



PO Box 456, Danville, PA 17821 | (570) 336-2060 | [RStoudt@MontourRec.com](mailto:RStoudt@MontourRec.com)

## September 28, 2020 Regular Meeting Agenda 7:00pm

This meeting will be conducted through the Zoom platform due to COVID-19 restrictions.

No in-person meeting will be held.

In order to prevent malicious conduct online, meeting attendees must register in advance for this meeting by contacting Bob Stoudt, MARC Director, at [RStoudt@MontourRec.com](mailto:RStoudt@MontourRec.com) or (570) 336-2060.

### Call to Order

### Public Comment

### Officer Reports

- Chairman's Report (Mike Mills)
  - Welcome Danville Borough Resident Representative Chadd Roadarmel
- Treasurer's Report (Tyler Dombroski) (**pages 2 - 16**)
- Secretary's Report (Chris Johns)

### Partner Reports

- Washingtonville Borough (Frank Dombroski / Tyler Dombroski)
- Danville Borough (Kevin Herritt / Chadd Roadarmel)
- Riverside Borough (Bill Lavage / Kyle Postupack)
- Montour County (Commissioner Dan Hartman)
- Danville Area School District (Chris Johns)
- Mahoning Township (TS Scott / Larry Robertson)

Assistant Director's Report (Jon Beam) (**page 17**)

Maintenance Technician's Report (Denny Piatt) (**page 17**)

Director's Report (Bob Stoudt) (**pages 18 – 28**)

### Old Business

### New Business

- 3-point hitch post hole digger purchase (**page 29**)
- Hess Recreation Area trail naming and signage (**pages 30 – 31**)

### Other Items

### Adjournment

next meeting: 7:00pm Monday, October 26, 2020  
(meeting may be online, subject to COVID-19 restrictions)



## MARC Savings Account (ID 01) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2020 beginning balance			5.63
deposit	5/15/20	6/2/20	5/1 - 5/31/2020	Montour County Hotel Tax grant (Q1)		20,824.24	20,829.87
deposit	6/26/20	7/18/20	6/1 - 6/30/2020	Montour County Hotel Tax grant (Q1 additional payment)		233.72	21,063.59
interest	6/30/20	7/18/20	6/1 - 6/30/2020	dividend interest 4/1/2020 - 6/30/2020		4.03	21,067.62
deposit	8/18/20			Montour County Hotel Tax grant (Q2)		16,053.26	37,120.88

## Montour Preserve DCED Grant Checking Account (ID 42) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Debit (-)	Credit (+)	Account Balance
				2020 account beginning balance				2,986.11
interest	1/31/20	2/3/20	1/1 - 1/31/20	interest	interest		5.02	2,991.13
interest	2/29/20	3/10/20	2/1 - 2/29/20	interest	interest		1.90	2,993.03
interest	3/31/20	4/15/20	3/1 - 3/31/2020	interest	interest		1.32	2,994.35
transfer	4/30/20	5/1/20	5/1 - 5/31/2020	transfer to general checking account to reimburse eligible Montour Preserve expenses (as approved by DCED on 4/17)		2,284.05		710.30
105	8/31/20	9/8/20		Commonwealth of Pennsylvania (grant close-out refund of interest earned)	DCED grant - Montour Preserve	710.30		0.00



## MARC 2020 Checking Account (ID 40) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Grant to Credit or Debit (if Applicable)	Debit (-)	Credit (+)	Account Balance
automatic payment	7/20/2020	8/6/2020	8/1 - 8/31/2020	HughesNet (Montour Preserve monthly internet service)	Montour Preserve (internet)		172.33		48,629.41
6397	7/20/2020	8/6/2020	7/1 - 7/31/2020	Dennis Piatt (payroll 7/5 - 7/18)	payroll - Piatt		654.72		47,974.69
6398	7/20/2020	8/6/2020	7/1 - 7/31/2020	Jon Beam (payroll 7/5 - 7/18)	payroll - Beam		139.87		47,834.82
6399	7/20/2020	8/6/2020	7/1 - 7/31/2020	Lesley Yeich (payroll 7/5 - 7/18)	payroll - Yeich		131.35		47,703.47
6400	7/20/2020	8/6/2020	7/1 - 7/31/2020	Robert Stoudt (payroll 7/5 - 7/18)	payroll - Stoudt		899.27		46,804.20
6401	7/20/2020	8/6/2020	7/1 - 7/31/2020	PPL Electric Utilities	Montour Preserve (electricity)		442.27		46,361.93
6402	7/20/2020	8/6/2020	7/1 - 7/31/2020	PPL Electric Utilities	Montour Preserve (electricity)		53.29		46,308.64
6403	7/20/2020	8/6/2020	7/1 - 7/31/2020	PPL Electric Utilities	Montour Preserve (electricity)		162.25		46,146.39
6404	7/20/2020	8/6/2020	7/1 - 7/31/2020	PPL Electric Utilities	Montour Preserve (electricity)		34.30		46,112.09
automatic payment	7/20/2020	8/6/2020	7/1 - 7/31/2020	HughesNet (Montour Preserve monthly internet service)	Montour Preserve (internet)		172.33		45,939.76
automatic payment	7/23/2020	8/6/2020	7/1 - 7/31/2020	Zoom Video Communications (monthly fee)	office expenses		15.89		45,923.87
debit card	7/23/2020	8/6/2020	7/1 - 7/31/2020	USPS Danville (stamps and package mailing)	office expenses		30.25		45,893.62
automatic payment	7/26/2020	8/6/2020	7/1 - 7/31/2020	MailChimp (monthly email service)	\$7.06 Montour Preserve (email); \$7.06 Humdinger (advertising); \$7.07 misc. expenses		21.19		45,872.43
debit card	7/26/2020	8/6/2020	7/1 - 7/31/2020	Valero (diesel fuel for tractor)	Montour Preserve (maintenance/misc)		45.25		45,827.18
debit card	7/28/2020	8/6/2020	7/1 - 7/31/2020	Burst Landscape Supplies (mulch delivered)	Montour Preserve (maintenance/misc)		113.95		45,713.23
6405	7/30/2020	8/6/2020	8/1 - 8/31/2020	Lori Fraser (Montour Preserve pavilion refund)	Montour Preserve (pavilion REFUND)		100.00		45,613.23
6406	7/30/2020	8/6/2020		New Life Worship Center (Montour Preserve pavilion refund)	Montour Preserve (pavilion REFUND)		100.00		45,513.23
6407	7/30/2020	8/6/2020	8/1 - 8/31/2020	Sarah Ransom (Montour Preserve pavilion refund)	Montour Preserve (pavilion REFUND)		160.00		45,353.23
6408	7/30/2020	8/6/2020	8/1 - 8/31/2020	Susan Shultz, CPA (quarterly accounting fee)	accounting		355.00		44,998.23
6409	7/30/2020	8/6/2020	8/1 - 8/31/2020	PPL Electric Utilities (Hess Recreation Area)	Hess Recreation Area		40.46		44,957.77
automatic payment	7/31/2020	8/6/2020	7/1 - 7/31/2020	PA UC Fund (Q2 payroll taxes)	payroll taxes		78.95		44,878.82
automatic payment	7/31/2020	8/6/2020	8/1 - 8/31/2020	Danville Area Earned Income Office	payroll taxes		208.36		44,670.46
deposit	7/31/2020	8/6/2020	7/1 - 7/31/2020	deposit	\$1,157.50 Montour Preserve (pavilion reservations); \$832 Montour Preserve (donations); \$215 Hess Recreation Area users' fees; \$71 Montour 24 Endurance Run registration fees			2,275.50	46,945.96
interest	7/31/2020	8/6/2020	7/1 - 7/31/2020	dividend interest earned 7/1 - 7/31	interest			8.30	46,954.26
debit card	8/2/2020	9/8/2020	8/1 - 8/31/2020	Amazon.com (printer cartridges and binder clips)	Montour Preserve (maintenance/misc)		151.03		46,803.23
debit card	8/5/2020	9/8/2020	8/1 - 8/31/2020	Klein Artworks (printing and folding of Montour Preserve Goose Woods Trail brochure and Birders' Checklist)	Montour Preserve (promotional materials)		387.50		46,415.73
6410	8/6/2020	9/8/2020	8/1 - 8/31/2020	Brian Sokol Trucking (three loads 2RC stone)	Montour Preserve (maintenance/misc)		1,178.64		45,237.09
6411	8/6/2020	9/8/2020	8/1 - 8/31/2020	Big Pop's Mowing	\$721.80 Hess Recreation Area; \$100 River Drive parcel; \$120 Hopewell Park; \$150 North Branch Canal Trail; \$40 Columbia County projects; \$2,526.10 Montour Preserve (mowing)		3,657.90		41,579.19
6412	8/6/2020	9/8/2020	8/1 - 8/31/2020	MePush, Inc. (website hosting)	\$52.47 Montour Preserve (website); \$52.47 misc. expenses		104.94		41,474.25
6413	8/6/2020	9/8/2020	8/1 - 8/31/2020	Dennis Piatt (payroll 7/19 - 8/1)	payroll (Piatt)		362.15		41,112.10
6414	8/6/2020	9/8/2020	8/1 - 8/31/2020	Jon Beam (payroll 7/19 - 8/1)	payroll (Beam)		157.36		40,954.74
6415	8/6/2020	9/8/2020	8/1 - 8/31/2020	Lesley Yeich (payroll 7/19 - 8/1)	payroll (Yeich)		98.51		40,856.23
6416	8/6/2020	9/8/2020	8/1 - 8/31/2020	Robert Stoudt (payroll 7/19 - 8/1)	payroll (Stoudt)		899.27		39,956.96
6417	8/6/2020	9/8/2020	8/1 - 8/31/2020	Pace Analytical Services (Montour Preserve water testing)	Montour Preserve (water testing)		120.00		39,836.96
6418	8/6/2020	9/8/2020	8/1 - 8/31/2020	US Department of Agriculture (Montour Preserve wildlife management)	Montour Preserve (wildlife management)		103.24		39,733.72

