



PO Box 456, Danville, PA 17821 | (570) 336-2060 | RStoudt@MontourRec.com

## 7:00pm May 23, 2022 Regular Meeting Agenda

Montour Preserve Environmental Education Center, 374 Preserve Rd, Danville, PA 17821  
or <https://us02web.zoom.us/j/81489744937?pwd=WHpDcithd1VXdTdlZUZhN05yR2FZdz09>

To connect by phone: (929) 205 6099 | Meeting ID: 814 8974 4937 | Passcode: 111868

### Call to Order

### Public Comment

### Officer Reports

- Chairman's Report (Tyler Dombroski)
- Treasurer's Report (Dr. John Bulger) (*pages 2 - 16*)
- Secretary's Report (Chris Johns)

### Partner Reports

- Washingtonville Borough
- Danville Borough
- Riverside Borough
- Montour County
- Danville Area School District
- Mahoning Township

### Assistant Director / Naturalist's Report (Jon Beam) (*page 17*)

### Senior Maintenance Technician's Report (Dennis Piatt) (*page 17*)

### Director's Report (Bob Stoudt) (*pages 18 - 32*)

- Larry Robertson and Byron Roth Sr. memorial contributions

### Old Business

### New Business

- Montour Preserve tree cutting expense request for approval (\$2,500)
- Montour Preserve 50<sup>th</sup> Anniversary Celebration expense request for approval (\$1,500)
- Small Games of Chance license application request for approval
- Approval to pay bills
  - Menco Mechanical (\$7,760.84) (*pages 33 - 37*)
  - Stoudt expense reimbursement (Burst Landscape Supplies) (\$1,444.78) (*page 38*)

### Other Items

### Adjournment

next meeting: 7:00pm Monday, June 27, 2022



## MARC 2022 Checking Account (ID 40) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount for Internal Budgeting	Statement of Revenues & Expenses Line Item	Grant to Credit or Debit (if applicable)	Debit (-)	Credit (+)	Account Balance
6987	4/20/2022	5/17/2022		Press Enterprise (brochures printing)	\$2,385 Montour Preserve (brochures/promotion); \$768.50 Hopewell Park (maintenance/other); \$371 North Branch Canal Trail (maintenance/other)	park and trail maintenance	Montour County Hotel Tax	3,524.50		77,586.00
debit card	4/20/2022	5/17/2022	4/1 - 4/30/22	ABL Graphics (Hess Recreation Area trailhead signs, Hopewell Park trailhead signs, Hopewell Park hunting season trail closure signs)	\$60.42 Hess Recreation Area (maintenance/misc); \$60.42 Hopewell Park (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	120.84		77,465.16
debit card	4/20/2022	5/17/2022	4/1 - 4/30/22	Staples (paper, markers, key tags)	office expenses	office expenses	Montour County Hotel Tax	91.97		77,373.19
automatic payment	4/23/2022	5/17/2022	4/1 - 4/30/22	Zoom	dues and licensing fees	dues and licensing fees	Montour County Hotel Tax	15.89		77,357.30
debit card	4/23/2022	5/17/2022	4/1 - 4/30/22	Cole's Hardware (batteries)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	97.86		77,259.44
debit card	4/23/2022	5/17/2022	4/1 - 4/30/22	Brookside Nursery (garden soil for new plantings)	Washingtonville Revitalization	park and trail maintenance	Giant - Healing the Planet grant	25.38		77,234.06
6988	4/25/2022	5/17/2022		PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	643.60		76,590.46
6989	4/25/2022	5/17/2022		PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	38.82		76,551.64
6990	4/25/2022	5/17/2022		PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	43.62		76,508.02
6991	4/25/2022	5/17/2022		PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	917.80		75,590.22
6992	4/25/2022	5/17/2022		Susan Shultz, CPA (Q1 accounting, payroll processing, and tax filing)	accounting	professional fees	Montour County Hotel Tax	375.00		75,215.22
debit card	4/25/2022	5/17/2022	4/1 - 4/30/22	Cole's Hardware (bleach)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	11.43		75,203.79
6993	4/26/2022	5/17/2022		ASCAP (annual music licensing fee)	dues and licensing fees	dues and licensing fees	Montour County Hotel Tax	15.78		75,188.01
automatic payment	4/26/2022	5/17/2022	4/1 - 4/30/22	MailChimp (monthly email service)	\$12.19 Montour Preserve (email); \$12.19 administration / miscellaneous	\$12.19 park & trail maintenance; \$12.19 miscellaneous expenses	Montour County Hotel Tax	24.38		75,163.63
debit card	4/26/2022	5/17/2022	4/1 - 4/30/22	Dinn Brothers Trophy (memorial plaque for bench)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance		87.02		75,076.61
deposit	4/26/2022	5/17/2022	4/1 - 4/30/22	deposit	\$940 Montour Preserve pavilion reservations; \$800 Montour Preserve donations; \$1,250 donations - unrestricted; \$5,000 Hopewell Park Pump Track project donation; \$25 Hess Recreation Area users' fee	\$940 contributions and user fees (Montour Preserve); \$800 contributions and user fees (Montour Preserve); \$5,000 contributions and user fees (Hopewell Park Pump Track project); \$1,250 contributions and user fees (unrestricted); \$25 contributions and user fees (Hess Recreation Area)			8,015.00	83,091.61
6994	4/27/2022	5/17/2022		PPL Electric Utilities	Hess Recreation Area (electricity)	park and trail maintenance	Montour County Hotel Tax	43.16		83,048.45
6995	4/27/2022	5/17/2022		Menco Mechanical (Montour Preserve visitors' center HVAC repair)	Montour Preserve (HVAC maintenance)	park and trail maintenance	Montour County Hotel Tax	1,089.87		81,958.58
6996	4/27/2022	5/17/2022		Robert Stoudt (expense reimbursement for plumbing supplies from Millville Hardware)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	40.00		81,918.58
debit card	4/27/2022	5/17/2022	4/1 - 4/30/22	BurSt Landscaping (memorial bench)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance		452.62		81,465.96
debit card	4/29/2022	5/17/2022		Cole's Hardware (light bulbs)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	15.88		81,450.08
deposit	4/29/2022	5/17/2022	4/1 - 4/30/22	deposit	\$305 Montour Preserve pavilion reservations; \$1,550 Montour Preserve donations; \$50 donations - unrestricted; \$25 Hess Recreation Area users' fee	\$305 contributions and user fees (Montour Preserve); \$1,550 contributions and user fees (Montour Preserve); \$50 contributions and user fees (unrestricted); \$25 contributions and user fees (Hess Recreation Area)			1,930.00	83,380.08
transfer	4/29/2022	5/17/2022	4/1 - 4/30/22	Montour County Hotel Tax transfer from savings account to reimburse eligible expenses 1/1 - 4/25/22	Montour County Hotel Tax	Montour County Hotel Tax	Montour County Hotel Tax		37,542.38	120,922.46
interest	4/30/2022	5/17/2022	4/1 - 4/30/22	interest earned 4/1 - 4/30/22	interest	interest			8.47	120,930.93
6997	5/1/2022			Jon Beam (payroll 4/10 - 4/23)	payroll - Beam	wages	Montour County Hotel Tax	434.39		120,496.54
6998	5/1/2022			Dennis Platt (payroll 4/10 - 4/23)	payroll - Platt	wages	Montour County Hotel Tax	382.70		120,113.84
6999	5/1/2022			Lesley Yeich (payroll 4/10 - 4/23)	payroll - Yeich	wages	Montour County Hotel Tax	275.85		119,837.99
7000	5/1/2022			Craig Reinard (payroll 4/10 - 4/23)	payroll - Reinard	wages	Montour County Hotel Tax	59.55		119,778.44
7001	5/1/2022			Hannah Reavy (payroll 4/10 - 4/23)	payroll - Reavy	wages	Montour County Hotel Tax	189.61		119,588.83
7002	5/1/2022			Robert Stoudt (payroll 4/10 - 4/23)	payroll - Stoudt	wages	Montour County Hotel Tax	2,437.58		117,151.25
automatic payment	5/2/2022			PA UC Fund (payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	382.79		116,768.46
automatic payment	5/2/2022			Danville Area Earned Income Tax Office (payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	522.00		116,246.46



## MARC 2022 Checking Account (ID 40) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount for Internal Budgeting	Statement of Revenues & Expenses Line Item	Grant to Credit or Debit (if applicable)	Debit (-)	Credit (+)	Account Balance
7003	5/3/2022			MePush (website hosting)	\$52.47 Montour Preserve (website); \$52.47 admin/misc	\$52.47 park and trail maintenance / \$52.47 miscellaneous expenses	Montour County Hotel Tax	104.94		116,141.52
7004	5/3/2022			Julian Brehm (internship stipend)	internship stipend - Brehm	wages	Montour County Hotel Tax	1,250.00		114,891.52
debit card	5/3/2022			Weis (stamps)	office expenses	office expenses	Montour County Hotel Tax	46.40		114,845.12
7005	5/5/2022			McKonly & Asbury (1/2 payment)	audit	professional fees	Montour County Hotel Tax	2,412.80		112,432.32
7006	5/5/2022			SkyPacket Networks	Montour Preserve (internet)	park and trail maintenance	Montour County Hotel Tax	79.00		112,353.32
7007	5/5/2022			Ted Heaps Container Service	\$130 Montour Preserve (trash); \$70 Hess Recreation Area (trash); \$100 Hess Recreation Area (trash); \$200 Washingtonville Revitalization (trash)	park and trail maintenance	Montour County Hotel Tax	500.00		111,853.32
7008	5/9/2022			US Department of Agriculture (Montour Preserve wildlife management)	Montour Preserve (wildlife management)	park and trail maintenance	Montour County Hotel Tax	250.33		111,602.99
7009	5/9/2022			Pace Analytical Services, LLC (Montour Preserve water testing)	Montour Preserve (water testing)	park and trail maintenance	Montour County Hotel Tax	101.00		111,501.99
7010	5/9/2022			Jon Beam (payroll 4/24 - 5/7)	payroll - Beam	wages	Montour County Hotel Tax	309.66		111,192.33
7011	5/9/2022			Dennis Piatt (payroll 4/24 - 5/7)	payroll - Piatt	wages	Montour County Hotel Tax	476.63		110,715.70
7012	5/9/2022			Lesley Yeich (payroll 4/24 - 5/7)	payroll - Yeich	wages	Montour County Hotel Tax	110.33		110,605.37
7013	5/9/2022			Craig Reinard (payroll 4/24 - 5/7)	payroll - Reinard	wages	Montour County Hotel Tax	66.99		110,538.38
7014	5/9/2022			Hannah Reavy (payroll 4/24 - 5/7)	payroll - Reavy	wages	Montour County Hotel Tax	182.00		110,356.38
7015	5/9/2022			Robert Stoudt (payroll 4/24 - 5/7)	payroll - Stoudt	wages	Montour County Hotel Tax	2,408.72		107,947.66
debit card	5/9/2022			Mausdale Farm Supply (grass seed)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	190.80		107,756.86
debit card	5/12/2022			Clarks Ag Center (tools, toolbox, ant bait, bee spray)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	349.44		107,407.42
debit card	5/12/2022			Turbotville Great Valu (diesel fuel)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	63.85		107,343.57
debit card	5/14/2022			GoDaddy.com (one-year renewal Montour Preserve email service)	Montour Preserve (email/website)	park and trail maintenance	Montour County Hotel Tax	76.20		107,267.37
automatic payment	5/15/2022			PA Department of Revenue (April payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	163.89		107,103.48
automatic payment	5/15/2022			US Treasury (April payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	1,208.74		105,894.74
debit card	5/17/2022			ABL Graphics (Washingtonville survey printing)	Washingtonville Revitalization	park and trail maintenance	Montour County Hotel Tax	14.03		105,880.71
debit card	5/17/2022			Staples (paper, binder clips, post-it notes, card stock)	office expenses	office expenses	Montour County Hotel Tax	179.07		105,701.64
7016	5/19/2022			Jon Beam (Clarks Ag Center expense reimbursement - nuts, keys)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	30.89		105,670.75
7017	5/19/2022			Shawn's Lawn & Excavating, LLC	\$1,146 Montour Preserve (lawn care); \$474 Hess Recreation Area (lawn care); \$100 River Drive parcel (lawn care); \$100 Columbia County projects; \$53 Hopewell Park (lawn care)	park and trail maintenance	\$1,773 Montour County Hotel Tax	1,873.00		103,797.75
7018	5/19/2022			Verizon (Montour Preserve telephone)	Montour Preserve (telephone)	park and trail maintenance	Montour County Hotel Tax	106.74		103,691.01
7019	5/19/2022			Starr Portables (Montour Preserve sewage pumping)	Montour Preserve (sewage pumping)	park and trail maintenance	Montour County Hotel Tax	475.00		103,216.01
7020	5/19/2022			Brinkash & Associates, Inc. (Washingtonville parcels surveying)	Washingtonville Revitalization	park and trail maintenance	\$3,500 Healing the Planet Grant; \$2,100 Montour County Hotel Tax	5,600.00		97,616.01
debit card	5/19/2022			Clark's Ag Center (weeding tool)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	46.63		97,569.38
debit card	5/19/2022			Meta (Facebook) (Dirty Grin Mountain Bike Festival advertising)	Dirty Grin Mountain Bike Festival (advertising)	recreational events	Montour County Hotel Tax	250.00		97,319.38
deposit	5/20/2022			deposit	\$1,794 Montour Preserve pavilion reservations; \$310 Montour Preserve donations; \$50 donations (unrestricted); \$325 Hess Recreation Area users' fees	\$1,794 contributions and user fees (Montour Preserve); \$310 contributions and user fees (Montour Preserve); \$50 contributions and user fees (unrestricted); \$325 contributions and user fees (Hess Recreation Area)			2,479.00	99,798.38



