

November 25, 2019 Regular Meeting Minutes

7:00pm – Montour County building conference room, 17 Woodbine Lane, Danville, PA 17821

MEETING ATTENDEES

MARC BOARD MEMBERS

Frank Dombroski, Tyler Dombroski, Mike Mills, Chris Johns, Dan Hartman, Kyle Postupack, Dr. Kendra Boell, Heather Good

MARC STAFF

Bob Stoudt

PUBLIC

Wayne Kashner, Dave Decoteau, Julia Book, Connie Scheunemann, Allyson Scheunemann, Mark Scheunemann, Jack Jefferds, Katie Corbeill, Jason Corbeill, Dr. Jon Gabrielsen, Adam Zakarian

MEDIA

Karen Blackledge

CALL TO ORDER

Meeting called to order at 7:00pm by Chairman Mills.

PUBLIC COMMENT

No public comment.

OFFICER REPORTS

CHAIRMAN'S REPORT

Chairman Mills had no new updates to report.

TREASURER'S REPORT

Treasurer Tyler Dombroski and Chairman/Assistant Treasurer Mills briefly reviewed the reports provided in the meeting agenda packet.

Motion to approve the October 2019 accountant's reports: Dr. Kendra Boell

Second: Commissioner Dan Hartman

Motion passed unanimously

SECRETARY'S REPORT

Chairman Mills called the group's attention to the minutes of the October 28 meeting as distributed with the meeting agenda packet.

Motion to approve the October 28, 2019 meeting minutes as presented: Frank Dombroski

Second: Dr. Kendra Boell

Motion passed unanimously

PARTNER REPORTS

WASHINGTONVILLE BOROUGH

Tyler Dombroski noted there has not been many new updates other than signing the paperwork to establish the account through the Central Susquehanna Community Foundation.

DANVILLE BOROUGH

In lieu of any Danville Borough representatives, Stoudt noted there was coordination among many authorities in the search for a missing person in Hess Park as detailed in the meeting agenda packet.

RIVERSIDE BOROUGH

Kyle Postupack noted there was nothing new to report.

MONTOUR COUNTY

Commissioner Hartman noted nothing new to report.

DANVILLE AREA SCHOOL DISTRICT

Chris Johns noted nothing new to report.

ASSISTANT DIRECTOR'S REPORT

Report provided in meeting agenda packet.

MAINTENANCE TECHNICIAN'S REPORT

Report provided in meeting agenda packet.

DIRECTOR'S REPORT

Report provided in meeting agenda packet.

OLD BUSINESS

No old business to conduct.

NEW BUSINESS

2020 LAWN CARE BID OPENING AND AWARD

Chairman Mills opened two bid packages received for the contract. The bid values were:

2020 MARC LAWN CARE BID SUBMISSIONS		
BIDDER NAME	Big Pop's Mowing	Stoney Acres
SITE 1 (HESS RECREATION AREA)	\$ 6,176.00	\$ 18,150.00
SITE 2 (HOPEWELL PARK)	\$ 1,360.00	\$ 6,487.20
SITE 3 (RIVER DRIVE TRAILHEAD)	\$ 1,500.00	\$ 2,862.00
SITE 4 (LEGION ROAD PARCEL)	\$ 600.00	\$ 954.00
SITE 5 (NORTH BRANCH CANAL TRAIL)	\$ 2,250.00	\$ 1,908.00
SITE 6 (MONTOUR PRESERVE)	\$ 26,900.00	\$ 50,135.40
TOTAL ALL SITES	\$ 38,786.00	\$ 80,496.60

Motion to approve awarding the contract to Big Pop's Mowing, subject to confirmation of insurances and other required materials: Tyler Dombroski

Second: Commissioner Dan Hartman

Motion passed unanimously

2020 GIRLS ROC MOUNTAIN BIKE CAMP

Stoudt, with input from public audience members Dave Decoteau and Allyson Scheunemann, provided an overview of the Girls ROC Mountain Bike Camp. The event was hosted at the Hess Recreation Area and Hopewell Park in 2019, as run by volunteers under MARC's structure. Volunteers wish to host the camp again in June 2020 and again request MARC's support of the project. MARC will provide the liability coverage and organizational structure for the event, but volunteers will provide the camp instruction and will secure the necessary funding. Stoudt recommends supporting the event as proposed.

Motion to approve: Tyler Dombroski

Second: Kyle Postupack

Motion passed unanimously

2020 MEETING DATES AND LOCATION

Stoudt called attention to page 23 of the meeting agenda packet for the proposed location, dates, and times of MARC's 2020 meetings. If approved, Stoudt will post the information to MARC's website and publish in local newspapers as required.

Motion to approve: Tyler Dombroski

Second: Commissioner Dan Hartman

Motion passed unanimously

2020 CHILLI CHALLENGE AND MONTOUR 24

Stoudt presented a review of historic data related to past races and made a recommendation to put on the Chili Challenge and Montour 24 Endurance Runs in 2020. The Montour 24 would be scheduled at the Montour Preserve on June 26 / 27; the Chilli Challenge would also be at the Montour Preserve on October 10.

Motion to approve: Commissioner Dan Hartman

Second: Chris Johns

Motion passed unanimously

2020 BUDGET

Stoudt called attention to the proposed 2020 budget as presented with the meeting agenda packet. Stoudt reviewed several proposed line items and discussed several key considerations for 2020. In particular, Stoudt noted that MARC expects to receive three installments of Montour County Hotel Tax funding in 2020, beginning in May, rather than the four it might expect to receive in future years. As a result, Stoudt conservatively budgeted only \$100,000 in Montour County Hotel Tax revenue in 2020 (rather than the \$167,000/year that MARC might expect to receive in future years).

Motion to approve as presented: Commissioner Dan Hartman

Second: Tyler Dombroski

Motion passed unanimously

OTHER ITEMS

STRATEGIC PLAN UPDATE

Stoudt presented a first draft of MARC's proposed 2020-2025 Strategic Plan. Stoudt's recommendation (after an initial review of the document at this meeting) would be to post the document to MARC's website and Facebook pages and distribute to all interested parties. Stoudt will make edits as needed and will present a final draft for consideration at MARC's January 2020 meeting.

ADJOURNMENT

Chairman Mills adjourned the meeting at 7:58pm.

Respectfully submitted,

Chris Johns
MARC Board Secretary

next meeting January 27, 2020