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## MARC 2020 Checking Account (ID 40) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Grant to Credit or Debit (# Applicable)	Debit (-)	Credit (+)	Account Balance
debit card	8/8/2020	9/8/2020	8/1 - 8/31/2020	Valero (diesel fuel for tractor)	Montour Preserve (maintenance/misc)		38.64		39,695.08
automatic payment	8/10/2020	9/8/2020	8/1 - 8/31/2020	Johnson Controls Security Solutions (Montour Preserve security system Q3 monitoring)	Montour Preserve (security system)		215.34		39,479.74
debit card	8/11/2020	9/8/2020	8/1 - 8/31/2020	USPS Danville (stamps)	office expenses		22.00		39,457.74
debit card	8/12/2020	9/8/2020	8/1 - 8/31/2020	Cole's Hardware (hammers, safety glasses, and buckets for fossil pit)	Montour Preserve (programming supplies)		118.09		39,339.65
automatic payment	8/15/2020	9/8/2020	8/1 - 8/31/2020	US Treasury (July payroll taxes)	payroll taxes		813.62		38,526.03
automatic payment	8/15/2020	9/8/2020	8/1 - 8/31/2020	PA Dept. of Revenue (July payroll taxes)	payroll taxes		123.13		38,402.90
deposit	8/17/2020	9/8/2020	8/1 - 8/31/2020	deposit				2,682.20	41,085.10
6419	8/18/2020	9/8/2020	8/1 - 8/31/2020	Erie Insurance (Workers' Comp Insurance)	insurance		1,651.00		39,434.10
6420	8/18/2020	9/8/2020	8/1 - 8/31/2020	Verizon (telephone)	Montour Preserve (telephone)		107.68		39,326.42
6421	8/19/2020	9/8/2020	8/1 - 8/31/2020	Dennis Piatt (payroll 8/2 - 8/15)	payroll (Piatt)		487.50		38,838.92
6422	8/19/2020	9/8/2020	8/1 - 8/31/2020	Jon Beam (payroll 8/2 - 8/15)	payroll (Beam)		187.96		38,650.96
6423	8/19/2020	9/8/2020	8/1 - 8/31/2020	Lesley Yeich (payroll 8/2 - 8/15)	payroll (Yeich)		72.25		38,578.71
6424	8/19/2020	9/8/2020	8/1 - 8/31/2020	Robert Stoudt (payroll 8/2 - 8/15)	payroll (Stoudt)		899.27		37,679.44
debit card	8/20/2020	9/8/2020	8/1 - 8/31/2020	Cole's Hardware (bird feed, trash bags, paper towels)	Montour Preserve (maintenance/misc)		110.64		37,568.80
debit card	8/22/2020	9/8/2020	8/1 - 8/31/2020	Valero (diesel fuel for tractor)	Montour Preserve (maintenance/misc)		38.88		37,529.92
automatic payment	8/23/2020	9/8/2020	8/1 - 8/31/2020	Zoom Video Communications (monthly fee)	office expenses		15.89		37,514.03
6425	8/24/2020	9/8/2020	8/1 - 8/31/2020	PPL Electric Utilities (Hess Recreation Area)	Hess Recreation Area		36.86		37,477.17
6426	8/24/2020	9/8/2020	8/1 - 8/31/2020	PIRMA (annual insurance renewal)	insurance		8,809.00		28,668.17
6427	8/24/2020	9/8/2020	8/1 - 8/31/2020	Ted Heaps Container Service (trash removal)	\$125 Montour Preserve (trash); \$65 Hess Recreation Area		190.00		28,478.17
6428	8/24/2020	9/8/2020	8/1 - 8/31/2020	PPL Electric Utilities	Montour Preserve (electricity)		37.06		28,441.11
6429	8/24/2020	9/8/2020	8/1 - 8/31/2020	PPL Electric Utilities	Montour Preserve (electricity)		135.81		28,305.30
6430	8/24/2020	9/8/2020	8/1 - 8/31/2020	PPL Electric Utilities	Montour Preserve (electricity)		41.90		28,263.40
6431	8/24/2020	9/8/2020	8/1 - 8/31/2020	PPL Electric Utilities	Montour Preserve (electricity)		565.16		27,698.24
6432	8/24/2020	9/8/2020	8/1 - 8/31/2020	Robert Stoudt (8/24 expense report)			6,290.10		21,408.14
debit card	8/24/2020	9/8/2020	8/1 - 8/31/2020	Burst Landscape Supplies (mulch delivered)	Montour Preserve (maintenance/misc)		463.75		20,944.39
debit card	8/25/2020	9/8/2020	8/1 - 8/31/2020	Cole's Hardware (hand sanitizers)	Montour Preserve (maintenance/misc)		42.86		20,901.53
automatic payment	8/26/2020	9/8/2020	8/1 - 8/31/2020	MailChimp (monthly email service)			21.19		20,880.34
deposit	8/26/2020	9/8/2020	8/1 - 8/31/2020	deposit				707.48	21,587.82
debit card	8/29/2020	9/8/2020	8/1 - 8/31/2020	Cole's Hardware (toilet paper and paper towels)	Hess Recreation Area		41.24		21,546.58
6433	8/31/2020	9/8/2020		Dennis Piatt (payroll 8/16 - 8/29)	payroll - Piatt		376.77		21,169.81
6434	8/31/2020	9/8/2020		Jon Beam (payroll 8/16 - 8/29)	payroll - Beam		487.77		20,682.04
6435	8/31/2020	9/8/2020		Lesley Yeich (payroll 8/16 - 8/29)	payroll - Yeich		157.62		20,524.42
6436	8/31/2020	9/8/2020		Robert Stoudt (payroll 8/16 - 8/29)	payroll - Stoudt		1,400.24		19,124.18
deposit	8/31/2020	9/8/2020	8/1 - 8/31/2020	deposit				15,300.00	34,424.18
interest	8/31/2020	9/8/2020	8/1 - 8/31/2020	interest earned 8/1 - 8/31/2020	interest			5.60	34,429.78



CORPORATE OFFICE  
1385 MONTOUR BLVD.  
P.O. BOX 159  
DANVILLE, PA 17821-0159

ADDRESS SERVICE REQUESTED

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Statement Period: 08/01/2020-08/31/2020

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**Summary of Accounts:**

	<b>Ending</b>	<b>YTD</b>	
	<b>Balance</b>	<b>Dividend</b>	<b>Member Number: 584727</b>
<b>Savings</b>			
01 - REGULAR SAVINGS	37,120.88	4.03	
40 - CHECKING	37,027.18	57.92	
42 - DCED GRANT CHECKING	710.30	8.24	
<b>Total</b>	<b>74,858.36</b>	<b>70.19</b>	

**Authorized Signer(s): TYLER DOMBROSKI, CHRISTOPHER JOHNS, ROBERT T STOUTD, MICHAEL B MILLS**

**ID 01 REGULAR SAVINGS**

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Aug 1		Balance Forward			21,067.62
Aug 18		Deposit by Check	16,053.26		37,120.88
Aug 31		Ending Balance			37,120.88
		<b>Total Deposits 16,053.26</b>			

**ID 40 CHECKING**

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Aug 1		Balance Forward			56,803.56
Aug 2	Aug 03	Withdrawal POS #881451 AMAZON.COM*MF70824I2 SEATTLE WA		-151.03	56,652.53
Aug 3		Draft 6378		-75.00	56,577.53
Aug 3		Draft 6382		-2,000.00	54,577.53
Aug 4		Draft 6394		-722.33	53,855.20
Processed Check - USDA APHIS GENL TYPE: PAYMENT ID: 1240340003					
Aug 4		Draft 6383		-450.00	53,405.20
Aug 4		Draft 6393		-5,290.82	48,114.38
Aug 5		Withdrawal ACH DANVILLE AREA EA TYPE: TAX PAYMNT ID: 1232266087 CO: DANVILLE AREA EA		-208.36	47,906.02
Aug 5		Withdrawal POS #377687 SQ *KLEIN ARTWORKS SQUARE PURCHASE DANVILLE PA		-387.50	47,518.52
Aug 7		Draft 6395		-100.00	47,418.52
Aug 10		Withdrawal Debit Card 8/8 TURBOTVILLE GREAT VAL TURBOTVILLE PA		-38.64	47,379.88
Aug 11		Withdrawal Debit Card 8/10 TYCOINTEGRATEDSECURITY 800-289-2647 IN		-215.34	47,164.54
Aug 12		Withdrawal Debit Card 8/11 USPS PO 41190008 410 MILL DANVILLE PA		-22.00	47,142.54
Aug 12		Draft 6416		-899.27	46,243.27
Aug 13		Withdrawal Debit Card		-118.09	46,125.18

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**Member Number:** 584727 **Statement Period:** 08/01/2020-08/31/2020

**ID 40 CHECKING - Continued**

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
		8/12 PP*COLESHARDWADANVILLE DANVILLE PA			
Aug 14		Draft 6409		-40.46	46,084.72
Aug 14		Draft 6407		-160.00	45,924.72
Aug 14		Draft 6410		-1,178.64	44,746.08
Aug 17		Withdrawal ACH COMMWLTHOFPA INT		-123.13	44,622.95
		TYPE: PAEMPLOYTX ID: 1236003133 CO: COMMWLTHOFPA INT			
Aug 17		Withdrawal ACH IRS		-813.62	43,809.33
		TYPE: USATAXPYMT ID: 3387702000 CO: IRS			
Aug 17		Draft 6417		-120.00	43,689.33
Aug 17		Draft 6414		-157.36	43,531.97
Aug 17		Draft 6413		-362.15	43,169.82
Aug 18		Deposit by Check	2,682.20		45,852.02
Aug 18		Draft 6415		-98.51	45,753.51
Aug 19		Draft 6411		-3,657.90	42,095.61
Aug 20		Draft 6418		-103.24	41,992.37
		Processed Check - USDA APHIS GENL TYPE: PAYMENT ID: 1240340003			
Aug 20	Aug 21	Recurring Withdrawal Bill Payment #974819		-172.33	41,820.04
		HNS*HughesNet.com 866-347-3292 MD			
Aug 21		Withdrawal Debit Card		-110.64	41,709.40
		8/20 PP*COLESHARDWADANVILLE DANVILLE PA			
Aug 21		Draft 6408		-355.00	41,354.40
Aug 24		Withdrawal Debit Card		-38.88	41,315.52
		8/22 TURBOTVILLE GREAT VAL TURBOTVILLE PA			
Aug 23	Aug 24	Recurring Withdrawal Bill Payment #816456		-15.89	41,299.63
		ZOOM.US 888-799-9666 WWW.ZOOM.US CA			
Aug 24		Draft 6405		-100.00	41,199.63
Aug 25		Withdrawal Debit Card		-463.75	40,735.88
		8/24 BURST LANDSCAPE SUPPLI DANVILLE PA			
Aug 26		Withdrawal Debit Card		-42.86	40,693.02
		8/25 PP*COLESHARDWADANVILLE DANVILLE PA			
Aug 26		Deposit	707.48		41,400.50
Aug 26		Draft 6412		-104.94	41,295.56
Aug 27		Withdrawal Debit Card		-21.19	41,274.37
		8/26 MAILCHIMP *MONTHLY MAILCHIMP.COM GA			
Aug 27		Draft 6424		-899.27	40,375.10
Aug 27		Draft 6432		-6,290.10	34,085.00
Aug 28		Draft 6419		-1,651.00	32,434.00
Aug 30		Withdrawal Debit Card		-41.24	32,392.76
		8/29 PP*COLESHARDWADANVILLE DANVILLE PA			
Aug 31		Draft 6420		-107.88	32,285.08
		Processed Check - VERIZON FINANCA TYPE: PAYMENTS ID: 7204096069			
Aug 31		Deposit by Check	15,300.00		47,585.08
Aug 31		Draft 6425		-36.86	47,548.22
Aug 31		Draft 6428		-37.06	47,511.16
Aug 31		Draft 6430		-41.90	47,469.26
Aug 31		Draft 6423		-72.25	47,397.01
Aug 31		Draft 6429		-135.81	47,261.20
Aug 31		Draft 6422		-187.96	47,073.24
Aug 31		Draft 6427		-190.00	46,883.24
Aug 31		Draft 6421		-487.50	46,395.74
Aug 31		Draft 6431		-565.16	45,830.58

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**Member Number:** 584727 **Statement Period:** 08/01/2020-08/31/2020

**ID 40 CHECKING - Continued**

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Aug 31		Draft 6426		-8,809.00	37,021.58
Aug 31		Deposit Dividend Dividend Post	5.80		37,027.18
		Annual Percentage Yield Earned 0.150% from 08/01/2020 through 08/31/2020			
Aug 31		Ending Balance			37,027.18
		Total Deposits 18,695.28			
		Total Withdrawals 38,471.66			

