

October 26, 2020 Meeting Minutes

*NOTE: This meeting was conducted through the Zoom meeting platform due to COVID-19 restrictions.
No in-person meeting was held.*

MEETING ATTENDEES

MARC BOARD MEMBERS

Tyler Dombroski, Frank Dombroski, Larry Robertson, Bill Lavage, Chadd Roadarmel, Dr. Kendra Boell, Mike Mills, Commissioner Dan Hartman, Heather Good, Kyle Postupack, Dr. John Bulger

MARC STAFF

Bob Stoudt

PUBLIC

Kevin Romansik, Otto Kurecian (Columbia Montour Visitors Bureau), Wayne Kashner

MEDIA

Joe Sylvester (Daily Item / Danville News)

CALL TO ORDER

Meeting called to order at 7:00pm by Chairman Mills.

PUBLIC COMMENT

No public comment.

OFFICER REPORTS

CHAIRMAN'S REPORT

No report.

TREASURER'S REPORT

Treasurer Tyler Dombroski reviewed the reports provided in the meeting agenda packet.

Motion to approve the Treasurer's Report: Dr. Kendra Boell

Second: Commissioner Dan Hartman

Motion passed unanimously

SECRETARY'S REPORT

Secretary Johns called the group's attention to the minutes of the September 28, 2020 meeting as distributed with the meeting agenda packet.

Motion to approve the September 28, 2020 meeting minutes: Tyler Dombroski

Second: Dr. Kendra Boell

Motion passed unanimously

PARTNER REPORTS

WASHINGTONVILLE BOROUGH

Mayor Dombroski reviewed the newest addition of the swing set / playground area to the community. He noted how foot traffic has gone up in the area and the upgrade has been a positive for the community of Washingtonville.

DANVILLE BOROUGH

Stoudt reported that Danville Borough had been awarded \$98,650 in DCNR Non-Motorized Trails grant funding to match \$620,629 in previously awarded federal Transportation Alternatives grant funding. The grant will allow for the final design, permitting, and construction of 1.1 mile +/- of handicapped-accessible trail atop the Danville Borough Hospital Run and Upper Susquehanna River Levees, as well as related handicapped accessible parking areas. The project will connect the borough's residential neighborhoods with the Washies' Playground and the Danville Soccer Park and will provide a critical missing link in the larger North Branch Canal Trail project.

RIVERSIDE BOROUGH

Nothing new to report.

MONTOUR COUNTY

Nothing new to report.

DANVILLE AREA SCHOOL DISTRICT

Nothing new to report.

MAHONING TOWNSHIP

Nothing new to report.

ASSISTANT DIRECTOR'S REPORT

Report provided in the meeting agenda packet.

MAINTENANCE TECHNICIAN'S REPORT

Reports provided in the meeting agenda packet.

DIRECTOR'S REPORT

Report provided in meeting agenda packet.

OLD BUSINESS

No old business.

NEW BUSINESS

BEAR HUNTERS' GROVE CAMPGROUND ENCROACHMENT ON NORTH BRANCH CANAL TRAIL

Stoudt reported an October 23 encounter with representatives of the Bear Hunters' Grove Campground along the North Branch Canal Trail. Stoudt reported that representatives of the campground have refused to remove encroachments from the trail corridor as previously agreed and have reasserted ownership of the land MARC believes to be owned by Montour County. Stoudt asserts this action violates the agreement reached in February 2018 and asks Board approval to request action by Montour County to resume an eviction process from the contested land.

Motion to approve a request to Montour County to resume legal action against representatives of the Bear Hunters' Grove Campground as previously conducted in February 2018: Commissioner Dan Hartman

Second: Bill Lavage

Motion passed unanimously (with abstentions by Kyle Postupack and Frank Dombroski)

CLOSURE OF DCED GRANT CHECKING ACCOUNT

Stoudt recommended the closure of the DCED grant checking account at Service 1st Federal Credit Union. All checks drawn on the account have now cleared and the account is no longer needed. Stoudt recommends closing the account to prevent possible fraud or other misuse.

Motion to approve closure of the DCED grant checking account at Service 1st: Tyler Dombroski

Second: Dr. Kendra Boell

Motion passed unanimously

WASHINGTONVILLE REVITALIZATION CENTRAL SUSQUEHANNA COMMUNITY FOUNDATION FUND WITHDRAWAL

Stoudt reported that the Washingtonville Revitalization Committee wishes to withdraw up to \$600 in funds from the Washingtonville Revitalization Fund at the Central Susquehanna Community Foundation to purchase materials needed for a fundraiser for the reconstruction of the log cabin recently deconstructed in the borough. Stoudt deferred to Tyler Dombroski (Washingtonville Mayor) who explained the project's importance to the borough.

Motion to approve the withdrawal of up to \$600 from the Washingtonville Revitalization Fund at the Central Susquehanna Community Foundation to purchase materials needed for a fundraiser for the reconstruction of the log cabin recently deconstructed in the borough: Commissioner Dan Hartman

Second: Dr. Kendra Boell

Motion passed unanimously (with abstentions by Frank Dombroski and Tyler Dombroski)

APPROVAL TO PAY BILLS

Stoudt presented four invoices for payment as presented on pages 39 – 43 of the meeting agenda packet.

Motion to approve payment of bills: Dr. Kendra Boell

Second: Commissioner Dan Hartman

Motion passed unanimously

ST. JOSEPH SCHOOL PLAY SET ACQUISITION

St. Joseph Catholic School in Danville has offered to MARC the play set currently in place at the school's playground. The play set is offered to MARC at no cost, so long as MARC disassembles and removes the set. Stoudt recommends MARC accept the play set and plan to remove it to storage at the pig barn until a new location at a MARC member site can be identified and installation can be completed in spring 2021.

Motion to approve acceptance of the St. Joseph Catholic School play set: Chadd Roadarmel

Second: Commissioner Dan Hartman

Motion passed unanimously

2021 MARC LAWN CARE INVITATION TO BID

Stoudt presented a draft 2021 MARC Lawn Care Invitation to Bid document for Board approval to advertise for opening and award at MARC's November meeting.

Motion to approve advertising the 2021 MARC Lawn Care Invitation to Bid as presented with the meeting agenda packet: Dr. John Bulger

Second: Dr. Kendra Boell

Motion passed unanimously

HOPEWELL PARK / DANVILLE BOROUGH FARM LAND/FACILITY USE MEMORANDUM OF UNDERSTANDING

Stoudt presented an updated Hopewell Park / Danville Borough Farm Land/Facility Use Memorandum of Understanding, as distributed as pages 33 – 38 of the meeting agenda packet. Stoudt reported that the existing MOU expired on October 10, 2020. The proposed new agreement has been approved by Danville Borough Council.

Motion to approve the Hopewell Park / Danville Borough Farm Land/Facility Use Memorandum of Understanding: Commissioner Dan Hartman

Second: Dr. Kendra Boell

Motion passed unanimously

OTHER ITEMS

No other items for discussion.

Stoudt advised attendees that he anticipates presenting MARC's proposed 2021 budget for consideration during the November meeting, as well as the opening and awarding of the 2021 lawn care bids.

ADJOURNMENT

Chairman Mills adjourned the meeting at 7:54pm.

The next MARC Board meeting is scheduled for Monday, November 23, 2020.

Respectfully Submitted,

Chris Johns
Secretary