



PO Box 456, Danville, PA 17821 | (570) 336-2060 | RStoudt@MontourRec.com

October 9, 2017 Regular Meeting Agenda

7:00pm - Montour Preserve Environmental Education Center (374 Preserve Rd, Danville, PA 17821)

Call to Order

Officer Reports

- Chairman's Report (Mike Mills)
- Treasurer's Report (Commissioner Holdren) (**pages 2– 16**)
- Secretary's Report (Chris Johns)

Partner Reports

- Washingtonville Borough (Frank Dombroski / Tyler Dombroski)
- Danville Borough (Kevin Herritt / Greg Kovalick)
- Riverside Borough (Bill Lavage / Dr. Victor Marks)
- Montour County (Commissioner Ken Holdren)
- Danville Area School District (Chris Johns)

Public Comment

Assistant Director's Report (Jon Beam) (**page 17**)

Maintenance Technician's Report (Dennis Piatt) (**page 17**)

Director's Report (Bob Stoudt) (**pages 18 – 23**)

Old Business

- 2018 River Towns Race Series (**page 22**)
- 2017 budget update / 2018 budget preparation (**page 12**)

New Business

- Montour Preserve lease agreement renewal
- Hess Recreation Area maintenance planning
- Seasonal Maintenance Technician employment status

Other Items

Adjournment

next meeting: November 13, 2017



MARC Savings Account (ID 01) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Debit (-)	Credit (+)	Account Balance
online transfer	9/26/17	10/3/17	9/1 - 9/30/17	online funds transfer to DCNR grant checking account to reimburse bills paid 9/26		4,647.65		22,532.60
online transfer	9/26/17	10/3/17	9/1 - 9/30/17	online funds transfer to general checking account to reimburse Preserve labor costs incurred 8/20 - 9/16		2,761.14		19,771.46
online transfer	9/26/17	10/3/17	9/1 - 9/30/17	online funds transfer to general checking account to reimburse Preserve expenses incurred 9/1 - 9/26		176.18		19,595.28
interest	9/30/17	10/3/17	9/1 - 9/30/17	interest earned 7/1 - 9/30/17			13.65	19,608.93



Montour Preserve Grant Checking Account (ID 41) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Debit (-)	Credit (+)	Account Balance
147	9/26/17	10/3/17	9/1 - 9/30/17	PPL Electric Utilities	electricity	447.52		(447.52)
148	9/26/17	10/3/17	9/1 - 9/30/17	PPL Electric Utilities	electricity	84.40		(531.92)
149	9/26/17	10/3/17	9/1 - 9/30/17	PPL Electric Utilities	electricity	250.62		(782.54)
150	9/26/17	10/3/17	9/1 - 9/30/17	PPL Electric Utilities	electricity	60.22		(842.76)
151	9/26/17	10/3/17		Big Pop's Mowing	lawn care	2,400.00		(3,242.76)
152	9/26/17	10/3/17		US Dept. of Agriculture	wildlife management	59.46		(3,302.22)
153	9/26/17	10/3/17		VOID		-		(3,302.22)
154	9/26/17	10/3/17	9/1 - 9/30/17	Ted Heaps Container Service	trash removal	125.00		(3,427.22)
155	9/26/17	10/3/17		MePush, Inc.	website hosting	33.00		(3,460.22)
156	9/26/17	10/3/17		Verizon	telephone	102.93		(3,563.15)
157	9/26/17	10/3/17	9/1 - 9/30/17	Robert Stoudt (9/26 expense report)	\$13.33 email service; \$151.18 internet service; \$519.03 maintenance; \$400.96 misc. supplies	1,084.50		(4,647.65)
online transfer	9/26/17	10/3/17	9/1 - 9/30/17	online transfer from savings account to reimburse expenses paid 9/26			4,647.65	-



