



PO Box 456 Danville, PA 17821 | (570) 336-2060 | RStoudt@MontourRec.com

September 14, 2015 Regular Meeting Agenda

7:00pm Danville Borough building - 239 Mill St, Danville, PA 17821

Call to Order

Officer Reports

- President / Treasurer Reports (Mike Mills)
- Secretary's Report (Tyler Dombroski)

Partner Reports

- Washingtonville Borough (Frank Dombroski / Tyler Dombroski)
- Danville Borough (Bill Hause / Will Carswell)
- Riverside Borough (Mike Smith / Bill Lavage)
- Montour County (Commissioner Jerry Ward)
- Danville Area School District (Chris Johns/Jamie Hosterman)

Public Comment

Assistant Director's Report (Jon Beam)

Director's Report (Bob Stoudt) (pages 10 - 17)

- Approval of Director's expense report

Old Business

- Montour Preserve lease agreement (documents provided separately)
- Montour Preserve cleaning service
- Montour Preserve lawn care

New Business

- Withdrawal from CSCF fund for North Branch Canal Trail expenses

Other Items

- Service 1st donation to MARC
- Riverside Borough donation to MARC
- October 1 North Branch Canal Trail partial grand opening

Adjournment

next meeting: October 12, 2015

MARC 2015 Checking Register (Service 1st Account)

Number of Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Grant to Credit or Debit (if Applicable)	Debit (-)	Credit (+)	Account Balance
4975	8/7/15	9/3/15	8/1 - 8/31/15	Robert Stoudt (payroll 7/12 - 7/25)	payroll - Stoudt		1,220.32		51,442.06
automatic payment	8/17/15	9/3/15	8/1 - 8/31/15	US Treasury (monthly taxes)	payroll taxes		1,025.08		50,416.98
4976	8/11/15	9/3/15	8/1 - 8/31/15	Robert Stoudt (payroll 6/28 - 7/11)	payroll - Stoudt		876.40		49,540.58
4977	8/11/15	9/3/15	8/1 - 8/31/15	Robert Stoudt (8/10 expense report)	\$1,852.00 Greenway sign grant; \$536.41 Hess maintenance; \$970.73 miscellaneous expenses; \$1,343.95 Montour 24 advertising; \$564.20 Montour 24 awards; \$87.07 Montour 24 food/drink; \$310.32 Montour 24 misc. expenses; \$1,079.96 Montour 24 t-shirts; \$11.22 Robbins Run misc. expenses; \$100.00 River Towns Race Series advertising		6,855.86		42,684.72
4978	8/11/15	9/3/15	8/1 - 8/31/15	Bason Coffee Roasting	Montour 24 food/drink		475.00		42,209.72
4979	8/11/15	9/3/15	8/1 - 8/31/15	Jon Beam (payroll 6/28 - 7/11)	payroll - Beam		41.29		42,168.43
4980	8/11/15	9/3/15	8/1 - 8/31/15	Jon Beam (payroll 7/12 - 7/25)	payroll - Beam		403.15		41,765.28
4981	8/11/15	9/3/15	8/1 - 8/31/15	Big Pop's Mowing	\$1,017.00 Hess maintenance; \$525.00 PPL East Branch Rec. Area maintenance; \$165 River Drive parcel maintenance; \$195 Hopewell Park maintenance; \$45 North Branch Canal Trail maintenance; \$125 Columbia County (North Branch Canal Trail)		2,072.00		39,693.28
4982	8/11/15	9/3/15	8/1 - 8/31/15	Erie Insurance (workers' comp)	insurance		1,769.00		37,924.28
4983	8/11/15	9/3/15	8/1 - 8/31/15	PPL (Hess electric)	Hess maintenance		52.20		37,872.08
4984	8/11/15	9/3/15	8/1 - 8/31/15	Emily Miller (Hess trash)	Hess maintenance		40.00		37,832.08
4985	8/11/15	9/3/15	8/1 - 8/31/15	Ted Heaps Container Service (PPL EBRA)	PPL East Branch Rec Area maintenance		25.00		37,807.08
4986	8/11/15	9/3/15	8/1 - 8/31/15	Ozark & Shultz Accounting (Q2 services)	misc. expenses		250.00		37,557.08
4987	8/11/15	9/3/15	8/1 - 8/31/15	MePush, Inc. (website hosting)	\$33 misc. expense; \$33 River Towns Race Series advertising; \$33 Montour Preserve		99.00		37,458.08
4988	8/11/15	9/3/15	8/1 - 8/31/15	PARunners (Montour 24 timing)	Montour 24 timing		1,500.00		35,958.08
4945	8/11/15	9/3/15	VOID	VOID check 4945	marathon misc. expenses			100.00	36,058.08
4989	8/11/15	9/3/15		Boy Scout Pack 37	marathon misc. expenses		100.00		35,958.08
deposit	8/11/15	9/3/15	8/1 - 8/31/15	Danville Business Alliance donation for Montour 24	Montour 24 sponsorship			1,000.00	36,958.08
4990	8/11/15	9/3/15		Chris Hall (reimbursement for Montour 24 food/drink expenses)	Montour 24 food/drink		11.49		36,946.59
4991	8/11/15	9/3/15	8/1 - 8/31/15	Catarina Manney (reimbursement for Montour 24 food/drink expenses)	Montour 24 food/drink		28.95		36,917.64
4992	8/11/15	9/3/15	8/1 - 8/31/15	Gavin Noble (reimbursement for Montour 24 food/drink expenses)	Montour 24 food/drink		38.50		36,879.14
4993	8/11/15	9/3/15	8/1 - 8/31/15	David Walker (reimbursement for Montour 24 food/drink expenses)	Montour 24 food/drink		766.52		36,112.62
4994	8/11/15	9/3/15	8/1 - 8/31/15	Scranton Running Co. (Montour 24 sweatshirts)	Montour 24 t-shirts/promotional		741.00		35,371.62
4995	8/13/15	9/3/15	8/1 - 8/31/15	Brian Menkis (Montour 24 award bases)	Montour 24 awards/prizes		300.00		35,071.62
4996	8/19/15	9/3/15	8/1 - 8/31/15	Robert Stoudt (payroll 7/26 - 8/8)	payroll - Stoudt		992.49		34,079.13
4997	8/19/15	9/3/15	8/1 - 8/31/15	Jon Beam (payroll 7/26 - 8/8)	payroll - Beam		178.91		33,900.22
4998	8/23/15	9/3/15		Starr Portables (porta-potties)	\$480 PPL East Branch Rec. Area; \$150 Robbins Run porta-potties; \$350 Montour 24 porta-potties		980.00		32,920.22
4999	8/24/15	9/3/15	8/1 - 8/31/15	Robert Stoudt (payroll 8/9 - 8/22)	payroll - Stoudt		901.04		32,019.18
5000	8/24/15	9/3/15	8/1 - 8/31/15	Jon Beam (payroll 8/9 - 8/22)	payroll - Beam		171.08		31,848.10
deposit	8/28/15	9/3/15	8/1 - 8/31/15	Service 1st donation	donation			12,500.00	44,348.10
5001	9/1/15	9/3/15		Hanson (23 tons gravel for NBCT parking lot)	North Branch Canal Trail		337.93		44,010.17
automatic deposit	8/3/15	9/3/15	8/1 - 8/31/15	Ultra Signup (automatic deposit of Montour 24 race registrations)	Montour 24 registrations			135.00	44,145.17
automatic payment	8/18/15	9/3/15	8/1 - 8/31/15	DeLuxe Check (checkbook reorder)	misc. expenses		23.30		44,121.87