**Drafts for 40 - CHECKING**

Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
Aug 3	□ 6378	75.00	Aug 19	□ 6411	3,857.90	Aug 31	□ 6422	187.96
Aug 3	□ 6382*	2,000.00	Aug 26	□ 6412	104.94	Aug 31	□ 6423	72.25
Aug 4	□ 6383	450.00	Aug 17	□ 6413	362.15	Aug 27	□ 6424	899.27
Aug 4	□ 6393*	5,290.82	Aug 17	□ 6414	157.36	Aug 31	□ 6425	36.86
Aug 4	□ 6394	722.33	Aug 18	□ 6415	98.51	Aug 31	□ 6426	8,809.00
Aug 7	□ 6395	100.00	Aug 12	□ 6416	899.27	Aug 31	□ 6427	190.00
Aug 24	□ 6405*	100.00	Aug 17	□ 6417	120.00	Aug 31	□ 6428	37.06
Aug 14	□ 6407*	160.00	Aug 20	□ 6418	103.24	Aug 31	□ 6429	135.81
Aug 21	□ 6408	355.00	Aug 28	□ 6419	1,851.00	Aug 31	□ 6430	41.90
Aug 14	□ 6409	40.46	Aug 31	□ 6420	107.68	Aug 31	□ 6431	565.16
Aug 14	□ 6410	1,178.64	Aug 31	□ 6421	487.50	Aug 27	□ 6432	6,290.10

\* denotes skipped sequence

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

**ID 42 DCED GRANT CHECKING**

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Aug 1		Balance Forward			710.30
Aug 31		Ending Balance			710.30

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

Refinance or consolidate your loans to take advantage of our great rates today at [www.service1.org](http://www.service1.org)

**MARC Account Reconciliation - Service 1st Accounts**

**UPDATED 8/31/2020**

ending balance from 8/31/20 bank statement	\$ 74,858.36
deposits not yet posted (detailed below)	\$ -
subtotal	\$ 74,858.36
withdrawals not yet cleared (detailed below)	\$ 3,307.70
calculated balance (should agree with actual combined balance)	\$ 71,550.66
balance (savings account ID01)	\$ 37,120.88
balance (checking account ID40)	\$ 34,429.78
balance (DCED grant checking account ID42)	\$ -
actual combined balance	\$ 71,550.66
difference	\$ -

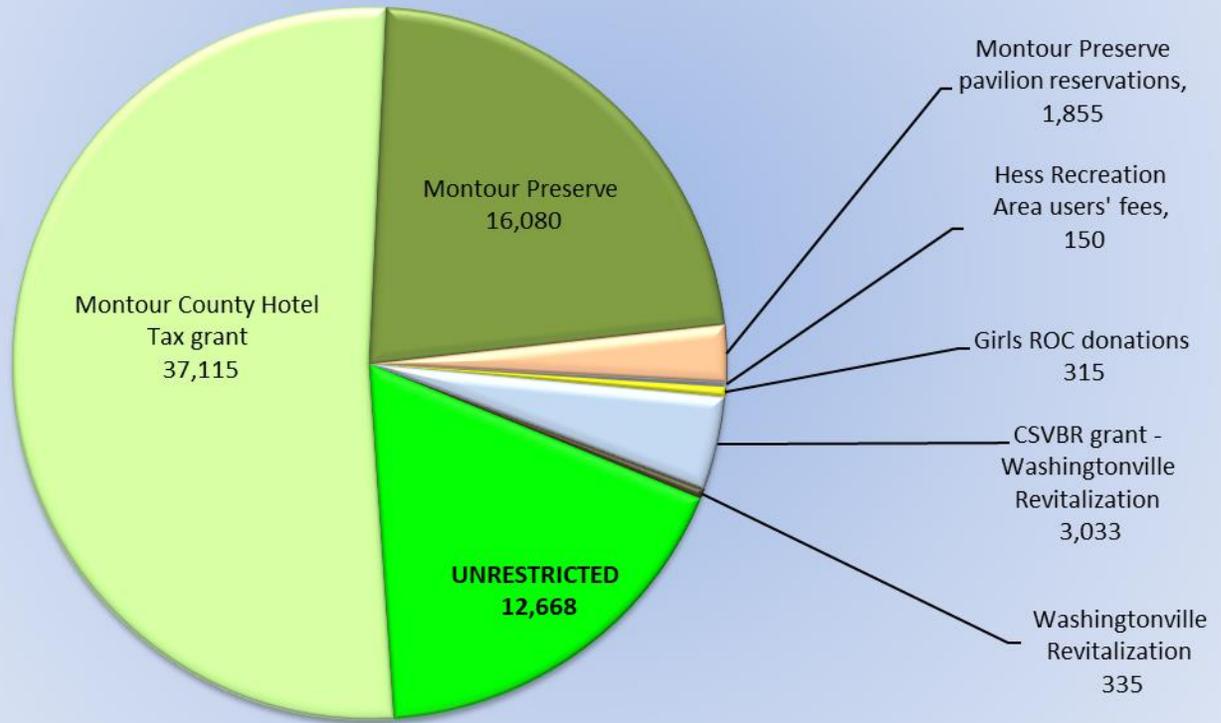
**DEPOSITS NOT YET POSTED**

TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
<b>TOTAL</b>			<b>\$ -</b>

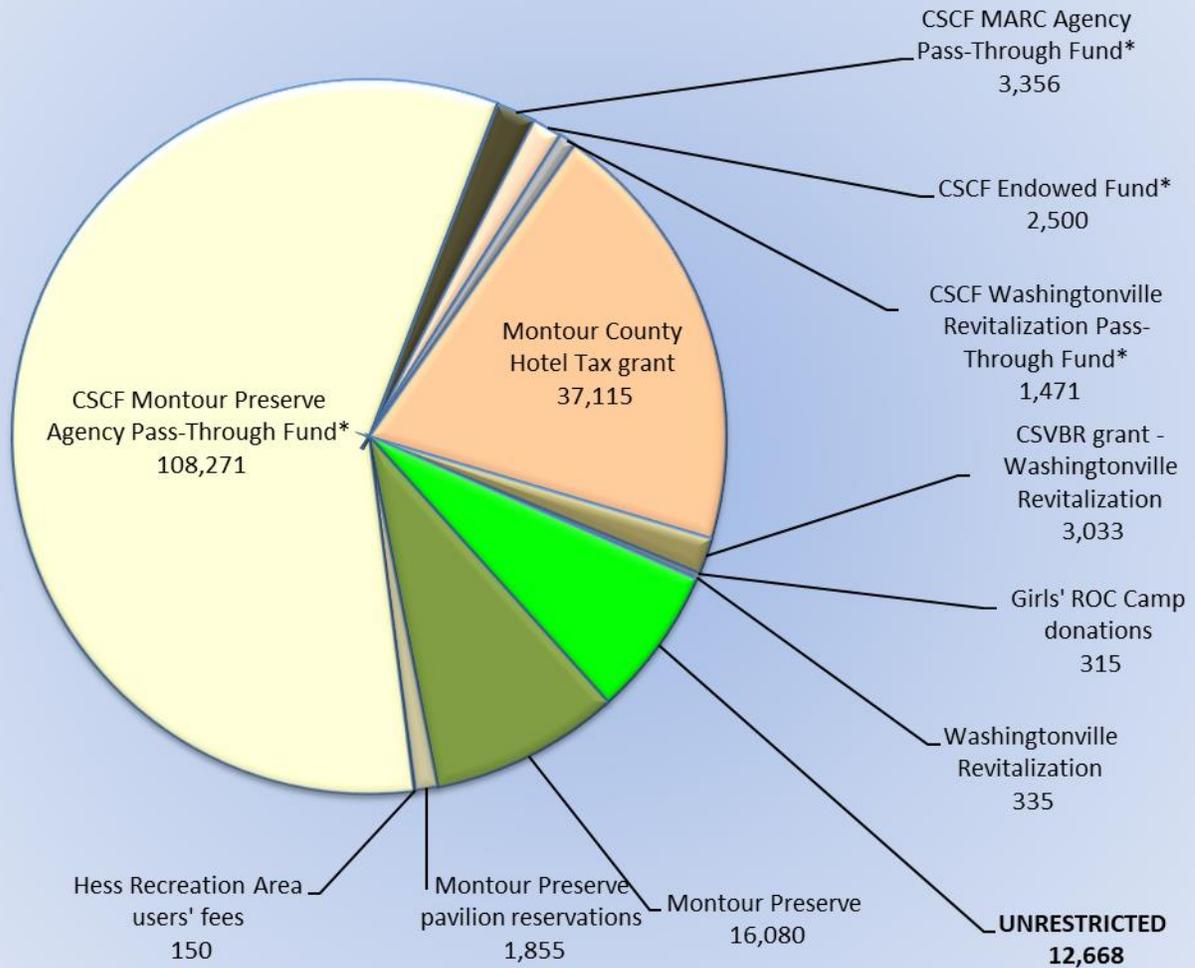
**WITHDRAWALS NOT YET CLEARED**

TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
6/26/2020	6367	Lady Rainers (refund of Hess Recreation Area users' fee)	75.00
7/30/2020	6406	New Life Worship Center (Montour Preserve pavilion refund)	100.00
8/31/2020	6433	Dennis Piatt (payroll 8/16 - 8/29)	376.77
8/31/2020	6434	Jon Beam (payroll 8/16 - 8/29)	487.77
8/31/2020	6435	Lesley Yeich (payroll 8/16 - 8/29)	157.62
8/31/2020	6436	Robert Stoudt (payroll 8/16 - 8/29)	1,400.24
8/31/2020	105	Commonwealth of Pennsylvania (grant close-out refund of interest earned)	710.30
<b>TOTAL</b>			<b>\$ 3,307.70</b>

**MARC FUNDS EARMARKS AS OF 8/31/2020**  
**COMBINED ACCOUNT BALANCE: \$71,550.66**  
**(INCLUDES SAVINGS, DCNR AND DCED GRANT CHECKING**  
**ACCOUNTS, AND GENERAL CHECKING ACCOUNT;**  
**EXCLUDES CSCF FUNDS AND GRANTS RECEIVABLE)**