MARC 2017 Checking Account (ID 40) REGISTER

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Grant to Credit or Debit (if Applicable)	Debit (-)	Credit (+)	Account Balance
debit card	9/1/17	10/3/17	9/1 - 9/30/17	ABL Graphics (North Branch Canal Trail trailhead sign)	North Branch Canal Trail		29.68		32,665.33
debit card	9/1/17	10/3/17	9/1 - 9/30/17	Cole's Hardware (mounting tape)	North Branch Canal Trail		20.11		32,645.22
5675	9/6/17	10/3/17	9/1 - 9/30/17	Connor Durkin (payroll 8/20 - 9/2)	payroll - Durkin		150.54		32,494.68
5676	9/6/17	10/3/17	9/1 - 9/30/17	Dennis Piatt (payroll 8/20 - 9/2)	payroll - Piatt		356.13		32,138.55
5677	9/6/17	10/3/17	9/1 - 9/30/17	Jon Beam (payroll 8/20 - 9/2)	payroll - Beam		268.34		31,870.21
5678	9/6/17	10/3/17	9/1 - 9/30/17	Robert Stoudt (payroll 8/20 - 9/2)	payroll - Stoudt		1,119.30		30,750.91
debit card	9/9/17	10/3/17	9/1 - 9/30/17	Cole's Hardware (pruner, grabbing tools, trash bags, toilet paper and paper towels)	\$82.62 Montour Preserve (maint.); \$19.09 Hess Recreation Area; \$74.17 park maintenance tools & supplies	\$82.62 DCNR Montour Preserve grant	175.88		30,575.03
debit card	9/12/17	10/3/17	9/1 - 9/30/17	Penn Jersey Food Mart (diesel fuel)	Montour Preserve maintenance	DCNR Montour Preserve grant	18.03		30,557.00
debit card	9/14/17	10/3/17	9/1 - 9/30/17	NAPA Auto Parts (Bobcat parts)	Montour Preserve maintenance	DCNR Montour Preserve grant	22.56		30,534.44
debit card	9/14/17	10/3/17	9/1 - 9/30/17	Cole's Hardware (light bulbs and wrench)	Montour Preserve maintenance	DCNR Montour Preserve grant	52.97		30,481.47
automatic payment	9/15/17	10/3/17	9/1 - 9/30/17	US Treasury (August payroll taxes)	payroll taxes		1,332.22		29,149.25
automatic payment	9/15/17	10/3/17	9/1 - 9/30/17	PA Dept. of Revenue (August payroll taxes)	payroll taxes		171.41		28,977.84
5679	9/21/17	10/3/17		Columbia County General Fund (North Branch Canal Trail subdivision fee)	Columbia County projects (North Branch Canal Trail)		135.00		28,842.84
5680	9/21/17	10/3/17		Montour Township (North Branch Canal Trail subdivision fee)	Columbia County projects (North Branch Canal Trail)		200.00		28,642.84
5681	9/21/17	10/3/17		Columbia County General Fund (North Branch Canal Trail subdivision fee)	Columbia County projects (North Branch Canal Trail)		10.00		28,632.84
debit card	9/22/17	10/3/17	9/1 - 9/30/17	ABL Graphics (Columbia County North Branch Canal Trail subdivision plan set printing)	Columbia County projects (North Branch Canal Trail)		62.49		28,570.35
5682	9/26/17	10/3/17	9/1 - 9/30/17	Connor Durkin (payroll 9/3 - 9/16)	payroll - Durkin		117.71		28,452.64
5683	9/26/17	10/3/17	9/1 - 9/30/17	Dennis Piatt (payroll 9/3 - 9/16)	payroll - Piatt		348.77		28,103.87
5684	9/26/17	10/3/17		Jon Beam (payroll 9/3 - 9/16)	payroll - Beam		333.64		27,770.23
5685	9/26/17	10/3/17	9/1 - 9/30/17	Robert Stoudt (payroll 9/3 - 9/16)	payroll - Stoudt		1,363.05		26,407.18
5686	9/26/17	10/3/17		Big Pop's Mowing	\$815 Hess Recreation Area; \$400 East Branch Rec. Area; \$100 River Drive parcel; \$192 Hopewell Park; \$125 North Branch Canal Trail; \$40 Columbia County (NBCT)		1,672.00		24,735.18
5687	9/26/17	10/3/17		PIRMA (annual general liability, public officials' and property insurance)	insurance		6,003.00		18,732.18
5688	9/26/17	10/3/17	9/1 - 9/30/17	Digital Ensigns / Kevin Bowie (Hopewell Park signage)	Hopewell Park		251.98		18,480.20
5689	9/26/17	10/3/17	9/1 - 9/30/17	Ted Heaps Container Service (trash removal)	\$65 Hess Recreation Area; \$25 East Branch Recreation Area		90.00		18,390.20
5690	9/26/17	10/3/17		MePush (website hosting & maintenance)	\$33 River Towns Race Series (advertising); \$33 misc. expense		66.00		18,324.20
5691	9/26/17	10/3/17		Starr Portables (porta-potty service)	North Branch Canal Trail		250.00		18,074.20
5692	9/26/17	10/3/17		PPL Electric Utilities (Hess Recreation Area)	Hess Recreation Area		52.70		18,021.50
5693	9/26/17	10/3/17	9/1 - 9/30/17	Robert Stoudt (9/26 expense report)	\$70.69 Chilli Challenge advertising; \$203.52 Chilli Challenge food & drink; \$390 Chilli Challenge t-shirts; \$35.75 Columbia County (North Branch Canal Trail); \$175 Hess Recreation Area; \$35 Hopewell Park; \$13.34 misc. expenses; \$13.33 River Towns Race Series advertising		936.63		17,084.87
deposit	9/26/17	10/3/17	9/1 - 9/30/17	deposit	\$106 Montour Preserve donations; \$750 Montour Preserve pavilion reservations; \$175 Hess Field users' fee; \$250 Hess Field security deposit; \$400 Chilli Challenge sponsorships; \$2,030 Chilli Challenge registrations			3,711.00	20,795.87
debit card	9/26/17	10/3/17	9/1 - 9/30/17	USPS Danville (stamps)	office supplies		19.60		20,776.27
online transfer	9/26/17	10/3/17	9/1 - 9/30/17	online transfer from savings to cover 8/20 - 9/16 Montour Preserve labor				2,761.14	23,537.41
online transfer	9/26/17	10/3/17	9/1 - 9/30/17	online transfer from savings to cover 9/1 - 9/26 Montour Preserve expenses				176.18	23,713.59
debit card	9/27/17	10/3/17	9/1 - 9/30/17	West Branch Rental, LLC (trailer rental)	\$133.65 Montour Preserve maintenance; \$133.65 Chilli Challenge misc.; \$133.65 Hess Recreation Area; \$133.65 Hopewell Park	\$133.65 DCNR Montour Preserve grant	534.60		23,178.99
debit card	9/28/17	10/3/17	9/1 - 9/30/17	Clark's Ag Center (air compressor parts)	Montour Preserve maintenance	DCNR Montour Preserve grant	10.58		23,168.41
debit card	9/29/17	10/3/17	9/1 - 9/30/17	Weis (food & drinks for Chilli Challenge)	Chilli Challenge food & drink		153.89		23,014.52



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Statement Period: 09/01/2017-09/30/2017

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Summary of Accounts:

	Ending Balance	YTD Dividend	Account Number: 584727
Savings			
01 - REGULAR SAVINGS	19,608.93	23.41	
40 - CHECKING	31,736.86	0.00	
41 - GRANT CHECKING	2,595.39	0.00	
Total	53,941.18	23.41	

Authorized Signer(s): KENNETH A HOLDREN, ROBERT T STOUDT, MICHAEL B MILLS

ID 01 REGULAR SAVINGS

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Sep 1		Balance Forward			33,095.23
Aug 31	Sep 01	Withdrawal Home Banking Transfer To Share 41 8/31 transactions		-3,424.46	29,670.77
Aug 31	Sep 01	Withdrawal Home Banking Transfer To Share 40 8/1 - 8/19 MP labor		-2,326.40	27,344.37
Aug 31	Sep 01	Withdrawal Home Banking Transfer To Share 40 8/1 - 8/31 MP expenses		-164.12	27,180.25
Sep 26	Sep 27	Withdrawal Home Banking Transfer To Share 41 bills paid 9/26/17		-4,647.65	22,532.60
Sep 26	Sep 27	Withdrawal Home Banking Transfer To Share 40 Preserve labor 8/20 - 9/16		-2,761.14	19,771.46
Sep 26	Sep 27	Withdrawal Home Banking Transfer To Share 40 Preserve expenses 9/1 - 9/26		-176.18	19,595.28
Sep 30		Deposit Dividend Dividend Post Annual Percentage Yield Earned 0.150% from 07/01/2017 through 09/30/2017 On Average Daily Balance of 36,120.18	13.65		19,608.93
Sep 30		Ending Balance			19,608.93
		Total Deposits 13.65			
		Total Withdrawals 13,499.95			

ID 40 CHECKING

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Sep 1		Balance Forward			38,861.35
Aug 31	Sep 01	Deposit Home Banking Transfer From Share 01 8/1 - 8/19 MP labor	2,326.40		41,187.75
Aug 31	Sep 01	Deposit Home Banking Transfer From Share 01 8/1 - 8/31 MP expenses	164.12		41,351.87
Sep 2		Withdrawal Debit Card 9/1 ABL GRAPHICS BLOOMSBURG PA		-29.68	41,322.19
Sep 4		Withdrawal Debit Card 9/1 COLES HARDWARE - DANVILLE DANVILLE PA		-20.11	41,302.08
Sep 5		Draft 005669		-210.00	41,092.08

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Account Number: 584727 **Statement Period:** 09/01/2017-09/30/2017