MARC Checking Account Reconciliation - Service 1st Account			
Updated 9/3/15			
ending balance from 8/31/15 bank statement		45,601.29	
deposits not yet credited (detailed below)		-	
subtotal		45,601.29	
withdrawals not yet debited (detailed below)		1,479.42	
balance (should agree with checkbook)		44,121.87	
actual checkbook balance		44,121.87	
difference		-	
deposits not yet posted		date	amount
		TOTAL	-
withdrawals not yet cleared		date	amount
4886	Bloomsburg Fire Police (donation for marathon coverage)	02/17/15	50.00
4989	Cub Scout Pack 37 (donation for volunteer support at marathon)	08/11/15	100.00
4990	Chris Hall (Montour 24 expense reimbursement)	08/11/15	11.49
4998	Starr Portables	08/23/15	980.00
5001	Hanson (gravel)	08/31/15	337.93
		TOTAL	1,479.42



CORPORATE OFFICE
1419 MONTOUR BLVD.
P.O. BOX 159
DANVILLE, PA 17821-9122
ADDRESS SERVICE REQUESTED

MONTOUR AREA RECREATION COMMISSION
PO BOX 456
1778 OAKWOOD DR
DANVILLE PA 17821



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Statement Period: 08/01/2015-08/31/2015

Page 1 of 2

Summary of Accounts:

	Ending Balance	YTD Dividend	Account Number: 584727
Savings			
01 - REGULAR SAVINGS	5.00	0.00	
40 - CHECKING	45,601.29	0.00	
Total	45,606.29	0.00	

Authorized Signer(s): ROBERT T STOUDT, MICHAEL B MILLS

ID 01 REGULAR SAVINGS

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Aug 1		Balance Forward			5.00
Aug 31		Ending Balance			5.00

