



PO Box 456, Danville, PA 17821 | (570) 336-2060 | RStoudt@MontourRec.com

7:00pm February 27, 2023 Regular Meeting Agenda

Montour Preserve Environmental Education Center, 374 Preserve Rd, Danville, PA 17821
or <https://us02web.zoom.us/j/82815231841?pwd=bkpqOGlsL1hZTkRjbmVsWjBWcmZvdz09>

To connect by phone: (929) 205 6099 | Meeting ID: 828 1523 1841 | Passcode: 240341

Call to Order

Public Comment

Officer Reports

- Chairman's Report
- Treasurer's Report (*pages 2 - 18*)
- Secretary's Report

Partner Reports

- Danville Area School District
- Danville Borough
- Mahoning Township
- Montour County
- Riverside Borough
- Washingtonville Borough

Assistant Director's Report (Julian Brehm) (*page 19*)

Naturalist's Report (Jon Beam) (*page 19*)

Senior Maintenance Technician's Report (Denny Piatt) (*page 19*)

Director's Report (Bob Stoudt) (*pages 20 – 31*)

- 2022 Annual Report
- State Ethics Commission Statement of Financial Interests forms reminder

Old Business

New Business

- Community Giving Foundation 2023 Danville Youth in Philanthropy Grant Application
- Community Giving Foundation: Danville Grant Application
- 2023 Montour Preserve Wildlife Management Agreement (*pages 32 – 35*)

Other Items

Adjournment

next meeting: 7:00pm Monday, March 27, 2023



MARC 2023 Checking Account (ID 40) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount for Internal Budgeting	Statement of Revenues & Expenses Line Item	Grant to Credit or Debit (if applicable)	Debit (-)	Credit (+)	Account Balance
7286	1/25/2023	2/7/2023		PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	1,464.54		79,252.87
7287	1/25/2023	2/7/2023		PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	2,300.01		76,952.86
7288	1/25/2023	2/7/2023		PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	52.50		76,900.36
7289	1/25/2023	2/7/2023		PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	34.83		76,865.53
7290	1/25/2023	2/7/2023		Montour County Conservation District (E&S Plan Waiver fee for Goose Woods Trail work)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	50.00		76,815.53
automatic payment	1/26/2023	2/7/2023	1/1 - 1/31/23	MailChimp (monthly email plan subscription)	\$14.31 Montour Preserve (email); \$14.31 admin/misc.	\$14.31 park & trail maintenance; \$14.31 miscellaneous expenses	Montour County Hotel Tax	28.62		76,786.91
debit card	1/26/2023	2/7/2023	1/1 - 1/31/23	Turbotville Great Valu (unleaded gasoline for power tools)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	14.68		76,772.23
debit card	1/26/2023	2/7/2023	1/1 - 1/31/23	Turbotville Great Valu (diesel fuel)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	69.80		76,702.43
debit card	1/27/2023	2/7/2023	1/1 - 1/31/23	Penn State Extension (Turning Lawns into Meadows webinar registration)	admin/misc.	miscellaneous expenses	Montour County Hotel Tax	5.00		76,697.43
debit card	1/27/2023	2/7/2023	1/1 - 1/31/23	Cole's Hardware (zip ties and mounting tape)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	41.93		76,655.50
deposit	1/30/2023	2/7/2023	1/1 - 1/31/23	deposit	\$250 Montour Preserve pavilion reservations	\$250 contributions and user fees (Montour Preserve)			250.00	76,905.50
7291	1/30/2023	2/7/2023		Jon Beam (payroll 1/15 - 1/28)	payroll - Beam	wages	Montour County Hotel Tax	80.41		76,825.09
7292	1/30/2023	2/7/2023		Dennis Piatt (payroll 1/15 - 1/28)	payroll - Piatt	wages	Montour County Hotel Tax	352.09		76,473.00
7293	1/30/2023	2/7/2023		Lesley Yeich (payroll 1/15 - 1/28)	payroll - Yeich	wages	Montour County Hotel Tax	275.81		76,197.19
7294	1/30/2023	2/7/2023		Craig Reinard (payroll 1/15 - 1/28)	payroll - Reinard	wages	Montour County Hotel Tax	89.32		76,107.87
7295	1/30/2023	2/7/2023		Valentina Shevchenko (payroll 1/15 - 1/28)	payroll - Shevchenko	wages	Montour County Hotel Tax	337.31		75,770.56
7296	1/30/2023	2/7/2023		Julian Brehm (payroll 1/15 - 1/28)	payroll - Brehm	wages	Montour County Hotel Tax	826.88		74,943.68
7297	1/30/2023	2/7/2023		Robert Stoudt (payroll 1/15 - 1/28)	payroll - Stoudt	wages	Montour County Hotel Tax	1,369.25		73,574.43
automatic payment	1/31/2023	2/7/2023	1/1 - 1/31/23	PA UC Fund (Q4 2022 payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	236.17		73,338.26
automatic payment	1/31/2023	2/7/2023		Danville Area Earned Income Tax Office (Q4 2022 payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	420.61		72,917.65
debit card	1/31/2023	2/7/2023		Larry's Lumber (geotextile fabric)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	115.03		72,802.62
debit card	1/31/2023	2/7/2023		CREDIT (Larry's Lumber - items not in stock)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax		115.03	72,917.65
debit card	1/31/2023	2/7/2023		Lowe's (geotextile fabric)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	76.24		72,841.41
interest	1/31/2023	2/7/2023	1/1 - 1/31/23	interest	interest	interest			18.70	72,860.11

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MARC 2023 Checking Account (ID 40) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount for Internal Budgeting	Statement of Revenues & Expenses Line Item	Grant to Credit or Debit (if applicable)	Debit (-)	Credit (+)	Account Balance
7298	2/1/2023			PPL Electric Utilities (Hess Recreation Area electricity)	Hess Recreation Area (electricity)	park and trail maintenance	Montour County Hotel Tax	103.42		72,756.69
7299	2/1/2023			SkyPacket (Montour Preserve internet service)	Montour Preserve (Internet service)	park and trail maintenance	Montour County Hotel Tax	79.00		72,677.69
7300	2/3/2023			Heaps Container Service, LLC (Hess Recreation Area and Montour Preserve trash service)	\$130 Montour Preserve (trash); \$70 Hess Recreation Area (trash)	park and trail maintenance	Montour County Hotel Tax	200.00		72,477.69
debit card	2/3/2023			Cole's Hardware (bird feed, safety fencing, drill bits, trash bags, mouse traps, cable ties, glue)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	374.74		72,102.95
automatic payment	2/6/2023			Amazon.com (Audible) ERROR - RE-CREDITED ON 2/7	admin/misc.	miscellaneous expenses		15.85		72,087.10
credit	2/7/2023			CREDIT for Amazon.com (Audible) expense on 2/6	admin/misc.	miscellaneous expenses			15.85	72,102.95
debit card	2/7/2023			NAPA (battery pack)	park maintenance tools & supplies	park and trail maintenance	Montour County Hotel Tax	205.64		71,897.31
debit card	2/7/2023			Cole's Hardware (nails and nut drivers)	park maintenance tools & supplies	park and trail maintenance	Montour County Hotel Tax	23.62		71,873.69
deposit	2/7/2023			deposit (Geisinger contribution)	unrestricted donations (Geisinger)	contributions and user fees (Geisinger)			25,000.00	96,873.69
debit card	2/8/2023			Clark's Ag Center (zip ties, 2-cycle oil, chainsaw chains)	park maintenance tools & supplies	park and trail maintenance	Montour County Hotel Tax	118.04		96,755.65
automatic payment	2/8/2023			PA Dept. of Revenue (January payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	221.55		96,534.10
debit card	2/9/2023			Great Valu (water, vinegar, trash bags, dish soap)	Montour Preserve (programming supplies)	park and trail maintenance	Montour County Hotel Tax	47.95		96,486.15
7301	2/13/2023			Robert Stoudt (reimbursement for purchase of 50 wooden stakes from Amish farm store)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	45.58		96,440.57
7302	2/13/2023			Brian Sokol Trucking (three truck loads of 2A stone delivered)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	1,559.98		94,880.59
7303	2/13/2023			Montour County Treasurer (Small Games of Chance Application Fee)	admin/misc.	miscellaneous expenses	Montour County Hotel Tax	125.00		94,755.59
7304	2/13/2023			Jon Beam (payroll 1/29 - 2/11)	payroll - Beam	wages	Montour County Hotel Tax	40.21		94,715.38
7305	2/13/2023			Dennis Platt (payroll 1/29 - 2/11)	payroll - Platt	wages	Montour County Hotel Tax	539.95		94,175.43
7306	2/13/2023			Lesley Yeich (payroll 1/29 - 2/11)	payroll - Yeich	wages	Montour County Hotel Tax	283.68		93,891.75
7307	2/13/2023			Craig Reinard (payroll 1/29 - 2/11)	payroll - Reinard	wages	Montour County Hotel Tax	89.31		93,802.44
7308	2/13/2023			Valentina Shevchenko (payroll 1/29 - 2/11)	payroll - Shevchenko	wages	Montour County Hotel Tax	314.91		93,487.53
7309	2/13/2023			Julian Brehm (payroll 1/29 - 2/11)	payroll - Brehm	wages	Montour County Hotel Tax	1,118.01		92,369.52
7310	2/13/2023			Robert Stoudt (payroll 1/29 - 2/11)	payroll - Stoudt	wages	Montour County Hotel Tax	1,132.89		91,236.63
7311	2/13/2023			MePush (website hosting)	\$52.47 admin/misc; \$52.47 Montour Preserve (website)	\$52.47 miscellaneous expenses; \$52.47 park and trail maintenance	Montour County Hotel Tax	104.94		91,131.69
deposit	2/13/2023			deposit	\$36 Montour Preserve donations; \$325 Montour Preserve (pavilion and auditorium rental fees)	\$36 contributions and user fees (Montour Preserve); \$325 contributions and user fees (Montour Preserve)			361.00	91,492.69
debit card	2/14/2023			Amazon.com (1,000 compostable spoons for Montour Preserve maple sugaring programming)	Montour Preserve (programming supplies)	park and trail maintenance	Montour County Hotel Tax	145.32		91,347.37
automatic payment	2/15/2023			US Treasury (January payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	2,101.84		89,245.53
automatic payment	2/15/2023			PA Dept. of Revenue (January payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	107.68		89,137.85
7312	2/17/2023			PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	73.91		89,063.94