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ID 40 CHECKING - Continued

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Sep 6		Draft 005665		-1,514.00	39,578.08
		Processed Check - ERIE INSURANCE TYPE: 1256038677 ID: 1256038677			
Sep 6		Draft 005674		-26.67	39,551.41
Sep 6		Draft 005664		-95.25	39,456.16
Sep 6		Draft 005672		-677.19	38,778.97
Sep 6		Draft 005673		-3,468.26	35,310.71
Sep 7		Draft 005678		-1,119.30	34,191.41
Sep 8		Draft 005668		-26.22	34,165.19
Sep 8		Draft 005677		-268.34	33,896.85
Sep 8		Draft 005676		-356.13	33,540.72
Sep 8		Draft 005670		-370.71	33,170.01
Sep 8		Draft 005671		-395.56	32,774.45
Sep 8		Draft 005666		-1,563.00	31,211.45
Sep 11		Withdrawal Debit Card		-175.88	31,035.57
		9/9 COLES HARDWARE - DANVILLE DANVILLE PA			
Sep 11		Draft 005675		-150.54	30,885.03
Sep 12		Draft 005663		-144.00	30,741.03
Sep 13		Withdrawal Debit Card		-18.03	30,723.00
		9/12 PENN JERSEY FOOD MART DANVILLE PA			
Sep 15		Withdrawal ACH COMMWLTHOFPA INT		-171.41	30,551.59
		TYPE: PAEMPLOYTX ID: 1236003133 CO: COMMWLTHOFPA INT			
Sep 15		Withdrawal ACH IRS		-1,332.22	29,219.37
		TYPE: USATAXPYMT ID: 3387702000 CO: IRS			
Sep 15		Withdrawal Debit Card		-22.56	29,196.81
		9/14 CLEMENS MACHINE - DANVIL DANVILLE PA			
Sep 16		Withdrawal Debit Card		-52.97	29,143.84
		9/14 COLES HARDWARE - DANVILLE DANVILLE PA			
Sep 18		Draft 005667		-66.00	29,077.84
Sep 19		Draft 005609		-100.00	28,977.84
Sep 23		Withdrawal Debit Card		-62.49	28,915.35
		9/22 ABL GRAPHICS BLOOMSBURG PA			
Sep 26		Deposit	3,711.00		32,626.35
Sep 26	Sep 27	Deposit Home Banking Transfer From Share 01	2,761.14		35,387.49
		Preserve labor 8/20 - 9/16			
Sep 26	Sep 27	Deposit Home Banking Transfer From Share 01	176.18		35,563.67
		Preserve expenses 9/1 - 9/26			
Sep 27		Withdrawal Debit Card		-19.60	35,544.07
		9/26 USPS PO 4119000821 DANVILLE PA			
Sep 27		Draft 005685		-1,363.05	34,181.02
Sep 28		Withdrawal Debit Card		-534.60	33,646.42
		9/27 WEST BRANCH RENTAL LEWISBURG PA			
Sep 28		Draft 005683		-348.77	33,297.65
Sep 28		Draft 005693		-936.63	32,361.02
Sep 29		Withdrawal Debit Card		-10.58	32,350.44
		9/28 CLARKS AG CENTER TURBOTVILLE PA			
Sep 29		Withdrawal POS #917874		-153.89	32,196.55
		WEIS MARKETS 010 140 Continental Bouleva DANVILLE PA			
Sep 29		Draft 005689		-90.00	32,106.55
Sep 29		Draft 005682		-117.71	31,988.84
Sep 29		Draft 005688		-251.98	31,736.86
Sep 30		Ending Balance			31,736.86
		Total Deposits 9,138.84			
		Total Withdrawals 16,263.33			

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Account Number: 584727 Statement Period: 09/01/2017-09/30/2017



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Drafts for 40 - CHECKING

Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
Sep 19	□ 005809	100.00	Sep 8	□ 005670	370.71	Sep 7	□ 005878	1,119.30
Sep 12	□ 005863*	144.00	Sep 8	□ 005671	395.56	Sep 29	□ 005882*	117.71
Sep 6	□ 005864	95.25	Sep 6	□ 005672	677.19	Sep 28	□ 005883	348.77
Sep 6	□ 005865	1,514.00	Sep 6	□ 005673	3,468.26	Sep 27	□ 005885*	1,363.05
Sep 8	□ 005866	1,563.00	Sep 6	□ 005674	28.67	Sep 29	□ 005888*	251.98
Sep 18	□ 005867	86.00	Sep 11	□ 005675	150.54	Sep 29	□ 005889	90.00
Sep 8	□ 005868	26.22	Sep 8	□ 005676	356.13	Sep 28	□ 005893*	936.63
Sep 5	□ 005869	210.00	Sep 8	□ 005677	268.34			

* denotes skipped sequence

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

ID 41 GRANT CHECKING

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Sep 1		Balance Forward			800.00
Aug 31	Sep 01	Deposit Home Banking Transfer From Share 01 8/31 transactions	3,424.46		4,224.46
Sep 6		Draft 000137		-101.14	4,123.32
Sep 6		Processed Check - USDA APHIS GENL TYPE: PAYMENT ID: 1240340003		-101.88	4,021.44
Sep 6		Draft 000135		-101.88	4,021.44
Sep 6		Processed Check - VERIZON FINANCA TYPE: PAYMENTS ID: 8564577000		-165.14	3,856.30
Sep 6		Draft 000142		-622.75	3,233.55
Sep 7		Draft 000136		-800.00	2,433.55
Sep 8		Draft 000128		-1,425.00	1,008.55
Sep 8		Draft 000138		-55.40	953.15
Sep 11		Draft 000146		-70.78	882.37
Sep 11		Draft 000144		-86.00	796.37
Sep 11		Draft 000139		-86.00	710.37
Sep 11		Draft 000140		-286.84	423.53
Sep 11		Draft 000145		-390.53	33.00
Sep 11		Draft 000143		-33.00	0.00
Sep 18		Draft 000141			0.00
Sep 26	Sep 27	Deposit Home Banking Transfer From Share 01 bills paid 9/26/17	4,647.65		4,647.65
Sep 27		Certified Draft 000157 for \$1,084.50			
Sep 28		Draft 000157		-1,084.50	3,563.15
Sep 29		Draft 000150		-60.22	3,502.93
Sep 29		Draft 000148		-84.40	3,418.53
Sep 29		Draft 000154		-125.00	3,293.53
Sep 29		Draft 000149		-250.62	3,042.91
Sep 29		Draft 000147		-447.52	2,595.39
Sep 30		Ending Balance			2,595.39
		Total Deposits 8,072.11			
		Total Withdrawals 6,276.72			

Drafts for 41 - GRANT CHECKING

Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
Sep 8	□ 000128	800.00	Sep 11	□ 000140	86.00	Sep 11	□ 000146	55.40
Sep 6	□ 000135*	101.88	Sep 18	□ 000141	33.00	Sep 29	□ 000147	447.52
Sep 7	□ 000136	622.75	Sep 6	□ 000142	165.14	Sep 29	□ 000148	84.40
Sep 6	□ 000137	101.14	Sep 11	□ 000143	390.53	Sep 29	□ 000149	250.62
Sep 8	□ 000138	1,425.00	Sep 11	□ 000144	70.78	Sep 29	□ 000150	60.22
Sep 11	□ 000139	86.00	Sep 11	□ 000145	286.84	Sep 29	□ 000154*	125.00

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Account Number: 584727 **Statement Period:** 09/01/2017-09/30/2017

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Drafts for 41 - GRANT CHECKING - Continued

Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
Sep 28	□ 000157*	1,084.50						

* denotes skipped sequence

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

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MARC Account Reconciliation - Service 1st Accounts

updated 10/3/17

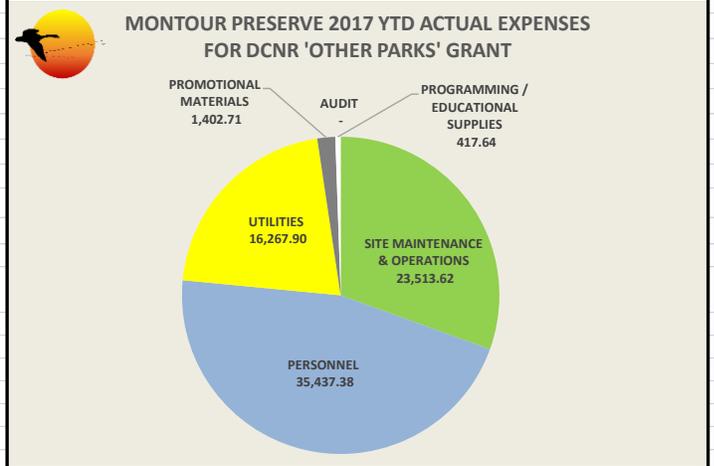
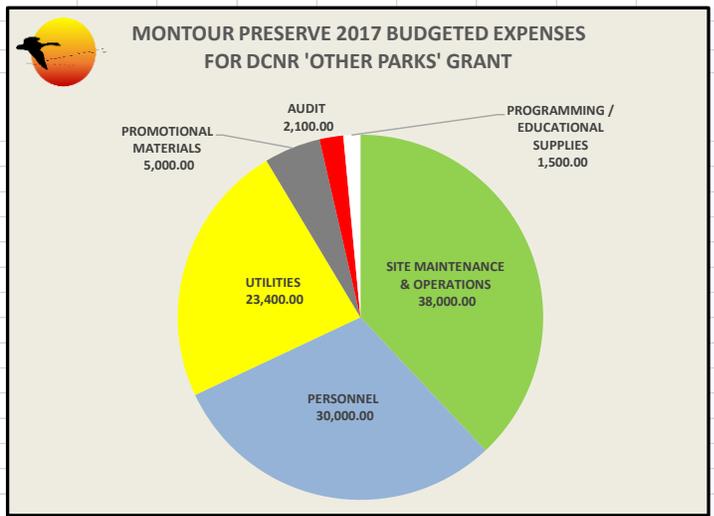
ending balance from 9/30/17 bank statement	\$ 53,941.18
deposits not yet posted (detailed below)	\$ -
subtotal	\$ 53,941.18
withdrawals not yet cleared (detailed below)	\$ 11,317.73
calculated balance (should agree with actual combined balance)	\$ 42,623.45
balance (savings account ID01)	\$ 19,608.93
balance (checking account ID40)	\$ 23,014.52
balance (grant checking account ID41)	\$ -
actual combined balance	\$ 42,623.45
difference	\$ -

DEPOSITS NOT YET POSTED			
TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
TOTAL			\$ -

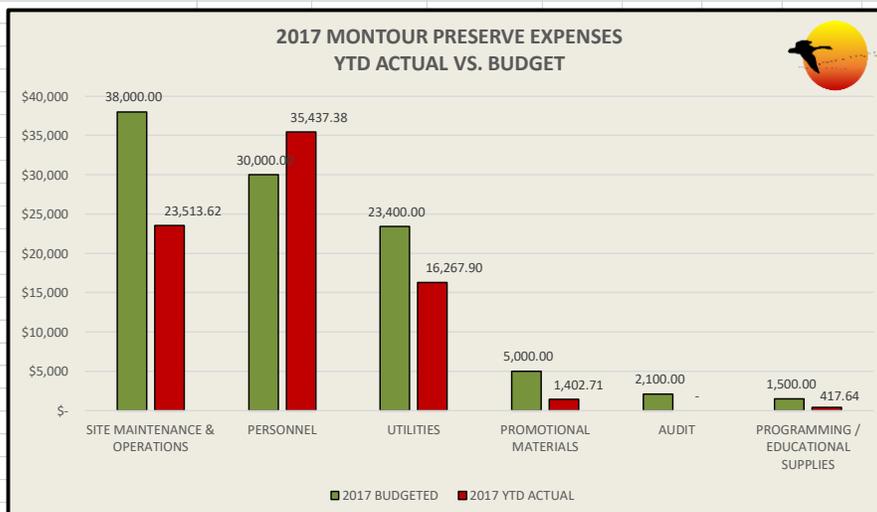
WITHDRAWALS NOT YET CLEARED			
TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
09/21/17	5679	Columbia County General Fund (North Branch Canal Trail subdivision fee)	135.00
09/21/17	5680	Montour Township (North Branch Canal Trail subdivision fee)	200.00
09/21/17	5681	Columbia County General Fund (North Branch Canal Trail subdivision fee)	10.00
09/26/17	5684	Jon Beam (payroll 9/3 - 9/16)	333.64
09/26/17	5686	Big Pop's Mowing	1,672.00
09/26/17	5687	PIRMA (insurance)	6,003.00
09/26/17	5690	MePush (website hosting & maintenance)	66.00
09/26/17	5691	Starr Portables (porta-potty service)	250.00
09/26/17	5692	PPL Electric Utilities (Hess Recreation Area)	52.70
09/26/17	151	Big Pop's Mowing	2,400.00
09/26/17	152	US Dept. of Agriculture	59.46
09/26/17	155	MePush, Inc.	33.00
09/26/17	156	Verizon	102.93
TOTAL			\$ 11,317.73

MONTOUR PRESERVE ACCOUNTING

MONTOUR PRESERVE 2017 BUDGETING VS. ACTUAL EXPENSES REVISED 10/3/2017 R. STOUDT			
EXPENSE	2017 BUDGETED	PROPOSED REVISED BUDGET	YTD ACTUAL
personnel	30,000.00	40,000.00	35,437.38
SITE MAINTENANCE & OPERATIONS			
cleaning service	3,000.00	4,400.00	2,840.00
HVAC system maintenance	5,500.00	-	-
lawn care	13,500.00	12,750.00	9,000.00
parking lot / road maintenance	2,500.00	-	-
security system	1,200.00	800.00	472.50
sewage pumping	1,300.00	1,700.00	1,118.00
snow plowing	1,500.00	1,500.00	945.00
supplies / misc.	5,400.00	7,800.00	7,187.35
water testing	1,500.00	1,500.00	924.00
wildlife management	2,600.00	2,600.00	1,026.77
UTILITIES			
electric	17,000.00	17,000.00	12,232.55
internet service	2,300.00	1,850.00	1,360.52
telephone	1,900.00	1,500.00	1,151.19
trash service	1,500.00	1,500.00	1,125.00
website hosting / email service	700.00	600.00	398.64
promotional materials	5,000.00	1,700.00	1,402.71
programming & educational supplies	1,500.00	700.00	417.64
audit	2,100.00	2,100.00	-
insurance <i>(grant ineligible)</i>	1,500.00	1,500.00	-
real estate taxes <i>(grant ineligible)</i>	6,500.00	6,500.00	-
EXPENSE TOTAL	\$ 108,000.00	\$ 108,000.00	\$ 77,039.25



MONTOUR PRESERVE 2017 DCNR GRANT BUDGETING VS. ACTUAL EXPENSES REVISED 10/3/2017 R. STOUDT			
EXPENSE	2017 BUDGETED	PROPOSED REVISED	2017 YTD ACTUAL
SITE MAINTENANCE & OPERATIONS	38,000.00	33,050.00	23,513.62
PERSONNEL	30,000.00	40,000.00	35,437.38
UTILITIES	23,400.00	22,450.00	16,267.90
PROMOTIONAL MATERIALS	5,000.00	1,700.00	1,402.71
AUDIT	2,100.00	2,100.00	-
PROGRAMMING / EDUCATIONAL SUPPLIES	1,500.00	700.00	417.64
EXPENSE TOTAL	\$ 100,000.00	\$ 100,000.00	\$ 77,039.25



MONTOUR PRESERVE ACCOUNTING (CONTINUED)

