4.50	0.25	0.25	0.25	1.50	4.50	3.75	1.75	1.50	0.75	3.00	7.50	4.00	7.50	12.50	###	92.25		
	World's End																																	
	Robbins Run																					1.50												1.50
	Montour 24 Endurance Runs																																	
	Chilli Challenge																																	
<b>DAILY TOTALS</b>		5.75	9.75	13.25	2.00	1.00	7.75	8.75	7.25	8.00	3.75	1.25	5.00	5.25	9.75	10.25	10.75	15.00	2.00	6.75	9.75	8.75	6.75	6.50	12.00	5.50	9.75	8.50	9.75	13.50	11.25	235.25		
BIWEEKLY PAYROLL TOTAL		30.75				95.75								108.75																				
PAYROLL PERIOD		7 (part)				8								9 (part)																				

## DIRECTOR'S REPORT (continued)

### Director's 2015 Year-to-Date Time Accounting

2015 STOU DT TIME ACCOUNTING updated 5/7/15			2015 STOU DT TIME ACCOUNTING (GROUPED BY CATEGORY) updated 5/7/15		
TASK	HOURS	COST W/ TAXES (\$21.75/hr)	TASK	HOURS	COST W/ TAXES (\$21.75/hr)
Admin / Misc. Other	235.50	\$ 5,122.13	Admin/Misc. Other	235.50	5,122.13
Hess Recreation Area Maintenance	44.25	\$ 962.44	Park/Trail Maintenance	123.75	2,691.56
Hopewell Park/Borough Farm Maint.	4.50	\$ 97.88	Montour Preserve	59.75	1,299.56
North Branch Canal Trail	49.50	\$ 1,076.63	Columbia County Projects	46.75	1,016.81
NBCT - Greenways Signage Grant	7.25	\$ 157.69	River Towns Race Series	364.00	7,917.00
PPL East Branch Recreation Area	17.50	\$ 380.63	<b>2015 YTD TOTALS</b>	<b>829.75</b>	<b>18,047.06</b>
River Road Trailhead Maintenance	0.75	\$ 16.31			
Montour Preserve Admin	31.75	\$ 690.56			
Montour Preserve Maple Sugaring	28.00	\$ 609.00			
Montour Preserve Other	-	\$ -			
Columbia County Admin/Misc	6.75	\$ 146.81			
Columbia Co. North Branch Canal Trail	26.75	\$ 581.81			
Columbia Co. Concessionaires	8.50	\$ 184.88			
Columbia County Mapping	-	\$ -			
Columbia County Other	4.75	\$ 103.31			
Columbia County Other 2	-	\$ -			
RTRS Admin/Misc.	57.25	\$ 1,245.19			
RTRS Awards Luncheon	22.00	\$ 478.50			
Humdinger	105.75	\$ 2,300.06			
Marathon	170.75	\$ 3,713.81			
World's End	-	\$ -			
Robbins Run	5.00	\$ 108.75			
Montour 24	3.25	\$ 70.69			
Chilli Challenge	-	\$ -			
<b>2015 YTD TOTAL HOURS</b>	<b>829.75</b>	<b>\$ 18,047.06</b>			



## **DIRECTOR'S REPORT (continued)**

### **GRANTS**

- Montour County Commissioners' 2015 Tourism Fund grant
  - \$15,000 received on 1/5/15 for 2015 River Towns Race Series advertising and promotion
  - \$10,442.60 spent year-to-date on advertising/promotion
- Merck Cherokee donation (no change since last meeting)
  - MARC received \$2,500 on 11/17/14 to be used solely for North Branch Canal Trail expenses; no funds have been expended to date
- Susquehanna Greenway 2014 Mini-Grant Program
  - Stoudt met with Zach Pyle on 3/26 to review signage drafts
  - Sign design is underway; first batch of signs will likely be ordered mid-May
- Williams Transco Pipeline Atlantic Sunrise Project / The Conservation Fund Environmental Stewardship Program (no change since last meeting)
  - In partnership with the Susquehanna Greenway Partnership, Stoudt submitted a grant proposal on 1/30 for North Branch Canal Trail construction between Danville, Catawissa and Bloomsburg
  - Grant proposals will be reviewed and additional information will be requested
  - No decision timeline is known at this time
- Other
  - Jon Beam has been tasked with investigating environmental education grant opportunities that might be used to support programming at the Montour Preserve and other locations in and around Montour County