ID 40 CHECKING

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Aug 1		Balance Forward			53,057.02
Aug 3		Withdrawal ACH DANVILLE AREA EA TYPE: TAX PAYMNT ID: 1232266087 CO: DANVILLE AREA EA		-223.64	52,833.38
Aug 4		Deposit ACH Ultra Signup TYPE: ONLINE REG ID: 1943385114 CO: Ultra Signup	135.00		52,968.38
Aug 10		Draft 004974		-21.00	52,947.38
Aug 10		Draft 004975		-1,220.32	51,727.06
Aug 12		Deposit by Check	1,000.00		52,727.06
Aug 12		Draft 004976		-876.40	51,850.66
Aug 17		Withdrawal ACH IRS TYPE: USATAXPYMT ID: 3387702000 CO: IRS		-1,025.08	50,825.58
Aug 17		Draft 004982 Processed Check - ERIE INSURANCE TYPE: 1256038677 ID: 1256038677		-1,769.00	49,056.58
Aug 17		Draft 004983		-52.20	49,004.38
Aug 17		Draft 004977		-6,855.86	42,148.52
Aug 18		Withdrawal ACH DELUXE CHECK TYPE: CHECK/ACC. ID: 1410216800 CO: DELUXE CHECK		-23.30	42,125.22
Aug 18		Draft 004984		-40.00	42,085.22
Aug 18		Draft 004979		-41.29	42,043.93
Aug 18		Draft 004980		-403.15	41,640.78
Aug 19		Draft 004978		-475.00	41,165.78
Aug 20		Draft 004992		-38.50	41,127.28
Aug 20		Draft 004988		-250.00	40,877.28
Aug 20		Draft 004993		-786.52	40,110.76
Aug 20		Draft 004996		-992.49	39,118.27
Aug 20		Draft 004988		-1,500.00	37,618.27
Aug 24		Draft 004985		-25.00	37,593.27
Aug 24		Draft 004987		-99.00	37,494.27
Aug 25		Draft 004995		-300.00	37,194.27
Aug 25		Draft 004994		-741.00	36,453.27

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Account Number: 584727 **Statement Period:** 08/01/2015-08/31/2015



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ID 40 CHECKING - Continued

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Aug 25		Draft 004999		-901.04	35,552.23
Aug 25		Draft 004981		-2,072.00	33,480.23
Aug 26		Draft 004991		-28.95	33,451.28
Aug 28		Deposit by Check	12,500.00		45,951.28
Aug 31		Draft 005000		-171.08	45,780.20
Aug 31		Draft 004997		-178.91	45,601.29
Aug 31		Ending Balance			45,601.29
		Total Deposits 13,635.00			
		Total Withdrawals 21,090.73			

Drafts for 40 - CHECKING

Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
Aug 10	<input type="checkbox"/> 004974	21.00	Aug 17	<input type="checkbox"/> 004982	1,769.00	Aug 20	<input type="checkbox"/> 004992	38.50
Aug 10	<input type="checkbox"/> 004975	1,220.32	Aug 17	<input type="checkbox"/> 004983	52.20	Aug 20	<input type="checkbox"/> 004993	766.52
Aug 12	<input type="checkbox"/> 004976	876.40	Aug 18	<input type="checkbox"/> 004984	40.00	Aug 25	<input type="checkbox"/> 004994	741.00
Aug 17	<input type="checkbox"/> 004977	6,855.86	Aug 24	<input type="checkbox"/> 004985	25.00	Aug 25	<input type="checkbox"/> 004995	300.00
Aug 19	<input type="checkbox"/> 004978	475.00	Aug 20	<input type="checkbox"/> 004986	250.00	Aug 20	<input type="checkbox"/> 004996	992.49
Aug 18	<input type="checkbox"/> 004979	41.29	Aug 24	<input type="checkbox"/> 004987	99.00	Aug 31	<input type="checkbox"/> 004997	178.91
Aug 18	<input type="checkbox"/> 004980	403.15	Aug 20	<input type="checkbox"/> 004988	1,500.00	Aug 25	<input type="checkbox"/> 004999*	901.04
Aug 25	<input type="checkbox"/> 004981	2,072.00	Aug 26	<input type="checkbox"/> 004991*	28.95	Aug 31	<input type="checkbox"/> 005000	171.08

* denotes skipped sequence

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

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**MONTOUR AREA RECREATION COMMISSION AGENCY PASS
THROUGH FUND
JAN 1 TO JUN 30, 2015**

Robert Stoudt
MARC Director
Montour Area Recreation Commission
PO Box 456
Danville, PA 17821

Beginning Balance, January 1, 2015		\$ 4,129.57
Gifts.....	200.00	
Interest & Dividends.....	5.47	
Realized Gains / (Losses).....	0.00	
Unrealized Gains / (Losses).....	0.00	
Other Income.....	0.00	
Total Income		205.47
Grants.....	0.00	
Administrative Fees.....	-82.59	
Investment Fees.....	0.00	
Other Expenses.....	0.00	
Total Expenses		-82.59
Transfers In/(Out)		0.00
Ending Balance, June 30, 2015		\$ 4,252.45

Prepared By: Al Meale, CFO (ameale@csgiving.org)

725 West Front Street, Berwick, PA 18603
www.csgiving.org ☎ 570-752-3930



Confirmed in Compliance with National Standards for U.S. Community Foundations



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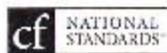
**MONTOUR AREA RECREATION COMMISSION - MONTOUR
PRESERVE AGENCY PASS THROUGH FUND
JAN 1 TO JUN 30, 2015**