## MARC TOTAL ASSETS AS OF 8/31/2020 COMBINED VALUE: \$187,149





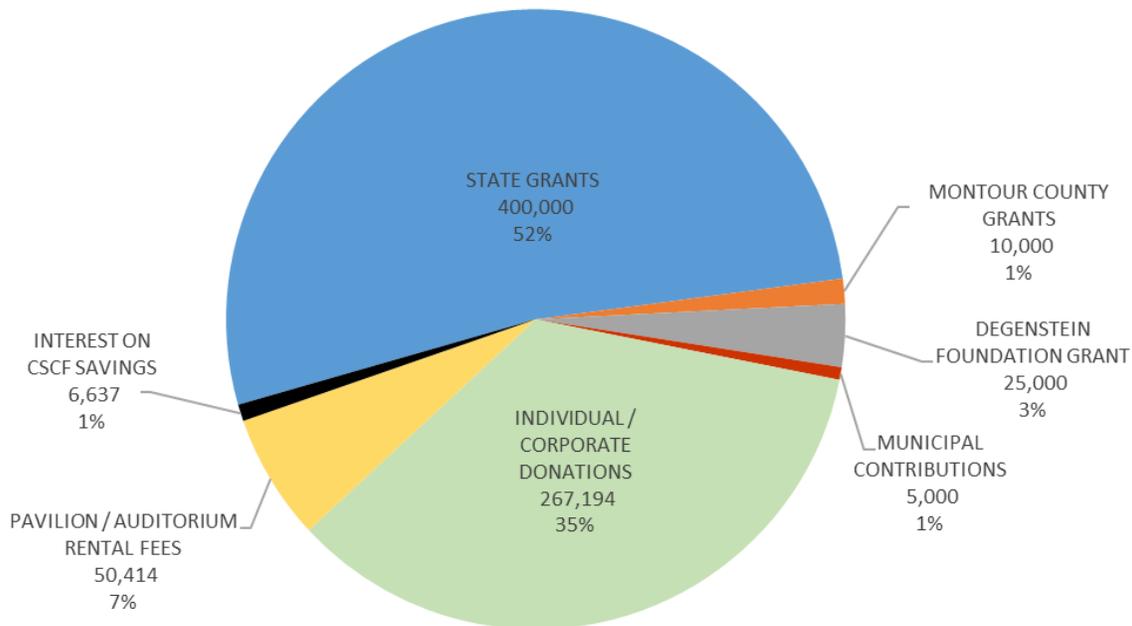
## MONTOUR PRESERVE 2020 BUDGET

BUDGET INITIALLY ADOPTED 11/25/2019; BUDGET REVISED 5/18/2020 AND 8/24/2020

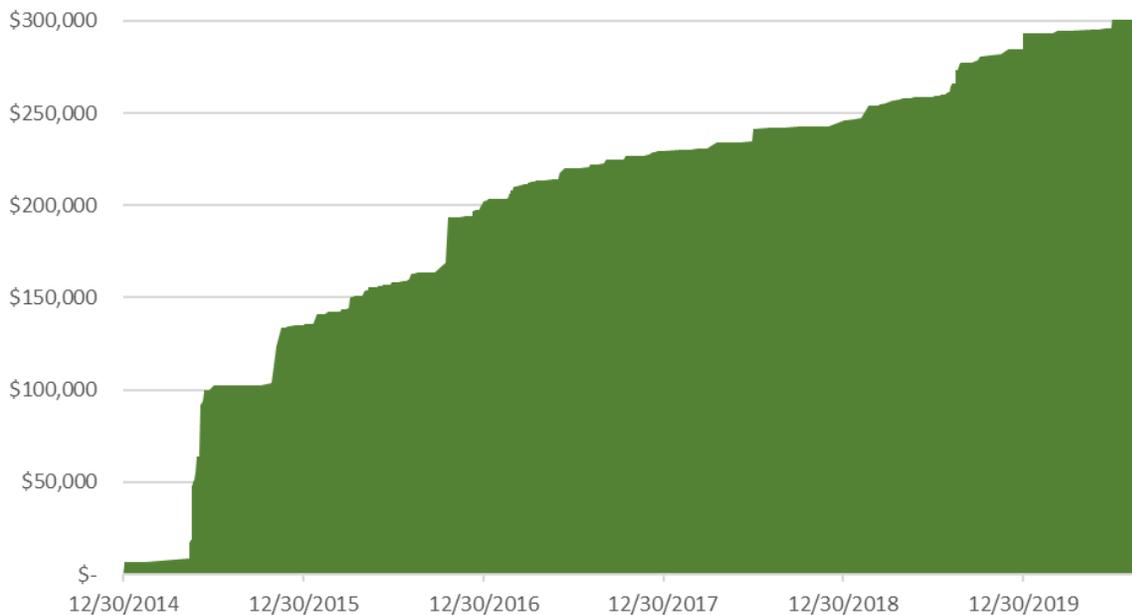
YEAR-TO-DATE ACTUAL AS OF 8/31/2020

EXPENSE	YEAR-TO-DATE ACTUAL	INITIAL BUDGET	5/18/2020 REVISED BUDGET	8/24/2020 REVISED BUDGET
personnel	(30,253.81)	(52,000.00)	(46,000.00)	(46,000.00)
<b>SITE MAINTENANCE &amp; OPERATIONS</b>	cleaning service	(800.00)	(4,500.00)	(4,000.00)
	HVAC system maintenance	-	(1,000.00)	-
	lawn care	(12,274.22)	(21,000.00)	(21,000.00)
	parking lot / road maintenance	(683.37)	(7,500.00)	(500.00)
	security system	(646.02)	(1,500.00)	(1,500.00)
	sewage pumping	(450.00)	(1,000.00)	(1,000.00)
	snow plowing	-	(2,500.00)	-
	supplies / misc.	(13,820.00)	(16,000.00)	(10,000.00)
	ATV purchase	-	(10,000.00)	-
	water testing	(652.00)	(1,000.00)	(1,000.00)
	wildlife management	(1,840.01)	(4,500.00)	(4,500.00)
	picnic area sinks repair/replacement	-	(2,000.00)	-
	picnic area pavilion / restroom painting	-	(4,000.00)	-
	visitors' center / EEC signage replacement	-	(2,000.00)	-
trail markers and signage	(999.92)	(2,000.00)	(2,000.00)	(5,000.00)
<b>UTILITIES</b>	electric	(10,661.17)	(15,000.00)	(15,000.00)
	internet service	(1,657.64)	(2,000.00)	(2,100.00)
	telephone	(845.24)	(1,300.00)	(1,250.00)
	trash service	(1,016.00)	(2,000.00)	(1,500.00)
	website hosting / email service	(561.30)	(700.00)	(700.00)
audit	(2,300.00)	-	(6,700.00)	(6,700.00)
promotional materials	(975.50)	(3,000.00)	(1,000.00)	(2,100.00)
pancake breakfast	(1,841.07)	-	(1,850.00)	(1,850.00)
programming & educational supplies	(789.90)	(1,500.00)	(1,000.00)	(1,000.00)
<b>EXPENSE TOTAL</b>	<b>\$ (83,067.17)</b>	<b>\$ (158,000.00)</b>	<b>\$(122,600.00)</b>	<b>\$(132,000.00)</b>

**MONTOUR PRESERVE INCOME SUMMARY  
(\$764,244 AS OF 9/8/2020)**



**MONTOUR PRESERVE DONATIONS SUMMARY  
12/30/2014 - 9/8/2020  
\$307,194 TOTAL DONATIONS (EXCLUDING STATE GRANTS)**

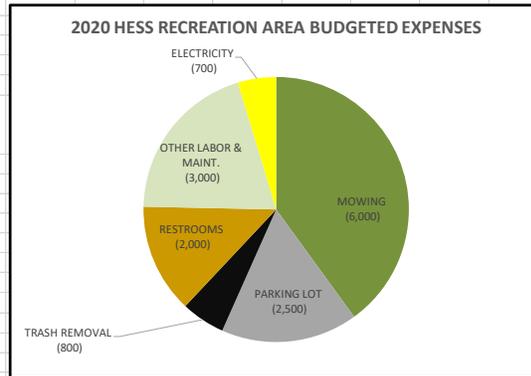


**MONTOUR AREA RECREATION COMMISSION MANAGED SITES 2020 BUDGETS**

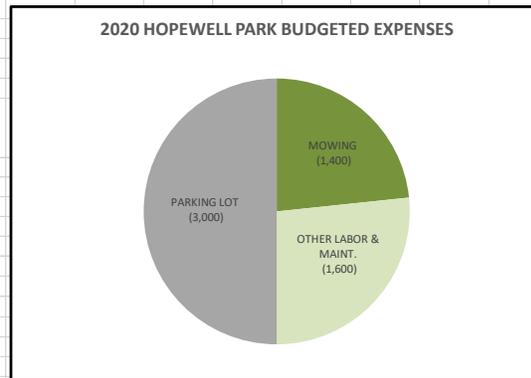
BUDGET FIRST ADOPTED 11/25/2019; UPDATED 5/18/2020 AND 8/24/2020

YEAR-TO-DATE INFORMATION UPDATED 8/31/2020

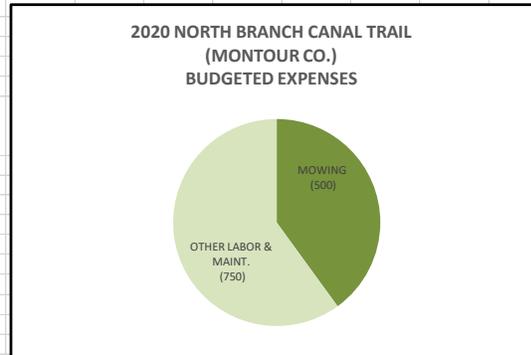
HESS RECREATION AREA 2020 BUDGET				
EXPENSE	YEAR-TO-DATE ACTUAL	INITIAL 11/25/2019 BUDGET	REVISED 5/18/2020 BUDGET	REVISED 8/24/2020 BUDGET
MOWING	(3,116.40)	(6,000)	(6,000)	(6,000)
PARKING LOT	(2,443.66)	(2,500)	(2,500)	(2,500)
TRASH REMOVAL	(520.00)	(800)	(800)	(800)
RESTROOMS	(1,924.82)	(2,200)	(2,000)	(2,000)
OTHER LABOR & MAINT.	(3,119.22)	(5,300)	(3,000)	(5,000)
ELECTRICITY	(324.03)	(1,200)	(700)	(700)
<b>TOTAL</b>	<b>(11,448.13)</b>	<b>(18,000)</b>	<b>(15,000)</b>	<b>(17,000)</b>



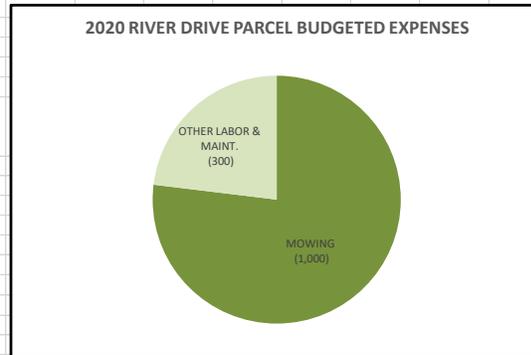
HOPEWELL PARK 2020 BUDGET				
EXPENSE	YEAR-TO-DATE ACTUAL	INITIAL 11/25/2019 BUDGET	REVISED 5/18/2020 BUDGET	REVISED 8/24/2020 BUDGET
MOWING	(560.00)	(1,400.00)	(1,400)	(1,400)
OTHER LABOR & MAINT.	(1,330.20)	(2,900.00)	(1,600)	(1,600)
PARKING LOT	(2,000.00)	(1,200.00)	(3,000)	(3,000)
<b>TOTAL</b>	<b>(3,890.20)</b>	<b>(5,500.00)</b>	<b>(6,000)</b>	<b>(6,000)</b>



NORTH BRANCH CANAL TRAIL (MONTOUR) 2020 BUDGET				
EXPENSE	YEAR-TO-DATE ACTUAL	INITIAL 11/25/2019 BUDGET	REVISED 5/18/2020 BUDGET	REVISED 8/24/2020 BUDGET
MOWING	(300.00)	(750.00)	(500)	(750)
OTHER LABOR & MAINT.	(210.48)	(750.00)	(750)	(1,250)
<b>TOTAL</b>	<b>(510.48)</b>	<b>(1,500.00)</b>	<b>(1,250)</b>	<b>(2,000)</b>



RIVER DRIVE PARCEL 2020 BUDGET				
EXPENSE	YEAR-TO-DATE ACTUAL	INITIAL 11/25/2019 BUDGET	REVISED 5/18/2020 BUDGET	REVISED 8/24/2020 BUDGET
MOWING	(500.00)	(1,200.00)	(1,000)	(1,000)
OTHER LABOR & MAINT.	(29.60)	(800.00)	(300)	(300)
<b>TOTAL</b>	<b>(529.60)</b>	<b>(2,000.00)</b>	<b>(1,300)</b>	<b>(1,300)</b>