MARC 2023 Mahoning Township ARP Grant Checking Account Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2023 beginning balance			15,711.55
interest	1/31/23	2/7/23	1/1 - 1/31/23	interest earned 1/1 - 1/31/23		3.34	15,714.89



2023 CGF Grant - All-Terrain Vehicle Purchase Checking Account Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2023 beginning balance			-
	1/30/23	2/7/23	1/1 - 1/31/23	account closed			-



2023 CGF Grant - Washingtonville Pavilion Checking Account Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2023 beginning balance			1,000.00



MARC 2023 Savings Account (ID 01) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2023 beginning balance			5.63
deposit	2/13/23			Montour County Hotel Tax grant - Q4 2022		34,576.30	34,581.93



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ADDRESS SERVICE REQUESTED

618100 11154 1/4 UNQ 02-01-23 CLT
000011153 1



MONTOUR AREA RECREATION COMMISSION
PO BOX 456
DANVILLE PA 17821

Account Statement

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Member Number:

Statement For: **01/01/2023 - 01/31/2023**

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Your Account Balances as of 01/31

Regular Savings ID 01	\$5.63
Checking ID 40	82,480.17
Mahoning Arp Grant ID 43	15,714.89
Cgf Atv Grant ID 44	0.00
Cgf Washingtonville Pavilion ID 45	1,000.00
Account Balance Total	\$99,200.69
Total Dividends Year-To-Date	\$22.04

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REGULAR SAVINGS ID 01

Beginning Balance	\$5.63
0 Total Deposits for	0.00
0 Total Withdrawals for	0.00
Ending Balance	\$5.63

CHECKING ID 40

Dividends Year-To-Date \$18.70

Beginning Balance	\$99,260.12
3 Total Deposits for	1,723.70
49 Total Withdrawals for	18,503.65
Ending Balance	\$82,480.17

Annual Percentage Yield earned 0.250% from 01/01/2023 through 01/31/2023

Date	Transaction Description	Deposit	Withdrawal	Balance
01/03	Draft 7259		\$704.54-	\$98,555.58
01/04	Draft 7253 Processed Check - VERIZON FINANCA TYPE: PAYMENTS ID: 7204096069		109.81-	98,445.77
01/04	Withdrawal Pos #000018384826 SQ *KLEIN ARTWORKS SQUARE PURCHASE DANVILLE PA		393.00-	98,052.77
01/04	Draft 7222		50.00-	98,002.77
01/04	Draft 7258		541.90-	97,460.87
01/04	Draft 7260		1,289.60-	96,171.27
01/05	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 01/03 CLARKS AG CENTER TURBOTVILLE PA 0 3003610368 0		66.26-	96,105.01
01/05	Draft 7252		1,392.00-	94,713.01



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Member Number:

Statement For: **01/01/2023 - 01/31/2023**

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CHECKING ID 40		Continued from previous page.		
Date	Transaction Description	Deposit	Withdrawal	Balance
01/06	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 01/04 SQ *COLE'S HARDWARE IN Danville PA 0 3004763362 4		49.24-	94,663.77
01/06	Draft 7264		32.44-	94,631.33
01/06	Draft 7263		48.79-	94,582.54
01/06	Draft 7261		1,054.60-	93,527.94
01/06	Draft 7265		1,500.00-	92,027.94
01/06	Draft 7262		1,845.85-	90,182.09
01/09	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 01/07 AMZN Mktp US*5G7T49093 Amzn.com/bill WA 0 3007260848 6		101.72-	90,080.37
01/09	Draft 7255		79.00-	90,001.37
01/09	Draft 7256		297.44-	89,703.93
01/10	Draft 7266		989.58-	88,714.35
01/11	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 01/09 Amazon.com*6519R20H3 Amzn.com/bill WA 0 3009341174 4		75.24-	88,639.11
01/11	Draft 7254		104.94-	88,534.17
01/13	Draft 7268		427.42-	88,106.75
01/13	Draft 7270		895.85-	87,210.90
01/17	Withdrawal ACH Commwlthofpapath TYPE: PAEMPLOYTX ID: 1236003133 CO: COMMWLTHOFAPATH NAME: MONTOUR AREA RECREATIO		194.34-	87,016.56
01/17	Withdrawal ACH IRS TYPE: USATAXPYMT ID: 3387702000 CO: IRS		1,244.52-	85,772.04
01/17	Draft 7271		31.12-	85,740.92
01/17	Draft 7267		269.55-	85,471.37
01/17	Draft 7269		850.45-	84,620.92
01/19	Deposit By Check	1,455.00		86,075.92
01/19	Draft 7273		42.43-	86,033.49
01/20	Withdrawal Adjustment Debit Card Credit Voucher Merch. Post: 01/18 SQ *COLE'S HARDWARE IN Danville PA 0 3018857111 0	47.69		86,081.18
01/20	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 01/18 SQ *COLE'S HARDWARE IN Danville PA 0 3018114580 6		111.00-	85,970.18
01/20	Draft 7272		79.00-	85,891.18
01/21	Withdrawal Pos #000064477200 WEIS MARKETS 010 140 Continental Bouleva DANVILLE PA		78.45-	85,812.73
01/23	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 01/20 ORIGINAL ITALIAN PIZZA TURBOTVILLE PA 0 3020235721 9		132.34-	85,680.39
01/23	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 01/21 SQ *COLE'S HARDWARE IN Danville PA 0 3021579068 5		4.85-	85,675.54
01/24	Draft 7275		420.00-	85,255.54
01/25	Draft 7274		200.00-	85,055.54
01/26	Recurring Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 01/24 ZOOM.US 888-799-9666 WWW.ZOOM.US CA 0 3024059316 6		15.89-	85,039.65
01/26	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 01/24 RIDE WITH GPS 4154729809 OR 0 3024370771 5		10.00-	85,029.65
01/26	Draft 7284		1,322.97-	83,706.68
01/27	Draft 7282		449.92-	83,256.76
01/28	Recurring Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 01/26 MAILCHIMP *MISC MAILCHIMP.COM GA 0 3026860210 3		28.62-	83,228.14
01/28	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 01/26 TURBOTVILLE GREAT VAL TURBOTVILLE PA 0 3026180019 0		69.80-	83,158.34
01/28	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 01/26 TURBOTVILLE GREAT VAL TURBOTVILLE PA 0 3026090216 0		14.68-	83,143.66
01/30	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 01/27 PSU COOPERATIVE EXTENS 877-4891398 PA 0 3027719901 7		5.00-	83,138.66
01/30	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 01/27 SQ *COLE'S HARDWARE IN Danville PA 1 3027344236 2		41.93-	83,096.73



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Account Statement

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Member Number:

