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June 24, 2019 MARC Staff Update

MARC's regularly scheduled June 24, 2019 meeting has been cancelled because of a lack of business items for Board action.

This update has been prepared by MARC's staff, but has not been reviewed by MARC's Board members. This report is intended for informational purposes only.

Assistant Director's Report (Jon Beam) (**page 17**)

Maintenance Technician's Report (Denny Piatt) (**page 17**)

Director's Report (Bob Stoudt) (**pages 18 - 25**)

next meeting: August 26, 2019 (REMINDER: NO JULY MEETING)



MARC Savings Account (ID 01) Register

| Number or Code | Transaction Date | Date Sent to Accounting | Recorded on Bank Statement | Description of Transaction | Debit (-) | Credit (+) | Account Balance |
|----------------|------------------|-------------------------|----------------------------|---|-----------|------------|-----------------|
| transfer | 5/31/19 | 6/5/19 | 5/1 - 5/31/19 | transfer to DCNR grant checking account to reimburse bills paid 5/31 | 2,337.57 | | 22,218.86 |
| transfer | 5/31/19 | 6/5/19 | 5/1 - 5/31/19 | transfer to general checking account to reimburse DCNR grant-eligible labor 4/28 - 5/25 | 4,331.87 | | 17,886.99 |
| transfer | 5/31/19 | 6/5/19 | 5/1 - 5/31/19 | transfer to general checking account to reimburse DCNR grant-eligible expenses 5/1 - 5/31 | 651.76 | | 17,235.23 |
| transfer | 6/12/19 | | | transfer to DCNR grant checking account to reimburse bills paid 6/11 | 4,726.03 | | 12,509.20 |
| transfer | 6/12/19 | | | transfer to general checking account to reimburse DCNR grant-eligible labor 5/26 - 6/8 | 2,051.17 | | 10,458.03 |
| transfer | 6/12/19 | | | transfer to general checking account to reimburse DCNR grant-eligible expenses 6/1 - 6/12 | 156.49 | | 10,301.54 |

Montour Preserve DCED Grant Checking Account (ID 42) Register

| Number or Code | Transaction Date | Date Sent to Accounting | Recorded on Bank Statement | Description of Transaction | Credited / Debited to Subaccount | Debit (-) | Credit (+) | Account Balance |
|----------------|------------------|-------------------------|----------------------------|---|--|-----------|------------|-----------------|
| | | | | new account opened 2/15/19 | | | | - |
| deposit | 4/15/19 | 5/1/19 | 4/1/19 - 4/30/19 | DCED grant deposit | | | 100,000.00 | 100,000.00 |
| interest | 4/30/19 | 5/1/19 | 4/1/19 - 4/30/19 | dividend interest earned 4/1 - 4/30 | | | 103.89 | 100,103.89 |
| 98 | 5/8/19 | 6/5/19 | 5/1 - 5/31/19 | Hoover Tractor (tractor and accessory purchase) | DCED Montour Preserve grant - tractor purchase | 30,000.00 | | 70,103.89 |
| interest | 5/31/19 | 6/5/19 | 5/1 - 5/31/19 | dividend interest earned 5/1 - 5/31/19 | | | 177.28 | 70,281.17 |

Montour Preserve DCNR Grant Checking Account (ID 41) Register

| Number or Code | Transaction Date | Date Sent to Accounting | Recorded on Bank Statement | Description of Transaction | Credited / Debited to Subaccount | Debit (-) | Credit (+) | Account Balance |
|----------------|------------------|-------------------------|----------------------------|---|--|-----------|------------|-----------------|
| 340 | 5/29/19 | 6/5/19 | | Brian Sokol (one load 2A stone delivered) | Montour Preserve (maintenance / misc.) | 395.05 | | (395.05) |
| 341 | 5/29/19 | 6/5/19 | | Crone Metal Works, Inc. (plates to repair charcoal grills) | Montour Preserve (maintenance / misc.) | 185.50 | | (580.55) |
| 342 | 5/29/19 | 6/5/19 | | Susquehanna Fire Equipment Co. (fire extinguishers annual inspection and maintenance) | Montour Preserve (maintenance / misc.) | 122.11 | | (702.66) |
| 343 | 5/29/19 | 6/5/19 | | Big Pop's Mowing | Montour Preserve (lawn care) | 600.00 | | (1,302.66) |
| 344 | 5/29/19 | 6/5/19 | | Verizon (telephone) | Montour Preserve (telephone) | 107.26 | | (1,409.92) |
| 345 | 5/29/19 | 6/5/19 | | PPL Electric Utilities (electricity) | Montour Preserve (electricity) | 528.91 | | (1,938.83) |
| 346 | 5/29/19 | 6/5/19 | | PPL Electric Utilities (electricity) | Montour Preserve (electricity) | 68.28 | | (2,007.11) |
| 347 | 5/29/19 | 6/5/19 | | PPL Electric Utilities (electricity) | Montour Preserve (electricity) | 263.74 | | (2,270.85) |
| 348 | 5/29/19 | 6/5/19 | | PPL Electric Utilities (electricity) | Montour Preserve (electricity) | 66.72 | | (2,337.57) |
| transfer | 5/31/19 | 6/5/19 | 5/1 - 5/31/19 | transfer from savings account to reimburse bills paid 5/29 | | | 2,337.57 | 0.00 |
| 349 | 6/11/19 | | | Starr Portables (Goose Cove and Heron Cove restrooms pumping) | sewage pumping | 450.00 | | (450.00) |
| 350 | 6/11/19 | | | US Department of Agriculture | wildlife management | 981.53 | | (1,431.53) |
| 351 | 6/11/19 | | | Pace Analytical Services (water testing) | water testing | 60.00 | | (1,491.53) |
| 352 | 6/11/19 | | | Pace Analytical Services (water testing) | water testing | 60.00 | | (1,551.53) |
| 353 | 6/11/19 | | | Big Pop's Mowing | lawn care | 3,000.00 | | (4,551.53) |
| 354 | 6/11/19 | | | MePush, Inc. (Montour Preserve website hosting) | website hosting | 49.50 | | (4,601.03) |
| 355 | 6/11/19 | | | Ted Heaps Container Service (trash removal) | trash removal | 125.00 | | (4,726.03) |
| transfer | 6/12/19 | | | transfer from savings account to reimburse bills paid 6/11 | | | 4,726.03 | 0.00 |