Robert Stoudt
MARC Director
Montour Area Recreation Commission
PO Box 456
Danville, PA 17821

Beginning Balance, January 1, 2015		\$ 5,262.76
Gifts.....	72,567.55	
Interest & Dividends.....	23.45	
Realized Gains / (Losses).....	0.00	
Unrealized Gains / (Losses).....	0.00	
Other Income.....	0.00	
Total Income		72,591.00
Grants.....	0.00	
Administrative Fees.....	0.00	
Investment Fees.....	0.00	
Other Expenses.....	0.00	
Total Expenses		0.00
Transfers In/(Out)		0.00
Ending Balance, June 30, 2015		\$ 77,853.76

Prepared By: Al Meale, CFO (ameale@csgiving.org)

725 West Front Street, Berwick, PA 18603
www.csgiving.org * 870-752-3930



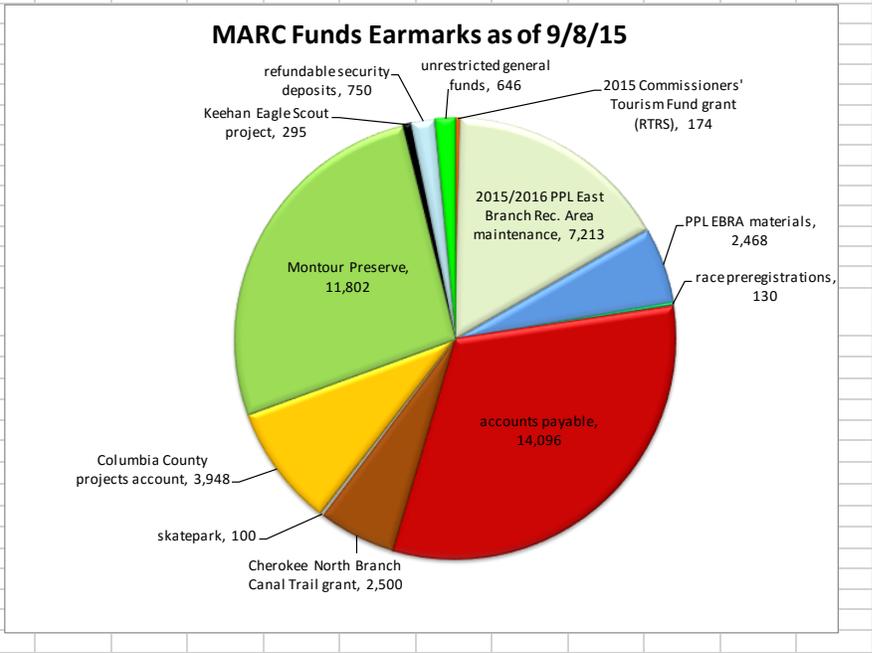
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MARC FUND EARMARKS

EARMARK CATEGORIES	AMOUNT
2015 Commissioners' Tourism Fund grant (RTRS)	174
2015/2016 PPL East Branch Rec. Area maintenance	7,213
PPL EBRA materials	2,468
race preregistrations	130
accounts payable	14,096
Cherokee North Branch Canal Trail grant	2,500
skatepark	100
Columbia County projects account	3,948
Montour Preserve	11,802
Keehan Eagle Scout project	295
refundable security deposits	750
unrestricted general funds	646
TOTAL RESTRICTED	43,476
ACTUAL CHECKBOOK BALANCE (9/8/15)	44,122

ACCOUNTS RECEIVABLE	
Geisinger Sports Medicine 2015 sponsorship	1,000
	1,000

ACCOUNTS PAYABLE	
accounts payable (note: some payable from earmarks)	12,245
taxes payable	1,851
	14,096