Statement For: **01/01/2023 - 01/31/2023**

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CHECKING ID 40		Continued from previous page.		
Date	Transaction Description	Deposit	Withdrawal	Balance
01/30	Deposit By Check	250.00		83,346.73
01/30	Draft 7283		193.75-	83,152.98
01/30	Draft 7280		343.58-	82,809.40
01/31	Draft 7278 Processed Check - VERIZON FINANCIA TYPE: PAYMENTS ID: 7204096069		111.76-	82,697.64
01/31	Withdrawal ACH Unemp Comp Eft TYPE: PADLIUCCON ID: 1236003133 CO: UNEMP COMP EFT		236.17-	82,461.47
01/31	Deposit Dividend Dividend Post	18.70		82,480.17

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-40 Total Return Item Fees	\$0.00	\$0.00	Acct-40 Total Overdraft Fees	\$0.00	\$0.00

Summary by Check Number * Asterisk next to number indicates skip in sequence 29 Checks Cleared for \$15,678.29

Number	Cleared	Amount	Number	Cleared	Amount	Number	Cleared	Amount
7222	01/04/23	\$50.00	7262	01/06/23	\$1,845.85	7272	01/20/23	\$79.00
7252 *	01/05/23	1,392.00	7263	01/06/23	48.79	7273	01/19/23	42.43
7253	01/04/23	109.81	7264	01/06/23	32.44	7274	01/25/23	200.00
7254	01/11/23	104.94	7265	01/06/23	1,500.00	7275	01/24/23	420.00
7255	01/09/23	79.00	7266	01/10/23	989.58	7278 *	01/31/23	111.76
7256	01/09/23	297.44	7267	01/17/23	269.55	7280 *	01/30/23	343.58
7258 *	01/04/23	541.90	7268	01/13/23	427.42	7282 *	01/27/23	449.92
7259	01/03/23	704.54	7269	01/17/23	850.45	7283	01/30/23	193.75
7260	01/04/23	1,289.60	7270	01/13/23	895.85	7284	01/26/23	1,322.97
7261	01/06/23	1,054.60	7271	01/17/23	31.12			

MAHONING ARP GRANT ID 43

Dividends Year-To-Date \$3.34

Annual Percentage Yield earned 0.250% from 01/01/2023 through 01/31/2023

Beginning Balance	\$15,711.55
1 Total Deposits for	3.34
0 Total Withdrawals for	0.00
Ending Balance	\$15,714.89

Date	Transaction Description	Deposit	Withdrawal	Balance
01/31	Deposit Dividend Dividend Post	\$3.34		\$15,714.89

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-43 Total Return Item Fees	\$0.00	\$0.00	Acct-43 Total Overdraft Fees	\$0.00	\$0.00

CGF ATV GRANT ID 44

Beginning Balance	\$0.00
1 Total Deposits for	0.00
0 Total Withdrawals for	0.00
Ending Balance	\$0.00

Date	Transaction Description	Deposit	Withdrawal	Balance
01/30	Account Closed			

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-44 Total Return Item Fees	\$0.00	\$0.00	Acct-44 Total Overdraft Fees	\$0.00	\$0.00

CGF WASHINGTONVILLE PAVILION ID 45

Beginning Balance	\$1,000.00
0 Total Deposits for	0.00
0 Total Withdrawals for	0.00
Ending Balance	\$1,000.00

100011154 1 3/4 UNQ 02-07-23 CLT



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Account Statement

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Member Number:

Statement For: **01/01/2023 - 01/31/2023**

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Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-45 Total Return Item Fees	\$0.00	\$0.00	Acct-45 Total Overdraft Fees	\$0.00	\$0.00



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MARC Account Reconciliation - Service 1st Accounts

UPDATED 1/31/23

ending balance from 1/31/23 bank statement	\$ 99,200.69
deposits not yet posted (detailed below)	\$ 115.03
subtotal	\$ 99,315.72
withdrawals not yet cleared (detailed below)	\$ 8,935.09
calculated balance (should agree with actual combined balance)	\$ 90,380.63
balance savings account (ID 01)	\$ 5.63
balance checking account (ID 40)	\$ 72,860.11
balance Mahoning Twp. ARP Grant checking account (ID 43)	\$ 15,714.89
balance CGF ATV purchase grant checking account (ID44)	\$ -
balance CGF Washingtonville Pavilion grant checking account (ID45)	\$ 1,000.00
actual combined balance	\$ 89,580.63
difference	\$ (800.00)

STOUDT NOTE RE: ERROR RESOLUTION: SERVICE 1ST STATEMENT SHOWS CHECK #7283 IN THE AMOUNT OF \$193.75; ACTUAL AMOUNT IS \$993.75; STOUDT FOUND ERROR CORRECTION POSTED TO SERVICE 1ST ONLINE ACCOUNT DATED 2/1/23

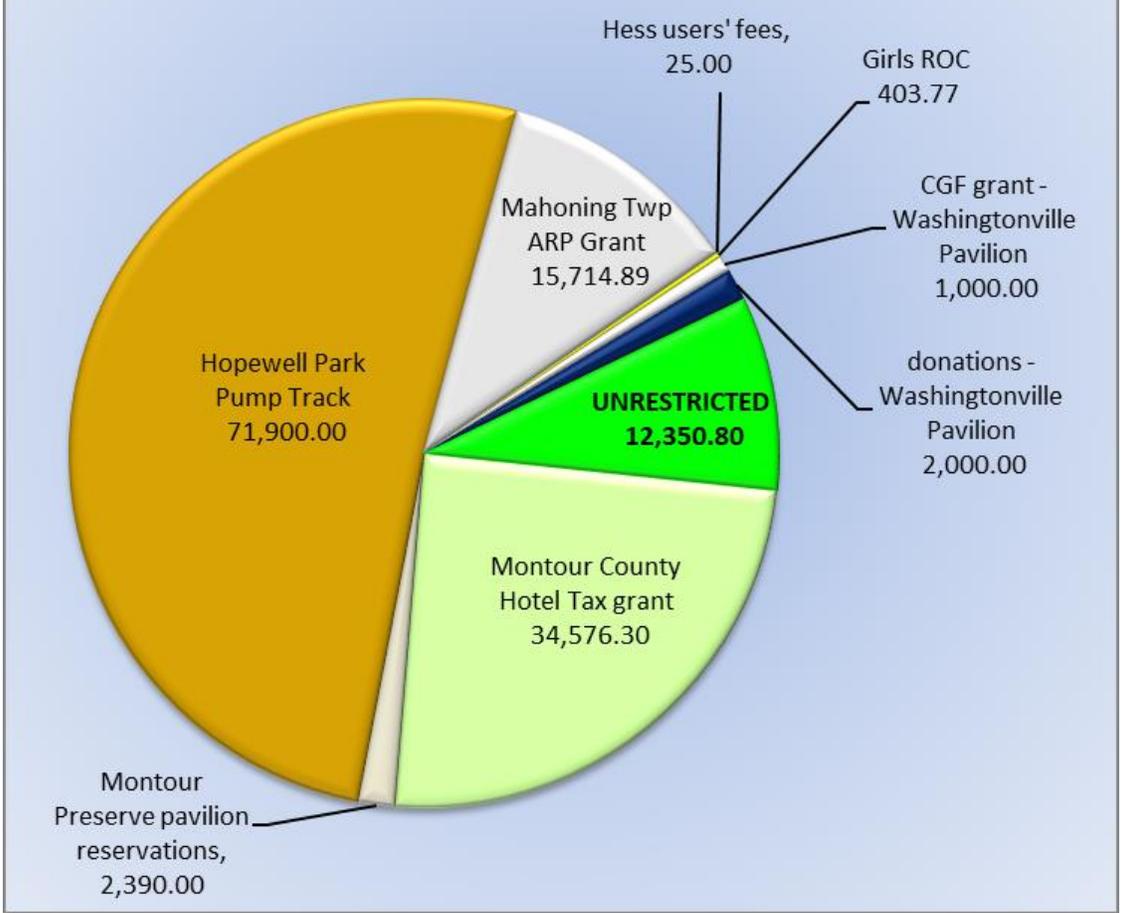
DEPOSITS NOT YET POSTED

TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
1/31/23	refund	CREDIT (Larry's Lumber - items not in stock)	\$ 115.03
TOTAL			\$ 115.03

