



PO Box 456, Danville, PA 17821 | (570) 336-2060 | RStoudt@MontourRec.com

October 25, 2021 Meeting Minutes

Montour Preserve Environmental Education Center, 374 Preserve Rd, Danville, PA 17821
and online through Zoom

MEETING ATTENDEES

MARC BOARD MEMBERS (in person)

Chris Johns, Tyler Dombroski, Mike Mills

MARC BOARD MEMBERS (online)

Brett Johnson, Dr. John Bulger, Commissioner Dan Hartman, Frank Dombroski, Chadd Roadarmel

MARC STAFF

Bob Stoudt

PUBLIC (online)

Jen Hunsinger, Wayne Kashner

MEDIA (online)

Joe Sylvester (Daily Item)

CALL TO ORDER

Meeting called to order at 7:00pm by Chairman Tyler Dombroski.

PUBLIC COMMENT

No public comment.

OFFICER REPORTS

CHAIRMAN'S REPORT

Chairman Dombroski noted there is generally nothing new to report. He remains in regular contact with Bob about general operating and financial issues related to the organization. Tyler noted that board member Mike Mills will be leaving the board as his current term expires. Mike has served MARC since 2008 and has been a very committed member during his tenure, serving many years as Board Chairman. Tyler also noted that several other board members are in the process of being renewed or replaced on the board (see attached in the agenda packet for a specific timeline regarding each board member).

TREASURER'S REPORT

Dr. Bulger referred to the Treasurer's Report as provided in the meeting agenda packet.

Motion to approve the Treasurer's Report: Mike Mills

Second: Dr. Bulger

Motion passed unanimously

SECRETARY'S REPORT

Secretary Johns called the group's attention to the minutes of the August 23, 2021 meeting as distributed with the meeting agenda packet. Secretary Johns noted that the September meeting had been cancelled.

Motion to approve the August 23, 2021 meeting minutes: Commissioner Dan Hartman

Second: Brett Johnson

Motion passed unanimously

PARTNER REPORTS

WASHINGTONVILLE BOROUGH

Nothing new to report.

DANVILLE BOROUGH

Nothing new to report.

RIVERSIDE BOROUGH

No representative at the meeting.

MONTOUR COUNTY

Nothing new to report.

DANVILLE AREA SCHOOL DISTRICT

Chris noted the recent success of the Central Susquehanna Hammers MTB team. Both teams (Danville SD and Composite) finished top of their respective divisions and were both state champions. There is also some slow progress being made on the development of possible athletic fields across the street from the Danville Primary School. The district will continue to explore options that could possibly incorporate walking / jogging trails into the design that could possibly connect to the Hopewell Park complex in some capacity. Chris is also on the 10/26 school board meeting agenda to be approved as a district rep to the MARC board for another 3-year term.

MAHONING TOWNSHIP

No representative at the meeting.

MONTOUR PRESERVE CONCESSIONAIRE'S REPORT

Report provided on page 21 of the meeting agenda packet.

ASSISTANT DIRECTOR'S REPORT

Report provided on page 22 of the meeting agenda packet.

MAINTENANCE TECHNICIAN'S REPORT

Report provided on page 22 of the meeting agenda packet.

DIRECTOR'S REPORT

Report provided on pages 23 – 35 of the meeting agenda packet.

OLD BUSINESS

No old business.

NEW BUSINESS

REINARD AND FOUGHT SEASONAL MAINTENANCE TECHNICIANS CONTINUED EMPLOYMENT

Stoudt noted that the planned end dates of the seasonal employment of Craig Reinard and Doug Fought is October 31, 2021. However, Stoudt noted that MARC had allowed itself the option to continue employment as part-time, hourly employees beyond this date if it chose to do so. Stoudt praised the work of Reinard and Fought and requested approval to transition both Reinard and Fought to Maintenance Technicians at their current compensation rates (\$17.00/hr).

Motion to approve: Mike Mills

Second: Frank Dombroski

Motion passed unanimously

2022 LAWN CARE INVITATION TO BID

Stoudt called the group's attention to MARC's 2022 Lawn Care Invitation to Bid package as distributed with the meeting agenda packet. Stoudt noted that the Washingtonville Borough line items will be reviewed separately by Washingtonville Borough Council and may or may not be awarded separately at the discretion of Washingtonville Borough Council. Stoudt also called the group's attention to the addition of herbicide treatments of the Hess Recreation Area infields. If approved, the cost of these herbicide treatments would be reimbursed by the Danville Lady Railers organization.

Motion to approve advertising the 2022 Lawn Care Invitation to Bid, to be opened and awarded at MARC's November 22 meeting: Frank Dombroski

Second: Chris Johns

Motion passed unanimously

STOUDT EXPENSE REIMBURSEMENTS

Stoudt requested approval of reimbursement for expenses in the amounts of \$713.69 and \$144.05 as presented on pages 37 and 38 of the meeting agenda packet.

Motion to approve: Commissioner Dan Hartman

Second: Mike Mills

Motion passed unanimously

MONTOUR PRESERVE SECURITY SYSTEM REPAIR

Stoudt requested approval to proceed with the repair of the Montour Preserve Visitors' Center / Environmental Education Center security system at a cost of \$5,491.83. An initial payment of \$2,745.91 will be paid at the time of contract signing and the balance due at the completion of the project.

Motion to approve: Chris Johns

Second: Commissioner Dan Hartman

Motion passed unanimously

PIRMA FORGERY / FAITHFUL PERFORMANCE INSURANCE

Stoudt presented additional information regarding the proposed purchase of Forgery / Faithful Performance Insurance through PIRMA as presented on pages 49 and 50 of the meeting agenda packet. Stoudt reported that he did not believe the purchase would be of significant benefit to MARC for the proposed \$700/year cost and recommended against the purchase.

No action was taken.

WASHINGTONVILLE BOROUGH HEALING THE PLANET GRANT ADMINISTRATION

Stoudt and Chairman Dombroski explained that Washingtonville Borough had received a \$10,000 grant from Giant's Healing the Planet grant program. Washingtonville Borough is asking that MARC hold the grant funds and administer the grant on the borough's behalf. Stoudt recommends MARC do so as part of MARC's efforts to support the ongoing Washingtonville Revitalization efforts.

Motion to approve: Dr. John Bulger

Second: Chadd Roadarmel

Motion passed unanimously (Tyler and Frank Dombroski abstained from the vote).

OTHER ITEMS

No other items.

ADJOURNMENT

Chairman Dombroski adjourned the meeting at 7:55pm.

Next meeting: Monday, November 22, 2021 at the Montour Preserve Environmental Education Center and online through Zoom

Respectfully Submitted,

Chris Johns
Secretary