**2020 MARC BUDGET**

BUDGET FIRST ADOPTED 11/25/2019; BUDGET REVISED 5/18/2020 AND 8/24/2020; YEAR-TO-DATE INFORMATION AS OF 8/31/2020

EXPENSE	YEAR-TO-DATE ACTUAL EXPENSES	INITIAL BUDGETED EXPENSES	5/18/2020 REVISED BUDGETED EXPENSES	8/24/2020 REVISED BUDGETED EXPENSES	FUNDING SOURCES	YEAR-TO-DATE ACTUAL INCOME	INITIAL BUDGETED INCOME	5/18/2020 REVISED BUDGETED INCOME	8/24/2020 REVISED BUDGETED INCOME	ACTUAL YEAR-TO-DATE ITEM SURPLUS/(DEFICIT)	INITIAL BUDGETED LINE ITEM SURPLUS/(DEFICIT)	5/18/2020 BUDGETED LINE ITEM SURPLUS/(DEFICIT)	8/24/2020 BUDGETED LINE ITEM SURPLUS/(DEFICIT)	
PARK & TRAIL MAINTENANCE	Montour Preserve	\$ (83,067.17)	\$ (158,000.00)	\$ (122,600.00)	\$ (132,000.00)	DCNR grant (close-out payment in 2020)	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ (16,000.00)	\$ (14,750.00)	\$ (16,500.00)	
						DCEP grant reimbursement	\$ 2,284.05	\$ -	\$ 2,284.05	\$ -	\$ (1,200.00)	\$ (1,150.00)	\$ (2,000.00)	
						pavilion / auditorium reservations	\$ 6,393.00	\$ 10,000.00	\$ 2,500.00	\$ 7,000.00	\$ (268.19)	\$ -	\$ -	
						donations	\$ 7,547.92	\$ 6,000.00	\$ 3,500.00	\$ 8,500.00	\$ 16,080.20	\$ (58,000.00)	\$ (21,393.55)	
						pancake breakfast tickets	\$ 1,585.12	\$ -	\$ 1,585.12	\$ 1,585.12				
						transfer from Central Susquehanna Community Foundation Fund	\$ 50,000.00	\$ 30,000.00	\$ 60,000.00	\$ 50,000.00				
						carryover prior year-end balance	\$ 1,337.28	\$ 4,000.00	\$ 1,337.28	\$ 1,337.28				
						user fees [250]	\$ 635.00	\$ 2,000.00	\$ 250.00	\$ 500.00	\$ (10,813.13)	\$ (16,000.00)	\$ (14,750.00)	\$ (16,500.00)
						donations	\$ -	\$ 300.00	\$ 100.00	\$ -	\$ (510.48)	\$ (1,200.00)	\$ (1,150.00)	\$ (2,000.00)
						Columbia County	\$ -	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ (268.19)	\$ -	\$ -	\$ -
SPECIAL PROJECTS & EVENTS	Humdinger Trail Races	\$ (10,562.97)	\$ (11,500.00)	\$ (10,700.00)	\$ (10,700.00)	donations	\$ -	\$ 300.00	\$ 100.00	\$ -	\$ (529.60)	\$ (5,000.00)	\$ (5,950.00)	
	Chilli Challenge	\$ (89.02)	\$ (7,500.00)	\$ (100.00)	\$ (100.00)	race registration fees and sponsorships	\$ -	\$ 7,500.00	\$ -	\$ -	\$ (86.29)	\$ -	\$ (100.00)	
	Montour 24	\$ (186.29)	\$ (7,500.00)	\$ (250.00)	\$ (200.00)	race registration fees and sponsorships	\$ -	\$ 7,500.00	\$ -	\$ -	\$ (86.29)	\$ -	\$ (250.00)	
	Danville / Montour Co. bike / ped safety projects	\$ (813.47)	\$ (1,000.00)	\$ (1,100.00)	\$ (1,100.00)	race registration fees and sponsorships	\$ -	\$ -	\$ -	\$ -	\$ (813.47)	\$ (1,000.00)	\$ (1,100.00)	
	wellness special projects	\$ (227.54)	\$ (3,000.00)	\$ (500.00)	\$ (500.00)		\$ -	\$ -	\$ -	\$ -	\$ (227.54)	\$ (3,000.00)	\$ (500.00)	
	tourism promotion special projects	\$ (2,184.68)	\$ (2,000.00)	\$ (2,000.00)	\$ (2,500.00)		\$ -	\$ -	\$ -	\$ -	\$ (2,184.68)	\$ (2,000.00)	\$ (2,500.00)	
	mountain biking special projects	\$ (3,343.86)	\$ (10,000.00)	\$ (6,500.00)	\$ (6,500.00)	donations [200]; grants [300]	\$ 300.00	\$ 3,500.00	\$ 900.00	\$ 500.00	\$ (3,043.86)	\$ (6,500.00)	\$ (6,000.00)	
	Girls ROC Camp	\$ (620.00)	\$ -	\$ -	\$ (955.00)	CSCF Women's Giving Circle grant [500]; donations [435]	\$ 935.00	\$ -	\$ -	\$ 935.00	\$ 315.00	\$ -	\$ -	
	other special projects & events	\$ (598.24)	\$ (2,000.00)	\$ (500.00)	\$ (500.00)		\$ -	\$ -	\$ -	\$ -	\$ (598.24)	\$ (2,000.00)	\$ (500.00)	
	admin / misc. other (includes Stouff admin labor)	\$ (9,398.21)	\$ (17,000.00)	\$ (15,000.00)	\$ (15,000.00)		\$ -	\$ -	\$ -	\$ -	\$ (9,398.21)	\$ (17,000.00)	\$ (15,000.00)	
ADMIN / INSURANCE	fundraising	\$ (391.00)	\$ -	\$ (500.00)	\$ (400.00)		\$ -	\$ -	\$ -	\$ (391.00)	\$ -	\$ (500.00)	\$ (400.00)	
	insurance (D&O, General & Workers' Comp)	\$ (12,160.00)	\$ (14,000.00)	\$ (14,000.00)	\$ (14,000.00)		\$ -	\$ -	\$ -	\$ (12,160.00)	\$ (14,000.00)	\$ (14,000.00)	\$ (14,000.00)	
	accounting	\$ (1,095.00)	\$ (1,800.00)	\$ (1,800.00)	\$ (1,500.00)		\$ -	\$ -	\$ -	\$ (1,095.00)	\$ (1,800.00)	\$ (1,800.00)	\$ (1,500.00)	
	office supplies	\$ (1,006.98)	\$ (1,000.00)	\$ (1,000.00)	\$ (1,300.00)		\$ -	\$ -	\$ -	\$ (1,006.98)	\$ (1,000.00)	\$ (1,000.00)	\$ (1,300.00)	
	dues & fees	\$ (1,251.00)	\$ (1,000.00)	\$ (1,251.00)	\$ (1,251.00)		\$ -	\$ -	\$ -	\$ (1,251.00)	\$ (1,000.00)	\$ (1,251.00)	\$ (1,251.00)	
	public notices	\$ (159.60)	\$ (1,000.00)	\$ (500.00)	\$ (500.00)		\$ -	\$ -	\$ -	\$ (159.60)	\$ (1,000.00)	\$ (500.00)	\$ (500.00)	
						Montour Co. Act 13 funding	\$ 15,000.00	\$ 5,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 5,000.00	\$ 5,000.00	
						Montour County Hotel Tax	\$ 37,115.25	\$ 100,000.00	\$ 37,500.00	\$ 57,500.00	\$ 37,115.25	\$ 100,000.00	\$ 37,500.00	
						Montour County CARES Act Grant funding	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	
						transfer from Central Susquehanna Community Foundation Fund	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	
OTHER					transfer from Central Susquehanna Community Foundation Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
					carryover 2019 year-end unrestricted balance	\$ 13,349.94	\$ 2,000.00	\$ 13,349.94	\$ 13,349.94	\$ 13,349.94	\$ 2,000.00	\$ 13,349.94	\$ 13,349.94	
					unrestricted donations	\$ 2,240.00	\$ 5,000.00	\$ 2,500.00	\$ 3,000.00	\$ 2,240.00	\$ 5,000.00	\$ 2,500.00	\$ 3,000.00	
					other income	\$ 535.76	\$ -	\$ 8,022.61	\$ 500.00	\$ 535.76	\$ -	\$ -	\$ 500.00	
							\$ 535.76	\$ -	\$ 8,022.61	\$ 500.00	\$ 535.76	\$ -	\$ 500.00	
							\$ 535.76	\$ -	\$ 8,022.61	\$ 500.00	\$ 535.76	\$ -	\$ 500.00	
							\$ 535.76	\$ -	\$ 8,022.61	\$ 500.00	\$ 535.76	\$ -	\$ 500.00	
							\$ 535.76	\$ -	\$ 8,022.61	\$ 500.00	\$ 535.76	\$ -	\$ 500.00	
							\$ 535.76	\$ -	\$ 8,022.61	\$ 500.00	\$ 535.76	\$ -	\$ 500.00	
							\$ 535.76	\$ -	\$ 8,022.61	\$ 500.00	\$ 535.76	\$ -	\$ 500.00	
TOTAL EXPENSES	\$ (148,946.44)	\$ (275,800.00)	\$ (215,401.00)	\$ (228,836.00)	TOTAL INCOME	\$ 212,197.99	\$ 275,800.00	\$ 215,401.00	\$ 253,213.39	\$ 63,251.55	\$ -	\$ 24,377.39		

**ACCOUNTING REPORT DISCLAIMER**

The following financial reports have been provided by Susan Shultz, CPA, using information provided by management of the Montour Area Recreation Commission (MARC). Reports are provided in accordance with accounting principles used for the tax basis of accounting.

Susan Shultz, CPA does not verify the accuracy or completeness of the information provided by MARC's management and expresses no assurance on the financial statements. Susan Shultz, CPA cannot be relied upon to identify or disclose any misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within MARC or noncompliance with laws or regulations.

7:30 AM

09/17/20

Accrual Basis

**Montour Area Recreation Commission**  
**Statement of Financial Position**  
 As of August 31, 2020

	<u>Aug 31, 20</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Service 1st - Savings	37,120.88
Service 1st FCU	34,429.78
<b>Total Checking/Savings</b>	<u>71,550.66</u>
<b>Total Current Assets</b>	71,550.66
<b>Other Assets</b>	
CSCF - Trusted Funds	
MARC Agency Endowment Fund	2,500.17
Montour Preserve Fund	108,270.81
Washingtonville Revitalization	1,471.31
CSCF - Trusted Funds - Other	3,355.94
<b>Total CSCF - Trusted Funds</b>	<u>115,598.23</u>
<b>Total Other Assets</b>	<u>115,598.23</u>
<b>TOTAL ASSETS</b>	<b><u>187,148.89</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
Advance Payments Received	
Hess Field User Fees	150.00
Preserve Reservations	2,495.00
<b>Total Advance Payments Received</b>	<u>2,645.00</u>
<b>Conditional Contributions</b>	
Agency Endowment Fund	1,000.00
CSCF-Preserve Donations & Int	26,736.65
Girls ROC Camp	315.00
Montour Cnty Hotel Tax Grant	37,115.25
Washingtonville Revitalization	
CSVBR - Grant	3,033.00
Washingtonville Revitalization - Other	335.43
<b>Total Washingtonville Revitalization</b>	<u>3,368.43</u>
<b>Total Conditional Contributions</b>	68,535.33
<b>Payroll Liabilities</b>	<u>1,852.85</u>
<b>Total Other Current Liabilities</b>	<u>73,033.18</u>
<b>Total Current Liabilities</b>	<u>73,033.18</u>
<b>Total Liabilities</b>	73,033.18
<b>Equity</b>	
Retained Earnings	113,677.60
Net Income	438.11
<b>Total Equity</b>	<u>114,115.71</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>187,148.89</u></b>

No Assurance Provided

Page 1

## **ASSISTANT DIRECTOR'S REPORT**

In the past month the assistant director has continued to produce weekly Nature Notes and continued teaching the PA Master Naturalists course.