MARC 2019 Checking Account (ID 40) Register

| Number or Code | Transaction Date | Date Sent to Accounting | Recorded on Bank Statement | Description of Transaction | Credited / Debited to Subaccount | Grant to Credit or Debit (\$ Applicable) | Debit (-) | Credit (+) | Account Balance |
|-------------------|------------------|-------------------------|----------------------------|--|---|--|-----------|------------|-----------------|
| debit card | 5/21/19 | 6/5/19 | 5/1 - 5/31/19 | Harbor Freight (chains and grease gun) | park maintenance tools & supplies | | 148.36 | | 43,980.13 |
| 6058 | 5/21/19 | 6/5/19 | | Dennis Piatt (payroll 4/28 - 5/11) | payroll - Piatt | | 318.27 | | 43,661.86 |
| 6059 | 5/21/19 | 6/5/19 | | Jon Beam (payroll 4/28 - 5/11) | payroll - Beam | | 632.87 | | 43,028.99 |
| 6060 | 5/21/19 | 6/5/19 | | Lesley Yeich (payroll 4/28 - 5/11) | payroll - Yeich | | 111.67 | | 42,917.32 |
| 6061 | 5/21/19 | 6/5/19 | 5/1 - 5/31/19 | Robert Stoudt (payroll 4/28 - 5/11) | payroll - Stoudt | | 1,399.23 | | 41,518.09 |
| 6062 | 5/21/19 | 6/5/19 | 5/1 - 5/31/19 | Robert Stoudt (error correction to 3/31 - 4/13 payroll) | payroll - Stoudt | | 42.17 | | 41,475.92 |
| 6063 | 5/21/19 | 6/5/19 | | Big Pop's Mowing | \$223 Hess Recreation Area; \$40 Hopewell Park | | 263.00 | | 41,212.92 |
| 6064 | 5/21/19 | 6/5/19 | | The Daily Item (Montour Preserve HVAC systems bid advertisements) | Montour Preserve (legal notices - GRANT INELIGIBLE) | | 218.70 | | 40,994.22 |
| 6065 | 5/21/19 | 6/5/19 | | Press Enterprise (Montour Preserve HVAC systems bid advertisements) | Montour Preserve (legal notices - GRANT INELIGIBLE) | | 116.00 | | 40,878.22 |
| debit card | 5/23/19 | 6/5/19 | 5/1 - 5/31/19 | Zeisloft Farm Equipment (hardware and supplies for tractor) | Montour Preserve (maintenance / misc.) | DCNR Montour Preserve | 89.00 | | 40,789.22 |
| deposit | 5/23/19 | 6/5/19 | 5/1 - 5/31/19 | deposit | \$1,125 Montour Preserve pavilion reservations; \$662 Montour Preserve donations; \$3,000 unrestricted donation (PA Master Naturalist); \$225 Hess Recreation Area users' fees; \$100 donation (special projects) | | | 5,112.00 | 45,901.22 |
| deposit | 5/30/19 | 6/5/19 | 5/1 - 5/31/19 | deposit | \$430 Montour Preserve pavilion/auditorium reservations; \$15 Montour Preserve donation; \$84.78 Montour Preserve electricity (REFUND) | \$84.78 DCNR Montour Preserve | | 529.78 | 46,431.00 |
| transfer | 5/31/19 | 6/5/19 | 5/1 - 5/31/19 | transfer from savings account to reimburse DCNR grant-eligible bills paid 5/1 - 5/31 | | | | 651.76 | 47,082.76 |
| transfer | 5/31/19 | 6/5/19 | 5/1 - 5/31/19 | transfer from savings account to reimburse DCNR grant-eligible labor 4/28 - 5/25 | | | | 4,331.87 | 51,414.63 |
| 6066 | 5/31/19 | 6/5/19 | | Dennis Piatt (payroll 5/12 - 5/25) | payroll - Piatt | | 413.35 | | 51,001.28 |
| 6067 | 5/31/19 | 6/5/19 | | Jon Beam (payroll 5/12 - 5/25) | payroll - Beam | | 433.59 | | 50,567.69 |
| 6068 | 5/31/19 | 6/5/19 | | Lesley Yeich (payroll 5/12 - 5/25) | payroll - Yeich | | 118.21 | | 50,449.48 |
| 6069 | 5/31/19 | 6/5/19 | | Robert Stoudt (payroll 5/12 - 5/25) | payroll - Stoudt | | 1,559.67 | | 48,889.81 |
| interest | 5/31/19 | 6/5/19 | 5/1 - 5/31/19 | dividend interest earned 5/1 - 5/31 | interest | | | 6.81 | 48,896.62 |
| debit card | 6/3/19 | | | Cole's Hardware (caution tape and zip ties) | park maintenance tools & supplies | | 20.43 | | 48,876.19 |
| debit card | 6/4/19 | | | NorthPoint Auto & Equipment (spare tire for trailer) | park maintenance tools & supplies | | 121.90 | | 48,754.29 |
| debit card | 6/4/19 | | | Penn Jersey Food Mart (diesel fuel) | Montour Preserve (maintenance / misc.) | DCNR Montour Preserve | 33.61 | | 48,720.68 |
| debit card | 6/4/19 | | | Cole's Hardware (diesel fuel containers, paper towels, toilet paper, fuel mix) | \$48.73 park & trail maintenance; \$34.36 Hess Recreation Area | | 83.09 | | 48,637.59 |
| debit card | 6/5/19 | | | VistaPrint.com (MARC logo stickers for tractor) | admin / miscellaneous expenses | | 27.54 | | 48,610.05 |
| debit card | 6/6/19 | | | Penn Jersey Food Mart (diesel fuel) | Hess Recreation Area | | 33.92 | | 48,576.13 |
| debit card | 6/10/19 | | | Amazon.com (toilet paper and paper towels) | Montour Preserve (maintenance / misc.) | DCNR Montour Preserve | 122.88 | | 48,453.25 |
| 6070 | 6/11/19 | | | Dennis Piatt (payroll 5/26 - 6/8) | payroll - Piatt | | 420.66 | | 48,032.59 |
| 6071 | 6/11/19 | | | Jon Beam (payroll 5/26 - 6/8) | payroll - Beam | | 410.36 | | 47,622.23 |
| 6072 | 6/11/19 | | | Lesley Yeich (payroll 5/26 - 6/8) | payroll - Yeich | | 144.50 | | 47,477.73 |
| 6073 | 6/11/19 | | | Robert Stoudt (payroll 5/26 - 6/8) | payroll - Stoudt | | 1,315.90 | | 46,161.83 |
| 6074 | 6/11/19 | | | Big Pop's Mowing | \$846 Hess Recreation Area; \$200 River Drive; \$120 Hopewell Park; \$70 North Branch Canal Trail; \$80 Columbia County projects | | 1,316.00 | | 44,845.83 |
| 6075 | 6/11/19 | | | MePush, Inc. (MARC website hosting) | admin / miscellaneous expenses | | 49.50 | | 44,796.33 |
| 6076 | 6/11/19 | | | Ted Hoops Container Service (trash removal) | Hess Recreation Area | | 65.00 | | 44,731.33 |
| 6077 | 6/11/19 | | | Commonwealth of PA (trailer 5-year registration renewal) | admin / miscellaneous expenses | | 62.00 | | 44,669.33 |
| 6078 | 6/11/19 | | | Soccer Shots (refund of Hess Recreation Area security deposit) | REFUND - Hess Recreation Area security deposit | | 250.00 | | 44,419.33 |
| debit card | 6/12/19 | | | USPS Danville (stamps) | office expenses | | 26.40 | | 44,392.93 |
| deposit | 6/12/19 | | | deposit | \$740 Montour Preserve pavilion reservations; \$300 Montour Preserve donations; \$30 Hess Recreation Area users' fee | | | 1,090.00 | 45,482.93 |
| transfer | 6/12/19 | | | transfer from savings account to reimburse DCNR grant-eligible labor 5/26 - 6/8 | | | | 2,051.17 | 47,534.10 |
| transfer | 6/12/19 | | | transfer from savings account to reimburse DCNR grant-eligible expenses 6/1 - 6/12 | | | | 156.49 | 47,690.59 |
| debit card | 6/13/19 | | | Cole's Hardware (bird seed, light bulbs, trash bags, markers) | Montour Preserve (maintenance / misc.) | DCNR Montour Preserve | 223.03 | | 47,467.56 |
| debit card | 6/13/19 | | | Clarks' Ag Center (bird seed, suet cakes, bird feeder) | Montour Preserve (maintenance / misc.) | DCNR Montour Preserve | 66.53 | | 47,401.03 |
| automatic payment | 6/17/19 | | | US Treasury (May tax deposits) | payroll taxes | | 1,346.26 | | 46,054.77 |
| automatic payment | 6/17/19 | | | PA Dept. of Revenue (May tax deposits) | payroll taxes | | 189.06 | | 45,865.71 |



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Statement Period: 05/01/2019-05/31/2019

Page 1 of 3

Summary of Accounts:

| | Ending Balance | YTD Dividend | Member Number: 584727 |
|--------------------------|-------------------|---------------|-----------------------|
| Savings | | | |
| 01 - REGULAR SAVINGS | 17,235.23 | 18.79 | |
| 40 - CHECKING | 53,081.95 | 29.19 | |
| 41 - DCNR GRANT CHECKING | 2,337.57 | 0.15 | |
| 42 - DCED GRANT CHECKING | 70,281.17 | 281.17 | |
| Total | 142,935.92 | 329.30 | |

Authorized Signer(s): TYLER DOMBROSKI, CHRISTOPHER JOHNS, ROBERT T STOUDT, MICHAEL B MILLS

ID 01 REGULAR SAVINGS

| Trans | Eff Date | Transaction | Deposit | Withdrawal | Balance |
|--------|----------|--|---------|------------|-----------|
| May 1 | | Balance Forward | | | 27,101.41 |
| May 10 | | Withdrawal Transfer To Share 41 | | -1,446.98 | 25,654.43 |
| May 13 | | Withdrawal Home Banking Transfer To Share 41 bills paid 5/8 | | -1,098.00 | 24,556.43 |
| May 31 | | Withdrawal Home Banking Transfer To Share 41 bills paid 5/29 | | -2,337.57 | 22,218.86 |
| May 31 | | Withdrawal Home Banking Transfer To Share 40 bills paid 5/1 - 5/31 | | -651.76 | 21,567.10 |
| May 31 | | Withdrawal Home Banking Transfer To Share 40 labor 4/28 - 5/25 | | -4,331.87 | 17,235.23 |
| May 31 | | Ending Balance | | | 17,235.23 |
| | | Total Withdrawals 9,866.18 | | | |

ID 40 CHECKING

| Trans | Eff Date | Transaction | Deposit | Withdrawal | Balance |
|--------|----------|--|---------|------------|-----------|
| May 1 | | Balance Forward | | | 62,611.85 |
| May 1 | | Draft 6048 | | -25.17 | 62,586.68 |
| May 1 | | Draft 6027 | | -325.00 | 62,261.68 |
| May 1 | | Draft 6054 | | -1,798.60 | 60,463.08 |
| May 2 | | Withdrawal ACH DANVILLE AREA EA TYPE: TAX PAYMNT ID: 1232266087 CO: DANVILLE AREA EA | | -289.87 | 60,173.21 |
| May 2 | | Withdrawal Debit Card 4/30 COLES HARDWARE - DANVILLE DANVILLE PA | | -45.81 | 60,127.40 |
| May 3 | | Draft 6047 | | -75.00 | 60,052.40 |
| May 6 | | Draft 6053 | | -289.28 | 59,763.12 |
| May 6 | | Draft 6052 | | -640.62 | 59,122.50 |
| May 7 | | Draft 6051 | | -420.65 | 58,721.85 |
| May 8 | | Draft 6050 | | -2,500.00 | 56,221.85 |
| May 8 | May 09 | Withdrawal POS #835584 AMAZON.COM*MN3LB64T2 SEATTLE WA | | -158.07 | 56,063.78 |
| May 10 | | Withdrawal Debit Card | | -425.99 | 55,637.79 |

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Member Number: 584727
Statement Period: 05/01/2019-05/31/2019