### **PROJECTS**

- PPL East Branch Recreation Area
  - A revised lease agreement is now in place for the May 1, 2015 – April 30, 2016 timeframe
  - A new field use application form is now being used
  - \$394.32 remains earmarked in our account for site maintenance through April 30, 2015; the \$10,000 lease payment from PPL for 2015/2016 maintenance was received in the 5/8 mail and will be deposited to MARC's account on 5/11
  - \$2,467.78 remains earmarked in our account for EBRA supplies

## DIRECTOR'S REPORT (continued)

### PROJECTS (continued)

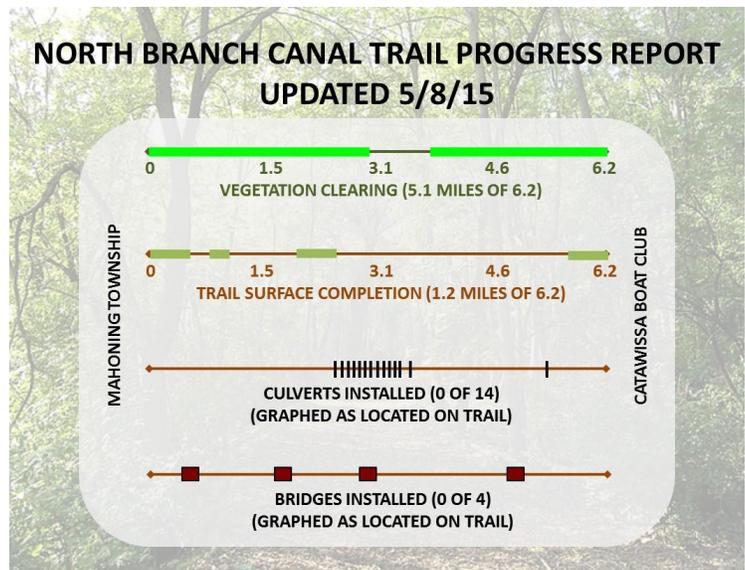
- Hess Recreation Area
  - Skatepark
    - Stoudt and Beam conducted a cleanup around the site on 4/16 & 4/17
    - \$100 remains earmarked in our account for the project, specifically earmarked for reconstruction of the central pyramidal feature
    - Concrete cracks need to be sealed before they become worse
  - Ballfields
    - Stoudt and Beam removed a portion of the baseball field right field fence on 4/16 & 4/17, repairing the post holes and seeding the area to grass; scrap metal removed by Danville Borough staff for proper disposal
    - the baseball field infield was also seeded to grass; the pitcher's mound was leveled and seeded; all bases were left in place because the mowing contractor is able to mow over the bases without damaging them
  - Road (no change since last meeting)
    - MARC should consider a chip & tar coating of the road in 2015 to extend the road's expected useful life; cost estimates will have to be sought this summer
  - Other
    - One Eagle Scout candidate is moving forward with construction of six new ADA-compliant picnic tables to replace those in the pavilion
    - A second Eagle Scout candidate will be constructing and installing six benches along the trails at the park
    - Stoudt is still seeking Scout volunteers to assist with a park-wide spring cleanup
    - The wetland blind has been vandalized several times this year; replacement of the entrance steps is required and a complete repainting of the structure is needed; the structure has been closed to public use until repairs can be made
- River Road parcel (North Branch Canal Trail trailhead and river access; no change since last meeting)
  - Property is being managed as part of MARC's mowing contract
  - Stoudt will do site enhancements in coming months as schedule permits
  - An Eagle Scout candidate has completed the creation of a trailhead sign and two ADA-compliant picnic tables for this site
    - materials are being stored in the pig barn until we can install this spring
    - Stoudt will work with Mahoning Township to secure necessary permits
- Hopewell Park / Danville Borough Farm
  - Earl's Bicycle Store has proposed doing a Giant Bicycles demo at the trails on May 20
  - Planning continues for a women's mountain bike skills clinic on September 19
  - Dave Decoteau/other volunteers will flag alignments of proposed 2015 trail additions (subject to Borough/County Conservation District approval)
  - Stoudt/Beam will do park/trail maintenance in coming weeks, including replacement of the tire culvert