DIRECTOR'S REPORT

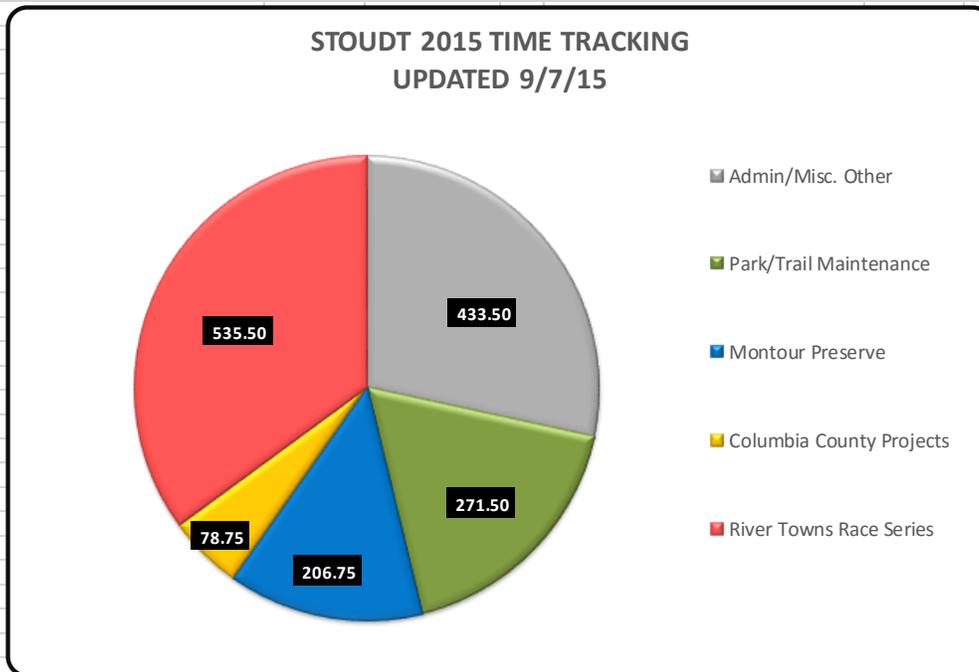
Director's August Time Tracking

August 2015		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Project Monthly Total Hours
	Admin / Misc. Other	0.25	0.25	0.50	5.00	1.00	4.50	4.00	3.25		6.50	2.50	1.50	3.00	0.50	0.50	0.25	1.75	0.75	3.00	1.50	1.50			2.00	2.00	0.75	1.00	1.50	0.50	0.50	0.50	50.75
park maintenance	Hess Recreation Area	0.50	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.75	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25				0.25	0.75	0.50	0.25	0.25	0.25	8.25	
	Hopewell Park / Borough Farm																		0.25	0.25		0.25			0.50	0.25	0.25					1.75	
	North Branch Canal Trail				1.00	0.25	0.25					0.25	0.50						0.25	0.75		2.50			1.75	2.25	5.00	4.75	3.50	0.75	7.25	31.00	
	NBCT - Greenways Signage Grant																					2.50			0.50	0.25	0.50	0.25	4.00			8.00	
	PPL East Branch Rec Area																																
	River Road Trailhead Parcel				0.25																				0.25								0.50
Montour Preserve	Montour Preserve admin			0.25	0.25	0.25	0.25	0.25			0.75	0.50	0.25	0.25	0.25		4.00	0.25				0.25					0.75	0.25	0.25	0.75	9.75		
	Montour Preserve maple sugar																																
	Montour Preserve other																								0.25							0.25	
Columbia County	Columbia Co. admin/misc.				0.25						0.25								3.50												4.00		
	Columbia Co. NB. Canal Trail				1.00						0.25	0.50								0.75		1.75				1.00	1.00				6.25		
	Columbia Co. concessionaires																																
	Columbia Co. mapping													3.00																		3.00	
	Columbia Co. Fishing Creek													3.00																		3.00	
	Columbia Co. other																																
River Towns Race Series	RTRS Admin / Misc.																																
	RTRS Awards Luncheon																																
	Humdinger																																
	Marathon																																
	World's End																																
	Robbins Run																																
	Montour 24 Endurance Runs				0.75	0.50					0.25	0.25		0.25																		2.00	
	Chilli Challenge					0.25						1.25	0.25																			1.75	
DAILY TOTALS	0.75	0.50	1.00	8.75	1.75	6.00	4.50	3.50	0.25	7.75	6.00	2.00	4.50	7.25	1.00	0.50	6.50	5.00	4.75	1.75	9.00			0.25	5.00	6.00	9.00	6.75	5.75	4.50	1.50	8.50	130.25
BIWEEKLY PAYROLL TOTAL	26.75								56.25								47.25																
PAYROLL PERIOD	16 (part)								17								18 (part)																

DIRECTOR'S REPORT (continued)

Director's 2015 Year-to-Date Time Accounting

2015 STOUDT TIME ACCOUNTING updated 9/7/15			2015 STOUDT TIME ACCOUNTING (GROUPED BY CATEGORY) updated 9/7/15		
TASK	HOURS	COST W/ TAXES (\$21.75/hr)	TASK	HOURS	COST W/ TAXES (\$21.75/hr)
Admin / Misc. Other	433.50	\$ 9,428.63	Admin/Misc. Other	433.50	9,428.63
Hess Recreation Area Maintenance	96.50	\$ 2,098.88	Park/Trail Maintenance	271.50	5,905.13
Hopewell Park/Borough Farm Maint.	8.75	\$ 190.31	Montour Preserve	206.75	4,496.81
North Branch Canal Trail	114.25	\$ 2,484.94	Columbia County Projects	78.75	1,712.81
NBCT - Greenways Signage Grant	28.25	\$ 614.44	River Towns Race Series	535.50	11,647.13
PPL East Branch Recreation Area	21.50	\$ 467.63	2015 YTD TOTALS	1,526.00	33,190.50
River Road Trailhead Maintenance	2.25	\$ 48.94			
Montour Preserve Admin	178.50	\$ 3,882.38			
Montour Preserve Maple Sugaring	28.00	\$ 609.00			
Montour Preserve Other	0.25	\$ 5.44			
Columbia County Admin/Misc	12.00	\$ 261.00			
Columbia Co. North Branch Canal Trail	44.00	\$ 957.00			
Columbia Co. Concessionaires	12.75	\$ 277.31			
Columbia County Mapping	3.00	\$ 65.25			
Columbia County Fishing Creek	7.00	\$ 152.25			
Columbia County Other	-	\$ -			
RTRS Admin/Misc.	64.00	\$ 1,392.00			
RTRS Awards Luncheon	22.00	\$ 478.50			
Humdinger	106.50	\$ 2,316.38			
Marathon	176.75	\$ 3,844.31			
World's End	35.75	\$ 777.56			
Robbins Run	37.00	\$ 804.75			
Old Forge 5k	19.50	\$ 424.13			
Montour 24	71.25	\$ 1,549.69			
Chilli Challenge	2.75	\$ 59.81			
2015 YTD TOTAL HOURS	1,526.00	\$ 33,190.50			