ID 40 CHECKING - Continued

| Trans | Eff Date | Transaction | Deposit | Withdrawal | Balance |
|--------|----------|--|----------|------------|-----------|
| May 14 | | 5/8 COLES HARDWARE - DANVILLE DANVILLE PA Withdrawal Debit Card | | -63.48 | 55,574.31 |
| May 14 | | 5/13 DNH*GODADDY.COM 480-5058855 AZ Draft 6049 | | -355.00 | 55,219.31 |
| May 15 | | Withdrawal ACH COMMWLTHOFPA INT TYPE: PAEMPLOYTX ID: 1236003133 CO: COMMWLTHOFPA INT | | -310.70 | 54,908.61 |
| May 15 | | Withdrawal ACH IRS TYPE: USATAXPYMT ID: 3387702000 CO: IRS | | -2,249.54 | 52,659.07 |
| May 15 | | Draft 6057 | | -66.00 | 52,593.07 |
| May 20 | | Draft 6056 | | -65.00 | 52,528.07 |
| May 21 | | Withdrawal POS #017673 NNT HARBOR FREIGHT 371041 18 BUCKHORN RD BLOOMSBURG PA | | -148.36 | 52,379.71 |
| May 21 | | Draft 6055 | | -8,399.58 | 43,980.13 |
| May 23 | | Deposit by Check | 5,112.00 | | 49,092.13 |
| May 24 | | Withdrawal Debit Card 5/23 ZEISLOFT FARM EQUIPM BLOOMSBURG PA | | -89.00 | 49,003.13 |
| May 30 | | Deposit by Check | 529.78 | | 49,532.91 |
| May 31 | | Deposit Home Banking Transfer From Share 01 bills paid 5/1 - 5/31 | 651.76 | | 50,184.67 |
| May 31 | | Deposit Home Banking Transfer From Share 01 labor 4/28 - 5/25 | 4,331.87 | | 54,516.54 |
| May 31 | | Draft 6062 | | -42.17 | 54,474.37 |
| May 31 | | Draft 6061 | | -1,399.23 | 53,075.14 |
| May 31 | | Deposit Dividend Dividend Post Annual Percentage Yield Earned 0.150% from 05/01/2019 through 05/31/2019 | 6.81 | | 53,081.95 |
| May 31 | | Ending Balance | | | 53,081.95 |
| | | Total Deposits 10,632.22 | | | |
| | | Total Withdrawals 20,162.12 | | | |

Drafts for 40 - CHECKING

| Date | Draft Number | Amount | Date | Draft Number | Amount | Date | Draft Number | Amount |
|--------|--------------|----------|--------|--------------|----------|--------|--------------|----------|
| May 1 | □ 6027 | 325.00 | May 7 | □ 6051 | 420.65 | May 20 | □ 6056 | 65.00 |
| May 3 | □ 6047* | 75.00 | May 6 | □ 6052 | 640.62 | May 15 | □ 6057 | 66.00 |
| May 1 | □ 6048 | 25.17 | May 6 | □ 6053 | 289.28 | May 31 | □ 6061* | 1,399.23 |
| May 14 | □ 6049 | 355.00 | May 1 | □ 6054 | 1,798.60 | May 31 | □ 6062 | 42.17 |
| May 8 | □ 6050 | 2,500.00 | May 21 | □ 6055 | 8,399.58 | | | |

* denotes skipped sequence

| | Total for This Period | Total Year-to-Date |
|--------------------|-----------------------|--------------------|
| Returned Item Fees | 0.00 | 0.00 |
| Overdraft Fees | 0.00 | 0.00 |

ID 41 DCNR GRANT CHECKING

| Trans | Eff Date | Transaction | Deposit | Withdrawal | Balance |
|--------|----------|---|----------|------------|----------|
| May 1 | | Balance Forward | | | 1,654.46 |
| May 1 | | Draft 326 | | -125.00 | 1,529.46 |
| May 1 | | Draft 333 | | -442.67 | 1,086.79 |
| May 6 | | Draft 332 | | -31.55 | 1,055.24 |
| May 6 | | Draft 330 | | -40.13 | 1,015.11 |
| May 6 | | Draft 331 | | -388.56 | 626.55 |
| May 6 | | Draft 329 | | -626.55 | 0.00 |
| May 9 | | Certified Draft 0000000337 for \$1,446.98 | | | |
| May 10 | | Deposit Transfer From Share 01 | 1,446.98 | | 1,446.98 |
| May 10 | | Draft 337 | | -1,446.98 | 0.00 |
| May 13 | | Deposit Home Banking Transfer From Share 01 bills paid 5/8 | 1,098.00 | | 1,098.00 |

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Member Number: 584727
Statement Period: 05/01/2019-05/31/2019

ID 41 DCNR GRANT CHECKING - Continued

| Trans | Eff Date | Transaction | Deposit | Withdrawal | Balance |
|--------|----------|---|----------|------------|----------|
| May 13 | | Draft 336 | | -70.00 | 1,028.00 |
| May 13 | | Draft 339 | | -70.00 | 958.00 |
| May 15 | | Draft 338 | | -33.00 | 925.00 |
| May 17 | | Draft 334 | | -800.00 | 125.00 |
| May 20 | | Draft 335 | | -125.00 | 0.00 |
| May 31 | | Deposit Home Banking Transfer From Share 01 bills paid 5/29 | 2,337.57 | | 2,337.57 |
| May 31 | | Ending Balance | | | 2,337.57 |
| | | Total Deposits 4,882.55 | | | |
| | | Total Withdrawals 4,199.44 | | | |

Drafts for 41 - DCNR GRANT CHECKING

| Date | Draft Number | Amount | Date | Draft Number | Amount | Date | Draft Number | Amount |
|-------|--------------|--------|--------|--------------|--------|--------|--------------|----------|
| May 1 | □ 328 | 125.00 | May 6 | □ 332 | 31.55 | May 13 | □ 336 | 70.00 |
| May 6 | □ 329* | 626.55 | May 1 | □ 333 | 442.87 | May 10 | □ 337 | 1,446.98 |
| May 6 | □ 330 | 40.13 | May 17 | □ 334 | 800.00 | May 15 | □ 338 | 33.00 |
| May 6 | □ 331 | 388.56 | May 20 | □ 335 | 125.00 | May 13 | □ 339 | 70.00 |

* denotes skipped sequence

| | Total for This Period | Total Year-to-Date |
|--------------------|-----------------------|--------------------|
| Returned Item Fees | 0.00 | 0.00 |
| Overdraft Fees | 0.00 | 0.00 |

ID 42 DCED GRANT CHECKING

| Trans | Eff Date | Transaction | Deposit | Withdrawal | Balance |
|--------|----------|---|---------|------------|------------|
| May 1 | | Balance Forward | | | 100,103.89 |
| May 21 | May 22 | Draft 98 | | -30,000.00 | 70,103.89 |
| May 31 | | Deposit Dividend Dividend Post Annual Percentage Yield Earned 2.380% from 05/01/2019 through 05/31/2019 | 177.28 | | 70,281.17 |
| May 31 | | Ending Balance | | | 70,281.17 |
| | | Total Deposits 177.28 | | | |
| | | Total Withdrawals 30,000.00 | | | |

Drafts for 42 - DCED GRANT CHECKING

| Date | Draft Number | Amount | Date | Draft Number | Amount | Date | Draft Number | Amount |
|--------|--------------|-----------|------|--------------|--------|------|--------------|--------|
| May 22 | □ 98 | 30,000.00 | | | | | | |

* denotes skipped sequence

| | Total for This Period | Total Year-to-Date |
|--------------------|-----------------------|--------------------|
| Returned Item Fees | 0.00 | 0.00 |
| Overdraft Fees | 0.00 | 0.00 |

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MARC Account Reconciliation - Service 1st Accounts

UPDATED 5/31/2019

| | |
|--|---------------|
| ending balance from 5/31/19 bank statement | \$ 142,935.92 |
| deposits not yet posted (detailed below) | \$ - |
| subtotal | \$ 142,935.92 |
| withdrawals not yet cleared (detailed below) | \$ 6,522.90 |
| calculated balance (should agree with actual combined balance) | \$ 136,413.02 |
| balance (savings account ID01) | \$ 17,235.23 |
| balance (checking account ID40) | \$ 48,896.62 |
| balance (DCNR grant checking account ID41) | \$ - |
| balance (DCED grant checking account ID42) | \$ 70,281.17 |
| actual combined balance | \$ 136,413.02 |
| difference | \$ - |

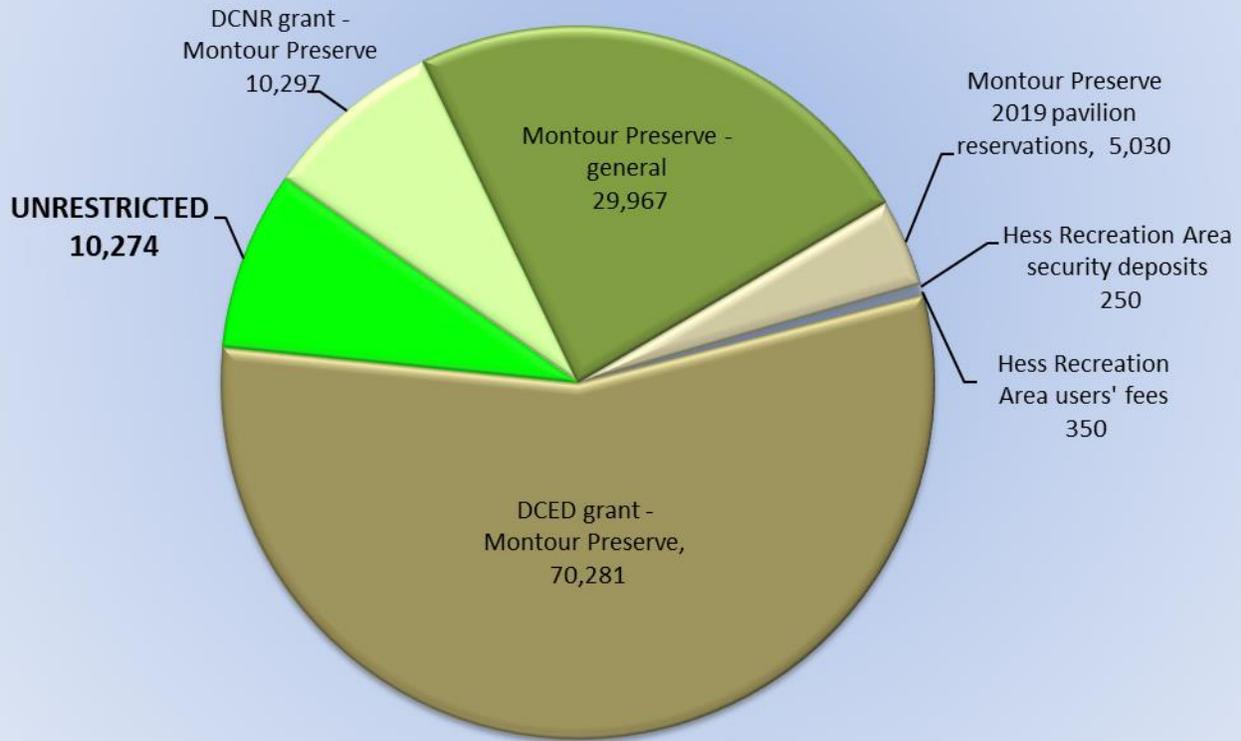
DEPOSITS NOT YET POSTED

| TRANSACTION DATE | CHECK # | DESCRIPTION OF TRANSACTION | AMOUNT |
|------------------|---------|----------------------------|--------|
| | | | |
| TOTAL | | | \$ - |