## DIRECTOR'S REPORT (continued)

### PROJECTS (continued)

- North Branch Canal Trail
  - Montour County deed recorded on March 23; MARC may open the Montour County portion of the trail at our discretion
  - Land subdivision process in Montour Township, Columbia County should be initiated in coming days
  - A trail grand-opening ceremony will be scheduled when the Columbia County land transfer is complete and trailhead signage has been installed
  - Stoudt presented to the Bloomsburg Rotary on 4/3; will present to Danville Rotary on 5/12 – both groups might consider assisting with a trail corridor cleanup project
  - Trail work resumed on April 21, 23 & 24 with a Service 1<sup>st</sup> Earth Day work day on the 24<sup>th</sup>; an additional 0.25 mile of trail surface was completed
  - Stoudt's tractor is no longer sufficient for the trail grading work; equipment rental will be required in coming weeks
  - Stoudt is working with Montour Township, Columbia County, to allow MARC staff and contractor access to the trail from a Montour Township owned parcel in return for MARC's mowing of the site

NORTH BRANCH CANAL TRAIL DONATED VOLUNTEER HOURS				
DATE	MARC STAFF HOURS	# VOLUNTEERS	TOTAL VOLUNTEER HOURS	COUNTY
12/21/13	6.00	1	4.0	Montour
1/12/14	4.00	14	48.0	Montour
1/26/14	4.50	11	35.0	Montour
2/1/14	4.75	12	42.0	Montour
3/8/14	5.00	8	33.0	Montour
3/15/14	5.50	4	15.0	Montour
3/22/14	4.50	4	13.0	Montour
3/29/14	5.50	6	17.0	Montour
4/10/14	5.00	4	14.0	Montour
4/22/14	10.25	19	47.5	Montour
5/23/14	5.00	7	24.0	Columbia
5/28/14	5.00	4	14.0	Columbia
6/3/14	4.50	3	10.5	Columbia
6/12/14	5.25	4	16.0	Columbia
6/26/14	5.00	4	14.5	Columbia
7/1/14	5.50	3	11.0	Columbia
7/7/14	5.50	3	10.5	Columbia
7/30/14	5.50	4	11.5	Columbia
9/14/14	11.50	17	125.0	Columbia
10/6/14	6.50	1	6.5	Montour
10/7/14	4.25	1	4.3	Montour
10/9/14	4.50	3	13.5	Montour
1/18/15	2.50	5	11.0	Montour
4/21/15	5.00	3	7.5	Montour
4/23/15	5.00	2	5.0	Montour
4/24/15	14.00	15	30.0	Montour
	149.50		583.3	



## DIRECTOR'S REPORT (continued)

### RIVER TOWNS RACE SERIES

- Final Humdinger accounting indicates net profit to MARC of \$4,737.35
- Accounting for River Towns Marathon/Half-Marathon not yet complete, but Stoudt estimates approximately \$6,500 net profit to MARC
- World's End 50k/100k Ultramarathons registration closes on 5/9
- Robbins Run 5k/10k registration closed on 5/6 with 136 registrants
- Old Forge 5k sold out at 200 on 5/2
- Montour 24 Endurance Runs registration closes on 7/5
- Chilli Challenge registration not yet open; **will need to cancel if no decision from PPL by mid-June**

### OTHER NOTES

- Stoudt continues to work with Tyler and Frank Dombroski to conduct Washingtonville Borough Community Beautification Initiative meetings
- MARC, the Danville Business Alliance and the Columbia-Montour Visitors Bureau are working with Dr. Heather Feldhaus and the Bloomsburg University Center for Community Research and Consulting to do an economic impact study of the proposed North Branch Canal Trail; final report expected summer 2015
- MARC is partnering with the Columbia Montour Visitors Bureau, Columbia County GIS, PPL and other partners to produce a comprehensive Google Earth map of outdoor recreation in Montour and Columbia Counties
- Stoudt has worked 232.0 of the contracted 200 hours for the Columbia County services contract; \$4,769.02 remains earmarked in MARC's account
  - current initiatives include:
    - North Branch Canal Trail – county line to Catawissa Boat Club
    - North Branch Canal Trail – Catawissa Boat Club to Bloomsburg's Streater Park
    - Bicycle/watercraft concessionaires at Bloomsburg Town Park
    - Watercraft concessionaires at Berwick's Test Track Park
    - Mapping of public access points in the Fishing Creek watershed

### UPCOMING EVENTS AND MEETING

- 5/12 North Branch Canal Trail presentation to Danville Rotary Club
- 5/13 Montour County Task Force meeting
- 5/15 North Branch Canal Trail work day
- 5/20 Big Earl's Bike Shop demonstrations at Hopewell Park trails
- 5/30 **World's End 50k/100k Ultramarathons**
- 6/6 **Robbins Run 5k/10k**
- 6/8 MARC meeting
- 6/13 **Old Forge 5k**