WITHDRAWALS NOT YET CLEARED

TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
12/8/22	7241	Craig Reinard (payroll 11/20 - 12/3)	7.44
12/20/22	7257	Craig Reinard (payroll 12/4 - 12/17)	7.44
1/13/23	7276	Johnson Controls Security Solutions (Montour Preserve security system quarterly monitoring fee)	198.00
1/19/23	7277	BMI (annual music licensing fee)	421.00
1/19/23	7279	Jon Beam (payroll 1/1 - 1/14)	40.21
1/19/23	7281	Craig Reinard (payroll 1/1 - 1/14)	11.17
1/23/23	7285	Susan Shultz, CPA Tax & Accounting	405.00
1/25/23	7286	PPL Electric Utilities	1,464.54
1/25/23	7287	PPL Electric Utilities	2,300.01
1/25/23	7288	PPL Electric Utilities	52.50
1/25/23	7289	PPL Electric Utilities	34.83
1/25/23	7290	Montour County Conservation District (E&S Plan Waiver fee for Goose Woods Trail work)	50.00
1/30/23	7291	Jon Beam (payroll 1/15 - 1/28)	80.41
1/30/23	7292	Dennis Piatt (payroll 1/15 - 1/28)	352.09
1/30/23	7293	Lesley Yeich (payroll 1/15 - 1/28)	275.81
1/30/23	7294	Craig Reinard (payroll 1/15 - 1/28)	89.32
1/30/23	7295	Valentina Shevchenko (payroll 1/15 - 1/28)	337.31
1/30/23	7296	Julian Brehm (payroll 1/15 - 1/28)	826.88
1/30/23	7297	Robert Stoudt (payroll 1/15 - 1/28)	1,369.25
1/31/23	automatic payment	Danville Area Earned Income Tax Office (Q4 2022 payroll taxes)	420.61
1/31/23	debit card	Larry's Lumber (geotextile fabric)	115.03
1/31/23	debit card	Lowe's (geotextile fabric)	76.24
TOTAL			\$ 8,935.09

MARC FUNDS EARMARKS AS OF 2/23/23
COMBINED ACCOUNT BALANCE: \$140,360.76





MARC 2023 BUDGET

ADOPTED 11/22/22; YEAR-TO-DATE AS OF 2/23/23

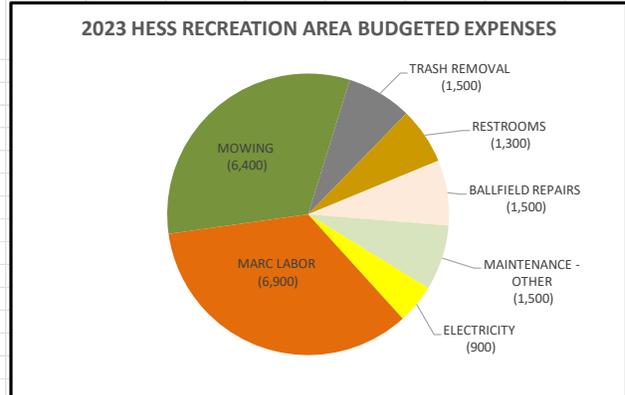
EXPENSE	YEAR-TO-DATE	2023 BUDGET	FUNDING SOURCES	YEAR-TO-DATE	2023 BUDGET	YEAR-TO-DATE LINE ITEM SURPLUS / (DEFICIT)	BUDGETED LINE ITEM SURPLUS / (DEFICIT)	
PARK & TRAIL MAINTENANCE	Columbia County Projects (including North Branch Canal Trail)	(68.50)	(4,000.00)	Columbia County grants	-	4,000.00	(68.50)	-
	Hess Recreation Area	(914.03)	(20,000.00)	user fees	-	2,500.00	(914.03)	(17,500.00)
	Hopewell Park / Danville Borough Farm Trails	-	(5,000.00)		-	-	-	(5,000.00)
	Mill Park	(853.51)	(1,000.00)		-	-	-	(1,000.00)
	Montour Preserve	(18,025.22)	(149,000.00)	pavilion / auditorium rental fees	100.00	13,000.00	(16,939.22)	(107,500.00)
				donations	986.00	7,500.00		
				carryover balance from 2022	-	-		
				concessionaire contribution	-	1,000.00		
				transfer From Community Giving Foundation Montour Preserve Fund	-	20,000.00		
	North Branch Canal Trail (Montour County)	(6.85)	(5,750.00)		-	-	(6.85)	(5,750.00)
North Branch Canal Trail Parking / River Access	-	(1,300.00)		-	-	-	(1,300.00)	
Tools & Supplies	(347.30)	(3,000.00)		-	-	(347.30)	(3,000.00)	
SPECIAL PROJECTS & EVENTS	All-Terrain Vehicle Purchase (*)	-	-		-	-	-	-
	Bicycle / Pedestrian Safety Projects	(27.40)	(250.00)		-	-	(27.40)	(250.00)
	Bicycle Routes Mapping and Promotion	-	(500.00)		-	-	-	(500.00)
	Chilli Challenge Adventure Triathlon	-	-		-	-	-	-
	Chillisquaque Creek Cleanup and Promotion	-	(500.00)		-	-	-	(500.00)
	Danville Borough Play Set Installation	-	-		-	-	-	-
	Dirty Grin Mountain Bike Festival	(328.80)	(8,000.00)		-	8,000.00	(328.80)	-
	Girls ROC Camp (*)	-	(750.00)	donations and fees	403.77	750.00	403.77	-
	Hopewell Park Pump Track Construction (*)	-	(220,000.00)	donations [95,000] and DCNR grant [\$125,000]	71,900.00	220,000.00	71,900.00	-
	Hopewell Park Pump Track Engineering & Permitting	-	(30,000.00)	donations	-	30,000.00	-	-
	Humdinger Trail Races	-	-		-	-	-	-
	Regional Mountain Biking Promotion	(20.55)	(1,000.00)		-	-	(20.55)	(1,000.00)
	Riverside Borough Parks Revitalization	-	(500.00)		-	-	-	(500.00)
	Special Projects and Events - Other	(315.10)	(2,000.00)		-	-	(315.10)	(2,000.00)
	Tourism Promotion Special Projects - Other	(280.85)	(1,500.00)		-	-	(280.85)	(1,500.00)
	Truck Purchase	-	-		-	-	-	-
	Washingtonville Revitalization Projects	(500.05)	(1,500.00)		-	-	(500.05)	(1,500.00)
	Washingtonville - DeLong Park Pavilion Project (*)	-	(3,000.00)	donations [\$2,000] and grants [\$1,000 Community Giving Foundation]	3,000.00	3,000.00	3,000.00	-
Wellness Special Projects	-	(250.00)		-	-	-	(250.00)	
ADMIN / INSURANCE	Accounting	(405.00)	(1,800.00)		-	-	(405.00)	(1,800.00)
	Administration / Misc. Other (Includes Stoudt Admin. Labor)	(4,756.15)	(22,000.00)		-	-	(4,756.15)	(22,000.00)
	Audit	-	(5,720.00)		-	-	-	(5,720.00)
	Dues & Licensing Fees	(866.89)	(2,300.00)		-	-	(866.89)	(2,300.00)
	Fundraising	(393.00)	(500.00)		-	-	(393.00)	(500.00)
	Insurance (D&O, General, & Workers' Comp)	-	(14,500.00)		-	-	-	(14,500.00)
	Internship Stipends	-	-		-	-	-	-
	Office Supplies	-	(2,000.00)		-	-	-	(2,000.00)
Public Notices	-	(750.00)		-	-	-	(750.00)	
OTHER				2021 Year-End Carryover Unrestricted Balance	13,271.61	10,000.00	13,271.61	10,000.00
				Geisinger Contribution (unrestricted)	25,000.00	25,000.00	25,000.00	25,000.00
				Montour County Hotel Tax 2022 Carryover Balance	-	-	-	-
				Montour County Hotel Tax 2022 Grants	34,576.30	150,000.00	34,576.30	150,000.00
				Mahoning Township ARP Grant Carryover Balance	15,711.55	15,695.00	15,711.55	15,695.00
				Mahoning Township ARP Grant Interest	3.34	7.00	3.34	7.00
				transfer From Community Giving Foundation Non-Endowed Fund	-	-	-	-
				other income	18.70	500.00	18.70	500.00
				unrestricted donations	225.00	2,418.00	225.00	2,418.00
				TOTAL EXPENSES	(28,109.20)	(508,370.00)	137,940.58	5,000.00
			TOTAL INCOME	165,196.27	513,370.00	137,940.58	5,000.00	

NOTE: Budget line items marked with (*) will occur only if grants and/or donations can be secured to fully fund the projects.