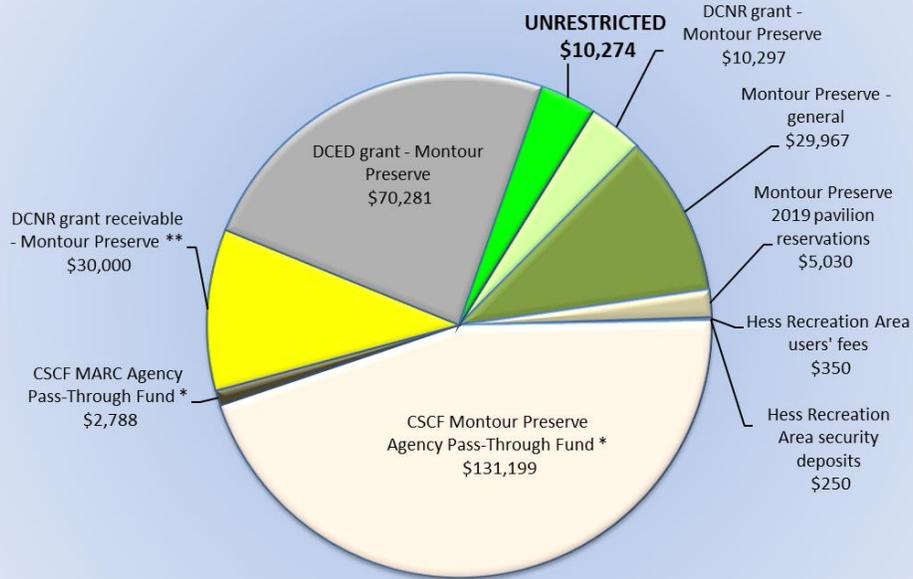
WITHDRAWALS NOT YET CLEARED

| TRANSACTION DATE | CHECK # | DESCRIPTION OF TRANSACTION | AMOUNT |
|------------------|---------|---|-------------|
| 05/29/19 | 340 | Brian Sokol (one load 2A stone delivered) | 395.05 |
| 05/29/19 | 341 | Crone Metal Works, Inc. (plates to repair charcoal grills) | 185.50 |
| 05/29/19 | 342 | Susquehanna Fire Equipment Co. (fire extinguishers annual inspection and maintenance) | 122.11 |
| 05/29/19 | 343 | Big Pop's Mowing | 600.00 |
| 05/29/19 | 344 | Verizon (telephone) | 107.26 |
| 05/29/19 | 345 | PPL Electric Utilities (electricity) | 528.91 |
| 05/29/19 | 346 | PPL Electric Utilities (electricity) | 68.28 |
| 05/29/19 | 347 | PPL Electric Utilities (electricity) | 263.74 |
| 05/29/19 | 348 | PPL Electric Utilities (electricity) | 66.72 |
| 05/21/19 | 6058 | Dennis Piatt (payroll 4/28 - 5/11) | 318.27 |
| 05/21/19 | 6059 | Jon Beam (payroll 4/28 - 5/11) | 632.87 |
| 05/21/19 | 6060 | Lesley Yeich (payroll 4/28 - 5/11) | 111.67 |
| 05/21/19 | 6063 | Big Pop's Mowing | 263.00 |
| 05/21/19 | 6064 | The Daily Item (Montour Preserve HVAC systems bid advertisements) | 218.70 |
| 05/21/19 | 6065 | Press Enterprise (Montour Preserve HVAC systems bid advertisements) | 116.00 |
| 05/31/19 | 6066 | Dennis Piatt (payroll 5/12 - 5/25) | 413.35 |
| 05/31/19 | 6067 | Jon Beam (payroll 5/12 - 5/25) | 433.59 |
| 05/31/19 | 6068 | Lesley Yeich (payroll 5/12 - 5/25) | 118.21 |
| 05/31/19 | 6069 | Robert Stoudt (payroll 5/12 - 5/25) | 1,559.67 |
| TOTAL | | | \$ 6,522.90 |

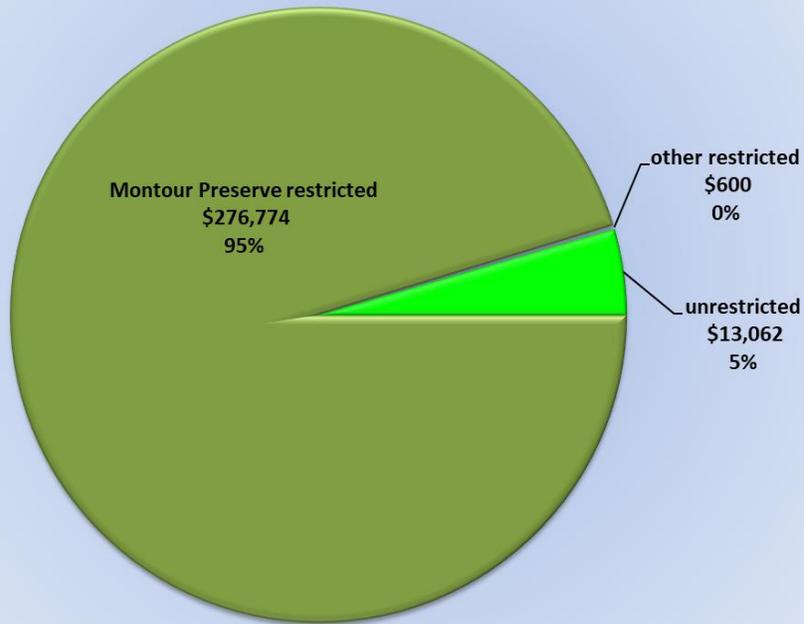
MARC FUNDS EARMARKS AS OF 6/19/19
COMBINED ACCOUNT BALANCE: \$126,448
(INCLUDES SAVINGS, DCNR AND DCED GRANT CHECKING ACCOUNTS
AND GENERAL CHECKING ACCOUNT;
(EXCLUDES CSCF FUNDS AND GRANTS RECEIVABLE)



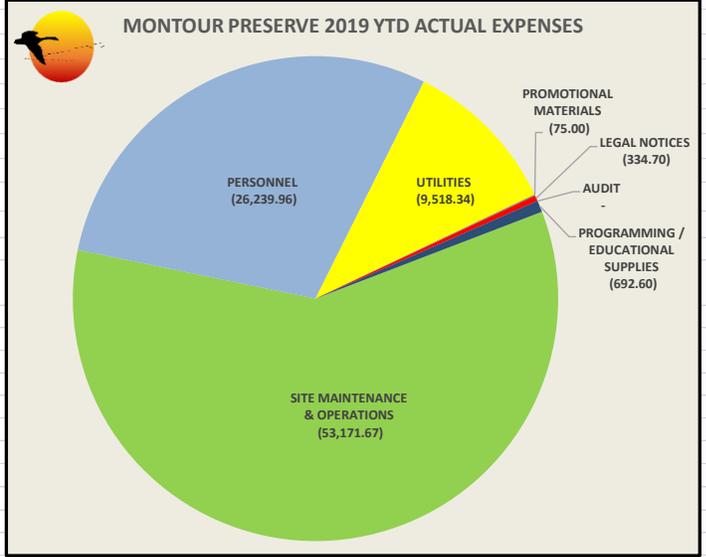
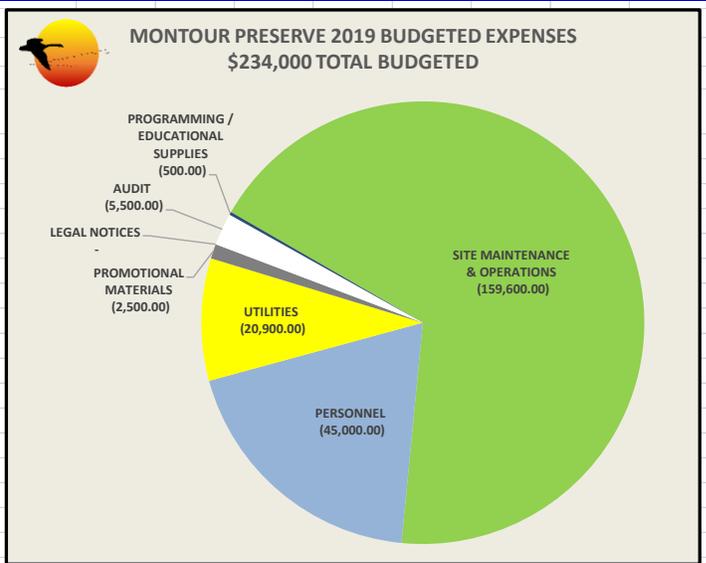
MARC TOTAL ASSETS AS OF 6/19/19
COMBINED VALUE: \$290,436