2017 INCOME (MARC CHECKING ACCOUNT)		AMOUNT
Carryover starting balance from 2016	\$	6,061.75
2017 donations received direct to MARC checking	\$	5,493.83
2017 pavilion reservations completed YTD	\$	10,185.00
donations granted from CSCF fund	\$	-
DCNR grant	\$	70,419.48
grant savings account interest	\$	23.41
2017 YTD INCOME TOTAL	\$	92,183.47
MARC INCOME (RESTRICTED)		AMOUNT
2017/2018 pavilion reservations not yet completed	\$	2,060.00
TOTAL RESTRICTED INCOME	\$	2,060.00
CENTRAL SUSQUEHANNA COMMUNITY FOUNDATION MONTOUR PRESERVE FUND		AMOUNT
Donations received as of 12/31/14	\$	5,370.00
Interest 12/31/14	\$	0.16
Admin fees 12/31/14	\$	(107.40)
Donations received 1/1/15 - 6/30/15	\$	72,567.55
Interest 6/30/15	\$	23.45
Donations received 7/1/15 - 12/31/15	\$	33,438.00
interest 12/31/15	\$	132.79
Admin fees 12/31/15	\$	(1,970.11)
MARC withdrawal 7/14/15	\$	(2,847.00)
MARC withdrawal 3/31/16	\$	(60,000.00)
Donations received 1/1/16 - 6/30/16	\$	12,624.50
interest 6/30/16	\$	115.39
Admin fees 6/30/16	\$	(252.49)
Donations received 7/1/16 - 12/31/16	\$	40,550.00
interest 12/31/16	\$	90.44
Admin fees 12/31/16	\$	(767.00)
Donations received 1/1/17 - 6/30/17	\$	13,465.00
interest 6/30/17	\$	147.14
Admin fee 6/30/17	\$	(249.30)
CSCF FUND BALANCE AS OF 7/1/17	\$	112,331.12
MONTOUR PRESERVE DONATIONS TOTAL (rev 10/3/17)		
DONATIONS DIRECT TO MARC	\$	43,341.46
DONATIONS TO CSCF	\$	179,858.79
DCNR GRANT FUNDING	\$	90,000.00
STATE FUNDING NOT YET RECEIVED	\$	210,000.00
PLEDGES NOT YET RECEIVED	\$	7,500.00
TOTAL	\$	530,700.25
MARC 2017 LABOR SUMMARY		
EMPLOYEE	HOURS	AMOUNT
STOUDT	393.38	\$ 9,378.06
BEAM	561.50	\$ 12,084.24
PIATT	485.00	\$ 9,941.17
DURKIN	258.75	\$ 4,033.91
TOTAL	1,698.63	\$ 35,437.38

2017 MARC BUDGET

MINIMUM FUNDING REQUIREMENTS (DEFERRAL OF ALL NON-ESSENTIAL MAINTENANCE)
APPROVED 11/14/16; YTD INFORMATION UPDATED 10/3/17

EXPENSE	BUDGETED AMOUNT	YTD ACTUAL	YTD % ACTUAL VS. BUDGET	2017 1003 STOUDT PROPOSED REVISION	FUNDING SOURCES	BUDGETED AMOUNT	YTD ACTUAL	YTD % ACTUAL VS. BUDGET	2017 1003 STOUDT PROPOSED REVISION	BUDGETED LINE ITEM SURPLUS / (DEFICIT)	YTD ACTUAL LINE ITEM SURPLUS / (DEFICIT)	2017 1003 STOUDT PROPOSED REVISION
PARK & TRAIL MAINTENANCE	Montour Preserve	\$ (1,000,000.00)	76.9%	\$ (100,000.00)	donations [\$90,500], pavilion rentals [\$9,500]	\$ 100,000.00	\$ 105,573.00	105.6%	\$ 106,200.00	\$ -	\$ 28,721.68	\$ 6,200.00
	Hess Recreation Area	\$ (11,500.00)	98.3%	\$ (12,700.00)	user fees [\$2,800]	\$ 2,800.00	\$ 1,855.00	66.3%	\$ 1,900.00	\$ (8,700.00)	\$ (9,455.16)	\$ (10,800.00)
	East Branch Recreation Area	\$ (6,700.00)	56.2%	\$ (3,764.27)	Taken Energy lease agreement* [\$9,000]	\$ 9,000.00	\$ 6,195.00	68.8%	\$ 6,672.00	\$ 2,300.00	\$ 2,430.73	\$ 2,907.73
	North Branch Canal Trail (Montour Co. portion)	\$ (4,000.00)	52.2%	\$ (2,089.83)		\$ -	\$ 185.00	185.0%	\$ 185.00	\$ (4,000.00)	\$ (1,904.83)	\$ (2,615.00)
	Columbia County Projects (incl. NBCT, Montour Twp. parcel)	\$ (2,000.00)	190.1%	\$ (3,801.00)	Columbia County [\$2,000]	\$ 2,000.00	\$ 3,801.00	190.1%	\$ 4,300.00	\$ -	\$ -	\$ -
	Hopewell Park/Borough Farm Trails	\$ (1,800.00)	283.3%	\$ (5,099.61)		\$ -	\$ 3,000.00		\$ 3,000.00	\$ (1,800.00)	\$ (2,099.61)	\$ (2,700.00)
	Tools & Supplies (Incl. Equipment Repair)	\$ (1,100.00)	100.9%	\$ (1,110.44)		\$ -	\$ -		\$ -	\$ (1,100.00)	\$ (1,110.44)	\$ (1,150.00)
	River Drive Parcel (NBCT parking)	\$ (1,000.00)	86.8%	\$ (867.72)		\$ -	\$ -		\$ -	\$ (1,000.00)	\$ (867.72)	\$ (1,000.00)
	Riverside Borough River Access Improvements	\$ (600.00)	213.8%	\$ (1,282.73)	donations [600]	\$ 600.00	\$ -	0.0%	\$ -	\$ -	\$ (1,282.73)	\$ (1,300.00)
	River Towns Race Series (includes all labor and expenses)	\$ (45,000.00)	103.3%	\$ (46,507.13)	race registration fees [\$47,000], sponsorships [\$1,000]	\$ 48,000.00	\$ 40,318.49	84.0%	\$ 42,400.00	\$ 3,000.00	\$ (6,188.64)	\$ (8,000.00)
	Special Projects & Events	\$ (2,000.00)	86.4%	\$ (1,728.17)	donations [\$600]	\$ 600.00	\$ 500.00	83.3%	\$ 500.00	\$ (1,400.00)	\$ (1,228.17)	\$ (1,228.17)
	Admin / Misc. Other (includes Stoudt admin labor)	\$ (8,300.00)	93.9%	\$ (7,750.00)		\$ -	\$ -		\$ -	\$ (15,000.00)	\$ (14,084.97)	\$ (15,500.00)
	Insurance (D&O, General & Workers' Comp)	\$ (1,500.00)	71.0%	\$ (1,065.00)		\$ -	\$ -		\$ -	\$ (8,300.00)	\$ (7,750.00)	\$ (7,750.00)
Accounting	\$ (1,000.00)	39.2%	\$ (392.13)		\$ -	\$ -		\$ -	\$ (1,000.00)	\$ (1,065.00)	\$ (1,500.00)	
Office Supplies	\$ (1,000.00)	114.2%	\$ (1,142.00)		\$ -	\$ -		\$ -	\$ (1,000.00)	\$ (1,142.00)	\$ (1,142.00)	
Dues & Fees	\$ (900.00)	30.0%	\$ (269.75)		\$ -	\$ -		\$ -	\$ (900.00)	\$ (269.75)	\$ (425.00)	
Public Notices												
					Montour Co. Act 13 funding [\$25,000]	\$ 25,000.00	\$ 25,000.00	100.0%	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
					Montour Co. Hotel Tax funding for RTRS advertising [\$10,000]	\$ 10,000.00	\$ 10,000.00	100.0%	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
					unrestricted donations	\$ 5,400.00	\$ 1,554.63	28.8%	\$ 3,100.00	\$ 5,400.00	\$ 1,554.63	\$ 3,100.00
TOTAL EXPENSES	\$ (603,400.00)	\$ (1,179,116.22)	88.1%	\$ (211,709.44)	TOTAL REVENUES	\$ 203,400.00	\$ 197,982.12	97.3%	\$ 203,257.00	\$ -	\$ 18,865.90	\$ (8,452.44)