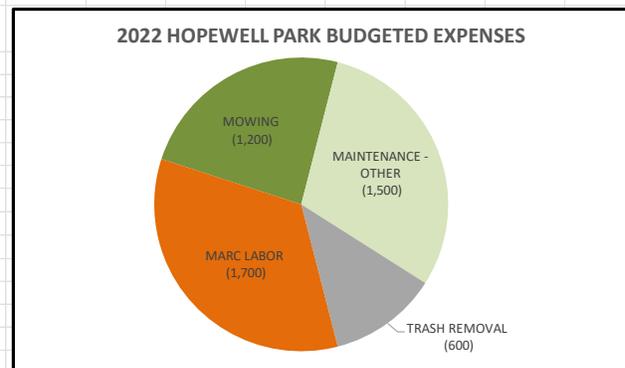
MONTOUR AREA RECREATION COMMISSION MANAGED SITES 2023 BUDGETS

BUDGET ADOPTED 11/22/22; YEAR-TO-DATE ACTUAL AS OF 2/23/23

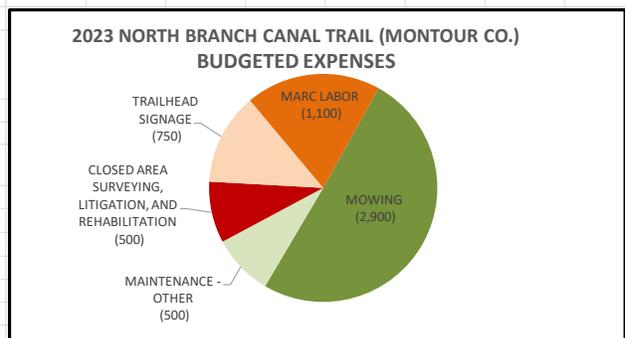
HESS RECREATION AREA 2023 BUDGET			DEFERRED MAINTENANCE (INADEQUATE FUNDING)
EXPENSE	YEAR-TO-DATE	BUDGET	
MOWING	-	(6,400)	
PARKING LOT	-	-	
TRASH REMOVAL	(140.00)	(1,500)	
RESTROOMS	(31.12)	(1,300)	
RESTROOM ROOF REPAIR	-	-	(3,000)
OBSERVATION BLIND REPAIRS	-	-	(2,000)
BALLFIELD REPAIRS	-	(1,500)	(2,500)
MAINTENANCE - OTHER	-	(1,500)	(2,500)
ROBBINS TRAIL RECONSTRUCTION	-	-	(40,000)
ROAD REPAVING	-	-	(100,000)
SIGNAGE	-	-	(5,000)
ELECTRICITY	(145.85)	(900)	
MARC LABOR	(597.06)	(6,900)	(2,000)
TOTAL	(914.03)	(20,000)	(157,000)



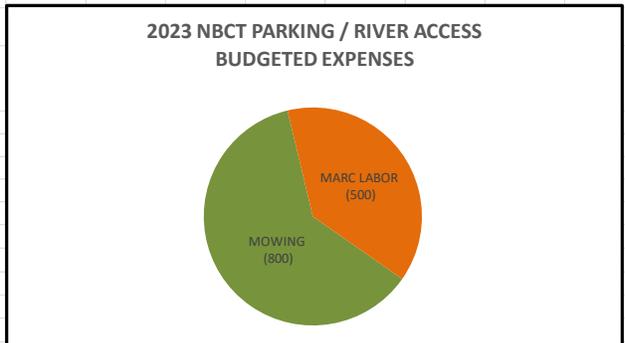
HOPEWELL PARK 2023 BUDGET			DEFERRED MAINTENANCE (INADEQUATE FUNDING)
EXPENSE	YEAR-TO-DATE	BUDGET	
MOWING	-	(1,200)	
MAINTENANCE - OTHER	-	(1,500)	
TRASH REMOVAL	-	(600)	
MARC LABOR	-	(1,700)	(800)
DUMP ROAD REPAIRS	-	-	(1,000)
TOTAL	-	(5,000)	(1,800)



NORTH BRANCH CANAL TRAIL (MONTOUR) 2023 BUDGET			DEFERRED MAINTENANCE (INADEQUATE FUNDING)
EXPENSE	YEAR-TO-DATE	BUDGET	
MOWING	-	(2,900)	
MAINTENANCE - OTHER	-	(500)	
CLOSED AREA SURVEYING, LITIGATION, AND REHABILITATION	-	(500)	(7,000)
TRAILHEAD SIGNAGE	-	(750)	
MARC LABOR	(6.85)	(1,100)	
TOTAL	(6.85)	(5,750)	(7,000)



NBCT PARKING / RIVER ACCESS 2023 BUDGET			DEFERRED MAINTENANCE (INADEQUATE FUNDING)
EXPENSE	YEAR-TO-DATE	BUDGET	
MOWING	-	(800)	
MARC LABOR	-	(500)	(400)
ACCESS ROAD GRAVEL	-	-	(500)
TOTAL	-	(1,300)	(900)





MONTOUR PRESERVE 2023 BUDGET

ADOPTED 11/21/22; YEAR-TO-DATE AS OF 2/23/23

**DEFERRED
MAINTENANCE
(INADEQUATE
FUNDING)**

EXPENSE		YEAR-TO-DATE ACTUAL	BUDGET	
personnel		(10,307.26)	(56,000.00)	
SITE MAINTENANCE & OPERATIONS	cleaning service	-	(6,000.00)	
	HVAC system maintenance	-	(3,000.00)	
	lawn care	-	(24,000.00)	
	parking lot / road maintenance	-	(2,500.00)	(95,000.00)
	security system	(198.00)	(1,500.00)	
	sewage pumping	-	(1,000.00)	
	supplies / misc.	(2,804.36)	(15,000.00)	
	water testing	-	(1,300.00)	
	wildlife management	-	(4,000.00)	
	picnic area restroom plumbing repair	-	-	(8,000.00)
	electrical surge protector installation	-	-	(7,700.00)
	trail bridge repair / replacement	-	-	(100,000.00)
	boat dock replacement	-	-	(35,000.00)
	Muskrat Blind foundation work	-	-	(10,000.00)
	trail surfacing (handicapped accessibility)	-	-	(40,000.00)
snow & ice removal	-	(2,500.00)		
trail markers and signage	-	(1,000.00)	(10,000.00)	
UTILITIES	electric	(3,925.79)	(21,000.00)	
	internet service	(158.00)	(1,100.00)	
	telephone	(111.76)	(1,300.00)	
	trash service	(260.00)	(1,800.00)	
	website hosting / email service	(66.78)	(1,000.00)	
brochures and promotional materials		-	(4,000.00)	
programming and educational supplies		(193.27)	(1,000.00)	
EXPENSE TOTAL		\$ (18,025.22)	\$(149,000.00)	\$ (305,700.00)

**MONTOUR AREA RECREATION COMMISSION
2023 DEFERRED / UNFUNDED BUDGET ITEMS**

	EXPENSE	AMOUNT
MONTOUR PRESERVE	parking lot / road maintenance	(95,000.00)
	picnic area restroom plumbing repair	(8,000.00)
	electrical surge protector installation	(7,700.00)
	trail bridge repair / replacement	(100,000.00)
	boat dock replacement	(35,000.00)
	Muskrat Blind foundation work	(10,000.00)
	trail surfacing (handicapped accessibility)	(40,000.00)
	trail markers and signage	(10,000.00)
HESS RECREATION AREA	restroom roof repair	(3,000.00)
	observation blind repairs	(2,000.00)
	ballfield repairs	(2,500.00)
	maintenance - other	(2,500.00)
	Robbins Trail reconstruction	(40,000.00)
	road repaving	(100,000.00)
	signage	(5,000.00)
	MARC labor	(2,000.00)
	Hopewell Park dump road repair	(1,800.00)
	North Branch Canal Trail closed area surveying, litigation, and rehabilitation	(7,000.00)
	North Branch Canal Trail trailhead parking area / river access access road repair	(900.00)
	Danville Borough play set installation	(5,000.00)
	truck purchase	(75,000.00)
	ATV purchase	(15,000.00)
	staff compensation adjustments	(10,000.00)
	TOTAL DEFERRED / UNFUNDED BUDGET ITEMS	\$ (577,400.00)

COMMUNITY GIVING FOUNDATION (CGF) FUND BALANCES AS OF 2/21/23	
FUND	BALANCE
MARC Non-Endowed Fund	\$ 4,843.41
MARC Endowed Fund	\$ 15,874.63
Hopewell Park Pump Track Fund	\$ 43,665.06
Washingtonville Revitalization Fund	\$ 2,830.92
Montour Preserve Fund	\$ 52,570.72
TOTAL	\$ 119,784.74
NOTES AND DISCLAIMERS REGARDING CGF FUNDS	
<p><i>MARC is the designated beneficiary of five funds at the Community Giving Foundation (CGF). The CGF has been granted variance power to redirect these funds at their discretion and, accordingly, these funds are not deemed to be an asset of MARC and are not reported in MARC's financial statements.</i></p>	
<p><i>All contributions are administered through the Community Giving Foundation, a 501(c)(3) organization, and are tax-deductible to the extent provided by law. IRS regulations require us to state that no goods or services were provided in consideration for gifts and the Community Giving Foundation has exclusive legal control over the contributed assets. The official registration and financial information of the Community Giving Foundation may be obtained from the PA Dept. of State by calling toll free, within PA, 1-800-732-0999. Registration does not imply endorsement.</i></p>	
	
<p>I do hereby attest this to be an accurate and complete accounting of MARC-affiliated funds at the Community Giving Foundation.</p>	
	<p>2/21/2023</p>
<p>Robert Stoudt, MARC Director</p>	<p>Date</p>

Montour County Recreation Authority / Commission:

February 02, 2023

Re: The 2022 audit of M.A.R.C.:

We the undersigned Auditors of Montour County, have audited and examined the records for your Authority / Commission and found everything to be in order.