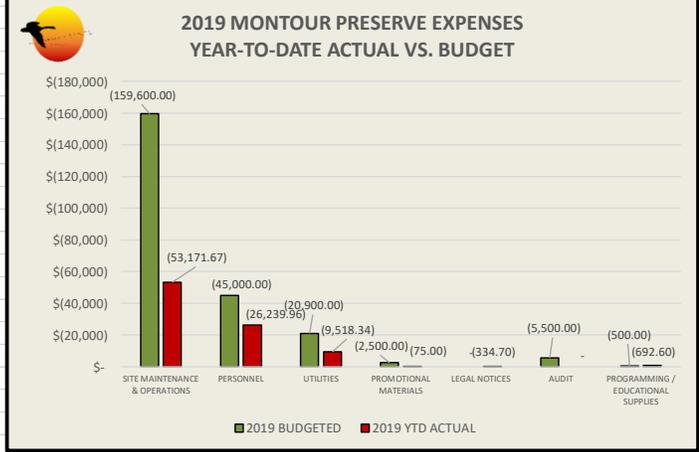
MARC TOTAL ASSETS AS OF 6/19/19
COMBINED VALUE: \$290,436



| MONTOUR PRESERVE 2019 BUDGET | | | |
|--|-----------------------|-----------------------|-----------------------|
| YTD INFO UPDATED 6/19/19 | | | |
| BUDGET ADOPTED 11/19/18 (CONTINGENT UPON RECEIPT OF GRANT FUNDS) | | | |
| EXPENSE | 2018 ACTUAL | 2019 BUDGETED | 2019 YTD ACTUAL |
| personnel | (44,759.03) | (45,000.00) | (26,239.96) |
| cleaning service | (4,000.00) | (4,500.00) | (1,530.00) |
| HVAC system maintenance | (1,700.00) | - | - |
| HVAC system replacement | - | (60,000.00) | - |
| visitors' center roof repair | - | (10,000.00) | - |
| lawn care | (10,875.00) | (17,500.00) | (3,600.00) |
| parking lot / road maintenance | - | (5,000.00) | - |
| security system | (1,263.84) | (1,500.00) | (405.30) |
| sewage pumping | (955.00) | (1,300.00) | (450.00) |
| snow plowing | - | (1,500.00) | - |
| supplies / misc. | (29,668.11) | (20,000.00) | (7,545.26) |
| utility vehicle (tractor) purchase | - | (35,000.00) | (38,399.58) |
| water testing | (562.00) | (800.00) | (260.00) |
| wildlife management | (2,077.96) | (2,500.00) | (981.53) |
| electric | (14,713.72) | (15,000.00) | (7,242.16) |
| internet service | (1,918.54) | (2,000.00) | (689.32) |
| telephone | (1,252.39) | (1,300.00) | (537.68) |
| trash service | (1,565.00) | (2,000.00) | (750.00) |
| website hosting / email service | (458.56) | (600.00) | (299.18) |
| promotional materials | (1,078.10) | (2,500.00) | (75.00) |
| programming & educational supplies | (98.02) | (500.00) | (692.60) |
| legal notices (GRANT INELIGIBLE) | - | - | (334.70) |
| audit (three-year) | - | (5,500.00) | - |
| EXPENSE TOTAL | \$(116,945.27) | \$(234,000.00) | \$ (90,032.27) |



| MONTOUR PRESERVE BUDGETING VS. ACTUAL EXPENSES | | | |
|--|-----------------------|-----------------------|-----------------------|
| EXPENSE | 2018 ACTUAL | 2019 BUDGETED | 2019 YTD ACTUAL |
| SITE MAINTENANCE & OPERATIONS | (51,101.91) | (159,600.00) | (53,171.67) |
| PERSONNEL | (44,759.03) | (45,000.00) | (26,239.96) |
| UTILITIES | (19,908.21) | (20,900.00) | (9,518.34) |
| PROMOTIONAL MATERIALS | (1,078.10) | (2,500.00) | (75.00) |
| LEGAL NOTICES | - | - | (334.70) |
| AUDIT | - | (5,500.00) | - |
| PROGRAMMING / EDUCATIONAL SUPPLIES | (98.02) | (500.00) | (692.60) |
| EXPENSE TOTAL | \$(116,945.27) | \$(234,000.00) | \$ (90,032.27) |

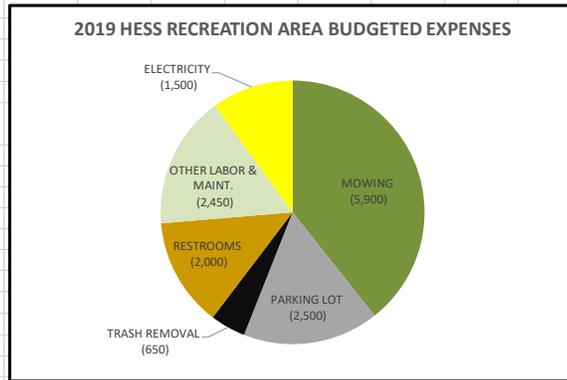


MONTOUR AREA RECREATION COMMISSION MANAGED SITES 2019 BUDGETS

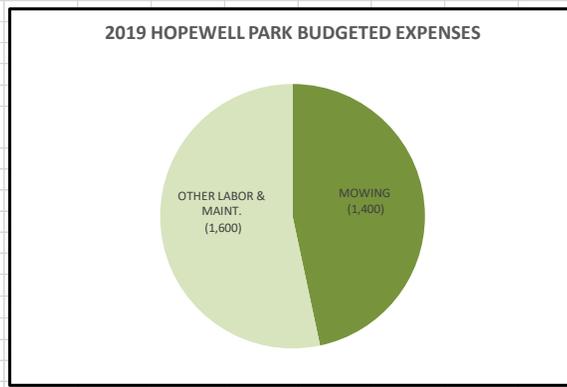
BUDGET ADOPTED 11/19/18

YEAR-TO-DATE INFORMATION UPDATED 6/19/19

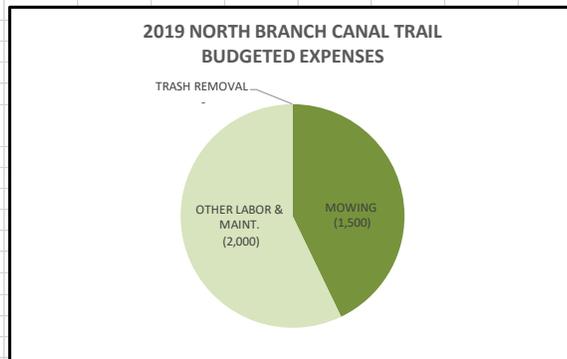
| HESS RECREATION AREA 2019 BUDGET | | | |
|----------------------------------|-----------------|-----------------|-------------------|
| EXPENSE | 2018 ACTUAL | 2019 BUDGETED | 2019 YTD ACTUAL |
| MOWING | (4,999) | (5,900) | (1,069.00) |
| PARKING LOT | (2,812) | (2,500) | (2,500.00) |
| TRASH REMOVAL | (599) | (650) | (390.00) |
| RESTROOMS | (1,817) | (2,000) | (733.88) |
| OTHER LABOR & MAINT. | (2,248) | (2,450) | (712.36) |
| ELECTRICITY | (1,431) | (1,500) | (402.20) |
| TOTAL | (13,906) | (15,000) | (5,807.44) |



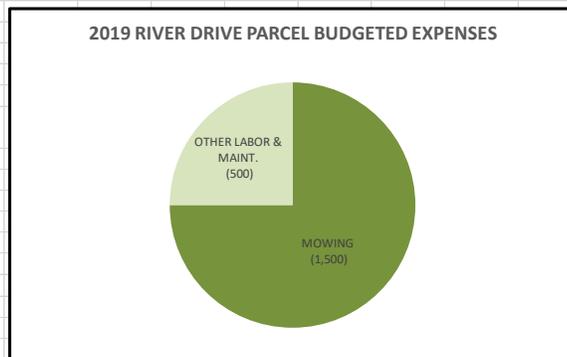
| HOPEWELL PARK 2019 BUDGET | | | |
|---------------------------|----------------|----------------|-----------------|
| EXPENSE | 2018 ACTUAL | 2019 BUDGETED | 2019 YTD ACTUAL |
| MOWING | (1,000) | (1,400) | (160.00) |
| OTHER LABOR & MAINT. | (142) | (1,600) | (345.38) |
| | | | |
| | | | |
| | | | |
| TOTAL | (1,142) | (3,000) | (505.38) |



| NORTH BRANCH CANAL TRAIL 2019 BUDGET | | | |
|--------------------------------------|----------------|----------------|-----------------|
| EXPENSE | 2018 ACTUAL | 2019 BUDGETED | 2019 YTD ACTUAL |
| MOWING | (750) | (1,500) | (70.00) |
| OTHER LABOR & MAINT. | (1,626) | (2,000) | (101.90) |
| TRASH REMOVAL | (605) | - | - |
| | | | |
| TOTAL | (2,981) | (3,500) | (171.90) |



| RIVER DRIVE PARCEL 2019 BUDGET | | | |
|--------------------------------|----------------|----------------|-----------------|
| EXPENSE | 2018 ACTUAL | 2019 BUDGETED | 2019 YTD ACTUAL |
| MOWING | (1,100) | (1,500) | (200.00) |
| OTHER LABOR & MAINT. | (222) | (500) | (11.91) |
| | | | |
| TOTAL | (1,322) | (2,000) | (211.91) |