## MARC 2022 Mahoning Township ARP Grant Checking Account Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2022 beginning balance			15,695.00
interest	1/31/22	2/2/22	1/1 - 1/31/22	interest earned 1/1 - 1/31/22		0.78	15,695.78
interest	2/28/22	3/10/22	2/1 - 2/28/22	interest earned 2/1 - 2/28/22		0.60	15,696.38
interest	3/31/22	4/4/22	3/1 - 3/31/22	interest earned 3/1 - 3/31/22		0.67	15,697.05
interest	4/30/22	5/17/22	4/1 - 4/30/22	interest earned 4/1 - 4/30/22		0.65	15,697.70



## MARC 2022 Savings Account (ID 01) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2022 beginning balance			12.74
deposit	2/18/22	3/10/22	2/1 - 2/28/22	deposit of Montour County Q4 2021 Hotel Tax grant		37,530.95	37,543.69
interest	3/31/22	4/4/22	3/1 - 3/31/22	interest earned 1/1 - 3/31/22		4.32	37,548.01
transfer	4/29/22	5/17/22	4/1 - 4/30/22	Montour County Hotel Tax transfer to checking account to reimburse eligible expenses 1/1 - 4/25/22	37,542.38		5.63
deposit	5/20/22			deposit of Montour County Q1 2022 Hotel Tax grant		25,709.87	25,715.50



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Statement Period: 04/01/2022-04/30/2022

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### Summary of Accounts:

	Ending Balance	YTD Dividend	Member Number: 584727
<b>Savings</b>			
01 - REGULAR SAVINGS	5.63	4.32	
40 - CHECKING	132,104.32	46.31	
43 - MAHONING ARP GRANT	15,897.70	2.70	
<b>Total</b>	<b>147,807.65</b>	<b>53.33</b>	

Authorized Signer(s): JOHN B BULGER DO, TYLER DOMBROSKI, CHRISTOPHER JOHNS, ROBERT T STOUDT

#### ID 01 REGULAR SAVINGS

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Apr 1		Balance Forward			37,548.01
Apr 29		Withdrawal Home Banking Transfer To Share 40		-37,542.38	5.63
Apr 30		Ending Balance			5.63
		Total Withdrawals 37,542.38			

#### ID 40 CHECKING

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Apr 1		Balance Forward			103,825.77
Apr 1		Draft 6959		-107.60	103,718.17
Apr 1		Processed Check - VERIZON FINANCIA TYPE: PAYMENTS ID: 7204096069			
Apr 1		Withdrawal POS #000062C89X54		-375.96	103,342.21
Apr 1		AMAZON.COM*167DB5150 SEATTLE WA			
Apr 1		Draft 6962		-31.56	103,310.65
Apr 1		Draft 6963		-40.72	103,269.93
Apr 1		Draft 6966		-54.85	103,215.08
Apr 1		Draft 6960		-100.00	103,115.08
Apr 1		Draft 6944		-190.00	102,925.08
Apr 1		Draft 6957		-275.00	102,650.08
Apr 1		Draft 6951		-527.37	102,122.71
Apr 1		Draft 6965		-737.11	101,385.60
Apr 1		Draft 6964		-1,263.37	100,122.23
Apr 2		Certified Draft 0000006888 for \$7.45			
Apr 2		Certified Draft 0000006898 for \$29.78			
Apr 2		Certified Draft 0000006953 for \$130.28			
Apr 2		Certified Draft 0000006933 for \$115.38			
Apr 2		Certified Draft 0000006922 for \$81.87			
Apr 3	Apr 04	Withdrawal POS #0000ZU8JKCGD		-89.00	100,033.23
Apr 3	Apr 04	AMAZON.COM*1H6D73QK1 SEATTLE WA			
Apr 3	Apr 04	Withdrawal POS #00000D0JAF8		-93.16	99,940.07
Apr 3	Apr 04	AMAZON.COM*1H51K1D51 SEATTLE WA			
Apr 4		Withdrawal POS #00000D0S62N		-152.60	99,787.47
Apr 4		AMAZON.COM*1H1G20AK0 SEATTLE WA			

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**Member Number:** 584727  
**Statement Period:** 04/01/2022-04/30/2022

**ID 40 CHECKING - Continued**

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Apr 4		Draft 8955		-227.50	99,559.97
Apr 4		Draft 8949		-370.00	99,189.97
Apr 4		Draft 8950		-689.93	98,500.04
Apr 5		Draft 8968		-7.45	98,492.59
Apr 5		Draft 8998		-29.78	98,462.81
Apr 5		Draft 8922		-81.87	98,380.94
Apr 5		Draft 8933		-115.38	98,265.56
Apr 5		Draft 8953		-130.28	98,135.28
Apr 5		Draft 8958		-213.75	97,921.53
Apr 5		Draft 8954		-215.73	97,705.80
Apr 6		Draft 8948		-79.00	97,626.80
Apr 6		Draft 8961		-99.00	97,527.80
Apr 6		Draft 8947		-104.94	97,422.86
Apr 6		Draft 8952		-189.15	97,233.71
Apr 7		Withdrawal Debit Card 4/5 PP*COLESHARDWADVANVILLE DANVILLE PA		-19.05	97,214.66
Apr 7		Draft 8945		-45.00	97,169.66
Apr 7		Draft 8942		-834.00	96,335.66
Apr 8		Deposit by Check	775.00		97,110.66
Apr 9		Withdrawal Debit Card 4/7 US SUPPLY CO LEWISBURG LEWISBURG PA		-508.56	96,604.10
Apr 9		Withdrawal Debit Card 4/7 PP*COLESHARDWADVANVILLE DANVILLE PA		-235.16	96,368.94
Apr 11		Withdrawal Debit Card 4/7 HOOVER TRACTOR LLC MIFFLINBURG PA		-218.32	96,150.62
Apr 11		Withdrawal Debit Card 4/9 AMZN Mktp US*1H8A17M22 Amzn.com/bill WA		-10.59	96,140.03
Apr 12		Draft 8941		-2,429.77	93,710.26
Apr 13		Certified Draft 0000008973 for \$2,125.36			
Apr 13		Withdrawal POS #000054082400 PENN JERSEY FOOD MART 253 NORTHUMBERLAND DANVILLE PA		-90.00	93,620.26
Apr 14		Draft 8973		-2,125.36	91,494.90
Apr 15		Withdrawal Debit Card 4/13 PP*COLESHARDWADVANVILLE DANVILLE PA		-180.16	91,314.74
Apr 15		Withdrawal Debit Card 4/13 PP*COLESHARDWADVANVILLE DANVILLE PA		-95.38	91,219.36
Apr 15		Withdrawal ACH IRS TYPE: USATAXPYMT ID: 3387702000 CO: IRS		-2,321.12	88,898.24
Apr 18		Withdrawal ACH COMMWLTHOFPA INT TYPE: PAEMPLOYTX ID: 1236003133 CO: COMMWLTHOFPA INT		-312.05	88,586.19
Apr 18		Draft 8977		-135.00	88,451.19
Apr 18		Draft 8975		-200.00	88,251.19
Apr 19		Draft 8971		-14.88	88,236.31
Apr 19		Draft 8972		-60.67	88,175.64
Apr 19		Draft 8968		-425.87	87,749.77
Apr 19		Draft 8967		-603.40	87,146.37
Apr 20		Withdrawal Debit Card 4/18 TYCOINTEGRATEDSECURITY 800-289-2647 IN		-258.81	86,887.56
Apr 20		Draft 8969		-15.76	86,871.80
Apr 21		Draft 8974		-79.00	86,792.80

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Member Number: 584727 Statement Period: 04/01/2022-04/30/2022