Jon Beam  
9/21/2020

## **MAINTENANCE TECHNICIAN'S REPORT**

contacted 3 vendors for a price on 3 point hitch post hole auger

Hiker showed me picture of turtle that had blue heron by the leg in pond. Hiker said bird got away dragging leg. We went searching for bird but we could not find. We think it made it to creek and swam away.

moved tractor to Hess fields to mow trails, spread stone and put more large rocks along athletic fields to keep trucks out (used Bob's and I trucks and trailers)

mowed fields near Heron Cove and Goose Cove Overlook

took water tank to butterfly wall so Sara can water new plantings next to wall to attract butterflies

started working at DeLong Park to install swings till backhoe fell off tractor. Took broken bracket out to Hoovers and picked up new one and we installed, put backhoe on and proceeded on working at site.

PTMT  
Dennis Piatt  
9/24/2020

# DIRECTOR'S REPORT

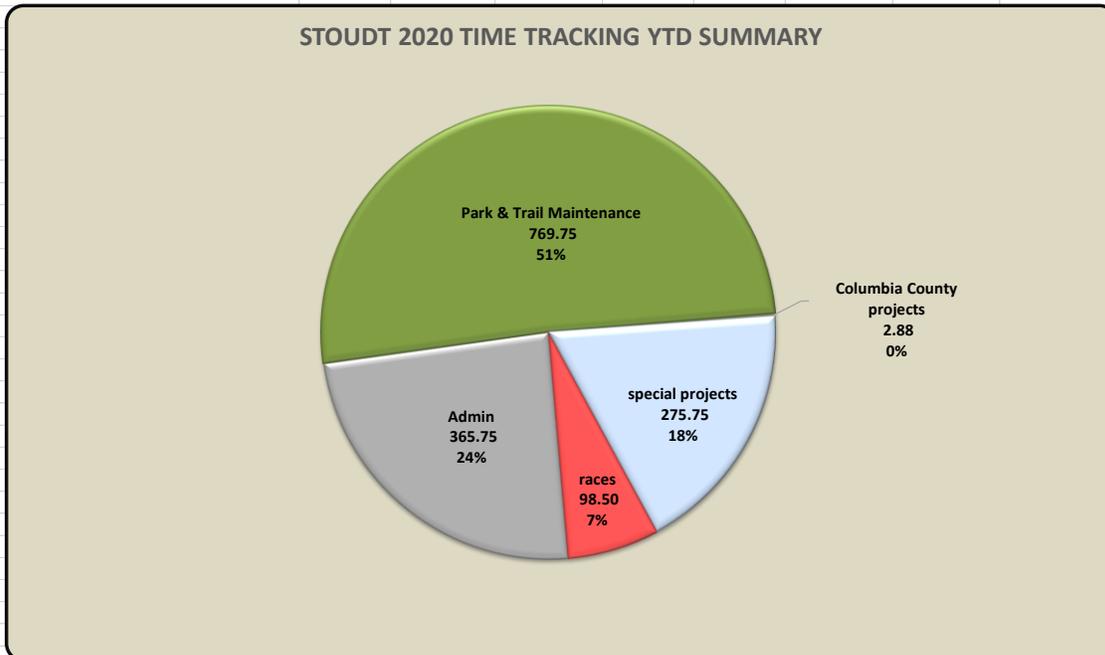
	STOUDT	PROJECT YTD TOTAL HOURS	SEPTEMBER																																		
			23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24		
admin	MARC admin	355.75	0.50	3.00	1.00	3.00	0.50	0.50			1.50	1.00	0.75	0.25	0.25		0.25	3.00	4.50	5.00	2.00	0.50		1.50	1.50	0.50	0.25	0.25		0.25	0.25	1.50	0.25	2.00			
PARK & TRAIL MAINTENANCE	Hess Recreation Area	160.25	0.25	0.50	0.25	1.00	0.25	0.25	0.50		0.50	0.50	4.00	8.00	9.00		0.75	0.25	0.50	0.25	0.25	0.50	0.50		0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	2.50	0.25			
	Hopewell Park / Danville Farm Trails	28.00		0.25								0.25								0.25													0.25				
	Montour Preserve admin / maintenance	492.75	2.50	3.00	2.00	1.50	0.50	0.50			2.00	2.00	1.50	0.50	0.50	1.00	0.25	2.00	6.00	0.25	1.50	1.00	2.00	1.50	3.00	1.00	1.00	0.25	0.25	0.75	1.00	1.50	1.00	1.25	0.50		
	Montour Preserve programming	51.75																																			
	North Branch Canal Trail (Montour Co.)	8.75																									0.25								0.25		
	River Drive trailhead / river access	1.25							0.25																												
SPECIAL PROJECTS & EVENTS	Columbia County projects	2.75																																			
	Danville / Montour Co. bike / ped safety	32.50		1.00																																	
	mountain biking special projects	35.25	0.50	0.75															1.50	2.50	0.25					0.25											
	other special projects / events	25.25																				3.00			1.00	1.50	3.00						4.50				
	tourism promotion special projects	89.25		1.25	3.50	6.50	0.50	1.00	6.50									0.50																			
	Washingtonville revitalization	77.75		0.25			0.75	2.00															0.25	0.50		0.75	4.50	3.25	6.00	6.00	7.50	2.00	6.25	4.25	7.75		
	wellness special projects	9.50																																			
	Humdinger Trail Races	75.50																																			
	Montour 24 Endurance Races	2.50																																			
	Chilli Challenge	3.75																																			
<b>DAILY TOTALS</b>		<b>1452.50</b>	3.25	7.25	6.50	9.00	7.75	2.75	3.50	6.50	4.00	3.75	6.25	8.50	9.75	1.25	1.00	2.50	11.50	7.75	7.00	6.75	3.50	1.50	6.50	9.25	8.00	6.75	6.75	8.50	3.50	8.25	7.25	8.75	10.50		
<b>WEEKLY PAYROLL TOTAL</b>			40.00							40.00							40.00							47.25							38.25						
<b>BIWEEKLY PAYROLL TOTAL</b>		<b>00</b>															<b>80.00</b>							<b>85.50</b>													
<b>PAYROLL PERIODS</b>		<b>8</b>															<b>19</b>							<b>20</b>													

Page 9

## DIRECTOR'S REPORT (continued)

2020 STOUTD TIME ACCOUNTING YEAR-TO-DATE SUMMARY								
2020 PAY RATE \$22.00/hr								
TASK	WAGES UP TO PA UC TAX CAP (455 HOURS)			WAGES AFTER PA UC TAX CAP			TOTAL PROJECT HOURS	TOTAL PROJECT LABOR COST
	HOURS	OVERTIME HOURS	COST W/ TAXES (\$24.11/HR)	HOURS	OVERTIME HOURS	COST W/ TAXES (\$23.68)		
MARC admin	144.25	9.25	\$ 3,589.38	211.50	10.75	\$ 5,135.60	365.75	\$ 8,724.98
Hess Recreation Area	26.75	1.25	\$ 660.01	133.50	1.00	\$ 3,173.12	161.38	\$ 3,833.13
Hopewell Park / Danville Farm Trails	12.75		\$ 307.40	15.25	0.50	\$ 367.04	28.25	\$ 674.44
Montour Preserve admin / maintenance	124.75	15.25	\$ 3,191.56	368.00	11.00	\$ 8,844.48	505.88	\$ 12,036.04
Montour Preserve programming	37.75	22.00	\$ 1,175.36	14.00	2.75	\$ 364.08	64.13	\$ 1,539.44
North Branch Canal Trail (Montour Co.)	0.75		\$ 18.08	8.00	0.25	\$ 192.40	8.88	\$ 210.48
River Drive trailhead / river access	-		\$ -	1.25		\$ 29.60	1.25	\$ 29.60
Columbia County projects	0.25		\$ 6.03	2.50	0.25	\$ 62.16	2.88	\$ 68.19
Danville / Montour Co. bike / ped safety	9.00		\$ 216.99	23.50		\$ 556.48	32.50	\$ 773.47
mountain biking special projects	21.25		\$ 512.34	14.00		\$ 331.52	35.25	\$ 843.86
other special projects / events	0.75		\$ 18.08	24.50		\$ 580.16	25.25	\$ 598.24
tourism promotion special projects	26.50	3.00	\$ 675.08	62.75	2.00	\$ 1,509.60	91.75	\$ 2,184.68
Washingtonville revitalization	10.00	0.25	\$ 244.11	67.75	7.25	\$ 1,690.16	81.50	\$ 1,934.27
wellness special projects	6.00		\$ 144.66	3.50		\$ 82.88	9.50	\$ 227.54
Humdinger Trail Races	33.50	2.50	\$ 837.82	42.00	31.00	\$ 1,361.60	92.25	\$ 2,199.42
Montour 24 Endurance Races	0.25		\$ 6.03	2.25		\$ 53.28	2.50	\$ 59.31
Chilli Challenge	0.50		\$ 12.06	3.25		\$ 76.96	3.75	\$ 89.02
<b>TOTALS</b>	<b>455.00</b>	<b>53.50</b>	<b>\$ 11,614.99</b>	<b>997.50</b>	<b>66.75</b>	<b>\$ 24,411.12</b>	<b>1,512.63</b>	<b>\$ 36,026.11</b>

2020 STOUTD TIME ACCOUNTING (GROUPED BY CATEGORY) YEAR-TO-DATE SUMMARY		
TASK	HOURS	COST W/ TAXES
Admin	365.75	\$ 8,724.98
Park & Trail Maintenance	769.75	\$ 18,323.14
Columbia County projects	2.88	\$ 68.19
special projects	275.75	\$ 6,562.06
races	98.50	\$ 2,347.75
<b>2020 YTD TOTALS</b>	<b>1,512.63</b>	<b>\$ 36,026.11</b>



## DIRECTOR'S REPORT (continued)

### GRANTS

- **DCED Marketing to Attract Tourists Grant (Montour Preserve)**
  - The required project audit has been completed
    - A final invoice for the audit has not yet been received
  - All required documentation, including the refund of \$710.30 in interest earned on grant funds, was submitted to DCED on 9/17/2020
  - This grant is now closed out and will not appear on future reports
  
- **Montour County 2020 Hotel Tax**
  - As of 9/24/2020, MARC has so far received \$37,115.25 (including interest earned)
  - The next quarterly disbursement is anticipated in mid-November
  - No Hotel Tax fund have been spent as of this date, but Stoudt anticipates transferring funds from MARC's savings account to MARC's general checking account in coming weeks to reimburse eligible expenses paid year-to-date
  
- **Montour County COVID-19 County Relief Block Grant (no change since last meeting)**
  - Montour County has been advised that it is eligible to receive up to approximately \$1.65 million in funding through the PA Department of Community and Economic Development's (DCED) COVID-19 County Block Grant program (<https://dced.pa.gov/programs/covid-19-county-relief-block-grant-program/>), using funds provided by the federal government to the Commonwealth of PA
  - Montour County Commissioners have stated their desire to assist MARC if possible and are evaluating MARC's eligibility and other requirements
  - It is believed that funding, if received, must be spent by 12/30/2020, but additional clarification on this point is being sought
  
- **CSCF Women's Giving Circle 2020 (no change since last meeting)**
  - MARC has received a total of \$935 in funding (including \$500 in grant funding from CSCF) in support of the 2020 Girls ROC Mountain Bike Camp
  - MARC has to date reimbursed \$620 in eligible expenses for the camp and will process remaining expenses in coming days
  - The 2020 camps were very successful, even with mandatory COVID-19 restrictions, and Stoudt recommends MARC continue partnering with event organizers in 2021
  