|  2019 MARC BUDGET ADOPTED 11/19/18; YEAR-TO-DATE INFORMATION UPDATED 6/19/19 MINIMUM FUNDING REQUIREMENTS (DEFERRAL OF ALL NON-ESSENTIAL MAINTENANCE) NOTE: MONTOUR PRESERVE ACCOUNTING IS KEPT SEPARATE FROM OTHER ACCOUNTING | | | | | | | | | |
|---|------------------------|------------------------|--------------------------------|--|----------------------|----------------------|--------------------------------|--|---|
| EXPENSE | BUDGETED AMOUNT | YEAR-TO-DATE ACTUAL | YEAR-TO-DATE ACTUAL VS. BUDGET | FUNDING SOURCES | BUDGETED AMOUNT | YEAR-TO-DATE ACTUAL | YEAR-TO-DATE ACTUAL VS. BUDGET | BUDGETED LINE ITEM SURPLUS / (DEFICIT) | YEAR-TO-DATE ACTUAL SURPLUS / (DEFICIT) |
| Montour Preserve | \$ (234,000.00) | \$ (90,032.27) | 38.5% | DCNR grant funding | \$ 90,000.00 | \$ 60,176.25 | 66.9% | | |
| | | | | DCEd grant funding | \$ 90,000.00 | \$ 100,000.00 | 111.1% | | |
| | | | | pavilion / auditorium reservations | \$ 12,000.00 | \$ 3,065.00 | 25.5% | | |
| | | | | donations | \$ 5,000.00 | \$ 4,720.95 | 94.4% | | \$ 110,263.59 |
| | | | | transferr from Central Susquehanna Community Foundation Fund | \$ 22,000.00 | \$ - | 0.0% | | |
| | | | | carryover balance from 2018 | \$ 15,000.00 | \$ 32,333.45 | 215.6% | | |
| MONTOUR PRESERVE TOTAL EXPENSES | \$ (234,000.00) | \$ (90,032.27) | 38.5% | MONTOUR PRESERVE TOTAL INCOME | \$ 234,000.00 | \$ 200,295.65 | 85.6% | \$ - | \$ 110,263.59 |
| Hess Recreation Area | \$ (15,000.00) | \$ (5,807.44) | 38.7% | user fees [1,000], donations [0] | \$ 1,000.00 | \$ 750.00 | 75.0% | \$ (14,000.00) | \$ (5,057.44) |
| North Branch Canal Trail (Montour Co. portion) | \$ (3,500.00) | \$ (171.90) | 4.9% | donations [0] | \$ - | \$ - | 0.0% | \$ (3,500.00) | \$ (171.90) |
| Columbia County Projects (incl. NBCT, Montour Twp. parcel) | \$ (1,500.00) | \$ (655.05) | 43.7% | Columbia County donations [0] | \$ 1,500.00 | \$ - | 0.0% | \$ - | \$ (655.05) |
| Hopewell Park/Borough Farm Trails | \$ (3,000.00) | \$ (505.38) | 16.8% | donations [0] | \$ - | \$ - | 0.0% | \$ (3,000.00) | \$ (505.38) |
| River Drive parcel (NBCT parking) | \$ (2,000.00) | \$ (211.91) | 10.6% | donations [0] | \$ - | \$ - | 0.0% | \$ (2,000.00) | \$ - |
| tools & supplies | \$ (2,000.00) | \$ (903.83) | 45.2% | | | | | \$ (2,000.00) | \$ - |
| ATV purchase | \$ (9,000.00) | \$ - | 0.0% | grant | \$ 9,000.00 | \$ - | 0.0% | \$ - | \$ - |
| trail signage project (Phase II) | \$ (4,000.00) | \$ - | 0.0% | Montour County Commissioners' Tourism Fund grant | \$ 3,000.00 | \$ - | 0.0% | \$ (1,000.00) | \$ - |
| Humdinger Trail Races | \$ (12,800.00) | \$ (11,540.15) | 90.2% | race registration fees | \$ 14,500.00 | \$ 11,021.80 | 76.0% | \$ 1,700.00 | \$ (518.35) |
| other special projects & events | \$ (1,300.00) | \$ (1,223.08) | 94.1% | donations | \$ - | \$ 100.00 | | \$ (1,300.00) | \$ (1,123.08) |
| admin / misc. other (includes Stout admin labor) | \$ (18,000.00) | \$ (8,873.32) | 49.3% | | | | | \$ (18,000.00) | \$ (8,873.32) |
| insurance (D&O, General & Workers' Comp) | \$ (14,000.00) | \$ - | 0.0% | | | | | \$ (14,000.00) | \$ - |
| accounting | \$ (1,800.00) | \$ (740.00) | 41.1% | | | | | \$ (1,800.00) | \$ (740.00) |
| office supplies | \$ (1,000.00) | \$ (475.52) | 47.6% | | | | | \$ (1,000.00) | \$ (475.52) |
| dues & fees | \$ (1,300.00) | \$ (731.50) | 56.3% | | | | | \$ (1,300.00) | \$ (731.50) |
| public notices | \$ (1,800.00) | \$ (259.85) | 14.4% | | | | | \$ (1,800.00) | \$ (259.85) |
| | | | | Montour Co. Act 13 funding | \$ 25,000.00 | \$ 5,000.00 | 20.0% | \$ 25,000.00 | \$ 5,000.00 |
| | | | | transferr from Central Susquehanna Community Foundation Fund | \$ - | \$ - | | \$ - | \$ - |
| | | | | carryover balance from 2018 | \$ 5,000.00 | \$ 9,948.46 | 199.0% | \$ 5,000.00 | \$ 9,948.46 |
| | | | | unrestricted donations | \$ 33,000.00 | \$ 14,641.96 | 44.4% | \$ 33,000.00 | \$ 14,641.96 |
| TOTAL EXPENSES (EXCLUDING MONTOUR PRESERVE) | \$ (92,000.00) | \$ (32,098.93) | 34.9% | TOTAL REVENUES (EXCLUDING MONTOUR PRESERVE) | \$ 92,000.00 | \$ 41,462.22 | 45.1% | \$ - | \$ 9,363.29 |
| MONTOUR PRESERVE TOTAL EXPENSES | \$ (234,000.00) | \$ (90,032.27) | 38.5% | MONTOUR PRESERVE TOTAL INCOME | \$ 234,000.00 | \$ 200,295.65 | 85.6% | \$ - | \$ 110,263.59 |
| GRAND TOTAL EXPENSES | \$ (326,000.00) | \$ (122,131.19) | 37.5% | GRAND TOTAL INCOME | \$ 326,000.00 | \$ 241,757.87 | 74.2% | \$ - | \$ 119,626.68 |

ACCOUNTING REPORT DISCLAIMER

The following financial reports have been provided by Ozark & Shultz Accounting, using information provided by management of the Montour Area Recreation Commission (MARC). Reports are provided in accordance with accounting principles used for the tax basis of accounting.

Ozark & Shultz Accounting does not verify the accuracy or completeness of the information provided by MARC's management and expresses no assurance on the financial statements. Ozark & Shultz Accounting cannot be relied upon to identify or disclose any misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within MARC or noncompliance with laws or regulations.

7:41 AM

06/11/19

Accrual Basis

**Montour Area Recreation Commission
Statement of Financial Position
As of May 31, 2019**

| | <u>May 31, 19</u> |
|--|-------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| Serv 1st -DCED Grant Cking | 70,281.17 |
| Service 1st - Savings | 17,235.23 |
| Service 1st FCU | 48,896.62 |
| Total Checking/Savings | 136,413.02 |
| Other Current Assets | |
| Grants Receivable | |
| DCNR Grant | 30,000.00 |
| Total Grants Receivable | 30,000.00 |
| Total Other Current Assets | 30,000.00 |
| Total Current Assets | 166,413.02 |
| Other Assets | |
| CSCF - Trusted Funds | |
| Montour Preserve Fund | 131,199.06 |
| CSCF - Trusted Funds - Other | 2,788.13 |
| Total CSCF - Trusted Funds | 133,987.19 |
| Total Other Assets | 133,987.19 |
| TOTAL ASSETS | 300,400.21 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Other Current Liabilities | |
| Advance Payments Received | |
| Hess Field User Fees | 300.00 |
| Preserve Reservations | 6,105.00 |
| Total Advance Payments Received | 6,405.00 |
| Conditional Contributions | |
| CSCF-Preserve Donations & Int | 32,298.78 |
| DCED Preserve Funds | 70,000.00 |
| DCNR Montour Preserve | 34,708.10 |
| Preserve Donations & Income | 42,929.01 |
| Total Conditional Contributions | 179,935.89 |
| DCED Interest Payable | 281.17 |
| Payroll Liabilities | 2,038.03 |
| Security Deposits Held | |
| Hess Field Security Deposit | 500.00 |
| Total Security Deposits Held | 500.00 |
| Total Other Current Liabilities | 189,160.09 |
| Total Current Liabilities | 189,160.09 |
| Total Liabilities | 189,160.09 |
| Equity | |
| Retained Earnings | 109,415.44 |
| Net Income | 1,824.68 |
| Total Equity | 111,240.12 |
| TOTAL LIABILITIES & EQUITY | 300,400.21 |