We do hereby certify that the records are complete and correct to the best of our knowledge.

Audit was completed on February 02, 2023.

If you have any questions, please contact our office Monday through Thursday 8:00 a.m. to 2:00 p.m., at 570- 271-3044 x 1200.

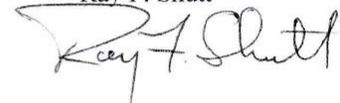
Cordially,

MONTOUR COUNTY AUDITORS

Jamie J. Becker

Elizabeth A. Brown

Ray F. Shutt



c.c.: Montour County Commissioner's

ACCOUNTING REPORT DISCLAIMER

The following financial reports have been provided by Susan Shultz, CPA, using information provided by management of the Montour Area Recreation Commission (MARC). Reports are provided in accordance with accounting principles used for the tax basis of accounting.

Susan Shultz, CPA does not verify the accuracy or completeness of the information provided by MARC's management and expresses no assurance on the financial statements. Susan Shultz, CPA cannot be relied upon to identify or disclose any misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within MARC or noncompliance with laws or regulations.

1:49 PM
 02/15/23
 Cash Basis

Montour Area Recreation Commission
Statement of Financial Position
 As of January 31, 2023

	Jan 31, 23
ASSETS	
Current Assets	
Checking/Savings	
Mahoning Twp ARP Grant Cking	15,714.89
Service 1st - Savings	5.63
Service 1st #45 Washvl Pavilion	1,000.00
Service 1st FCU	72,860.11
Total Checking/Savings	89,580.63
Total Current Assets	89,580.63
TOTAL ASSETS	89,580.63
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Advance Payments Received	
Hess Field User Fees	25.00
Preserve Reservations	2,140.00
Total Advance Payments Received	2,165.00
Payroll Liabilities	2,798.46
Total Other Current Liabilities	4,963.46
Total Current Liabilities	4,963.46
Total Liabilities	4,963.46
Equity	
Retained Earnings	102,212.54
Net Income	-17,595.37
Total Equity	84,617.17
TOTAL LIABILITIES & EQUITY	89,580.63

No Assurance Provided

Page 1

ASSISTANT DIRECTOR'S REPORT

In the past month I assisted with preparations for the upcoming Maple Sugaring Event. The team and I installed a new one-hundred-foot section of Goose Woods Trail. A section previously cut out from pipeline construction directly before the bridge leading to the Sugar Shack. I also assisted with Sugar Shack preparations, installing the evaporator, and gathering supplies for the event day. On February 5th I assisted with the guided hike here at the Montour Preserve. I also continued working with the team to create more habitat for the Woodcock mating season. Finalizing the field across from Goose Cove Overlook and beginning on the field across from the Visitor Center.

Julian Brehm

2/21/23

NATURALIST'S REPORT

During the last month, the naturalist has continued work on the Chilisuagi Trail interpretive booklet, organized and took registrations for an upcoming bluebird program and assisted with the set up for the maple sugaring open house.