DIRECTOR'S REPORT (continued)

GRANTS

- Montour County Commissioners' 2015 Tourism Fund grant
 - \$15,000 received on 1/5/15 for 2015 River Towns Race Series advertising and promotion
 - \$174.37 remains earmarked for Sept. – Dec. advertising
- Merck Cherokee donation
 - MARC received \$2,500 on 11/17/14 to be used solely for North Branch Canal Trail expenses; no funds have been expended to date
 - all funds will be expended this month for trail construction, signage materials and installation
- Susquehanna Greenway 2014 Mini-Grant Program
 - Trail mileage, caution and misc. signage has been designed, ordered and received; installation will occur in coming weeks
 - Trailhead kiosks are scheduled for delivery on 9/25
 - Expense reimbursement request will be submitted this month
- Williams Transco Pipeline Atlantic Sunrise Project / The Conservation Fund Environmental Stewardship Program (no change since last meeting)
 - In partnership with the Susquehanna Greenway Partnership, Stoudt submitted a grant proposal on 1/30 for North Branch Canal Trail construction between Danville, Catawissa and Bloomsburg
 - Total requested grant funding \$491,000 for 2015 – 2017 (grant did not require local match)
 - \$146,000 grant award announced in June, but funds and grant documentation not yet received; funds will be processed through the Susquehanna Greenway Partnership

PROJECTS/MANAGED SITES

- PPL East Branch Recreation Area
 - Soccer use has increased substantially this summer and is expected to remain steady for the foreseeable future; the purchase of an additional set of goals is expected next spring
 - \$7,213.13 remains earmarked in our account for site maintenance through April 30, 2016
 - \$2,467.78 remains earmarked in our account for EBRA supplies
- River Road parcel (North Branch Canal Trail trailhead and river access; no change since last meeting)
 - Property is being managed as part of MARC's mowing contract
 - Stoudt will do site enhancements in coming months as schedule permits
 - An Eagle Scout candidate has completed the creation of a trailhead sign and two ADA-compliant picnic tables for this site
 - materials are being stored in the pig barn until we can install
 - Stoudt will work with Mahoning Township to secure necessary permits

DIRECTOR'S REPORT (continued)

PROJECTS/MANAGED SITES (continued)

- Hess Recreation Area
 - Skatepark (no change since last meeting)
 - \$100 remains earmarked in our account for the project, specifically earmarked for reconstruction of the central pyramidal feature
 - Concrete cracks need to be sealed before they become worse
 - Ballfields (no change since last meeting)
 - Softball field needs two loads of infield mix (estimated cost \$1,000); Stoudt expects to order in early fall, funding permitting
 - Portions of the field turf will be seeded when weather conditions permit
 - Road (no change since last meeting)
 - MARC should consider a chip & tar coating of the road in 2015 to extend the road's expected useful life; cost estimates will have to be sought when funding allows
 - Other
 - Construction of the Valley Township sewer line connector to the Danville sewage treatment plant is now underway; the Old Reading Line Trail (along PA-54) will remain closed until construction is complete
 - restored trail will be 8ft wide gravel surface
 - All repairs to the wetland blind entrance are complete
 - Black bear sightings have been reported occasionally in the park this summer; Stoudt will continue to monitor the situation and will institute trail closures and/or contact the PA Game Commission if deemed necessary