No Assurance Provided

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7:41 AM

06/11/19

Accrual Basis

Montour Area Recreation Commission
Statement of Financial Activities
 May 2019

| | May 19 | Jan - May 19 |
|---|------------------|-------------------|
| Ordinary Income/Expense | | |
| Income | | |
| Donations Received | 3,100.00 | 14,841.96 |
| Field User Fees | 750.00 | 750.00 |
| Grants | | |
| County Tourism -RTRS-2018 | 0.00 | 6.80 |
| DCED Grant Income | 30,000.00 | 30,000.00 |
| DCNR Montour Preserve | 18,238.96 | 51,339.03 |
| Montour Co Act 13 Grant | 0.00 | 5,000.00 |
| Total Grants | 48,238.96 | 86,345.83 |
| Montour Preserve Income | 621.90 | 819.28 |
| River Town Race Series | 0.00 | 11,015.00 |
| Total Income | 52,710.86 | 113,772.07 |
| Gross Profit | 52,710.86 | 113,772.07 |
| Expense | | |
| Administrative/Overhead | | |
| Dues & Subscriptions | 0.00 | 731.50 |
| Legal Notices | 0.00 | 259.85 |
| Miscellaneous | 33.00 | 834.59 |
| Office Expense | 0.00 | 449.12 |
| Payroll Expenses | 6,717.82 | 37,668.07 |
| Professional Fees | 0.00 | 740.00 |
| Total Administrative/Overhead | 6,750.82 | 40,683.13 |
| Montour Preserve Park & Trail Maintenance | 44,268.59 | 58,520.23 |
| Hess Recreation Area | 288.00 | 3,562.90 |
| Hopewell Park | 40.00 | 40.00 |
| Park & Trail Maintenance - Other | 148.36 | 712.77 |
| Total Park & Trail Maintenance | 476.36 | 4,315.67 |
| Projects | | |
| Special Projects | 0.00 | 132.27 |
| Total Projects | 0.00 | 132.27 |
| Special Events | | |
| RTRS | 33.00 | 8,244.22 |
| Total Special Events | 33.00 | 8,244.22 |
| Total Expense | 51,528.77 | 111,995.52 |
| Net Ordinary Income | 1,182.09 | 1,776.55 |
| Other Income/Expense | | |
| Other Income | | |
| Interest Income | | |
| Grant Interest Earned | 0.00 | 18.94 |
| Interest Income - Other | 6.81 | 29.19 |
| Total Interest Income | 6.81 | 48.13 |
| Total Other Income | 6.81 | 48.13 |
| Net Other Income | 6.81 | 48.13 |
| Net Income | 1,188.90 | 1,824.68 |

No Assurance Provided

Page 1

ASSISTANT DIRECTOR'S REPORT

During the past month the assistant director has continued teaching the PA Master Naturalist course. He has offered educational programs for a senior group and three visiting school groups, hosted the Chillisquaque Limestone Watershed Association meeting and offered one public program.

Jon Beam
6/17/19

MAINTENANCE TECHNICIAN'S REPORT

installed steel plates in charcoal grills that were rusted out

fixed railing on fishing pier that was broke

fixed gate at fossil pit and finished handicap ramp around gate that I started last year

fixed ruts where school bus ran in lawn area at goose cove

hauled wood chips to various locations to do more mulching

Bob and I cleaned out areas around heat pumps so contractor can access

changed water filters at Goose / Heron Coves and trimmed low hanging branches on some of the pin oaks

started trimming the hiking trails they are growing in fast because of all the rain

this is work that was done along with the weekly tasks of: clean out charcoal grills, check and restock restrooms as needed, check and clean pavilion's, check and spray for bees, pick up litter and keep bird feeders filled

Dennis Piatt, PTMT
6/20/19

DIRECTOR'S REPORT

| 2019 STOUTD TIME ACCOUNTING YEAR-TO-DATE SUMMARY | | | | | | | |
|--|------------------------------------|----------------|----------------------------------|-------------------------------------|----------------|-------------------------------|--------------------------|
| 2019 PAY RATE \$22.00/hr | | | | | | | |
| TASK | WAGES UP TO PA UC TAX CAP (455HRS) | | | WAGES AFTER PA UC TAX CAP (>455HRS) | | | TOTAL PROJECT LABOR COST |
| | HOURS | OVERTIME HOURS | COST W/ TAXES (\$24.48/HR) | HOURS | OVERTIME HOURS | COST W/ TAXES (\$23.82) | |
| MARC admin | 167.50 | | \$ 4,100.40 | 162.75 | 7.50 | \$ 3,966.03 | \$ 8,066.43 |
| special projects / events | 13.25 | | \$ 324.36 | 35.50 | 6.75 | \$ 926.00 | \$ 1,250.36 |
| Hess Recreation Area | 8.75 | | \$ 214.20 | 45.50 | 0.25 | \$ 1,086.79 | \$ 1,300.99 |
| Hopewell Park / Danville Farm Trails | 4.50 | | \$ 110.16 | 9.25 | 1.25 | \$ 235.22 | \$ 345.38 |
| North Branch Canal Trail | 1.00 | | \$ 24.48 | 3.50 | | \$ 83.37 | \$ 107.85 |
| River Drive trailhead / river access | - | | \$ - | 0.50 | | \$ 11.91 | \$ 11.91 |
| Montour Preserve admin / maintenance | 180.25 | 2.50 | \$ 4,443.12 | 260.75 | 14.25 | \$ 6,380.78 | \$ 10,823.90 |
| Montour Preserve programming | 8.50 | 2.00 | \$ 232.56 | - | | \$ - | \$ 232.56 |
| Montour Preserve DCNR grant admin | 1.25 | | \$ 30.60 | 1.00 | | \$ 23.82 | \$ 54.42 |
| Montour Preserve DCED grant admin | 2.75 | | \$ 67.32 | 13.00 | 2.25 | \$ 336.46 | \$ 403.78 |
| Columbia County projects | - | | \$ - | 27.50 | | \$ 655.05 | \$ 655.05 |
| Humdinger Trail Races | 67.25 | 28.50 | \$ 1,995.12 | 2.25 | | \$ 53.60 | \$ 2,048.72 |
| TOTALS | 455.00 | 33.00 | \$ 11,542.32 | 561.50 | 32.25 | \$ 13,759.03 | \$ 25,301.35 |

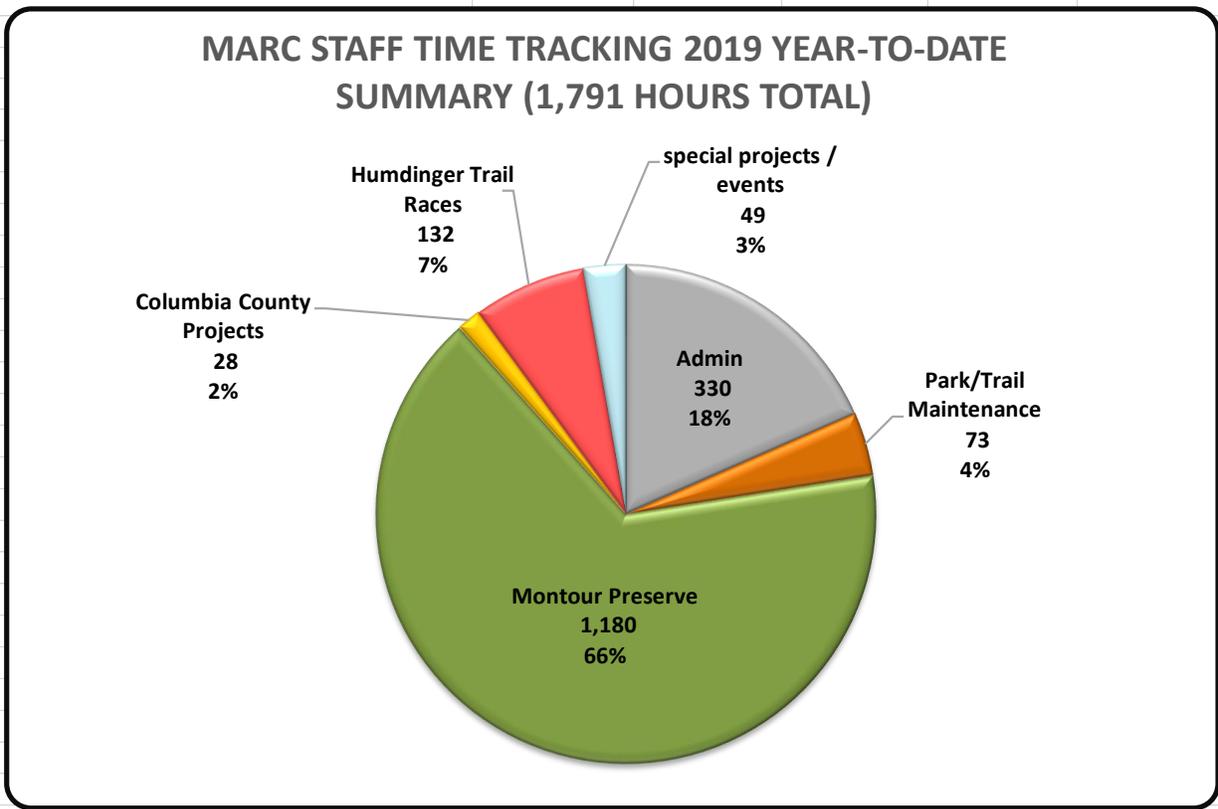
| 2018 STOUTD TIME ACCOUNTING (GROUPED BY CATEGORY) YEAR-TO-DATE SUMMARY | | |
|---|-----------------|---------------------|
| TASK | HOURS | COST W/ TAXES |
| Admin | 334.00 | \$ 8,066.43 |
| Park/Trail Maintenance | 73.75 | \$ 1,766.13 |
| Montour Preserve (grant eligible) | 458.88 | \$ 11,056.46 |
| Montour Preserve (grant ineligible) | 19.13 | \$ 458.20 |
| Columbia County Projects | 27.50 | \$ 655.05 |
| Humdinger Trail Races | 83.75 | \$ 2,048.72 |
| Special Projects / Events | 52.13 | \$ 1,250.36 |
| 2019 YTD TOTALS | 1,049.13 | \$ 25,301.35 |