ACCOUNTING REPORT DISCLAIMER

The following financial reports have been provided by Ozark & Shultz Accounting, using information provided by management of the Montour Area Recreation Commission (MARC). Reports are provided in accordance with accounting principles used for the tax basis of accounting.

Ozark & Shultz Accounting does not verify the accuracy or completeness of the information provided by MARC's management and expresses no assurance on the financial statements. Ozark & Shultz Accounting cannot be relied upon to identify or disclose any misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within MARC or noncompliance with laws or regulations.

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10/05/17

Accrual Basis

Montour Area Recreation Commission
Statement of Financial Position
 As of September 30, 2017

	Sep 30, 17
ASSETS	
Current Assets	
Checking/Savings	
Service 1st - Savings	19,608.93
Service 1st FCU	23,014.52
Total Checking/Savings	42,623.45
Other Current Assets	
Grants Receivable	
DCNR Grant	10,000.00
Total Grants Receivable	10,000.00
Total Other Current Assets	10,000.00
Total Current Assets	52,623.45
Other Assets	
CSCF - Trusted Funds	
Montour Preserve Fund	112,331.12
CSCF - Trusted Funds - Other	1,709.35
Total CSCF - Trusted Funds	114,040.47
Total Other Assets	114,040.47
TOTAL ASSETS	166,663.92
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Advance Payments Received	
Preserve Reservations	2,060.00
Total Advance Payments Received	2,060.00
Conditional Contributions	
Columbia County Projects	1,411.99
County Tourism Grant -RTRS	2,026.31
DCNR Montour Preserve	19,609.00
Preserve Donations	2,013.83
Skatepark Deposits	100.00
Talen - EBRA maintenance	477.55
Talen -EBRA Materials	2,430.66
Total Conditional Contributions	28,069.34
Payroll Liabilities	1,849.22
Security Deposits Held	
Hess Field Security Deposit	1,250.00
Total Security Deposits Held	1,250.00
Total Other Current Liabilities	33,228.56
Total Current Liabilities	33,228.56
Total Liabilities	33,228.56
Equity	
Retained Earnings	112,754.93
Net Income	20,680.43
Total Equity	133,435.36
TOTAL LIABILITIES & EQUITY	166,663.92

See Accountant's Report

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10/05/17

Accrual Basis

Montour Area Recreation Commission
Statement of Financial Activities
September 2017

	Sep 17	Jan - Sep 17
Ordinary Income/Expense		
Income		
Donations Received		
Montour Preserve Donations	0.00	3,480.00
Donations Received - Other	0.00	16,554.63
Total Donations Received	0.00	20,034.63
Field User Fees	175.00	1,855.00
Grants		
Act 13-Gas & Oil Impact Grant	0.00	19,000.00
Columbia Co Projects Grant	751.44	3,580.01
County Tourism Grant -RTRS	506.69	7,973.69
DCNR Montour Preserve	7,571.00	80,391.00
Hopewell Projects Grant	0.00	3,000.00
Montour Co Act 13 Contribution	0.00	6,000.00
NBCT -Columbia Cnty Projects	0.00	220.99
Talen -North Branch Canal	648.11	2,314.22
Total Grants	9,477.24	122,479.91
Miscellaneous Income	0.00	5.00
Pavilion Reservations	1,730.00	10,265.00
River Town Race Series		
Event Sponsorship	900.00	4,848.03
River Town Race Series - Other	2,735.00	35,315.46
Total River Town Race Series	3,635.00	40,163.49
Talen EBRA Lease	0.00	1,444.59
Total Income	15,017.24	196,247.62
Gross Profit	15,017.24	196,247.62
Expense		
Administrative/Overhead		
Dues & Subscriptions	0.00	1,110.21
Insurance	6,003.00	7,750.00
Legal Notices	0.00	269.75
Miscellaneous	46.34	602.05
Office Expense	19.60	923.83
Payroll Expenses	5,752.04	65,309.17
Professional Fees	0.00	3,265.00
Utilities	52.70	830.74
Administrative/Overhead - Other	0.00	21.41
Total Administrative/Overhead	11,873.68	80,082.16
Montour Preserve	4,968.06	41,480.34
Park & Trail Maintenance		
General -Tools & Supplies	74.17	973.01
Hess Recreation Area	1,207.74	7,398.32
Hopewell Park	612.63	1,557.56
North Branch Canal Trail	500.54	2,072.73
River Drive Parcel	100.00	762.50
Talen - EBRA	425.00	3,040.92
Park & Trail Maintenance - Other	0.00	150.77
Total Park & Trail Maintenance	2,920.08	15,955.81
Projects		
Hopewell Bike Jumps	0.00	3,468.26
North Branch Canal Trail	407.49	527.49
Riverside River Access	0.00	728.29
Total Projects	407.49	4,724.04

See Accountant's Report

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10/05/17

Accrual Basis

Montour Area Recreation Commission
Statement of Financial Activities
September 2017

	<u>Sep 17</u>	<u>Jan - Sep 17</u>
Special Events		
Other Events	0.00	212.95
RTRS	1,566.82	33,284.74
Total Special Events	<u>1,566.82</u>	<u>33,497.69</u>
Total Expense	<u>21,736.13</u>	<u>175,740.04</u>
Net Ordinary Income	-6,718.89	20,507.58
Other Income/Expense		
Other Income		
Interest Income	13.65	172.85
Total Other Income	<u>13.65</u>	<u>172.85</u>
Net Other Income	<u>13.65</u>	<u>172.85</u>
Net Income	<u><u>-6,705.24</u></u>	<u><u>20,680.43</u></u>

See Accountant's Report

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ASSISTANT DIRECTOR'S REPORT

In the past month the Assistant Director provided educational programs for two diverse groups: Bucknell University Engineering Students and Zion Lutheran Pre-school, He also assisted volunteer Deb Steransky in preparing to lead a walk for the Central Susquehanna Woodland Owners Association in his absence. He also finished the autumn newsletter and changed the bulletin boards to display the upcoming quarter's programs.