- **CSCF Danville Area School District Youth in Philanthropy (no change since last meeting)**
  - \$300 in grant funding has been applied toward the cost of the purchase of the new swing set for Washingtonville's DeLong Park
  - \$300 in grant funding has been applied toward the cost of the Hopewell Park Pump Track design
  - As of 8/21/2020, all grant funding has been expended and Stoudt will plan to submit the required grant closeout reports before year's end

## **DIRECTOR'S REPORT (continued)**

### **GRANTS (continued)**

- **DCNR 2020 Non-Motorized Trails Grant**

- In partnership with Danville Borough staff, Stoudt on 4/22/2020 submitted an application to DCNR's 2020 Non-Motorized Trails grant program for construction of the Danville Borough Levee portion of the North Branch Canal Trail
- If approved, the grant would provide \$98,650 in DCNR funding to match \$620,629 in previously awarded federal Transportation Alternatives grant funding
- The grant, if approved, would allow for the final design, permitting, and construction of 1.1 mile +/- of handicapped-accessible trail atop the Danville Borough Hospital Run and Upper Susquehanna River Levees, as well as related handicapped accessible parking areas. The project will connect the
- borough's residential neighborhoods with the Washies' Playground and the Danville Soccer Park and will provide a critical missing link in the larger North Branch Canal Trail project.
- A decision on the grant application is anticipated fall 2020

### **MANAGED SITES**

- **Hopewell Park / Danville Borough Farm**

- DirtSculpt continues working to create an initial pump track design for consideration
  - The design is anticipated fall 2020
- Stoudt has met with Danville Borough staff to begin discussions of the renewal of the Danville Borough Farm Land/Facility Use Memorandum of Understanding
  - The current agreement will expire 10/10/2020
  - MARC and Danville Borough are working to address ongoing challenges between various user groups, particularly mountain bikers and hunters, as well as concerns presented by site users
  - Danville Borough is putting in place more formal guidance for hunter use of the site
  - MARC will more actively enforce trail closures during the hunting seasons as required by the MOU and Stoudt will plan to post additional trail closures during this year's muzzleloader season (10/17/2020 – 10/24/2020) to prevent conflicts during a period of heavy use by hunters
  - Stoudt anticipates having a draft ready for Danville Borough Council and MARC Board review during October meetings
- Stoudt is working to update the park's brochure and trailhead kiosk mapping with the intention of having new materials in hand by next month

- **Montour Township (Columbia County) Legion Road parcel**

- No concerns noted since last meeting

- **River Drive parcel (North Branch Canal Trail trailhead and river access)**

- No concerns noted since last meeting

- **North Branch Canal Trail**

- Trail Steward Wayne Kashner continues to monitor and care for the trail, working to realign problem sections near the Catawissa Boat Club

## **DIRECTOR'S REPORT (continued)**

### **MANAGED SITES (continued)**

#### **• Montour Preserve**

- All facilities at the Montour Preserve remain open to public use, though occupancy restrictions continue to be enforced for the visitors' center (10-person maximum occupancy) and all pavilions (50% normal capacity)
- Though all in-person programming remains suspended until further notice, Jon Beam has continued working to create a weekly series of 'Nature Notes' programs, posted to MARC's Facebook page and the Montour Preserve website at <https://montourpreserve.org/nature-notes/>
- Jon Beam has continued instructing the PA Master Naturalist training class, originally planned for the spring, and is enforcing mandatory COVID-19 safety precautions
- Jon Beam has created new signage for the Planet Walk trail and has completed a corresponding podcast
  - Signs have been received and will be installed in coming days
- The HVAC unit in the visitors' center continues to experience problems and is again under repair; repairs are covered under warranty
- The recently installed internet service from Sky Packet Networks (affiliated with DRIVE) is not yet functional
  - Stoudt continues to follow up with representatives for updates
  - MARC has not been charged a fee for service (though MARC paid \$279.00 on 7/19/2020 for hardware installation)
- Stoudt on 9/8/2020 was invited to speak with members of the Fishing Creek Sportsmen's Association regarding MARC's ongoing work at the Preserve and possible opportunities for club members to provide support

#### **• Hess Recreation Area**

- Stoudt and Piatt on 9/3 and 9/4/2020 repaired potholes in the park access road and parking lot, mowed portions of the Mahoning Flats Trail, and placed new boulders along the parking lot / field edge to deter future vandalism
- Stoudt on 9/4 performed minor maintenance along the Robbins Trail and inspected the area of trail slumping
  - the site continues to slowly slump toward Mahoning Creek, but no significant change was noted
  - Stoudt will continue regularly monitoring the site
- Stoudt on 8/26/2020 attended the hearing for the three individuals responsible for the 3/26/2020 turf damages at the park
  - MARC anticipates a total of \$2,000 in restitution, as well as community service from the three individuals
- Repairs are needed on the wooden decking of the powerline observation area along the Robbins Trail
  - Stoudt anticipates working with community service volunteers to replace the failed boards in coming weeks

## DIRECTOR'S REPORT (continued)

### SPECIAL PROJECTS AND EVENTS

- **Riverside Borough River Access (no change since last meeting)**
  - Stoudt anticipates ordering a new sign to replace the sign discovered to be missing earlier this year
    - Stoudt anticipates ordering the sign as part of a larger order of trail signs for other sites to reduce costs
  
- **Danville Borough Montgomery Park River Access (no change since last meeting)**
  - Stoudt continues to monitor the site, with no recent problems noted
  - MARC thanks Danville Borough staff for continuing to maintain the site for public access
  
- **Columbia County Projects**
  - No updates since last meeting
  
- **Danville / Montour County Bike / Pedestrian Safety**
  - Stoudt on 8/25/2020 attended a League of American Bicyclists webinar to learn more about bicycle-friendly community designations
  
- **Health & Wellness Special Projects**
  - No updates since last meeting
  
- **Races**
  - No updates since last meeting
  
- **Mountain Biking Special Projects**
  - Stoudt on 8/27/2020 contacted members of MARC's Mountain Biking Advocacy Group (MBAG) to schedule a meeting of the group, but few invitees were available to meet
    - Stoudt will try again in October to schedule a next meeting of the group
  - Stoudt on 9/9/2020 attended a meeting of the Friends of Weiser State Forest – Roaring Creek Tract to learn more about recent developments related to mountain biking at the site
  
- **Tourism Promotion Special Projects**
  - Stoudt and the Columbia-Montour Visitors Bureau continue working to finalize the mapping of all parks, trails, and outdoor recreational sites in and around Montour County
    - Photos, additional content, and other improvements have been added to the online mapping in recent weeks, available online at <https://montourrec.com/parks-trails-in-montour-county/> and <https://montourrec.com/fish-and-boat-in-montour-and-columbia-counties-pa/>
    - Work is underway to create a new Montour/Columbia Counties Outdoor Recreation brochure, anticipated for release in Q1 2021
  - Stoudt on 9/8/2020 attended a Zoom meeting regarding a proposed Young Life sponsored mountain biking event to be hosted in the Danville area in 2021 (tentatively 4/23 – 4/25/2021)
  - Stoudt on 9/14/2020 attended a meeting of the Danville Heritage Festival Committee to consider options for 2021

## DIRECTOR'S REPORT (continued)

### SPECIAL PROJECTS AND EVENTS (continued)

- **Washingtonville Revitalization**

- Stoudt and family assisted with a community work day on 8/22/2020
- Stoudt and Piatt have been assisting Washingtonville Borough leadership and volunteers (including from USG and the Central Susquehanna Valley Board of Realtors) with the installation of a new swing set in DeLong Park
  - Work is nearly complete as of 9/24/2020, with final completion anticipated during the week of 9/28 – 10/2/2020
  - Work will also include the installation of a new bike rack and sign



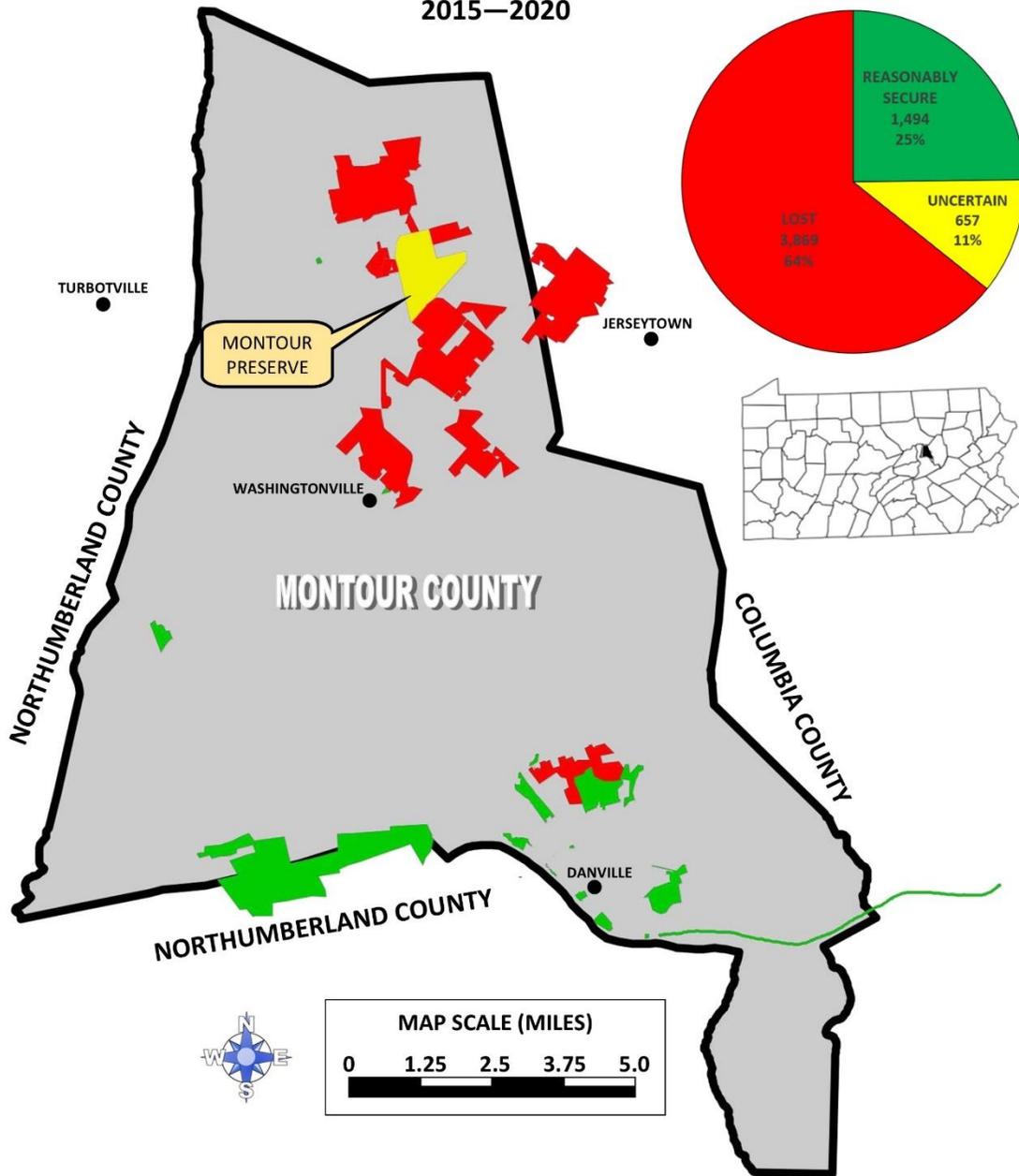
- Stoudt and Mayor Tyler Dombroski continue to work with a landowner adjacent to Chillisquaque Creek to revise a proposed stream access easement
  - if approved by the landowner, Stoudt expects to present the agreement to MARC's Board for consideration at the October meeting
- Stoudt continues to work with volunteers to identify, map, and promote bicycling routes in the Washingtonville area