STOUTD 2019 TIME TRACKING YTD SUMMARY

| Category | Hours | Percentage |
|-------------------------------------|--------|------------|
| Montour Preserve (grant eligible) | 458.88 | 44% |
| Admin | 334.00 | 32% |
| Humdinger Trail Races | 83.75 | 8% |
| Special Projects / Events | 52.13 | 5% |
| Park/Trail Maintenance | 73.75 | 7% |
| Columbia County Projects | 27.50 | 2% |
| Montour Preserve (grant ineligible) | 19.13 | 2% |

DIRECTOR'S REPORT (continued)

| MARC STAFF 2019 YEAR-TO-DATE COMBINED TIME ACCOUNTING | | | | | |
|--|-----------------|---------------|---------------|---------------|---------------------|
| YEAR-TO-DATE SUMMARY (AS OF 6/19/19) | | | | | |
| TASK | STOUDT | BEAM | PIATT | YEICH | PROJECT TOTAL HOURS |
| MARC admin | 330.25 | | | | 330.25 |
| special projects / events | 48.75 | | | | 48.75 |
| Hess Recreation Area | 54.25 | | | | 54.25 |
| Hopewell Park / Danville Farm Trails | 13.75 | | | | 13.75 |
| North Branch Canal Trail | 4.50 | | | | 4.50 |
| River Drive trailhead / river access | 0.50 | | | | 0.50 |
| Montour Preserve admin / maintenance | 441.00 | 62.75 | 273.00 | 108.50 | 885.25 |
| Montour Preserve programming | 8.50 | 265.25 | | 2.50 | 276.25 |
| Montour Preserve DCNR / DCED grant admin | 18.00 | | | | 18.00 |
| Columbia County projects | 27.50 | | | | 27.50 |
| Humdinger Trail Races | 69.50 | 21.00 | 21.50 | 19.50 | 131.50 |
| TOTALS | 1,016.50 | 349.00 | 294.50 | 130.50 | 1,790.50 |



DIRECTOR'S REPORT (continued)

GRANTS

- **DCNR 'Heritage and Other Parks' Grant (Montour Preserve)**
 - Initial \$100,000 grant has been twice amended to a total of \$300,000 and extended through 6/30/2019
 - \$10,296.54 remains earmarked in MARC's savings account as of 6/19
 - \$30,000 (10% of total grant amount) will remain held by DCNR until the successful completion of the performance audit at the end of the grant term
 - Per guidance from DCNR, Stoudt on 6/17 requested a 6-month extension of the grant from 6/30/19 until 12/31/19 to allow for the expenditure of remaining grant funds and completion of grant close-out auditing and reporting

- **DCED Marketing to Attract Tourists Grant (Montour Preserve)**
 - MARC on 4/15 received and deposited to a dedicated checking account the \$100,000 grant disbursement
 - \$30,000 spent on 5/8 for tractor purchase
 - \$70,000 remains earmarked in MARC's account for HVAC systems replacement (\$44,300) and visitors' center roof repair
 - Menco Mechanical has begun preliminary steps to replace the HVAC systems per the contract approved during MARC's 5/20 meeting
 - Stoudt will contact regional contractors to seek quotes for the visitors' center roof repair
 - \$103.89 in interest earned on 4/30 and \$177.28 on 5/31
 - MARC must not spend interest earned on this grant; interest earned will have to be returned to DCED at the end of the grant

- **Montour County 2019 Act 13 (Marcellus Legacy Fund) Grant (NO CHANGE SINCE LAST MEETING)**
 - Stoudt on 2/6/19 submitted a request for \$25,000 in grant funding from Montour County's Act 13 (Marcellus Legacy Fund) for MARC's 2019 general operations
 - \$5,000 received and deposited by MARC on 3/12
 - \$20,000 balance anticipated in July, subject to the County's receipt of the funds from the Commonwealth of PA

DIRECTOR'S REPORT (continued)

MANAGED SITES

- **River Drive parcel (North Branch Canal Trail trailhead and river access)**
 - No change since last meeting

- **Montour Township (Columbia County) Legion Road parcel**
 - Site has remained exceedingly wet and difficult to maintain
 - Big Pop's Mowing has been mowing the site as often as conditions will allow

- **Riverside Borough river access (no change since last meeting)**
 - Conditions remain too wet to safely fix the overhanging sign
 - Stoudt will perform the work as soon as conditions improve

- **Hopewell Park / Danville Borough Farm**
 - Site has remained exceedingly wet and difficult to maintain
 - Big Pop's Mowing has been mowing the site as often as conditions will allow
 - Dave Decoteau (Riverside Adventure Company / Earthscapes) has nearly completed a fix to the drainage of the bike jumps area and adjacent parking lot
 - repairs will be finalized as soon as conditions allow
 - Stoudt, Decoteau and others will work to clean up the bike jumps area as soon as conditions allow
 - Two new attempted break-ins were recorded at the pig barn on 6/5 and 6/12, though both groups of juveniles failed to make entry into the building
 - Stoudt has consulted with Danville Borough officials and will fabricate and install new 'Do Not Enter' signage at the main entrance points to the Danville Borough farm property

- **North Branch Canal Trail**
 - Trail conditions remain very wet, limiting mowing and other maintenance activities
 - Stoudt on 6/5 attempted to begin working near the Bear Hunters' Grove campground, but found conditions too wet for equipment use
 - Stoudt will try again when conditions allow
 - Stoudt anticipates continued good working relations with the campground owner
 - Trail Steward Wayne Kashner continues to perform maintenance and improvements as conditions allow, particularly in the vicinity of the Catawissa Boat Club

DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

● Hess Recreation Area

- Stoudt thanks the Danville Borough Street Department for helping to mow woody vegetation along the park access road
- Stoudt thanks Ben Stoudt for helping to trim vegetation along the park access road and trails
- Stoudt on 6/4 and 6/5 used MARC's new tractor and stone rake to regrade the Robbins Trail, including around the section of trail collapsing into Mahoning Creek
 - chronic super-saturated ground conditions are causing the section of trail to continue slumping downhill to Mahoning Creek
 - Stoudt has placed caution tape and cones around the problem area and will continue monitoring the site



- the Numu Haakhana Pow Wow will be held at the site on 6/20 – 6/23
 - Stoudt has met with event organizers to establish guidelines for allowable site use given anticipated wet conditions
 - Stoudt will monitor the event to make sure the site is not damaged
- The Mahoning Flats Trail boardwalk through the wetland area was again damaged by flooding in early June and is not usable until repairs are again made
 - Stoudt is evaluating whether it makes sense for MARC to again attempt to repair the boardwalk given that it has been damaged by flooding at least four times in the last two years; Stoudt is of the opinion that the trail segment receives too little use and requires too much time and effort to maintain, particularly given the weather conditions that now seem to be commonly expected in our area

DIRECTOR’S REPORT (continued)

MANAGED SITES (continued)

- **Montour Preserve**

- Site has remained exceedingly wet and difficult to maintain
 - Big Pop’s Mowing has been mowing the site as often as conditions will allow, but portions of the lawns and trails have not been mowed this season
- Stoudt, Piatt and Ben Stoudt installed two new culverts on 6/20 and will replace two additional failed culverts in coming days as conditions allow
- site usage remains consistently heavy on fair-weather days, particularly with watercraft and picnic pavilion users
 - requests for Jon Beam-led field trips at the site have sharply increased over prior years
 - year-to-date demand for pavilion reservations remains roughly on par with last year

OTHER UPDATES

- Stoudt continues to work with members of MARC’s Development Advisory Committee to seek financial support, but has failed to generate any new major contributions
 - At this time, Stoudt knows of only one potential major donor still considering a contribution



| 2019 MAKE YOUR 'MARC' CAMPAIGN SUMMARY | | |
|--|---------------------|-----------------|
| YEAR-TO-DATE AS OF 6/19/2019 | | |
| SITE | NUMBER OF DONATIONS | TOTAL DONATIONS |
| HESS RECREATION AREA | 1 | \$ 100 |
| HOPEWELL PARK | 0 | \$ - |
| MONTOUR PRESERVE | 11 | \$ 2,973 |
| NORTH BRANCH CANAL TRAIL | 0 | \$ - |
| NBCT PARKING / RIVER ACCESS | 0 | \$ - |
| SPECIAL PROJECTS / OTHER | 1 | \$ 100 |
| UNRESTRICTED | 9 | \$ 1,642 |
| TOTALS | 22 | \$ 4,815 |

- Stoudt continues to attend meetings of the Washingtonville Revitalization (formerly Beautification) Committee and continues to assist with community work days and other special projects
 - An unused kiosk at the Hess Recreation Area will be moved in coming days to DeLong Park in Washingtonville
- The 438-acre parcel of land adjacent to the Geisinger Stewardship Forest did not sell at auction on 5/25
 - Stoudt has been in contact with the current landowner and a potential buyer of the parcel to discuss options for acquisition of the site
 - Stoudt remains in contact with regional conservation organizations to attempt to find funding to acquire the site, but has so far failed to find any major donors
- Stoudt and his children worked with Fox56 to produce segments for The Great Outdoors program featuring the Montour Preserve, Hess Recreation Area, Hopewell Park and the North Branch Canal Trail
 - The Montour Preserve segment can be viewed at <https://vimeo.com/342290680>
 - The segment featuring the Hess Recreation Area, Hopewell Park and North Branch Canal Trail can be viewed at <https://vimeo.com/343021259>

DIRECTOR'S REPORT (continued)

UPCOMING EVENTS AND MEETINGS

- June 26 (7pm) Coyotes in Pennsylvania (Montour Preserve)
- July 20 Danville Heritage Festival
- August 26 MARC meeting