

# January 9, 2017 MARC Meeting Minutes

## MARC Attendees:

Frank Dombroski  
Tyler Dombroski  
Kevin Herritt  
Commissioner Ken Holdren  
Chris Johns  
Greg Ko  
Dr. Victor Marks  
Mike Mills

Bob Stoudt  
Denny Piatt

## Public:

Lloyd Bunch, Dave Decoteau

Meeting called to order at 7:00pm by President Mike Mills.

## **2017 BOARD OFFICERS**

Motion was made by Dr. Marks to maintain the same officers from 2016, assuming everyone wanted to remain. Mike noted that Tyler has had a more difficult time making as many meetings and that Chris would be willing to serve as Secretary. Motion was then made again by Dr. Marks to approve the 2017 board members with Chris taking over from Tyler to serve as Secretary. Motion seconded by Frank Dombroski. Motion passed unanimously.

## **OFFICER REPORTS**

### President's Report

Mowing bids were opened and read aloud by Mike. Bob documented the numbers in a spreadsheet (copied below). Creative Landscapes and Big Pop's Mowing were the two bidders. Big Pop's bid was significantly lower. Ken made a motion to accept the bid from Big Pop's mowing. Kevin seconded the motion. Motion passed unanimously.

2017 MARC Lawn Care Bid Submissions		
BIDDER NAME	Big Pop's Mowing	Creative Landscapes
SITE 1 (HESS RECREATION AREA)	\$ 6,462.00	\$ 11,214.80
SITE 2 (EAST BRANCH REC. AREA)	\$ 3,800.00	\$ 7,197.40
SITE 3 (RIVER ROAD)	\$ 1,500.00	\$ 1,590.00
SITE 4 (HOPEWELL PARK)	\$ 1,536.00	\$ 2,883.20
SITE 5 (NORTH BRANCH CANAL TRAIL)	\$ 2,000.00	\$ 4,070.40
SITE 6 (MONTOUR TWP)	\$ 640.00	\$ 1,102.40
SITE 7 (MONTOUR PRESERVE)	\$ 15,800.00	\$ 25,599.00
TOTAL SITES 1 - 7	\$ 31,738.00	\$ 53,657.20

### **Treasurer's Report**

Commissioner Holdren provided an overview of the Treasurer's report. Reports from Ozark & Shultz are in agreement with MARC's internal reports. Commissioner Holdren explained how the financial reports have been modified to be easier to understand. Motion to approve by Frank Dombroski, 2<sup>nd</sup> by Tyler Dombroski. Motion passed unanimously.

### **Secretary's Report**

In Secretary Tyler Dombroski's absence, President Mills noted the December meeting minutes. Motion to approve by Commissioner Holdren, 2<sup>nd</sup> by Dr. Marks. Motion passed unanimously.

## **PARTNER REPORTS**

### **Washingtonville Borough**

Tyler Dombroski discussed the banner program and how there will be 6 new banners hung in the borough. MARC purchased a banner in support of the program.

Tyler then explained how poor the Verizon cell reception is in the Washingtonville area and how individuals can call and express their disinterest. He provided a flyer with the Verizon customer service division. Tyler mentioned this obviously affects MARC since the organization is managing the site.

### **Danville Borough**

Nothing new to report.

### **Riverside Borough**

Nothing new to report.

### **Montour County**

Commissioner Holdren noted how he had been working with Bob to have a better understanding of cash flow with regards to MARC. Commissioner Holdren noted that the Montour County commissioners have offered \$5,000.00 to support a grant in support of making a connection between the North Branch Canal Trail and the Borough of Danville.

### **Danville Area School District**

Chris Johns discussed the plan to present about the Interscholastic Mountain Bike Team concept to the DASD School Board on Jan. 10.

## **PUBLIC COMMENT**

Lloyd Bunch commented how Dick Hess's wife passed away recently. Dick was a longtime maintenance director at the Preserve. Details on the ceremony TBD.

## **ASSISTANT DIRECTOR'S REPORT**

President Mills noted the Assistant Director's report in the agenda packet.

## **MAINTENANCE TECHNICIAN'S REPORT**

Denny Piatt supplemented the Maintenance Technician's report in the agenda packet. Denny noted how there was a dead ash tree in the area where some brush clearing was done recently. Bob included how helpful Anthony Township has been as a support.

## **DIRECTOR'S REPORT**

Stoudt noted that the Williams Transco Pipeline Atlantic Sunrise Project / The Conservation Fund Environmental Stewardship Program grant had been closed out. Final grant reimbursement of \$58,871.73 was received by MARC on December 27, bringing total grant reimbursement to \$138,500.00 (maximum allowed). MARC reimbursed \$115,013.23 to Montour County on December 28, including \$114,421.30 in funds borrowed plus \$591.93 in bank loan interest and fees. Both the grant and the construction loan from Montour County are now closed out.

## **NEW BUSINESS**

### **Strategic Plan Discussion**

Stoudt noted the need to update MARC's Strategic Plan. However, he also noted the need to update Montour County's Comprehensive Park, Recreation and Open Space Master Plan while also creating a DCNR required Montour County Greenways Plan. Stoudt noted the potential for MARC to coordinate the plan update and creation, possibly with the financial support of a grant from the PPL Foundation. After discussion of options, a motion was made by Ken Holdren, seconded by Dr. Marks, to allow Stoudt to explore options and report back to the Montour County Commissioners and MARC. Motion approved unanimously.

### **Landowner -- North Branch Canal Trail**

Stoudt will meet this month with representatives of Montour County and other entities to determine how best to proceed with the ongoing landowner conflict along the North Branch Canal Trail. Stoudt will update MARC's Board at the February meeting.

## **OTHER ITEMS**

### **Degenstein Foundation Challenge Grant**

Commissioner Holdren and Stoudt will contact local media to promote the need to finish the match for the Degenstein Foundation Grant, ideally before the end of the year.

### **Service 1<sup>st</sup> and Danville Area Community Foundation Contributions**

Stoudt made note of recent contributions to MARC and/or MARC's funds at the Danville Area Community Foundation/Central Susquehanna Community Foundation. Service 1<sup>st</sup> has donated \$10,000 to MARC for general operational support. From funds at the Danville Area Community Foundation, MARC has received: \$500 from the Holdren Family Fund for general organizational support (to MARC); \$500 from the Beverly J. Laubach Fund for support of the Montour Preserve (to MARC's CSCF Montour Preserve Fund); and \$1,700 from the Victor and Linda Marks Family Fund for support of the Montour Preserve (to MARC's CSCF Montour Preserve Fund). Stoudt will send formal thank-you letters to each donor.

## **ADJOURNMENT**

President Mills adjourned the meeting at 8:09pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'C.D. Johns', with a stylized flourish at the end.

Christopher D. Johns  
MARC Board Secretary  
1/9/17