**ID 40 CHECKING - Continued**

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Apr 21		Draft 8978		-104.94	86,687.86
Apr 22		Withdrawal Debit Card 4/20 ABL GRAPHICS BLOOMSBURG PA		-120.84	86,567.02
Apr 22		Withdrawal Debit Card 4/20 STAPLES 0634 BLOOMSBURG PA		-91.97	86,475.05
Apr 25		Withdrawal Debit Card 4/23 PP*COLESHARDWADVANVILLE DANVILLE PA		-97.86	86,377.19
Apr 25		Recurring Withdrawal Debit Card SFFCU CHK CRD 4/23 ZOOM.US 888-799-9666 WWW.ZOOM.US CA		-15.89	86,361.30
Apr 25		Withdrawal Debit Card 4/23 BROOKSIDE NURSERY INC DANVILLE PA		-25.38	86,335.92
Apr 25		Draft 8978		-1,152.00	85,183.92
Apr 26		Deposit	8,015.00		93,198.92
Apr 27		Withdrawal Debit Card 4/25 PP*COLESHARDWADVANVILLE DANVILLE PA		-11.43	93,187.49
Apr 28		Recurring Withdrawal Debit Card SFFCU CHK CRD 4/26 MAILCHIMP *MISC MAILCHIMP.COM GA		-24.38	93,163.11
Apr 29		Withdrawal Debit Card 4/27 BURST LANDSCAPE SUPPLI DANVILLE PA		-452.62	92,710.49
Apr 29		Withdrawal Debit Card 4/28 DINN BROS INCINTERNET 413-750-3466 MA		-87.02	92,623.47
Apr 29		Deposit Home Banking Transfer From Share 01	37,542.38		130,165.85
Apr 29		Deposit by Check	1,930.00		132,095.85
Apr 30		Deposit Dividend Dividend Post Annual Percentage Yield Earned 0.110% from 04/01/2022 through 04/30/2022	8.47		132,104.32
Apr 30		Ending Balance			132,104.32
		<b>Total Deposits 48,270.85</b>			
		<b>Total Withdrawals 19,992.30</b>			

**Drafts for 40 - CHECKING**

Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
Apr 5	□ 8888	7.45	Apr 6	□ 8952	189.15	Apr 1	□ 8966	54.85
Apr 5	□ 8898*	29.78	Apr 5	□ 8953	130.28	Apr 19	□ 8967	603.40
Apr 5	□ 8922*	81.87	Apr 5	□ 8954	215.73	Apr 19	□ 8968	425.87
Apr 5	□ 8933*	115.38	Apr 4	□ 8955	227.50	Apr 20	□ 8969	15.76
Apr 12	□ 8941*	2,429.77	Apr 1	□ 8957*	275.00	Apr 19	□ 8971*	14.88
Apr 7	□ 8942	834.00	Apr 5	□ 8958	213.75	Apr 19	□ 8972	60.67
Apr 1	□ 8944*	190.00	Apr 1	□ 8959	107.60	Apr 14	□ 8973	2,125.36
Apr 7	□ 8945	45.00	Apr 1	□ 8960	100.00	Apr 21	□ 8974	79.00
Apr 6	□ 8947*	104.94	Apr 6	□ 8961	99.00	Apr 18	□ 8975	200.00
Apr 6	□ 8948	79.00	Apr 1	□ 8962	31.56	Apr 25	□ 8976	1,152.00
Apr 4	□ 8949	370.00	Apr 1	□ 8963	40.72	Apr 18	□ 8977	135.00
Apr 4	□ 8950	689.93	Apr 1	□ 8964	1,263.37	Apr 21	□ 8978	104.94
Apr 1	□ 8951	527.37	Apr 1	□ 8965	737.11			

\* denotes skipped sequence

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[www.instagram.com/service1stfcu](https://www.instagram.com/service1stfcu)

**Member Number:** 584727    **Statement Period:** 04/01/2022-04/30/2022

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

**ID 43 MAHONING ARP GRANT**

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Apr 1		Balance Forward			15,697.05
Apr 30		Deposit Dividend Dividend Post	0.65		15,697.70
		Annual Percentage Yield Earned 0.050% from 04/01/2022 through 04/30/2022			
Apr 30		Ending Balance			15,697.70
		Total Deposits 0.65			

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

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**MARC Account Reconciliation - Service 1st Accounts**  
**UPDATED 4/30/2022**

ending balance from 4/30/2022 bank statement	\$ 147,807.65
deposits not yet posted (detailed below)	\$ -
subtotal	\$ 147,807.65
withdrawals not yet cleared (detailed below)	\$ 11,173.39
calculated balance (should agree with actual combined balance)	\$ 136,634.26
balance savings account (ID 01)	\$ 5.63
balance checking account (ID 40)	\$ 120,930.93
balance Mahoning Twp. ARP Grant checking account (ID 43)	\$ 15,697.70
actual combined balance	\$ 136,634.26
difference	\$ -

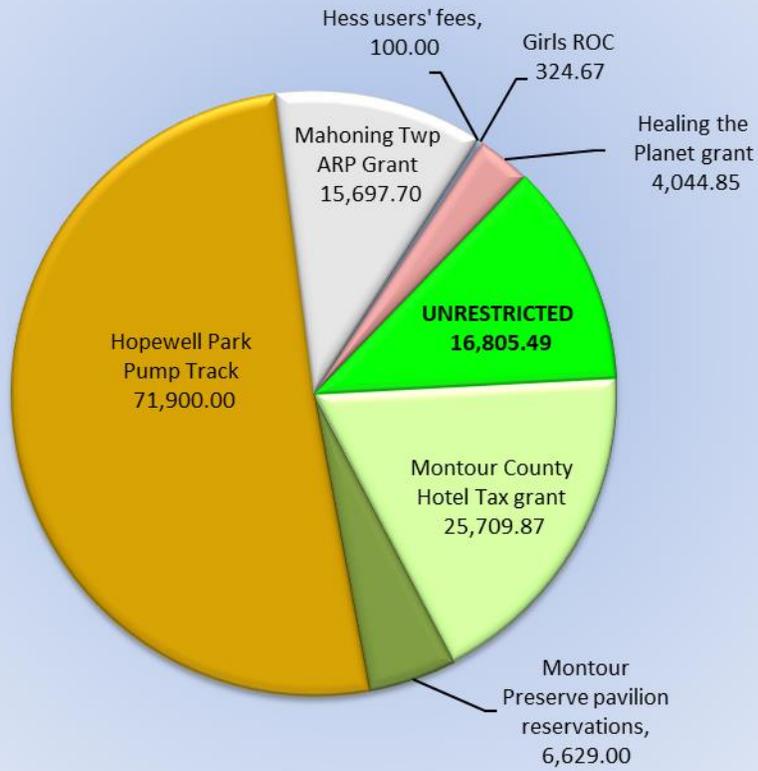
**DEPOSITS NOT YET POSTED**

TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
			<b>TOTAL</b>
			\$ -

**WITHDRAWALS NOT YET CLEARED**

TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
2/6/2022	6913	Craig Reinard (payroll 1/16 - 1/29)	14.89
3/30/2022	6970	Craig Reinard (payroll 3/13 - 3/26)	14.88
4/18/2022	6979	Verizon (Montour Preserve telephone)	110.34
4/18/2022	6980	Jon Beam (payroll 3/27 - 4/9)	495.78
4/18/2022	6981	Dennis Platt (payroll 3/27 - 4/9)	408.59
4/18/2022	6982	Lesley Yeich (payroll 3/27 - 4/9)	126.10
4/18/2022	6983	Craig Reinard (payroll 3/27 - 4/9)	171.20
4/18/2022	6984	Douglas Fought (payroll 3/27 - 4/9)	119.03
4/18/2022	6985	Hannah Reavy (payroll 3/27 - 4/9)	208.55
4/18/2022	6986	Robert Stoudt (payroll 3/27 - 4/9)	2,756.00
4/20/2022	6987	Press Enterprise (brochures printing)	3,524.50
4/25/2022	6988	PPL Electric Utilities	643.60
4/25/2022	6989	PPL Electric Utilities	38.82
4/25/2022	6990	PPL Electric Utilities	43.62
4/25/2022	6991	PPL Electric Utilities	917.80
4/25/2022	6992	Susan Shultz, CPA (Q1 accounting, payroll processing, and tax filing)	375.00
4/26/2022	6993	ASCAP (annual music licensing fee)	15.78
4/27/2022	6994	PPL Electric Utilities	43.16
4/27/2022	6995	Menco Mechanical (Montour Preserve visitors' center HVAC repair)	1,089.87
4/27/2022	6996	Robert Stoudt (expense reimbursement for plumbing supplies from Millville Hardware)	40.00
4/29/2022	debit card	Cole's Hardware (light bulbs)	15.88
			<b>TOTAL</b>
			\$ 11,173.39

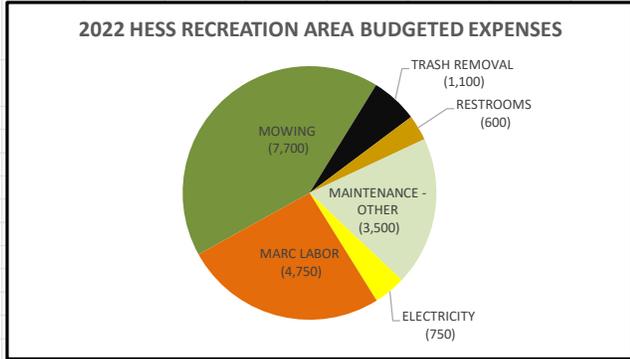
**MARC FUNDS EARMARKS AS OF 5/21/22**  
**COMBINED ACCOUNT BALANCE: \$141,211.58**



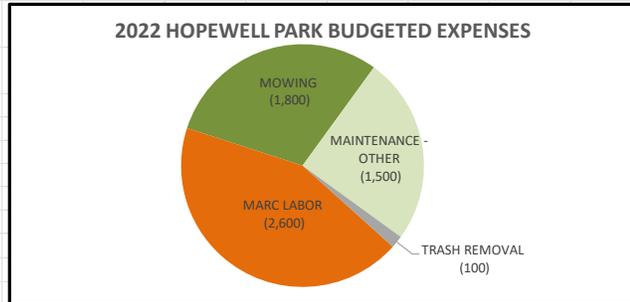
**MONTOUR AREA RECREATION COMMISSION MANAGED SITES 2022 BUDGETS**

BUDGET ADOPTED 11/22/21; YEAR-TO-DATE AS OF 5/21/22

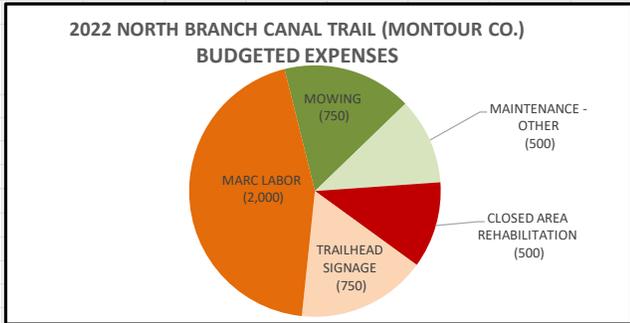
HESS RECREATION AREA 2022 BUDGET		
EXPENSE	YEAR-TO-DATE ACTUAL	BUDGET
MOWING	(474.00)	(7,700)
PARKING LOT	-	
TRASH REMOVAL	(435.00)	(1,100)
RESTROOMS	(153.30)	(600)
RESTROOM ROOF REPAIR	-	
MAINTENANCE - OTHER	(300.82)	(3,500)
ROBBINS TRAIL RECONSTRUCTION	-	
ROAD REPAVING		
ELECTRICITY	(343.17)	(750)
MARC LABOR	(2,969.54)	(4,750)
<b>TOTAL</b>	<b>(4,675.83)</b>	<b>(18,400)</b>