## **DIRECTOR'S REPORT (continued)**

### **SPECIAL PROJECTS AND EVENTS (continued)**

- **Navigable Waters (no change since last meeting)**
  - Stoudt continues consulting with regional organizations to determine how best to respond to recent developments regarding a legal challenge to the navigability of Fishing Creek in Columbia County
  - Stoudt is serving on a Columbia-Montour Visitors Bureau Taskforce related to the issue
  
- **Diversity, Equity, and Inclusion**
  - Stoudt on 9/22/2020 attended a webinar on *Trailability: Diversity, Equity, Inclusion, and Access on Recreational Trails in Pennsylvania*, hosted by WeConserve PA (formerly the PA Land Trust Association)

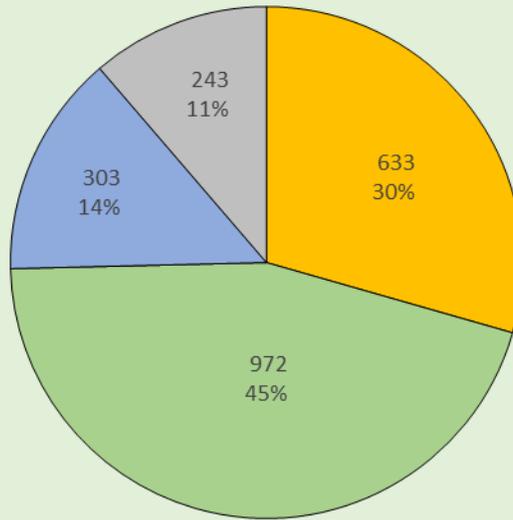
## CHANGES IN PUBLICLY-ACCESSIBLE LANDS IN AND AROUND MONTOUR COUNTY 2015—2020



MARC calculates that in 2015, 7.1% of lands in Montour County (6,020 acres of 84,607 acres) were publicly-accessible.  
 As of 9/1/2020, 2.5% of lands in Montour County (2,151 acres of 84,607) remain publicly-accessible.  
 - last revised 9/9/2020 by R. Stoudt -  
 Montour Area Recreation Commission | PO Box 456, Danville, PA 17821 | (570) 336-2060 or RStoudt@MontourRec.com

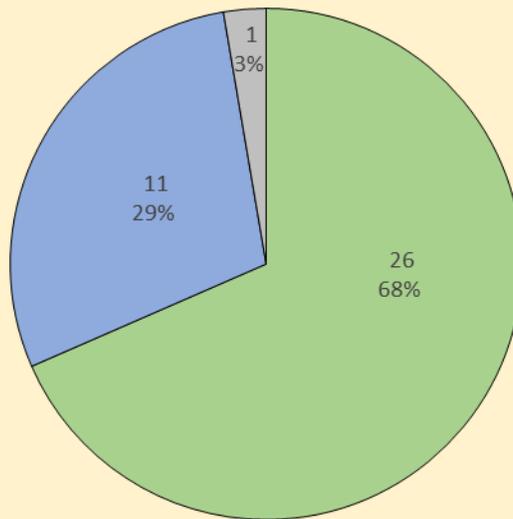


### PUBLICLY-ACCESSIBLE LAND MANAGEMENT IN MONTOUR COUNTY (2,151 ACRES TOTAL)



■ PA GAME COMMISSION ■ MARC ■ GEISINGER ■ OTHER

### TRAIL MANAGEMENT IN MONTOUR COUNTY (37.4 MILES TOTAL)



■ MARC ■ GEISINGER ■ OTHER



### MARC BOARD MEMBER TERMS OF OFFICE

BOARD MEMBER	APPOINTING ENTITY	MEMBER TYPE	FIRST APPOINTED	DATE OF REAPPOINTMENT	APPOINTMENT EXPIRATION
Boell, Dr. Kendra	Montour County	resident	April 23, 2018	N/A	April 22, 2021
Bulger, Dr. John	Montour County	resident	February 12, 2019	N/A	February 11, 2022
Dombroski, Frank	Washingtonville Borough	elected official	pre-November 2010	annual	December 31, 2020
Dombroski, Tyler	Washingtonville Borough	elected official	February 11, 2013	annual	December 31, 2020
Good, Heather	Montour County	resident	August 10, 2015	November 13, 2018	November 12, 2021
Herritt, Kevin	Danville Borough	elected official	February 8, 2016	annual	December 31, 2020
Hartman, Dan	Montour County	elected official	January 22, 2018	annual	December 31, 2020
Johns, Chris	Danville Area School District	employee	February 9, 2015	November 14, 2018	November 13, 2021
Lavage, Bill	Riverside Borough	resident	August 10, 2015	January 1, 2018	December 31, 2020
Mills, Mike	Montour County	resident	pre-November 2010	November 13, 2018	November 12, 2021
Postupack, Kyle	Riverside Borough	resident	February 9, 2019	N/A	February 8, 2022
Roadarmel, Chadd	Danville Borough	resident	September 8, 2020	N/A	December 31, 2021
Robertson, Larry	Mahoning Township	elected official	May 13, 2020	N/A	May 12, 2023
Scott, TS	Mahoning Township	elected official	May 13, 2020	N/A	May 12, 2023
<b>VACANT</b>	Danville Area School District	elected official	N/A	N/A	N/A

Per MARC's Intergovernmental Agreement of Cooperation, revised 5/13/2020:

Section 2b. **Representation** The Commission shall consist of representatives (hereinafter "Members") of each Participant, all of whom shall serve without pay. Each Participant, with the exception of Montour County, shall appoint two (2) residents of their municipality to the Commission, one (1) of whom is preferred to be an elected representative of their governing body. Montour County shall appoint five (5) residents, at least one (1) of whom will be an elected Commissioner. Such Members shall serve for terms of three (3) years, expiring on December 31, except that the original terms shall be staggered so that not more than one-third (1/3) of the Members' terms shall expire annually. Such Members may be reappointed as Members of the Commission at the discretion of Participants.

revised 9/11/2020 R. Stoudt





11715 Old Turnpike Rd • Mifflinburg, PA 17844

**Hoover Tractor, LLC**  
 11715 Old Turnpike Rd  
 Mifflinburg, PA 17844  
 Phone: (570) 966-3821  
 Fax: (570) 966-5096

## PROPOSAL

Proposal ID	Date
28832	9/18/2020
Sales Person	Page
Derek Burkholder	1 of 1

**Proposal To:**

MONTOUR AREA RECREATION COMMISSION  
 374 PRESERVE RD  
 PO BOX 456  
 DANVILLE, PA 17821  
 E-Mail: rstoudt@montourec.com  
 Contact: Bob Stoudt

**Ship To:**

Pickup

Decision Maker	Ship Date	Ship Via	Description	Terms
		Pickup	*SPEECO MODEL 70 POST HOLE DIGGER (Less Auger) Co	Due the 10th day of the next month

Quantity	Product ID	Description	Unit	Amount
1.00	23724	ea *SPEECO MODEL 70 POST HOLE DIGGER (Less Auger) Country Pro	546.00	546.00
1.00	SPD241214	ea SPEECO HD AUGER 9" X 48"	161.00	161.00
1.00	HTDN	Hoover New Sales Discount	-57.00	-57.00

**ACCEPTANCE OF PROPOSAL**

The above prices, specifications, and conditions are satisfactory and are hereby accepted.

**Proposal is valid until Sunday, October 18, 2020**

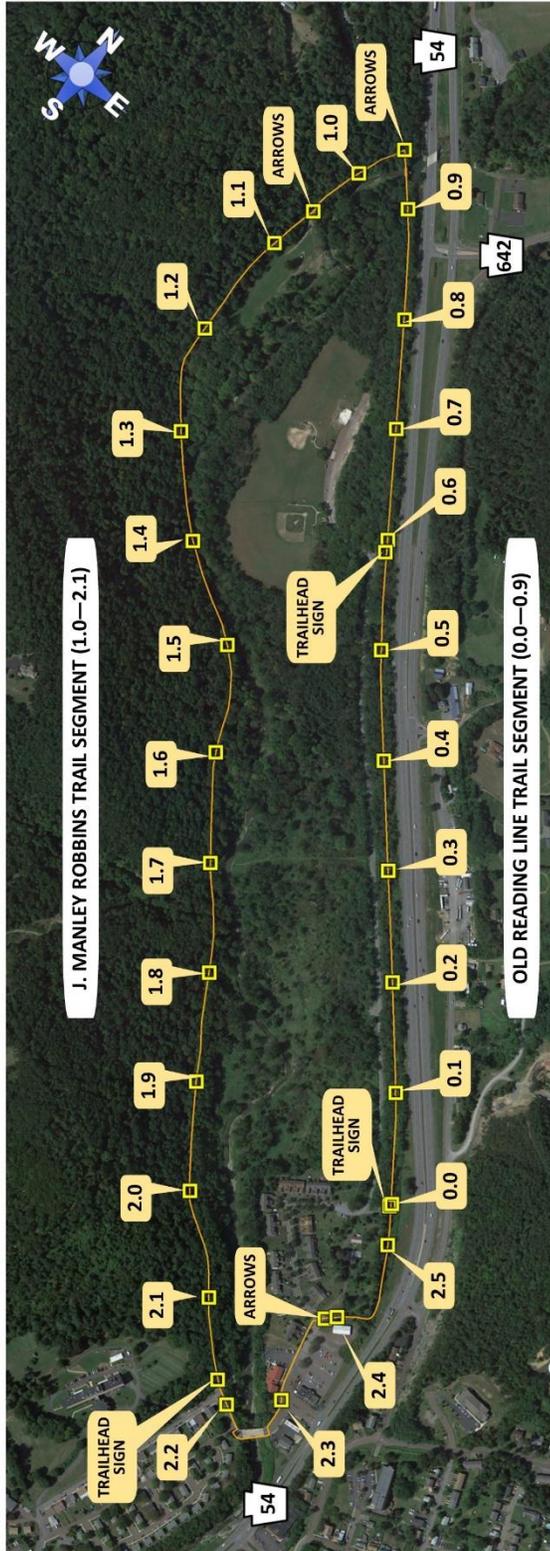
EBMS by Eagle Business Software

Signature \_\_\_\_\_

Date \_\_\_\_\_

<b>Subtotal</b>	650.00
<b>Sales Tax</b>	Exempt
<b>TOTAL</b>	<b>650.00</b>

## HESS RECREATION AREA PROPOSED HESS LOOP TRAIL SIGNAGE



**PROPOSED SIGN DESIGNS**  
EACH SIGN TO BE 6" X 8"  
REFLECTIVE ALUMINUM  
MOUNTED ON 4" X 4" POSTS  
(LOGO DESIGNS ARE  
SUBJECT TO APPROVAL)

**HESS LOOP TRAIL**

→

MARC Geisinger

HESS LOOP TRAIL  
J. MANLEY ROBBINS TRAIL SEGMENT

MILE  
1.1 OF 2.54

MARC Geisinger

HESS LOOP TRAIL  
OLD READING LINE TRAIL SEGMENT

MILE  
0.0 OF 2.54

MARC Geisinger

Montour Area Recreation Commission | PO Box 456, Danville, PA 17821 | (570) 336-2060 or RStoudt@MontourRec.com  
Revised 9/23/2020 Bob Stoudt



**HESS LOOP TRAIL**  
**OLD READING LINE TRAIL SEGMENT**

**MILE**  
**0.0 OF 2.54**