MAINTENANCE TECHNICIAN'S REPORT

mulched more bare areas

worked with HVAC man to do maint. on the 5 heat pumps

Bob and I closed the East Branch fields

Rescued car tire from the lake

finished trimming the Ridge Field Point Trail

helped set up and tear down for the Chili Challenge

PTMT

10/5/17

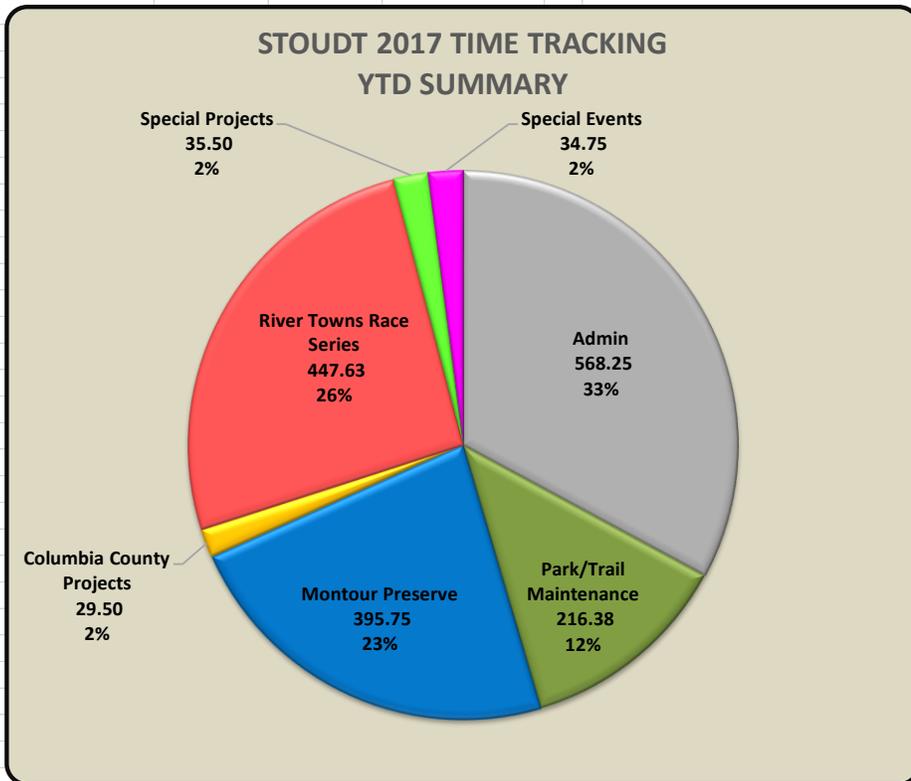
DIRECTOR'S REPORT

Director's Time Tracking -September

		SEPTEMBER																																														
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30																	
STOUDT	PROJECT YTD TOTAL HOURS	560.00	35.50	34.75	14.75	101.25	38.75	30.25	19.25	4.25	342.75	26.75	0.25	23.00	4.75	16.25	12.50	82.00	120.25	7.50	29.25	60.50	6.00	36.25	1606.75																							
	admin / other	3.00	0.50	2.00	2.00	5.00	3.75	4.50	5.00	0.75	2.00	6.25	2.00	1.00	2.00	0.75	0.25	1.00	3.00	2.00	3.00	1.50	2.50	0.25	3.50	7.00	2.50	1.00	0.75																			
	special projects												2.00	4.00																																		
	special events																																															
park / trail maintenance	East Branch Recreation Area					0.50						4.00																																				
	Hess Recreation Area	0.50		0.75	0.25	0.25	0.25	0.25	0.25	4.00	0.25	0.25	0.25	0.25	0.25	0.50	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25																
	Hopewell Park / Danville Farm Trails															2.50																																
	North Branch Canal Trail	1.50										0.25																																				
	Riverside Borough river access																																															
River Towns Race Series	River Drive trailhead / river access																																															
	Montour Preserve admin / maintenance	1.50		0.25	3.50	0.75	2.50	1.50	1.50	1.75	1.50	1.25	0.25	0.25	0.25	0.25	1.50	4.00	2.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	1.50	1.50	1.00	6.50	0.50	0.50																
	Montour Preserve programming																																															
	Columbia Co. admin/misc.																																															
	Columbia Co. North Branch Canal Trail						0.25					0.25									1.75										1.25	0.25																
	Columbia Co. other (Rishel parcel)											4.25	0.25	0.25																																		
	RTRS Admin / Misc.																																															
	RTRS Awards Luncheon																																															
	Humdinger Trail Races																																															
	River Towns Half-Marathon																																															
River Towns Race Series	Scale the Trail 4 Kids																																															
	Old Forge Brewing Co. 5k																																															
	Montour 24 Endurance Runs																																															
	Hopewell Challenge		6.00																																													
	Chilli Challenge								0.25			0.25																																				
DAILY TOTALS	1606.75	6.50	6.00	0.75	6.25	6.00	7.25	6.50	6.75	6.50	2.25	8.00	8.50	5.75	5.25	8.25	2.00	1.25	5.50	6.25	3.50	3.75	3.25	0.75	3.75	9.75	5.75	8.75	13.00	11.75	12.75																	
WEEKLY PAYROLL TOTAL		40.00												24.25												65.50						89.75																
BIWEEKLY PAYROLL TOTAL		80.00												19												20						20																
PAYROLL PERIOD																																																

DIRECTOR'S REPORT

2017 STOUTD TIME ACCOUNTING YEAR-TO-DATE SUMMARY				2017 STOUTD TIME ACCOUNTING (GROUPED BY CATEGORY) YEAR-TO-DATE SUMMARY		
TASK	HOURS	OVERTIME HOURS	COST W/ TAXES (\$22.00/hr base, \$23.84 w/tax)	TASK	HOURS	COST W/ TAXES
MARC admin	565.00	6.50	\$ 13,547.08	Admin	568.25	13,547.08
special projects	35.50		\$ 846.32	Park/Trail Maintenance	216.38	5,158.38
special events	34.75		\$ 828.44	Montour Preserve	395.75	9,434.68
East Branch Recreation Area	14.75		\$ 351.64	Columbia County Projects	29.50	703.28
Hess Recreation Area	101.50	12.75	\$ 2,571.74	River Towns Race Series	447.63	10,671.38
Hopewell Park / Danville Farm Trails	38.75	2.50	\$ 953.60	Special Projects	35.50	846.32
North Branch Canal Trail	30.25		\$ 721.16	Special Events	34.75	828.44
Riverside Borough river access	19.25		\$ 458.92	2017 YTD TOTALS	1,727.75	41,189.56
River Drive trailhead / river access	4.25		\$ 101.32			
Montour Preserve admin / maintenance	345.00	35.00	\$ 8,642.00			
Montour Preserve programming	26.75	13.00	\$ 792.68			
Columbia Co. admin/misc.	0.25		\$ 5.96			
Columbia Co. North Branch Canal Trail	23.00		\$ 548.32			
Columbia Co. other	6.25		\$ 149.00			
RTRS Admin / Misc.	16.25		\$ 387.40			
RTRS Awards Luncheon	12.50		\$ 298.00			
Humdinger Trail Races	82.00	42.00	\$ 2,455.52			
River Towns Half-Marathon	120.25	46.50	\$ 3,421.04			
Scale the Trail 4 Kids	7.50		\$ 178.80			
Old Forge Brewing Co. 5k	29.25	6.25	\$ 771.82			
Montour 24 Endurance Runs	60.50	46.50	\$ 1,996.60			
Hopewell Challenge	6.00		\$ 143.04			
Chilli Challenge	36.50	12.50	\$ 1,019.16			
TOTALS	1,616.00	223.50	\$ 41,189.56			