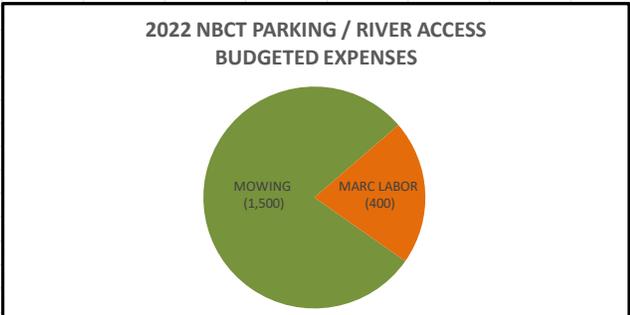
HOPEWELL PARK 2022 BUDGET		
EXPENSE	YEAR-TO-DATE ACTUAL	BUDGET
MOWING	(53.00)	(1,800)
MAINTENANCE - OTHER	(922.07)	(1,500)
TRASH REMOVAL	-	(100)
MARC LABOR	(1,237.23)	(2,600)
<b>TOTAL</b>	<b>(2,212.30)</b>	<b>(6,000)</b>



NORTH BRANCH CANAL TRAIL (MONTOUR) 2022 BUDGET		
EXPENSE	YEAR-TO-DATE ACTUAL	BUDGET
MOWING	-	(750)
MAINTENANCE - OTHER	(371.00)	(500)
CLOSED AREA REHABILITATION	-	(500)
TRAILHEAD SIGNAGE	-	(750)
MARC LABOR	(628.95)	(2,000)
<b>TOTAL</b>	<b>(999.95)</b>	<b>(4,500)</b>

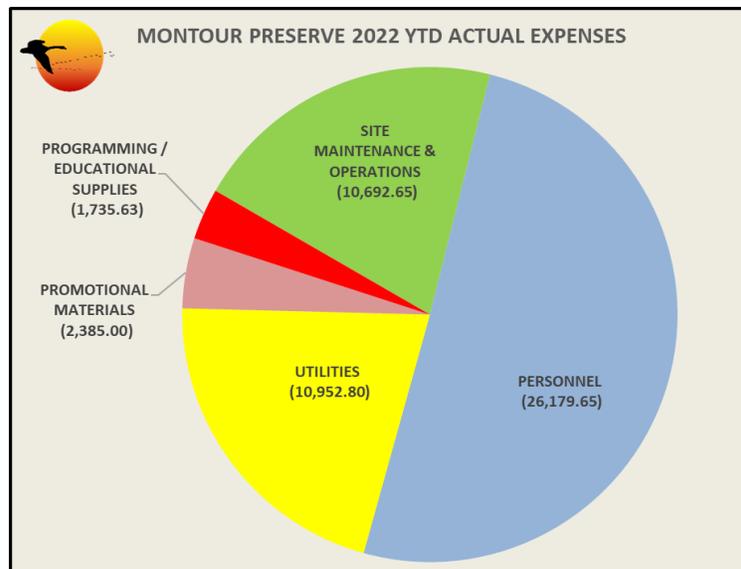


NBCT PARKING / RIVER ACCESS 2022 BUDGET		
EXPENSE	YEAR-TO-DATE ACTUAL	BUDGET
MOWING	(100.00)	(1,500)
MARC LABOR	(219.71)	(400)
<b>TOTAL</b>	<b>(319.71)</b>	<b>(1,900)</b>



2022 MONTOUR PRESERVE INCOME		AMOUNT
Carryover starting balance from 2021	\$	9,330.30
2022 donations received direct to MARC checking	\$	4,366.00
2022 pavilion / auditorium reservations completed YTD	\$	945.00
donations granted from CSCF fund	\$	-
Montour County Hotel Tax expense reimbursements	\$	20,805.27
<b>2022 YTD INCOME TOTAL</b>	<b>\$</b>	<b>35,446.57</b>
MONTOUR PRESERVE INCOME (RESTRICTED)		AMOUNT
pavilion & auditorium reservations	\$	6,629.00
<b>TOTAL RESTRICTED INCOME</b>	<b>\$</b>	<b>6,629.00</b>
MARC 2022 MONTOUR PRESERVE LABOR SUMMARY		
EMPLOYEE	HOURS	AMOUNT
STOUDT	483.50	\$ (13,075.27)
BEAM	221.50	\$ (5,577.37)
PIATT	212.50	\$ (5,117.00)
YEICH	55.50	\$ (1,093.35)
FOUGHT	8.50	\$ (158.19)
REINARD	16.25	\$ (302.41)
REAVY	46.00	\$ (856.06)
<b>TOTAL</b>	<b>1,043.75</b>	<b>\$ (26,179.65)</b>
2022 MONTOUR PRESERVE ACCOUNTING SUMMARY		AMOUNT
Carryover starting balance from 2021	\$	9,330.30
donations received direct to MARC checking	\$	4,366.00
pavilion / auditorium reservations completed YTD	\$	945.00
donations granted from CSCF Montour Preserve Fund	\$	-
Montour County Hotel Tax reimbursements	\$	20,805.27
expenses incurred	\$	(25,766.08)
MARC labor year-to-date	\$	(26,179.65)
<b>2022 YEAR-TO-DATE PROJECT BALANCE</b>	<b>\$</b>	<b>(16,499.16)</b>

 <b>MONTOUR PRESERVE 2022 BUDGET</b> YEAR-TO-DATE		
EXPENSE	YEAR-TO-DATE ACTUAL	BUDGET
personnel	(26,179.65)	(58,000.00)
SITE MAINTENANCE & OPERATIONS	cleaning service	(1,088.00)
	HVAC system maintenance	(1,303.62)
	lawn care	(1,146.00)
	parking lot / road maintenance	-
	security system	(499.56)
	sewage pumping	(475.00)
	supplies / misc.	(4,969.79)
	water testing	(101.00)
	wildlife management	(603.12)
	picnic area restroom plumbing repair	(506.56)
trail markers and signage	-	
UTILITIES	electric	(8,947.20)
	internet service	(395.00)
	telephone	(539.86)
	trash service	(635.00)
	website hosting / email service	(435.74)
brochures and promotional materials	(2,385.00)	
programming and educational supplies	(1,735.63)	
<b>EXPENSE TOTAL</b>	<b>\$ (51,945.73)</b>	<b>\$ (159,000.00)</b>





## MARC 2022 BUDGET

ADOPTED 11/22/21; YEAR-TO-DATE ACTUAL AS OF 5/21/22

EXPENSE	YEAR-TO-DATE ACTUAL	BUDGETED EXPENSES	FUNDING SOURCES	YEAR-TO-DATE ACTUAL	BUDGETED INCOME	YEAR-TO-DATE LINE ITEM SURPLUS / (DEFICIT)	BUDGETED LINE ITEM SURPLUS / (DEFICIT)	
PARK & TRAIL MAINTENANCE	Columbia County Projects (including North Branch Canal Trail)	(308.55)	(4,000.00)	Columbia County Hotel Tax Grant	-	4,000.00	(308.55)	
	Hess Recreation Area	(4,675.83)	(18,400.00)	User Fees	275.00	1,750.00	(4,400.83)	
	Hopewell Park / Danville Borough Farm Trails	(2,212.30)	(6,000.00)		-	-	(2,212.30)	
	Montour Preserve	(51,945.73)	(159,000.00)	Pavilion / Auditorium Rental Fees	945.00	12,500.00	(37,304.43)	(100,500.00)
				Donations	4,366.00	6,000.00		
				Carryover balance from 2021	9,330.30	-		
				Transfer From Community Giving Foundation Montour Preserve Fund	-	40,000.00		
	North Branch Canal Trail (Montour County)	(999.95)	(4,500.00)		-	-	(999.95)	
North Branch Canal Trail Parking / River Access	(319.71)	(1,900.00)		-	-	(319.71)		
Tools & Supplies	(2,687.33)	(2,500.00)		-	-	(2,687.33)		
SPECIAL PROJECTS & EVENTS	All-Terrain Vehicle Purchase (*)	-	(15,000.00)	Grants (*)	-	15,000.00	-	
	Bicycle / Pedestrian Safety Projects	(162.61)	(500.00)		-	-	(162.61)	
	Bicycle Routes Mapping and Promotion	-	(1,000.00)		-	-	(1,000.00)	
	Chilli Challenge Adventure Triathlon	(13.69)	(6,000.00)	Race Registration Fees and Sponsorships	-	6,500.00	(13.69)	
	Danville Borough Play Set Installation	-	(2,000.00)		-	-	(2,000.00)	
	Dirty Grin Mountain Bike Festival	(936.21)	-		-	-	(936.21)	
	Girls ROC Camp (*)	-	(1,000.00)	Grants, Donations, and Participant Fees (*)	324.67	1,000.00	324.67	
	Hopewell Park Pump Track Construction (*)	-	(220,000.00)	Grants [\$125,000] and Donations [\$95,000] (*)	56,645.00	220,000.00	56,645.00	
	Hopewell Park Pump Track Engineering & Permitting	-	(30,000.00)	Donations [15,255] and Mahoning Twp. ARP Grant	15,255.00	30,000.00	15,255.00	
	Humdinger Trail Races	(11,174.86)	(11,000.00)	Race Registration Fees and Sponsorships	7,304.00	11,500.00	(3,870.86)	
	Regional Mountain Biking Promotion	(1,090.83)	(2,500.00)		-	-	(1,090.83)	
	Riverside Borough Parks Revitalization	-	(2,000.00)		-	-	-	
	Special Projects and Events - Other	(1,085.14)	(3,500.00)		-	-	(1,085.14)	
	Tourism Promotion Special Projects - Other	(987.40)	(2,500.00)		-	-	(987.40)	
	Washingtonville Revitalization Projects	(10,191.21)	(15,000.00)	Donations and grants [\$10,000 Giant Healing the Planet]	10,000.00	13,000.00	(191.21)	
Wellness Special Projects	(68.20)	(500.00)		-	-	(68.20)		
ADMIN / INSURANCE	Accounting	(780.00)	(1,800.00)		-	-	(780.00)	
	Administration / Misc. Other (Includes Stoudt Admin. Labor)	(11,704.98)	(23,000.00)		-	-	(11,704.98)	
	Audit	(2,412.80)	(4,820.00)		-	-	(2,412.80)	
	Dues & Licensing Fees	(1,550.94)	(1,500.00)		-	-	(1,550.94)	
	Fundraising	(3,200.67)	(1,000.00)		-	-	(3,200.67)	
	Insurance (D&O, General, & Workers' Comp)	-	(13,500.00)		-	-	(13,500.00)	
	Internship Stipends	(1,250.00)	-		-	-	(1,250.00)	
	Office Supplies	(968.68)	(1,750.00)		-	-	(968.68)	
Public Notices	(46.25)	(750.00)		-	-	(46.25)		
OTHER				2022 Year-End Carryover Unrestricted Balance	31,687.97	23,000.00	31,687.97	
				Geisinger Contribution (unrestricted)	25,000.00	25,000.00	25,000.00	
				Montour County Hotel Tax 2021 Carryover Balance	7.11	-	7.11	
				Montour County Hotel Tax 2022 Grants	63,245.14	130,000.00	63,245.14	
				Mahoning Township ARP Grant Carryover Balance	15,695.00	-	15,695.00	
				Mahoning Township ARP Grant Interest	2.70	-	2.70	
				Transfer From Community Giving Foundation Non-Endowed Fund	-	7,500.00	-	
				Other Income	46.31	500.00	46.31	
			Unrestricted Donations	1,780.00	10,000.00	1,780.00		
	<b>(110,773.85)</b>	<b>(556,920.00)</b>	<b>TOTAL INCOME</b>	<b>241,909.20</b>	<b>557,250.00</b>	<b>131,135.35</b>	<b>330.00</b>	

NOTE: Budget line items marked with (\*) will occur only if grants and/or donations can be secured to fully fund the projects.