Jon Beam

2/20/23

SENIOR MAINTENANCE TECHNICIAN'S REPORT

cut brush along Sportsman Club road

cut brush @ sugar shack

cut brush @ goose cove overlook field

worked on goose woods trail relocation near sugar shack

Randy Huff welded stone rake

worked on putting evaporator together at sugar shack and then fired up

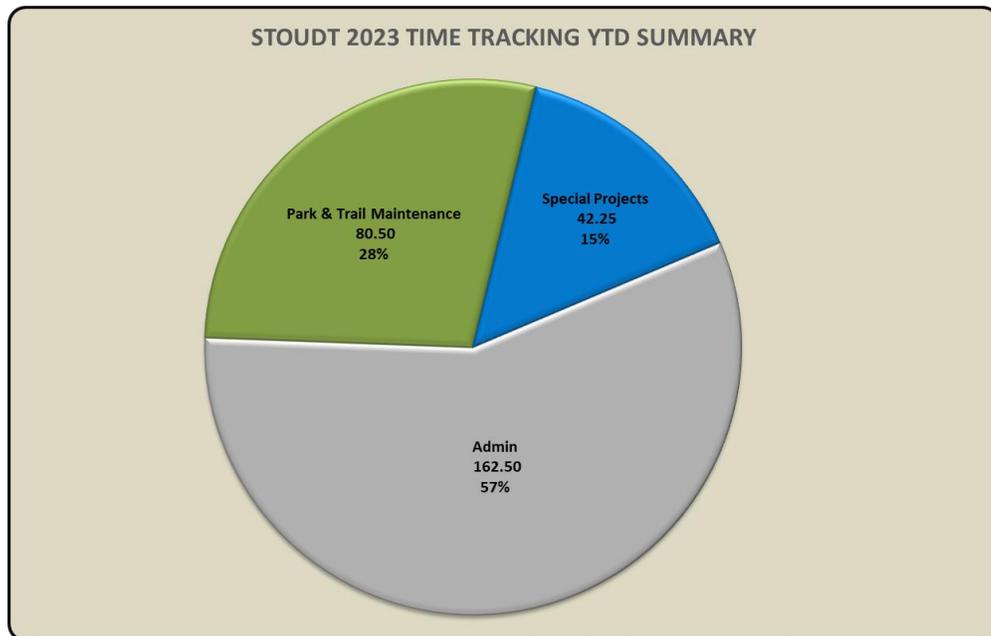
SPTMT Dennis Piatt

2/21/23

DIRECTOR'S REPORT

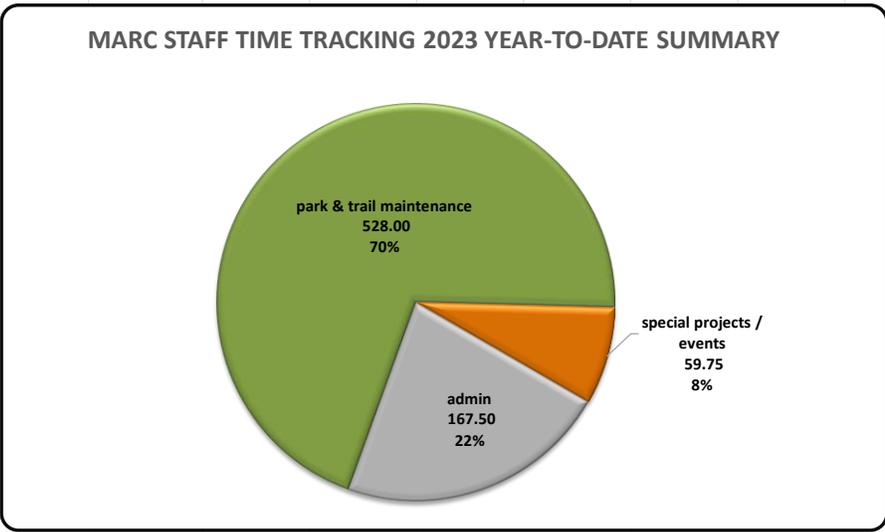
	STOUDT	PROJECT YTD TOTAL HOURS	2023																																												
			JANUARY 2023														FEBRUARY																														
			15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25			
admin	MARC admin	162.50	1.00	1.00	3.00	2.00	10.00	6.00	1.50	4.50	5.00	2.75	4.00	3.75		3.00	3.00	2.00	2.00	0.25	0.50		0.50	1.50	3.00	0.50	1.50	0.50	0.25	1.50	5.25	3.50	3.00	0.50	1.00		1.00	5.00	2.50	0.50	3.00						
PARK & TRAIL MAINTENANCE	Hess Recreation Area	7.75				0.25		0.25			0.25		0.25					0.25		0.25		1.00			0.25	1.50																	0.25				
	Hopewell Park / Danville Farm Trails																																														
	Mill Park	7.75	1.00																			3.00	2.00	0.25	1.00		0.25															0.25					
	Montour Preserve admin / maintenance	52.75	1.00	1.00	3.00	0.25	0.50	1.00	7.00		0.75	0.25		0.75	0.75			1.00	2.50	1.00	0.25	0.50	3.00		0.25	1.50	6.50	3.00	0.25	0.25	0.75	1.00	0.75				1.00		0.50								
	Montour Preserve programming	12.00		1.00	0.25																										0.25	1.00				0.25					0.50	3.50	2.50				
	North Branch Canal Trail (Montour Co.)	0.25				0.25																																									
	NBCT Trailhead / River Access																																														
SPECIAL PROJECTS & EVENTS	bicycle routes mapping & promotion																																														
	bike / pedestrian safety special projects	1.00																																													
	Chillisquaque Creek cleanup																																														
	Columbia County projects	2.50				2.00																																									
	Danville Borough play set installation																																														
	Dirty Grin MTB Festival	12.00													2.00																																
	Hopewell Park Pump Track project																																														
	mountain biking special projects	0.75																																													
	Riverside Borough parks revitalization																																														
	special projects / events - other	11.50				0.50						1.50																																			
	tourism promotion special projects	10.25		0.75																																											
	Washingtonville revitalization projects	4.25																																													
	wellness special projects																																														
DAILY TOTALS		285.25	1.00	3.75	5.00	5.50	10.50	7.25	7.00	1.50	7.00	5.25	2.75	7.00	4.50		3.00	6.75	4.50	7.25	2.50	2.25	4.00	2.50	2.00	6.50	7.00	5.75	1.00	0.50	1.50	6.25	5.50	7.25	3.50	2.50	1.25	1.00	5.00	5.75	7.00	6.50					
WEEKLY PAYROLL TOTAL			40.00							28.00							30.25							25.25							27.75							25.25									
BIWEEKLY PAYROLL TOTAL			68.00														55.50														53.00																
PAYROLL PERIOD			3														4														5																

NOTE: NO OVERTIME WORKED SINCE NOVEMBER 12, 2022



DIRECTOR'S REPORT (continued)

MARC STAFF 2023 YEAR-TO-DATE COMBINED TIME ACCOUNTING										
STOUDT UPDATED AS OF 2/23/23; ALL OTHERS AS OF 2/11/23										
TASK	BEAM	BREHM	FOUGHT	PIATT	REINARD	SHEVCHENKO	STOUDT	YEICH		PROJECT TOTAL HOURS
MARC admin	-	2.50	-	1.00	1.50	-	162.50	-		167.50
Hess Recreation Area	-	10.00	-	3.00	-	5.00	7.75	-		25.75
Hopewell Park / Danville Farm Trails	-	-	-	-	-	-	-	-		-
Mill Park	-	29.25	-	-	-	-	7.75	-		37.00
Montour Preserve admin / maintenance	-	170.50	-	74.50	10.25	97.00	52.75	32.00		437.00
Montour Preserve programming	8.00	2.00	-	1.50	1.00	-	12.00	3.50		28.00
North Branch Canal Trail (Montour Co.)	-	-	-	-	-	-	0.25	-		0.25
NBCT Trailhead / River Access	-	-	-	-	-	-	-	-		-
bicycle routes mapping & promotion	-	-	-	-	-	-	-	-		-
bike / pedestrian safety special projects	-	-	-	-	-	-	1.00	-		1.00
Chillisquaque Creek cleanup	-	-	-	-	-	-	-	-		-
Columbia County projects	-	-	-	-	-	-	2.50	-		2.50
Danville Borough play set installation	-	-	-	-	-	-	-	-		-
Dirty Grin MTB Festival	-	-	-	-	-	-	12.00	-		12.00
Hopewell Park Pump Track project	-	-	-	-	-	-	-	-		-
mountain biking special projects	-	-	-	-	-	-	0.75	-		0.75
Riverside Borough parks revitalization	-	-	-	-	-	-	-	-		-
special projects / events - other	-	-	-	-	-	-	11.50	-		11.50
tourism promotion special projects	-	-	-	-	-	-	10.25	-		10.25
Washingtonville revitalization projects	-	17.50	-	-	-	-	4.25	-		21.75
wellness special projects	-	-	-	-	-	-	-	-		-
	-	-	-	-	-	-	-	-		-
	-	-	-	-	-	-	-	-		-
TOTALS	8.00	231.75	-	80.00	12.75	102.00	285.25	35.50	-	755.25
YTD AVERAGE HOURS WORKED / WEEK	1.0	29.0	-	10.0	1.6	12.8	28.5	4.4	-	
BUDGETED HOURS / WEEK	3.0	28.4	2.0	12.5	3.9	15.0	26.9	4.9	-	

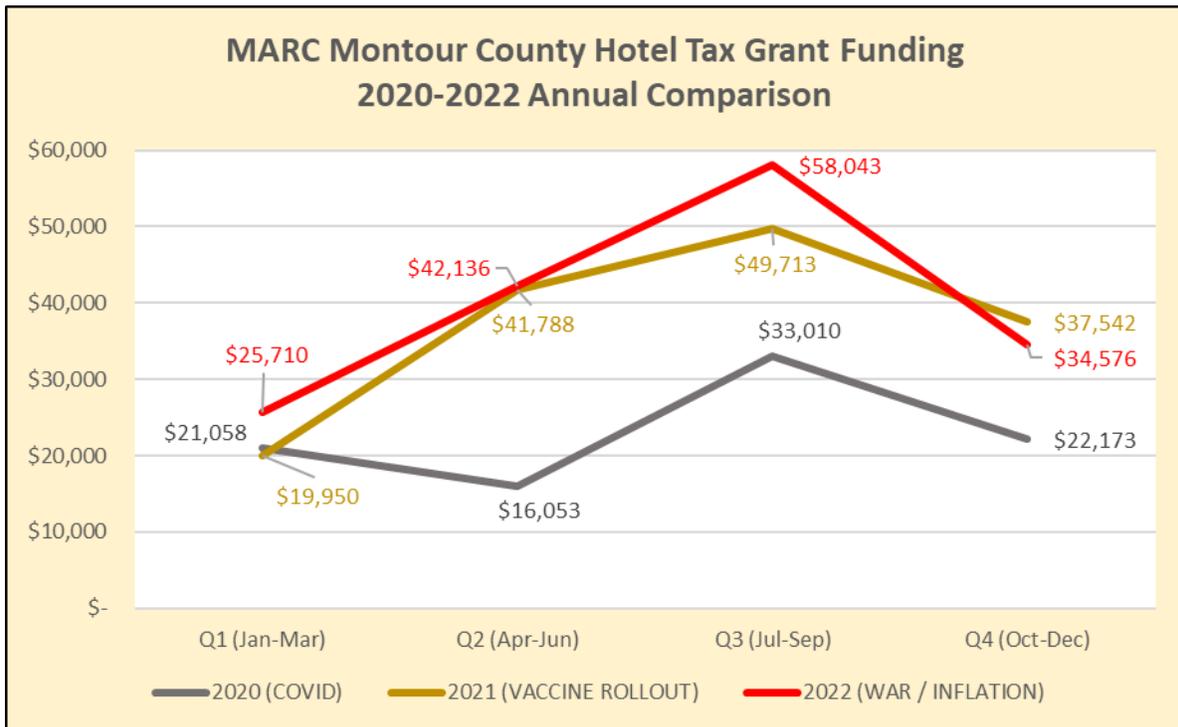


DIRECTOR'S REPORT (continued)

GRANTS

- **Montour County Hotel Tax**

- MARC on 2/13/23 received and deposited to its Service 1st savings account \$34,576.30 in Q4 2022 Montour County Hotel Tax grant funds
 - As shown in the chart below, this amount is \$2,966.08 (7.9%) less than the same quarter in 2021
- MARC is conservatively budgeting for \$150,000 in Montour County Hotel Tax grant funding in 2023, down 8.9% from 2022 receipts (anticipating recession and a corresponding decline in travel/tourism)



- **Community Giving Foundation – Danville ATV Grant**

- Stoudt on 1/30/23 closed the grant checking account at Service 1st
- As of 1/30/23, this grant is officially closed out and will no longer appear in future reports