DIRECTOR'S REPORT (continued)

GRANTS

- **Montour County Commissioners' 2017 Tourism Fund grant**
 - \$10,000 deposited to MARC's checking account on 2/17 to support 2017 River Towns Race Series advertising and promotion
 - \$7,973.69 spent to date

- **DCNR 'Other Parks' Grant (Montour Preserve)**
 - \$100,000 granted to MARC through DCNR for 2017 operation and maintenance of the Montour Preserve; additional \$100,000 pledged for 2018, subject to successful grant execution in 2017
 - \$90,000 in funding received on 5/22 and deposited to MARC's savings account at Service 1st (interest-bearing account as required by DCNR)
 - As of 10/6, \$19,608.93 remains in MARC's savings account for 2017 grant-eligible Montour Preserve expenses
 - Final \$10,000 payment will be released to MARC upon successful completion of the year-end performance audit

MANAGED SITES

- **East Branch Recreation Area**
 - Final items removed from the property on 9/13
 - Site is now closed; MARC's responsibilities at the site have ended

- **River Drive parcel (North Branch Canal Trail trailhead and river access)**
 - No change since last meeting

- **Montour Township (Columbia County) parcel**
 - No change since last meeting

- **Hess Recreation Area**
 - 'No Smoking While Children Present' signs installed on 10/5 at the restroom building, kiosk, pavilion and skatepark (x2)
 - Turf damages repaired on 10/5
 - Road culverts cleaned on 10/5
 - Robbins Trail culverts cleared and downed trees removed on 10/5
 - Danville Borough Street Department patching road potholes as supplies allow
 - Stoudt to meet with Danville Parks and Recreation Committee on 10/9 to discuss options for reducing 2018 maintenance costs, including removing features at the softball and old baseball fields
 - 2017 site usage and user fee revenues have fallen short of projections

- **Riverside Borough river access**
 - No change since last meeting

DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

- **Hopewell Park / Danville Borough Farm**
 - Semi-final grading, seeding and straw placement completed on 10/5
 - Stoudt and Piatt will install a 3-sided kiosk (formerly located at the East Branch Recreation Area) near the bike repair station in coming weeks; Stoudt has designed new mapping and site use guidelines to be posted at the kiosk
 - New trail signage is being designed for installation by a likely Eagle Scout candidate, anticipated fall 2017 (project significantly delayed beyond initial expectations)

- **North Branch Canal Trail**
 - Initial court filing regarding adjacent landowner conflict has been filed by Montour County / SEDA-COG Joint Rail Authority
 - Columbia County subdivision documentation has been filed and fees paid
 - Subdivision reviewed by Montour Township Planning Commission on 10/3
 - questions answered by Stoudt and Ron Wary from Brinkash & Associates
 - no action taken by Montour Township Planning Commission, pending receipt of input by Columbia County and other required parties
 - Stoudt and Wary to attend next Planning Commission meeting on 11/1 in anticipation of action
 - Repairs to the damaged sections of trail near mile markers 3.1 and 3.3 have not yet been completed; the trail is posted closed at mile 2.7 until trail repairs can be completed
 - Trail miles 0.0 through 2.7 remain open for public use
 - Trail miles 3.5 – 3.9 remain closed due to adjacent landowner conflict
 - Trail miles 3.9 – 6.2 in Columbia County remain closed until land transfer is complete

- **Montour Preserve**
 - Site usage has been continuously heavy this year, exceeding MARC's pre-season expectations
 - Labor, material (restroom supply) and sewage pumping costs have been higher than expected, though MARC has kept some other expenses well below budget
 - Eagle Scout candidate Bradley Yeich has acquired and installed two bike racks near the Visitors' Center / Environmental Education Center building
 - Stoudt and Piatt attempted on 9/28 to replace 'KEEP OUT' stickers on wildlife refuge buoys, but discovered buoys were fragile and/or damaged after many years of weathering; additional attempts to repair and replace stickers will be made in coming weeks
 - Stoudt anticipates end-of-season tasks to be completed in late October / early November, weather permitting; tasks include shutting off Goose Cove and Heron Cove water systems, pump out of Goose Cove and Heron Cove septic pits, removal of the boat dock and fishing pier and other tasks
 - Stoudt and Beam will meet with representatives of the PA Master Naturalist Program in coming days to discuss plans for 2018

DIRECTOR'S REPORT (continued)

SPECIAL EVENTS

- **River Towns Race Series**
 - 70 registrants participated in the 9/30 Chilli Challenge
 - Significant cuts to expenses should allow MARC to break even or turn a small profit on the event, but as of 10/6, event accounting is incomplete
 - Looking ahead to the 2018 River Towns Race Series, Stoudt makes the following recommendations (copied from September meeting agenda packet):
 - Discontinue the annual awards ceremony, series points tracking and series cash prizes
 - Continually declining attendance and sponsorship revenue and lack of racer interest make these costs unsustainable
 - The Humdinger Trail Races should be continued (scheduled for 3/3/18)
 - The River Towns Half-Marathon should be discontinued
 - Stoudt has been unable to devise a new course layout that would simultaneously attract more racers and decrease traffic control costs
 - Nearly all former racers (who did not race with us in 2017) contacted by Stoudt have had very positive reviews of the race. However, reasons given by some for not attending the 2017 race include:
 - Five reported that they'd instead tried new races this year
 - Four had work or personal scheduling conflicts
 - Four reported that they disliked the fact that vehicles were allowed on the course and would not run the race again
 - Three disliked the fact that we did not offer more and better prizes, particularly for age category winners
 - Two disliked the Spring Fling vouchers, feeling that we should instead provide a meal the evening before the race
 - The Scale the Trail 4 Kids race should be continued (not a MARC event), so long as the race organizers continue to cover MARC's costs for assisting with the race (approximately \$200)
 - The Old Forge 5k should be continued (not a MARC event), so long as Old Forge can continue to cover MARC's costs for assisting with the race (approximately \$1,000)
 - The Montour 24 Endurance Runs should be continued (not a MARC event), but perhaps on a different date (not mid-summer); Stoudt will consult with Dave Walker to consider improvements to the race (race is directed by Dave Walker through his Iron Forged Runners, LLC; MARC is in a supporting role, reimbursed for costs as revenues allow)
 - The Hopewell Challenge Mountain Bike Race should be continued (not a MARC event), so long as MARC's costs are kept to an absolute minimum (approximately \$150)
 - The race is an excellent marketing tool for the continually improving Hopewell Park / Danville Borough Farm trail system
 - The Chilli Challenge should be discontinued as a MARC event
 - Stoudt supports keeping the race in the series only if volunteer organizers or an entity of their choosing can assume all costs, permitting and liabilities associated with the race
 - The race remains a great marketing tool for the Montour Preserve, but MARC cannot afford to lose money on the event

DIRECTOR'S REPORT (continued)

UPCOMING EVENTS AND MEETINGS

- 10/13 Danville River Town meeting
- 10/14 Shinrin-Yoku Forest Hike (Montour Preserve program)
- 10/21 Fossils (Montour Preserve program)
- 11/1 Montour Twp. Planning Commission meeting (NBCT subdivision)
- 11/11 & 11/12 Montour Preserve Wildlife Art Expo
- 11/13 Get Outdoors PA Summit (Montour Preserve)
- 11/13 MARC meeting