**ACCOUNTING REPORT DISCLAIMER**

The following financial reports have been provided by Susan Shultz, CPA, using information provided by management of the Montour Area Recreation Commission (MARC). Reports are provided in accordance with accounting principles used for the tax basis of accounting.

Susan Shultz, CPA does not verify the accuracy or completeness of the information provided by MARC's management and expresses no assurance on the financial statements. Susan Shultz, CPA cannot be relied upon to identify or disclose any misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within MARC or noncompliance with laws or regulations.

ACCOUNTANT'S REPORTS UNAVAILABLE AT TIME OF REPORT DISTRIBUTION

MARC REPORTS NOT PROVIDED TO ACCOUNTANT IN TIME FOR PREPARATION

<b>COMMUNITY GIVING FOUNDATION (CGF) FUND BALANCES AS OF 5/19/22</b>	
<b>FUND</b>	<b>BALANCE</b>
MARC Non-Endowed Fund	\$ 10,310.37
MARC Endowed Fund	\$ 5,729.81
Hopewell Park Pump Track Fund	\$ 42,342.12
Washingtonville Revitalization Fund	\$ 2,616.34
Montour Preserve Fund	\$ 79,598.21
<b>TOTAL</b>	<b>\$ 140,596.85</b>
<b>NOTES AND DISCLAIMERS REGARDING CGF FUNDS</b>	
<p><i>MARC is the designated beneficiary of five funds at the Community Giving Foundation (CGF). The CGF has been granted variance power to redirect these funds at their discretion and, accordingly, these funds are not deemed to be an asset of MARC and are not reported in MARC's financial statements.</i></p>	
<p><i>All contributions are administered through the Community Giving Foundation, a 501(c)(3) organization, and are tax-deductible to the extent provided by law. IRS regulations require us to state that no goods or services were provided in consideration for gifts and the Community Giving Foundation has exclusive legal control over the contributed assets. The official registration and financial information of the Community Giving Foundation may be obtained from the PA Dept. of State by calling toll free, within PA, 1-800-732-0999. Registration does not imply endorsement.</i></p>	
	
<p>I do hereby attest this to be an accurate and complete accounting of MARC-affiliated funds at the Community Giving Foundation.</p>	
	<p>5/19/2022</p>
<p>Robert Stoudt, MARC Director</p>	<p>Date</p>

## **ASSISTANT DIRECTOR / NATURALIST'S REPORT**

In the past month the assistant director has assisted in installing the boat dock and fishing pier, offered three public programs and an educational program for scouts. He also provided educational programs for Nature Day at G.C. Hartman Elementary School, the Middle Susquehanna Envirothon at Montour Preserve and Lyter Elementary's field trip to the Preserve. He also met with Don Jacobs of PA Outdoor Life for an interview about Montour Preserve.

Jon Beam  
5/16/22

## **SENIOR MAINTENANCE TECHNICIAN'S REPORT**

Finished installing new spigots in outside restrooms at Heron Cove and Goose Cove

Took down 'No Boating' signs

Repaired drainage pipes along Wildlife Management Trail and near Goose Cove #3

Made turn-around area for Mr. Stoudt near Muskrat Blind

Put sand in play areas and horseshoe pits

Took mulch to pollinator garden for Michele (volunteer)

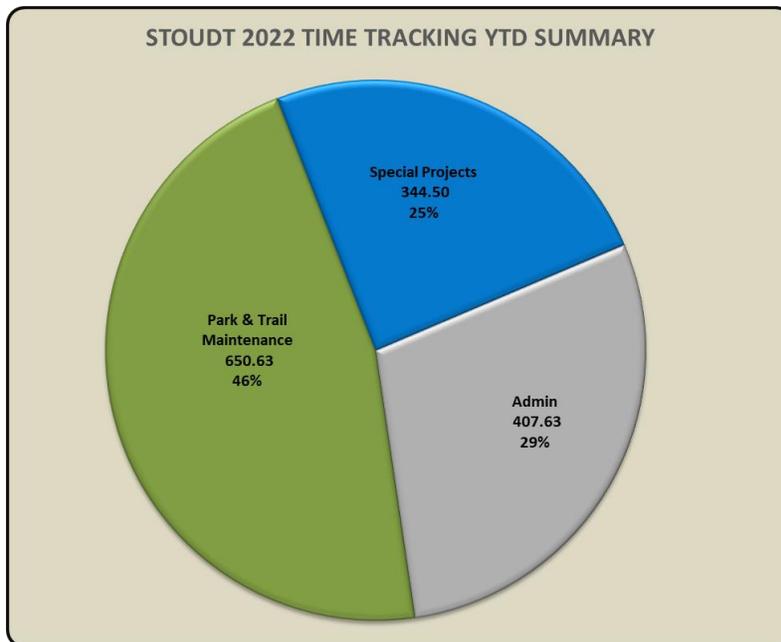
Made pad for new picnic table near EEC entrance

SPTMT Dennis Piatt  
5/19/22

# DIRECTOR'S REPORT

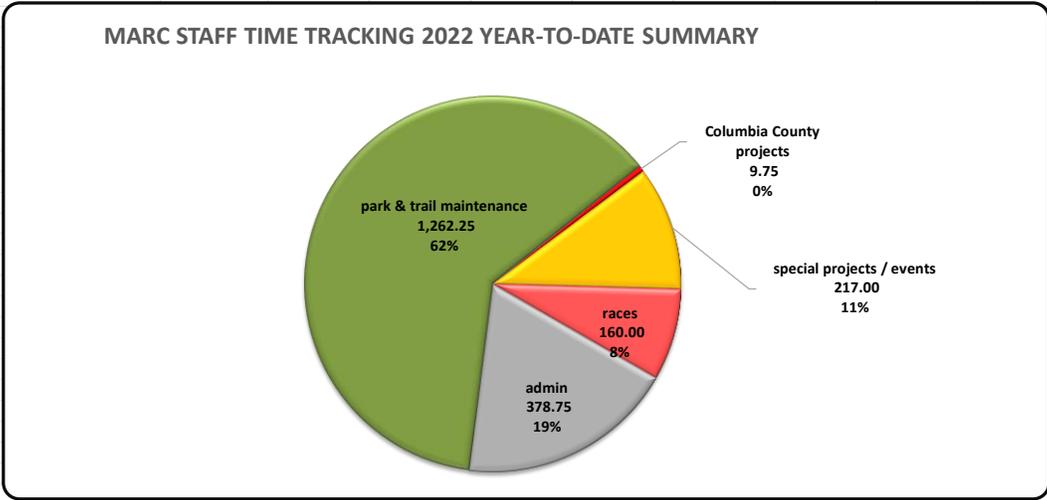
	STOUDT	PROJECT YTD TOTAL HOURS	MAY																												
			24	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	
admin	MARC admin	366.25	0.75	5.50	4.50	1.50	1.00	1.50		1.00	6.00	6.50	5.00	2.00	3.50	1.00	0.50	2.50	1.50	2.50	1.50	1.00	0.50	1.00	3.50	4.00	2.00	3.50	4.50	5.50	
PARK & TRAIL MAINTENANCE	Hess Recreation Area	68.00		0.50	0.25	0.25	0.25	0.25		0.25	0.25	0.25		0.25	0.25		0.25	0.25	0.25	0.25	0.75	0.25	0.25	1.00	0.50	0.50	0.25	0.50	1.00		
	Hopewell Park / Danville Farm Trails	40.25								0.75																					
	Montour Preserve admin / maintenance	380.50	1.00	5.00	3.50	4.00	7.50	3.50		1.50	3.00	2.50	2.00	5.50	2.50	1.00	1.50	4.00	4.00	4.00	5.50	7.00	2.00	1.50	5.00	3.50	4.00	4.50	4.00		
	Montour Preserve programming	51.25																	1.50				2.50								
	North Branch Canal Trail (Montour Co.)	18.75																							0.25						
	River Drive trailhead / river access	0.25																													
SPECIAL PROJECTS & EVENTS	bicycle routes mapping & promotion																														
	bike / pedestrian safety special projects	6.00																										1.50			
	Chilli Challenge	0.50																													
	Columbia County projects	6.75										0.25																			
	Danville Borough play set installation																														
	Dirty Grin MTB Festival	24.00											3.00			4.00		2.00	2.00	3.00	3.00				0.25	0.25	6.00	0.50			
	Humdinger Trail Races	96.25																													
	mountain biking special projects	35.50		0.25	1.00							0.50																			
	Riverside Borough parks revitalization																														
	special projects / events - other	37.00			2.00							0.50									2.50										
	tourism promotion special projects	32.50			1.00							1.00										2.00									
	Washingtonville revitalization projects	62.25	4.00	0.25	0.50		0.25	0.75		0.25	0.50	0.25				3.00										0.25	0.50		2.00	2.00	
	wellness special projects	2.50																													
<b>DAILY TOTALS</b>		<b>1228.50</b>	5.75	11.50	12.75	5.75	9.00	6.00		3.75	11.75	9.75	10.00	7.75	9.25	6.00	2.25	8.75	11.75	11.75	10.75	8.25	5.25	3.50	9.75	8.75	13.75	11.00	11.50	5.50	
<b>WEEKLY PAYROLL TOTAL</b>			50.75					58.25					58.75					63.75													
<b>BIWEEKLY PAYROLL TOTAL</b>			<b>109.00</b>										<b>122.50</b>																		
<b>PAYROLL PERIOD</b>			<b>10</b>										<b>11</b>																		