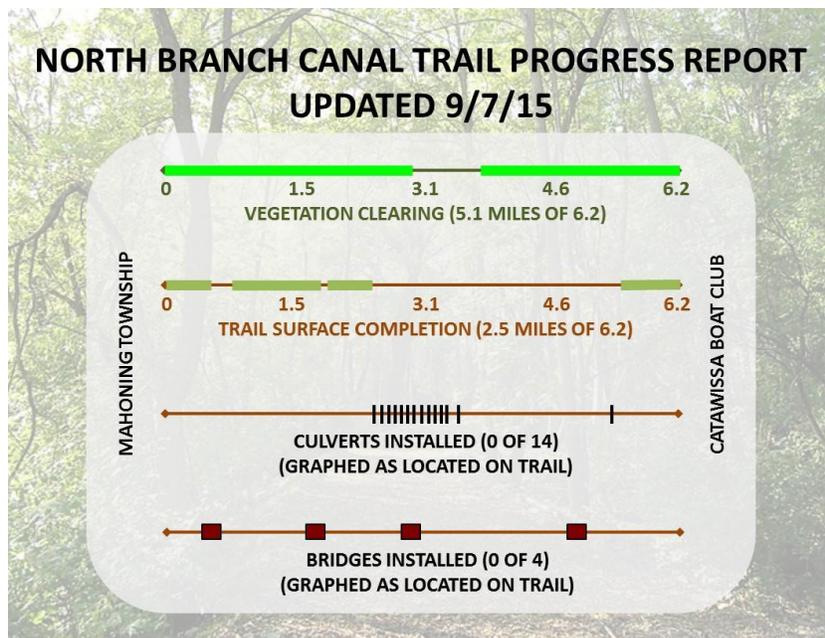
- Hopewell Park / Danville Borough Farm
 - September 19 women's mountain bike skills clinic has been canceled
 - Dave Decoteau and trail volunteers have worked in recent weeks to improve existing trails and finish planned connections; work will conclude by late September (before hunting seasons)
 - Stoudt/Beam will do additional park/trail maintenance in coming weeks, including replacement of the tire culvert

- Montour Preserve
 - \$118,064.55 raised to date from 197 donors (includes anticipated \$10,000 from Montour County Tourism Fund and Act 13 funds)
 - Updated lease agreements were received from Talen Energy on 8/26; Stoudt has reviewed and approved
 - Documents provided to Montour County Commissioners, Montour County/MARC Solicitor Marks and PIRMA on 8/26; Solicitor Marks and PIRMA have approved
 - Documents provided to DCNR on 8/31; no response as of 9/7
 - MARC is ready to assume operational control of portions of the site as soon as an agreement is in place

DIRECTOR'S REPORT (continued)

PROJECTS/MANAGED SITES (continued)

- North Branch Canal Trail
 - Service 1st volunteers again assisted with trail construction on 9/2 and 9/3
 - A combined total of 685 hours of volunteer labor donated to date
 - Earthscapes and Elijah Evans Excavating have been hired to do trail grading work this month to complete as much trail as possible before 9/30 (as funding allows)
 - Trail signage will be installed this month, including trailhead kiosks (see last page of agenda packet for draft design)
 - Grand opening ceremony for a portion of the trail in Mahoning Township is being planned for October 1



RIVER TOWNS RACE SERIES

- 10/3 Chilli Challenge has been cancelled
- Stoudt scheduled to meet with DACC representatives to discuss planning for the 11/7 DACC 5k (to be rebranded as the '1st Annual Community 5k Run and Walk')

DIRECTOR'S REPORT (continued)

OTHER NOTES

- Service 1st has donated \$12,500 to MARC from its Duck Derby, golf tournament and other fundraisers; other recipients included the Buffalo Valley Rail Trail and Janet Weis Children's Hospital



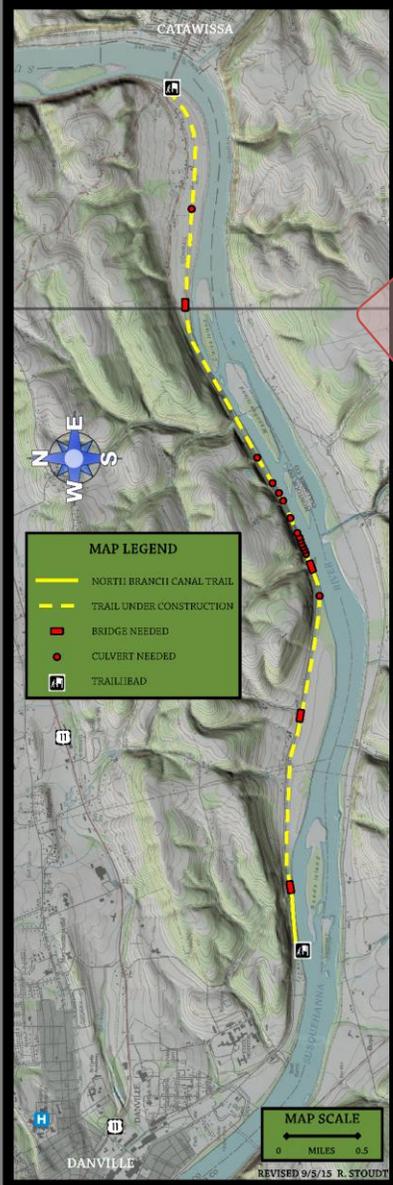
- MARC has received a \$500 donation from Riverside Borough
- Stoudt will continue to work with Washingtonville Borough on Community Beautification Initiative meetings and implementation as requested
- Stoudt has worked 264.0 of the contracted 200 hours for the Columbia County services contract; \$3,948.02 remains earmarked in MARC's account
 - current initiatives include:
 - North Branch Canal Trail – county line to Catawissa Boat Club
 - North Branch Canal Trail – Catawissa Boat Club to Bloomsburg's Streater Park
 - Bicycle/watercraft concessionaires at Bloomsburg Town Park
 - Watercraft concessionaires at Berwick's Test Track Park
 - Mapping of public access points in the Fishing Creek watershed