**NOTE: 348.5 HOURS OF OVERTIME WORKED YEAR-TO-DATE AS OF 5/21/22**



## DIRECTOR'S REPORT (continued)

<b>MARC STAFF 2022 YEAR-TO-DATE COMBINED TIME ACCOUNTING</b>										
<b>STOUDT UPDATED AS OF 5/21/22; OTHERS AS OF 5/7/22</b>										
TASK	STOUDT	BEAM	BREHM (INTERN)	FOUGHT	PIATT	REAVY	REINARD	SHEVCHENKO (INTERN)	YEICH	PROJECT TOTAL HOURS
MARC admin	366.25	-	1.00	2.00	-	2.50	5.00	-	2.00	378.75
Hess Recreation Area	68.00	7.00	10.50	-	10.00	8.50	-	-	18.00	122.00
Hopewell Park / Danville Farm Trails	40.25	-	-	-	-	-	-	-	-	40.25
Montour Preserve admin / maintenance	380.50	104.50	77.50	8.50	200.50	40.00	9.50	-	50.50	871.50
Montour Preserve programming	51.25	117.00	-	-	12.00	6.00	6.75	-	5.00	198.00
North Branch Canal Trail (Montour Co.)	18.75	-	-	-	-	-	-	-	0.50	19.25
River Drive trailhead / river access	0.25	-	-	-	-	-	6.50	-	4.50	11.25
bicycle routes mapping & promotion	-	-	-	-	-	-	-	-	-	-
bike / pedestrian safety special projects	6.00	-	-	-	-	-	-	-	-	6.00
Chilli Challenge	0.50	-	-	-	-	-	-	-	-	0.50
Columbia County projects	6.75	-	3.00	-	-	-	-	-	-	9.75
Danville Borough play set installation	-	-	-	-	-	-	-	-	-	-
Dirty Grin MTB Festival	24.00	-	-	-	-	-	-	-	-	24.00
Humdinger Trail Races	96.25	10.00	6.50	10.00	9.00	11.50	7.75	-	8.50	159.50
mountain biking special projects	35.50	-	-	-	-	-	-	-	-	35.50
Riverside Borough parks revitalization	-	-	-	-	-	-	-	-	-	-
special projects / events - other	37.00	-	-	-	-	-	-	-	-	37.00
tourism promotion special projects	32.50	-	3.00	-	4.00	-	-	-	-	39.50
Washingtonville revitalization projects	62.25	-	18.00	6.00	-	3.75	6.00	-	0.50	96.50
wellness special projects	2.50	-	-	-	-	-	-	-	-	2.50
<b>TOTALS</b>	<b>1,228.50</b>	<b>238.50</b>	<b>119.50</b>	<b>26.50</b>	<b>235.50</b>	<b>72.25</b>	<b>41.50</b>	<b>-</b>	<b>89.50</b>	<b>2,051.75</b>
<b>YTD AVERAGE HOURS WORKED PER WEEK</b>	<b>55.84</b>	<b>11.93</b>	<b>11.95</b>	<b>1.33</b>	<b>11.78</b>	<b>3.61</b>	<b>2.08</b>	<b>-</b>	<b>4.48</b>	



## DIRECTOR'S REPORT (continued)

### GRANTS

- **Montour County Hotel Tax**
  - MARC on 5/20/22 deposited \$25,709.87 in Montour County Q1 2022 Hotel Tax grant funding
    - This represents a 9.39% increase over 2021 revenue figures for the same quarter
  
- **DCNR 2020 Non-Motorized Trails Grant - Danville Borough Levee North Branch Canal Trail Construction (administered by Danville Borough) (no updates since last meeting)**
  - Danville Borough staff continue working to identify final trail alignments and secure final agreements for affected properties
  - Project construction may begin this year
  - project mapping is available at <https://www.google.com/maps/d/edit?mid=17se2PMghOEBzg70bdSTOg3HPCTTO9drE&usp=sharing>
  
- **Giant – Healing the Planet Grant**
  - MARC on 11/8/21 received and deposited \$10,000 in grant funds to be administered on behalf of Washingtonville Borough
  - Grant funds are to be used to plant new trees at Washingtonville Borough's DeLong Park and to make improvements to the proposed new Mill Park, along Mill Road in Derry Township
  - As of 5/21/22, MARC has expended \$5,955.15 in grant funds on the following:
    - \$2,429.77 (DeLong Park trees)
    - \$25.28 (soil for tree plantings)
    - \$3,500.00 (Mill Road parcels surveying)
  - As of 5/21/22, \$4,044.85 remains earmarked in MARC's account
    - The remaining grant funds must be expended, and work completed, by 7/31/22
    - Grant close-out reports must be submitted by 8/31/22
    - Stoudt anticipates a majority of these funds will be used to purchase a new kiosk and signage for installation at the planned Mill Road Chillisquaue Creek access
  
- **Mahoning Township American Rescue Plan Grant**
  - MARC on 12/13/21 was awarded \$25,000 in American Rescue Act grant funding from Mahoning Township
  - Funds are to be used to offset the negative economic impact of COVID-19 on MARC's operations and to be focused on projects of importance to Mahoning Township residents
  - MARC on 12/30/21 expended \$9,305 to pay Kleinfelder for engineering work for the Hess Loop Trail (J. Manley Robbins Trail) at the Hess Recreation Area
  - \$15,697.70 (with earned interest) remains earmarked in a dedicated checking account to pay a portion of the costs for the planned engineering, permitting, and design work for the Hopewell Park Pump Track
    - Stoudt is consulting with DCNR to determine the implications of using federal funds as match for the project

## **DIRECTOR'S REPORT (continued)**

### **GRANTS (continued)**

- **DCNR 2021 Park Rehabilitation and Development Grant (Hopewell Park Pump Track)**
  - MARC was notified on 12/30/21 that its application to DCNR for \$125,000 in grant funding to rehabilitate Hopewell Park had been conditionally approved
  - Project activities will include expanding and improving parking, improving site drainage, creating bicycle skills features, reconstructing the existing earthen beginner-level pump track and jumps area, creating a new asphalt-paved pump track, and adding new universally-accessible parking and access features
  - As of 5/21/22, MARC has so far secured \$168,489.15 in pledges and donations to match the DCNR grant
  - As recently authorized by MARC's Board, all necessary documentation has been provided to DCNR to allow the redesignation of grant funds from MARC to Montour County to satisfy DCNR's requirements
    - An updated grant agreement has been provided to Montour County, allowing work to proceed once final questions are resolved
  - Stoudt on 3/31/22 met with DCNR, Montour County, Brinkash & Associates, and Kleinfelder to discuss grant terms and conditions and to prepare for project engineering and permitting
    - As of 5/21/22, MARC is awaiting word from DCNR regarding engineering requirements for pump track design before work can begin
    - Stoudt hopes to have the necessary guidance before the end of May
  - Stoudt's updated project presentation, including a listing of project donors, is available at <https://docs.google.com/presentation/d/1b1DRhttSDZ3OfL0aYTal1uFPhW1XYNO7x/edit?usp=sharing&oid=117951050608712833238&rtpof=true&sd=true>

## DIRECTOR'S REPORT (continued)

### MANAGED SITES

- **Hopewell Park / Danville Borough Farm**
  - Hunting season trail closure signage remains posted at all trail entrances and to MARC's website and Facebook page
  - MARC will work with Eagle Scout candidate Gabe Bittner to create a concrete pad to properly secure the new bike rack recently constructed and donated by Kris Huber and Nick Craven
  - MARC staff and volunteers will work in coming weeks to blow leaves from trails and clear trees brought down by recent storms in preparation for the planned 6/10 – 6/12/22 Dirty Grin Mountain Bike Festival
  - Work is ongoing to prepare for the planned pump track construction and related redevelopment activities as reported elsewhere in this meeting packet
  
- **Montour Township (Columbia County) Legion Road parcel**
  - No concerns noted since last meeting
  
- **River Drive parcel (North Branch Canal Trail trailhead and river access)**
  - Lesley Yeich, Craig Reinard, and Land Steward Wayne Kashner continue vegetation pruning and site maintenance
  
- **North Branch Canal Trail**
  - Land Stewards Wayne Kashner and Jennifer Hunsinger continue to maintain the trail, removing storm damages and performing ongoing litter cleanup
  - Land Steward Wayne Kashner continues work to realign portions of the trail near the Catawissa Boat Club to avoid chronically wet areas
  - Montour County and the SEDA-COG Joint Rail Authority have resumed legal action against the owner of the Bear Hunters' Grove Campground to resolve the years-long property ownership dispute
    - Stoudt anticipates legal proceedings will be ongoing through the spring and summer
    - MARC will continue to enforce the trail closure through the disputed lands between trail miles 3.5 – 4.2; no MARC staff or volunteers will enter the disputed lands until the matter is resolved
  - Stoudt will contact the Columbia County Conservation District to determine permitting requirements to install a new culvert at trail mile 5.4 (culvert was permitted under NPDES permit, but not installed) (no change since last meeting)
  - Stoudt will consult with the Montour County Conservation District to consider options to improve the ford crossing at trail mile 2.72 (no change since last meeting)
    - It is recommended that MARC rebuild the crossing with R6 rock and a log cross-vane to provide better long-term stability for the crossing
    - Stoudt will investigate costs and will schedule the work when funding and staff availability allow

## DIRECTOR'S REPORT (continued)

### MANAGED SITES (continued)

- **Hess Recreation Area**

- MARC staff will work in coming weeks to again repair potholes along the park access road, clear culverts, and re-grade portions of the Hess Loop Trail in preparation for the 6/10 – 6/12/22 Dirty Grin Mountain Bike Festival and other scheduled events at the site
- Stoudt has consulted with Elijah Evans regarding anticipated costs to properly repair failing sections of the Hess Loop Trail between trail miles 1.3 – 1.5 (*no change since last meeting*)
  - Cost estimates far exceed MARC's current financial ability to do the necessary work
  - Stoudt will consider options for future grant funding and other alternatives
  - Stoudt continues to find little change in the condition of the partially collapsed sections of trail
- A portion of the water supply fixture for the men's room sink has cracked and must be replaced
  - Stoudt continues trying to find the necessary replacement parts (*no change since last meeting*)
- One road culvert pipe remains significantly blocked from repeated storm erosion; Stoudt has reached out to Danville area contacts for assistance (*no change since last meeting; work must wait until conditions and volunteer schedules allow*)
- Stoudt continues design work for the new J. Manley Robbins Trail interpretive sign for installation at the Beaver Place Trailhead (*no progress since last meeting*)
- A section of the Mahoning Flats Trail boardwalk remains out of place because of flooding in 2021
  - Conditions have remained too wet to allow work to be completed
  - Stoudt hopes to complete the work before the planned Dirty Grin Mountain Bike Festival
- Stoudt has consulted with R.C. Young, Inc. regarding probable costs to repair the park access road
  - The recommendation is to clean existing potholes and install asphalt repairs, then furnish and install two coats of tar and chip (*no change since last meeting*)
  - Total cost is estimated at \$45,000 - \$50,000 (assuming a road length of 3,600ft and width of 16ft), however cost estimates were secured before the recent dramatic increase in oil and fuel prices
  - Stoudt will continue to seek funding to allow this high-priority project to be completed
- The Hess Recreation Area Field Usage and Maintenance Agreement between MARC and the Danville Lady Railers, with consent by Danville Borough, has expired
  - Stoudt has contacted representatives of the Danville Lady Railers to discuss possible updates to the agreement and expects to have an updated agreement available for consideration in June (*no update since last meeting*)
- Stoudt on 2/13/22 met with the 4H Outdoor Explorers group to discuss a project to update the tree identification markers, mapping, and brochure for the Hess Recreation Area
  - Stoudt hopes to complete the project before the start of the 2022/2023 school year

## DIRECTOR'S REPORT (continued)

### MANAGED SITES (continued)

#### • Montour Preserve

- Repairs to the HVAC units for both the visitors' center and Environmental Education Center auditorium are believed to be complete
  - Menco Mechanical visited the site several times to make the necessary repairs
  - A portion of the repair costs have been covered by warranty, but the remainder of the costs are now due to Menco Mechanical (action item for this meeting)
- Service technicians from Johnson Controls have begun the necessary repairs to the Visitors' Center / Environmental Education Center security system, but work is incomplete as of 5/21/22
  - Additional parts and/or repairs will be required to get the system into working condition
  - As previously reported, the second ½ payment (\$2,745.92) for the repair will now be made on MARC's 2022 budget, rather than in 2021, as originally budgeted
- MARC is working with Eagle Scout candidate Sam Roup to install new fish habitat structures in Lake Chillisquaque, subject to approval by Talen Energy Supply, the PA Fish & Boat Commission, and PA DEP
  - MARC must apply for and receive a DEP GP-1 (Fish Habitat Enhancement Structures) permit before installation may proceed (*no change since last meeting*)
- MARC is working with Eagle Scout candidate Logan Maciejewski to repaint the Heron Cove A Pavilion (*no change since last meeting*)
- MARC is working with Girl Scout Gold Award candidate Hailey Exley and possibly with an Eagle Scout candidate to create and install new bluebird boxes, as well as related bluebird habitat restoration work (*no change since last meeting*)
- Right-of-way clearing work for the proposed natural gas pipeline to the Montour Power Plant is complete
  - Stoudt anticipates construction of the gas pipeline might begin by early to mid-summer
  - A portion of the Wildlife Management Trail will remain closed to use indefinitely until pipeline construction is completed
  - Portions of the Chilisuaigi Trail and Goose Woods Trail will be closed while pipeline construction is ongoing
  - The Goose Cove #2 Pavilion will be closed to all use while pipeline construction is ongoing
- The Heron Cove and Goose Cove picnic area water systems have been successfully re-started and tested safe for use
- MARC staff on 4/28/22 reinstalled the boat dock and fishing pier, allowing Lake Chillisquaque to reopen to boating on 5/1/22
- Goose Cove and Heron Cove restrooms were pumped on 5/6/22
- School field trips to the Preserve are at the highest levels since MARC began operations at the Preserve in 2015
- Overall usage at the Preserve remains high
- MARC staff are preparing for the planned 6/19/22 Montour Preserve 50<sup>th</sup> Anniversary celebration
- Stoudt on 4/28/22 – 5/4/22 completed a Right-to-Know request related to Canada goose / wildlife management at the Montour Preserve and all MARC-managed sites
  - 14 hours of labor were required to complete the request

## DIRECTOR'S REPORT (continued)

### MANAGED SITES (continued)

- **Montour Preserve (continued)**

- 7<sup>th</sup> and 8<sup>th</sup> Grade students from St. Joseph School in Danville on 5/13/22 assisted Stoudt with the spreading of playground mulch and sand in the children's play features in the Goose Cove and Heron Cove picnic areas



- The Riverside Adventure Company on 5/1/22 resumed watercraft rentals
  - The new self-service trailer was installed on 5/13/22, with improvements ongoing



- Stoudt on 5/11/22 assisted with a visit by Representative Lynda Schlegel Culver, members of Senator John Gordner's office, and the Middle Susquehanna Riverkeeper Association
- Jon Beam has hosted numerous special programs and school field trips in recent weeks, with more scheduled in coming weeks
- MARC on 5/14/22 hosted a Snakes of Pennsylvania program, led by the PA Fish and Boat Commission, attended by 160+
- MARC on 5/15/22 hosted a Boaters' Safety Program, led by the PA Fish & Boat Commission

## DIRECTOR’S REPORT (continued)

### MANAGED SITES (continued)

- **Montour Preserve (continued)**



### MONTOUR PRESERVE 50TH ANNIVERSARY CELEBRATION

#### SUNDAY, JUNE 19, 2022

TIME	EVENT	LOCATION
3:00pm—4:00pm	A Look Back—50 Years of Montour Preserve (Jon Beam presentation)	Environmental Education Center auditorium
4:00pm—6:00pm	Hot dogs, chips, and drinks (free, while supplies last)	Environmental Education Center parking lot
4:30pm—5:00pm	Children’s scavenger hunt	Visitors’ Center area
4:30pm—5:30pm	Montour Preserve history walk (Jon Beam)	Visitors’ Center area
6:30pm—7:00pm	Montour Preserve retirees recognition	Heron Cove A pavilion
7:00pm—8:00pm	Van Wagner concert	Heron Cove A pavilion

*In case of rain, events will be moved inside the Environmental Education Center.*

**THIS EVENT MADE POSSIBLE BY**













## DIRECTOR'S REPORT (continued)

### SPECIAL PROJECTS AND EVENTS

- **Bicycle / Pedestrian Safety Projects**
  - Stoudt on 5/18/22 attended (online) the meeting of the Middle Susquehanna Active Transportation Committee and was approved as a voting member of the committee
  
- **Bicycle Routes Mapping and Promotion (no updates since last meeting)**
  - Kit Kelly, Dr. Victor Marks, and others have contributed GPS routes and mapping for numerous road routes for cycling in and around northern Montour County
    - MARC is working with the Columbia Montour Visitors Bureau and the Susquehanna River Valley Visitors Bureau to promote bicycling route mapping and online distribution, likely through the RideWithGPS platform ([www.RideWithGPS.com](http://www.RideWithGPS.com))
  - Stoudt anticipates also creating and distributing hard copy brochures of routes within MARC's service area, including those created by the Washingtonville Revitalization Committee
  - Stoudt will update mapping for other known routes, including the Chilli Challenge, 75 Miles of MonTour, and others, for publication and promotion
  
- **Chilli Challenge Adventure Triathlon (no updates since last meeting)**
  - Stoudt is working to secure the necessary insurance certificates and permitting required to host the event on Saturday, 10/1/22
  - Stoudt has requested the assistance of the Montour County Emergency Management Agency for safety logistics at the event
  
- **Danville Borough Play Set Installation (no updates since last meeting)**
  - St. Joseph Catholic School in Danville has donated to MARC the play set formerly in place at the school's playground
  - MARC staff and volunteers, with major support from the Danville Borough Street Department, on 10/30/20 disassembled the play set and moved it to the pig barn for storage
  - MARC staff will repair and possibly repaint play set materials in preparation for reassembly
  - It is anticipated the play set will be reconstructed at the F.Q. Hartman Recreation Area this summer
  
- **Dirty Grin Mountain Biking Festival**
  - As approved during MARC's 2/28/22 meeting, MARC has assumed the leadership role in this event, scheduled for 6/10 – 6/12/22
  - Stoudt has organized several meetings of the festival's organizers and has completed most of the preparatory work necessary for the event, including event registration, website updating, budgeting, etc.

**DIRECTOR'S REPORT (continued)**

**SPECIAL PROJECTS AND EVENTS (continued)**

- **Dirty Grin Mountain Biking Festival (continued)**

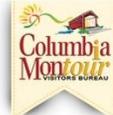


**DIRTY GRIN**  
A MOUNTAIN BIKE FESTIVAL  
DANVILLE, PA

FRIDAY, JUNE 10 — SUNDAY, JUNE 12  
HESS RECREATION AREA, DANVILLE, PA

RIDING, CAMPING, FOOD, FUN, ENTERTAINMENT,  
SKILLS TRAINING & MORE!

<https://dirtygrinmtbfestival.squarespace.com/>

## DIRECTOR'S REPORT (continued)

### SPECIAL PROJECTS AND EVENTS (continued)

- Dirty Grin Mountain Biking Festival (continued)



**DIRTY GRIN**  
A MOUNTAIN BIKE FESTIVAL  
DANVILLE, PA

### SCHEDULE OF EVENTS

**FRIDAY, 6/10**

- 4pm Check-in / Registration Opens
- 8pm Guided Night Ride—Geisinger Stewardship Forest
- 11pm Quiet Hours Begin

**SATURDAY, 6/11**

- 7am Breakfast / Coffee
- 7:30am Morning Yoga
- 8am Strava Segment Races Registration
- 9am Local Dirt Tune-Up Ride
- 9:30am Hopewell Park / Danville Borough Farm Guided Ride
- 11am Introduction to Mountain Biking Clinic
- 12pm Dubelicious Grill Food Truck Opens
- 1pm Cognition Coaching Trail Progressions Clinic
- 2pm Women's Hopewell Park / Danville Borough Farm Ride
- 4pm Kids' Games
- 4:30pm Cognition Coaching Jumping w/ Ramps and Airbags Clinic
- 5pm Ski Valley Bike Maintenance Clinic
- 6pm Hammers' Race
- 6pm Dirty Grin Games
- 6:45pm King & Queen of the Mountain Awards
- 7pm Van Wagner concert
- 11pm Quiet Hours Begin

**SUNDAY, 6/12**

- 7am Breakfast / Coffee
- 8:30am Non-Denominational Worship Service
- 9am Cognition Coaching Jumping w/ Ramps and Airbags Clinic
- 9:30am Guided Rides (local trail systems—riders' choice)
- 12pm Dubelicious Grill Food Truck Opens
- 3pm Hess Recreation Area Camping Closes

## DIRECTOR'S REPORT (continued)

### SPECIAL PROJECTS AND EVENTS (continued)

- Dirty Grin Mountain Biking Festival (continued)

<b>2022 DIRTY GRIN MTB FESTIVAL BUDGETING</b>				
<b>revised 5/21/22</b>				
	INCOME/EXPENSE	BUDGET	YTD ACTUAL	
<b>INCOME</b>	Racer registration fees	3,450		
	Sponsorships	2,000	1,500	
	Bike Raffle	800		
<b>EXPENSES</b>	Advertising	(800)	(250)	
	Awards / prizes	(300)		
	Equipment rental	-		
	Event timing	-		
	Food & drink	(300)		
	MARC labor	(1,750)	(700)	
	Misc. supplies & costs	(750)		
	Porta-potties	(250)		
	T-shirts / promotional	(100)		
	Entertainment	(500)		
	Food vouchers	(700)		
	<b>NET PROFIT/LOSS</b>	<b>800</b>	<b>550</b>	

<b>REGISTRATION FEE CALCULATIONS</b>			
CATEGORY	NUMBER	FEE	TOTAL
ADULT WEEKEND	50	50	2,500
CHILD WEEKEND	10	25	250
ADULT DAY PASS	20	30	600
CHILD DAY PASS	10	10	100
<b>TOTALS</b>	90		<b>3,450</b>

## **DIRECTOR'S REPORT (continued)**

### **SPECIAL PROJECTS AND EVENTS (continued)**

- **Girls ROC Camp (no updates since last meeting)**
  - \$324.67 is earmarked in MARC's checking account for this year's events
  - Stoudt remains in regular communication with event organizers for planning, logistics, and administration
  - Tentative dates for the 2022 events have been set and details will soon be publicized
  
- **Regional Mountain Biking Promotion**
  - Stoudt continues to collaborate with the Columbia Montour Visitors Bureau, Susquehanna River Valley Visitors Bureau, and Danville area native / Western Colorado University student Allyson Scheunemann to prepare for a possible application to the International Mountain Bicycling Association's Ride Center program (<https://ride.imba.com/node/2169>)
    - Stoudt has nearly completed the five-county mapping needed for the project and anticipates creation of a mountain biking page on MARC's website in coming weeks
    - Stoudt continues to consult with representatives of the Columbia-Montour Visitors Bureau, the Susquehanna River Valley Visitors Bureau, and other regional partners to identify branding and promotional potential for regional mountain biking assets
  - The planned 4/12/22 meeting of MARC's Mountain Biking Advisory Group was cancelled because of anticipated minimal attendance
    - Stoudt will reschedule the meeting in coming weeks
  