UPCOMING EVENTS AND MEETING

- 9/15 North Branch Canal Trail work day
- 9/17 North Branch Canal Trail work day
- 9/19 North Branch Canal Trail work day
- 9/21 North Branch Canal Trail work day
- 9/24 North Branch Canal Trail work day
- 9/25 North Branch Canal Trail work day
- 9/27 North Branch Canal Trail work day
- 9/28 North Branch Canal Trail work day
- 9/29 North Branch Canal Trail work day
- 9/30 North Branch Canal Trail work day
- 10/1 North Branch Canal Trail partial grand opening
- 10/12 MARC meeting



NORTH BRANCH CANAL TRAIL DANVILLE – CATAWISSA



TRAIL OVERVIEW

The Danville to Catawissa portion of the North Branch Canal Trail is being constructed as a semi-natural pathway for pedestrians and bicyclists. Because the trail corridor passes through a number of sensitive natural areas, great care is being taken to minimize the environmental impact of the trail. The trail surface is mowed grass, with an average width of 5ft, though the trail will be narrower in places where necessary to protect natural resources. This trail is not suitable for those with mobility restrictions. The first 0.4 mile-long segment of the 6.2 mile-long trail is being opened in October 2015. Additional trail segments will be opened when bridge and culvert installation is complete.

TRAIL HISTORY

Construction began on the North Branch Canal in 1828. Replacing river travel, it operated as a major shipping and transport route from 1831 until it was decommissioned in 1901, primarily because the rail industry had rendered the canal obsolete. During that time, the North Branch Canal was part of a state-wide network that carried people, foodstuffs and a variety of goods including anthracite coal, pig iron, limestone, brick, lumber and farm products throughout the region.

Culturally, the North Branch Canal was an important part of daily life. It linked the existing river towns, carried news, gossip and goods, and was also an important place for recreation, socializing, swimming and ice skating.

Trail visitors today can see the remnants of the old canal, along with ample opportunities to view wildlife and scenic views of the North Branch Susquehanna River. In the future, the Montour Area Recreation Commission, in cooperation with other regional partners, hopes to extend the trail to connect to Bloomsburg and Northumberland and beyond.

WALKING TIME

Approximately 30 - 45 minutes to walk at a leisurely pace out and back on the initial 0.4 mile trail segment

DISTANCE

0.4 miles (0.8 miles out and back)

TRAIL RATING

- Grade:** 2% average; some short portions of the trail have grades of approximately 40%
- Cross Slope:** 2% average; some short segments have cross slopes of approximately 20%
- Trail Width:** 5ft average; some short segments have widths of approximately 4ft

SAFETY INFORMATION

The semi-natural design of this trail means that users should expect trail conditions such as might be found in central Pennsylvania woodlands. Users should beware of falling tree limbs, particularly during windy conditions. The trail contains frequent irregular surfaces; those with mobility restrictions are strongly cautioned. Ticks, biting insects, poison ivy and other natural pests should be expected. Long pants and sturdy footwear are strongly encouraged. Users are strongly cautioned that this trail corridor passes through private lands where farming activities, hunting, shooting and other activities will occur.

Cell phone service is fair to poor along the corridor. Users should dial 911 in the event of emergency, but should not assume their call will be able to connect. Please be prepared.

RULES AND REGULATIONS

- Trail hours are dawn to dusk
- Do not enter trail areas under construction
- Hunting is not allowed (however, users are warned that hunting and shooting will occur on adjacent private lands)
- No fishing (all riverbanks along this trail are private property; do not trespass)
- Bicyclists should travel at safe speeds; please be courteous to pedestrians
- Pets are allowed, but must be leashed at all times; please clean up after your pet
- No camping or fires
- Horses and motorized vehicles are not allowed

CONTACT INFORMATION

For questions about this trail or to learn more about volunteer or donation opportunities, please contact Bob Stoutd, MARC Director, at (570) 336-2060 or RStoutd@MontourRec.com. More information about this trail is also available online at www.MontourRec.com/North-Branch-Canal-Trail/



North Branch Canal Trail signage was financed in part by a grant from the Community Conservation Partnerships Program, Keystone Recreation, Park and Conservation Fund, under the administration of the Pennsylvania Department of Conservation and Natural Resources, Bureau of Recreation and Conservation, as administered by the Susquehanna Greenway Partnership.



The Grazia Bella Fund of the Luzerne Foundation | Montour County Commissioners' Tourism Fund | Columbia County Commissioners' Tourism Fund | our many volunteers

www.MontourRec.com/North-Branch-Canal-Trail/