- **Riverside Borough Parks Revitalization (no updates since last meeting)**
  - The replacement sign for the river access will be reinstalled this spring when conditions allow
  - Stoudt will continue to remain in contact with Riverside Borough representatives to discuss opportunities for MARC to assist with revitalizing the Borough's parks and outdoor recreation areas, particularly at the recently acquired former school property
  
- **Special Projects and Events – Other**
  - Stoudt continues to participate in the Danville Business Alliance's Design Committee
  - Stoudt continues to participate in the Columbia Montour Chamber of Commerce's Joint Governmental Affairs Committee
  - Stoudt continues to participate in the Columbia Montour Chamber of Commerce's Montour County Task Force
  - Stoudt continues to participate in the Going Gold committee
  
- **Tourism Promotion Special Projects – Other**
  - The Montour Preserve on 5/22/22 will be featured on a segment of WNEP's Pennsylvania Outdoor Life program
  - Stoudt and Van Wagner on 5/29/22 will lead a guided walk on the Hess Loop Trail at the Hess Recreation Area
  
- **Wellness Special Projects**
  - No updates since last meeting

## DIRECTOR'S REPORT (continued)

### **SPECIAL PROJECTS AND EVENTS (continued)**

#### **• Washingtonville Revitalization Projects**

- Stoudt continues to attend meetings of the Washingtonville Revitalization Committee
- MARC staff have assisted with recent tree planting, garden creation, and cleanup events at DeLong Park and elsewhere in Washingtonville Borough
- Surveying work has been completed for the two parcels along Mill Road in Derry Township (adjacent to Washingtonville Borough) which have recently been acquired through FEMA flood buyouts
  - Stoudt and Dombroski on 5/20/22 met with representatives of Brinkash & Associates to review the survey
  - Discussions are ongoing regarding the potential to develop the parcels into a new 'Mill Park' to include a hand-carry watercraft access to Chillisquaque Creek and limited amenities for passive use of the site
- Stoudt continues to coordinate with the Washingtonville Revitalization Committee to focus on other projects of interest to the group and Washingtonville Borough
- Stoudt, Dombroski, and members of the Washingtonville Revitalization Committee are exploring options for other new stream access locations along Chillisquaque Creek
  - Stoudt and Dombroski on 5/22/22 plan to kayak a section of the stream to evaluate access locations and stream cleanup needs

### **OTHER UPDATES**

- MARC anticipates an announcement in early June regarding MARC's recent application to the Community Giving Foundation – Danville's 2022 competitive grant round for \$15,000 to purchase a Polaris Sportsman 6x6 570 ATV (<https://atv.polaris.com/en-us/sportsman-6x6-570/>)
- Interns Julian Brehm (Lock Haven University) and Valentina Shevchenko (Bloomsburg University) are expected to begin summer internships on 5/23/22, continuing through 8/12/22

### **UPCOMING MEETINGS AND SPECIAL EVENTS**

- 5/29/22 Hess Loop Trail (Robbins Trail) Hike w/ Van Wagner (<https://fb.me/e/5pU5mI2ac>)
- 6/4/22 Fascinating Fossils (Jon Beam) (<https://fb.me/e/3m2JccoC4>)
- 6/10 – 6/12/22 Dirty Grin Mountain Biking Festival (<https://dirtygrinmtbfestival.squarespace.com/>)
- 6/19/22 Montour Preserve 50<sup>th</sup> Anniversary celebration
- 6/26/22 Washingtonville History Walk / Van Wagner Concert (<https://fb.me/e/2e42uiNBI>)
- 8/28/22 North Branch Canal Trail Hike (<https://fb.me/e/1p8WmMfxxr>)



Menco Mechanical, LLC  
 4441 RED ROCK RD  
 BENTON, PA 17814 US  
 5707590308  
 Sales@MencoMechanical.com

# Invoice

**BILL TO**  
 MARC Montour Area Recreation  
 Commission  
 P.O. Box 456  
 17 Woodbine Lane Suite 103  
 Danville, PA 17821 USA

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
23059	04/22/2022	\$0.00	05/07/2022	Net 15	

ACTIVITY	QTY	RATE	AMOUNT
<b>Labor-Commercial</b> Labor Commercial Returning to replace filter dryer. Replaced dryer with proper one. Pressure tested at 350 psi, pumped system down into a vacuum. Released charge. Checked operation and pressures. Everything is working good. 23-degree delta  Also checked out other systems. Ran systems in both modes and checked charges. Both systems seem ok.	7.50	130.00	975.00
<b>Parts-Installation</b> Filter Dryer	1	79.87	79.87T
<b>Nitrogen</b>	1	28.50	28.50T
<b>Service Hours</b> Time In:8:00am  Time Out:4:00pm  Lunch:yes  Tech:SC	7.50	0.00	0.00

PAID

I agree to make full payment within 15 days of rendered services. If a default occurs, I agree to assessment of a late payment charge in the amount of 1 1/2% per month or an annual rate of 18%. I also hereby grant and convey to Menco Mechanical a security interest in the above described merchandise.

SUBTOTAL	1,083.37
TAX (6%)	6.50
TOTAL	1,089.87
PAYMENT	1,089.87
<b>BALANCE DUE</b>	<b>\$0.00</b>

THANK YOU FOR CONTINUED PATRONAGE WITH MENCO



Menco Mechanical, LLC  
 4441 RED ROCK RD  
 BENTON, PA 17814 US  
 5707590308  
 Sales@MencoMechanical.com

**Invoice**

**BILL TO**  
 MARC Montour Area Recreation  
 Commission  
 P.O. Box 456  
 17 Woodbine Lane Suite 103  
 Danville, PA 17821 USA

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
22975	04/08/2022	\$3,860.42	04/23/2022	Net 15	

ACTIVITY	QTY	RATE	AMOUNT
<b>Labor - 2 Man Rate</b> Technician with helper Swap out compressor found it was contaminated, line flush twice follow by nitrogen. Pressure test 450, add acid scavenger to unit vacuum down, add 20 lbs 410A. Adjust the txv. Replace condenser fan on other unit.	8.50	186.00	1,581.00
<b>Parts-Installation</b> Bottle of 410A, flush kit, plus acid scavenger preventive.	1	1,632.59	1,632.59T
<b>Parts-Installation</b> Compressor "Warranty"	1	1,576.49	1,576.49
<b>Parts-Installation</b> Condenser Fan Motor	1	375.81	375.81T
<b>Nitrogen</b>	2	28.50	57.00T
<b>Tools &amp; Equipment Rentals:Vacuum Pump</b> Vacuum Pump	1	10.00	10.00T
<b>Refrigerant Recovery Charge</b>	1	10.00	10.00T
<b>Freight</b> Freight on compressor	1	65.00	65.00T
<b>Service Hours</b> Time In: 8:00 AM  Time Out: 4:30 PM  Lunch: YES  Tech: RE	8	0.00	0.00
<b>Overtime Service Hours</b> Time In: 4:30 PM  Time Out: 5:00 PM  Lunch: NO  Tech: RE	0.50	0.00	0.00
<b>WARRANTY</b> Manufacturers' published literature.	1	-1,576.49	-1,576.49

THANK YOU FOR CONTINUED PATRONAGE WITH Menco

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SUBTOTAL	3,731.40
TAX (6%)	129.02
TOTAL	3,860.42
BALANCE DUE	<b>\$3,860.42</b>

THANK YOU FOR CONTINUED PATRONAGE WITH Menco



Menco Mechanical, LLC  
 4441 RED ROCK RD  
 BENTON, PA 17814 US  
 5707590308  
 Sales@MencoMechanical.com

**Invoice**

**BILL TO**  
 MARC Montour Area Recreation  
 Commission  
 P.O. Box 456  
 17 Woodbine Lane Suite 103  
 Danville, PA 17821 USA

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
22828	03/18/2022	\$2,810.55	04/02/2022	Net 15	

ACTIVITY	QTY	RATE	AMOUNT
<b>Labor Comm 2 Man Rate</b>	8	155.00	1,240.00
Labor Comm 2 Man Rate Got materials, worked on both units. Replaced the IGBT board, had other errors when fired up found low voltage on input, check the compressor found it shorted a 3 legs to ground. Auditorium unit is running, found the one condenser fan not running then it decided to run after refrigeration pressures were through the roof. A bird got into that one. Working on replacement motor for that and compressor for the other. Add 6lbs on auditorium after vac down pressure test. No leaks. Auditorium also need a new backup heat pack.			
<b>Labor Comm 2 Man OT Rate</b>	2.25	232.50	523.13
<b>Parts-Installation</b>	1	765.83	765.83T
Replacement Invertor Control & harness			
<b>FREON:Freon 410A REFRIGERANT PER LB.</b>	6	27.55	165.30T
<b>Nitrogen</b>	2	28.50	57.00T
<b>Service Hours</b>	8	0.00	0.00
Time In: 7:15 AM			
Time Out: 3:15PM			
Lunch: NO			
Tech: RE			
<b>Overtime Service Hours</b>	2.25	0.00	0.00
Time In: 3:15 PM			
Time Out: 5:30 PM			
Lunch: NO			
Tech: RE			

THANK YOU FOR CONTINUED PATRONAGE WITH Menco

I agree to make full payment within 15 days of rendered services. If a default occurs, I agree to assessment of a late payment charge in the amount of 1 1/2% per month or an annual rate of 18%. I also hereby grant and convey to Menco Mechanical a security interest in the above described merchandise.

SUBTOTAL	2,751.26
TAX (6%)	59.29
TOTAL	2,810.55
BALANCE DUE	<b>\$2,810.55</b>

THANK YOU FOR CONTINUED PATRONAGE WITH Menco

# Invoice

**Burst Landscape Supplies**  
 2370 Continental Blvd.  
 Danville, PA 17821  
 570-437-2400  
 burstboys2009@gmail.com

Date	Invoice #
5/9/2022	22368

**PAID**  
 05/09/2022

Bill To
Montour Area Recreation Commission P.O. Box 456 Danville, PA 17821

Ship To
May 11, 2022 8-10 A.M.

Terms	Phone No.	PO#	Salesperson
	570-336-2060		Johnny

Quantity	Description	Rate	Amount
30	Certified Wood Playground Mulch per Cubic Yd.	35.00	1,050.00T
8	General Purpose Sand	26.00	208.00T
3	Local Delivery	35.00	105.00T
	Sales Tax	6.00%	81.78

Project: Montour Preserve  
 Category: maint / rise  
 Approved By: RTS  
 Date: 5/9 Check: expense report

Thank you for shopping at BURST! We appreciate your business. All past due invoices subject to a finance rate of 1.5% per month, annual rate of 18.00%	<b>Total</b>	\$1,444.78
	<b>Payments/Credits</b>	-\$1,444.78
	<b>Balance Due</b>	\$0.00