DIRECTOR'S REPORT (continued)

GRANTS (continued)

- **DCNR 2020 Non-Motorized Trails Grant - Danville Borough Levee North Branch Canal Trail Construction (administered by Danville Borough)** (no updates since last meeting)
 - Danville Borough staff continue working to identify final trail alignments and secure final agreements for affected properties
 - Project construction will not begin until 2023 at the earliest
 - project mapping is available at <https://www.google.com/maps/d/edit?mid=17se2PMghOEBzg70bdSTOg3HPCTTO9drE&usp=sharing>
- **Mahoning Township American Rescue Plan Grant** (no updates since last meeting)
 - MARC on 12/13/21 was awarded \$25,000 in American Rescue Act grant funding from Mahoning Township
 - Funds are to be used to offset the negative economic impact of COVID-19 on MARC's operations and to be focused on projects of importance to Mahoning Township residents
 - MARC on 12/30/21 expended \$9,305 to pay Kleinfelder for engineering work for the Hess Loop Trail (J. Manley Robbins Trail) at the Hess Recreation Area
 - \$15,714.89 (with earned interest) remains earmarked in a dedicated checking account to pay a portion of the costs for the planned engineering, permitting, and design work for the Hopewell Park Pump Track
- **DCNR 2021 Park Rehabilitation and Development Grant (Hopewell Park Pump Track)** (no updates since last meeting)
 - MARC was notified on 12/30/21 that its application to DCNR for \$125,000 in grant funding to rehabilitate Hopewell Park had been conditionally approved
 - Project activities will include expanding and improving parking, improving site drainage, creating bicycle skills features, reconstructing the existing earthen beginner-level pump track and jumps area, creating a new asphalt-paved pump track, and adding new universally-accessible parking and access features
 - As of 2/23/23, MARC has so far secured \$168,489.15 in pledges and donations to match the DCNR grant
 - As recently authorized by MARC's Board, all necessary documentation has been provided to DCNR to allow the redesignation of grant funds from MARC to Montour County to satisfy DCNR's requirements
 - An updated grant agreement has been provided to Montour County, allowing work to proceed once final questions are resolved
 - Stoudt on 3/31/22 met with DCNR, Montour County, Brinkash & Associates, and Kleinfelder to discuss grant terms and conditions and to prepare for project engineering and permitting
 - As of 2/23/23, Stoudt must again consult with DCNR regarding engineering requirements for pump track design before work can begin
 - Stoudt's updated project presentation, including a listing of project donors, is available at <https://docs.google.com/presentation/d/1b1DRhtSDZ3OfL0aYTal1uFPhW1XYNO7x/edit?usp=sharing&oid=117951050608712833238&rtpof=true&sd=true>

DIRECTOR'S REPORT (continued)

MANAGED SITES

- **Hopewell Park / Danville Borough Farm**
 - MARC will work with an Eagle Scout candidate or do work in-house to create a concrete pad to properly secure the new bike rack recently constructed and donated by Kris Huber and Nick Craven
 - MARC staff will work in March to leaf blower trails and inspect for maintenance concerns
 - Work is ongoing to prepare for the planned pump track construction and related redevelopment activities as reported elsewhere in this meeting packet

- **Montour Township (Columbia County) Legion Road parcel**
 - No concerns noted since last meeting

- **River Drive parcel (North Branch Canal Trail trailhead and river access)**
 - Stoudt continues to monitor ongoing property encroachments by an adjacent landowner
 - Stoudt on 1/18/23 discovered bullet damage to one sign on the site
 - Stoudt will monitor for additional problems and will request Mahoning Township Police Department assistance if deemed necessary
 - MARC staff will work in March / April to fell / remove dead trees and limbs on the property

- **North Branch Canal Trail**
 - Land Stewards Wayne Kashner and Jennifer Hunsinger continue to maintain the trail
 - Land Steward Wayne Kashner continues work to realign portions of the trail near the Catawissa Boat Club to avoid chronically wet areas
 - Montour County and the SEDA-COG Joint Rail Authority have resumed legal action against the owner of the Bear Hunters' Grove Campground to resolve the years-long property ownership dispute
 - Stoudt has been in communication with MARC's legal counsel regarding proposed next steps for legal action and anticipates legal proceedings will be ongoing through the winter and spring
 - MARC will continue to enforce the trail closure through the disputed lands between trail miles 3.5 – 4.2; no MARC staff or volunteers will enter the disputed lands until the matter is resolved
 - Stoudt and Wayne Kashner on 1/18/23 met with a representative of the Columbia County Conservation District to determine permitting requirements to install a new culvert at trail mile 5.4 (culvert was permitted under NPDES permit, but not installed)
 - Stoudt has received the necessary guidance for the permitting and will work in coming days to complete and submit the permit application and required fees
 - Stoudt will consult with the Montour County Conservation District to consider options to improve the ford crossing at trail mile 2.72 (no change since last meeting)
 - It is recommended that MARC rebuild the crossing with R6 rock and a log cross-vane to provide better long-term stability for the crossing
 - Stoudt will investigate costs and schedule the work when funding and staff availability allow

DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

• Hess Recreation Area

- Winter conditions have accelerated the re-opening of numerous potholes along the park's road
 - significant time and effort will be required to make the necessary repairs in coming weeks
 - Stoudt has consulted with R.C. Young, Inc. regarding probable costs to repair the road
 - The recommendation (in 2021) had been to clean existing potholes and install asphalt repairs, then furnish and install two coats of tar and chip at an estimated cost of \$45,000 - \$50,000 (assuming a road length of 3,600ft and width of 16ft)
 - Stoudt notes that cost estimates were secured before the recent dramatic increase in oil and fuel prices
 - Additionally, the road has continued to deteriorate significantly in 2022
 - Stoudt now believes a partial fix is no longer viable and anticipates a full milling and resurfacing of the roadway will likely cost approximately \$100,000
 - Stoudt will continue to seek funding to allow this high-priority project to be completed, but notes that it will be exceedingly difficult for MARC to secure the anticipated 50% grant match (~\$50,000)
 - Additionally, Stoudt believes the project will be ineligible for DCNR grant programs because the road reconstruction was DCNR grant funded in 2011
- No significant changes have been noted along trail miles 1.3 – 1.5 of the Robbins Trail (Hess Loop Trail) where slides have occurred in recent years
 - MARC staff and volunteers continue to monitor the site on a regular basis
 - Stoudt has consulted with Elijah Evans regarding anticipated costs to properly repair the failing sections of the trail (*no change since last meeting*)
 - Cost estimates (~\$40,000) far exceed MARC's current financial ability to do the necessary work
 - Stoudt and Brehm will consider options for future grant funding and other alternatives
 - Stoudt does not believe the project is urgent, but one or more severe rainfall events could quickly change conditions for the worse
- One road culvert pipe remains significantly blocked from repeated storm erosion; Stoudt has reached out to Danville area contacts for assistance (*no change since last meeting; work must wait until volunteer schedules allow*)
- Stoudt and Shevchenko have completed most design work for the new J. Manley Robbins Trail interpretive sign for installation at the Beaver Place Trailhead (*no change since last meeting*)
 - Final details are yet to be completed, but funding does not yet allow for fabrication and installation of the planned signage (~\$1,500)
- The Hess Recreation Area Field Usage and Maintenance Agreement between MARC and the Danville Lady Railers, with Danville Borough consent, has expired (*no change since last meeting*)
 - Stoudt has been in communication with team officials to negotiate a new field user agreement for the 2023 season wherein MARC will waive the required field user fees in exchange for the team's continued maintenance of the fields
 - Stoudt anticipates having an agreement in place by early March
- Stoudt on 2/13/22 met with the 4H Outdoor Explorers group to discuss a project to update the tree identification markers, mapping, and brochure for the Hess Recreation Area
 - Stoudt hopes to complete the project this spring (*no update since last meeting*)

DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

• Montour Preserve

- MARC staff and volunteers have been working to prepare the sugar shack for the planned Maple Sugaring Open House on Saturday, February 25, from 10am – 4pm
 - MARC staff constructed a new 100ft-long section of the Goose Woods Trail near the Sugar Shack to bypass the recently constructed natural gas pipeline right-of-way
- MARC staff and volunteers worked on 1/21/23 and 2/4/23 to remove brush to restore field habitat
 - MARC staff members continued work throughout February to clear additional areas

2023 Montour Preserve Habitat Restoration 



7 MARC staff members and
26 volunteers worked a combined
225 hours

35,000 ft³ of brush (mostly
invasive species such as Autumn
Olive, Bradford pear, Multiflora rose,
and Tree of Heaven) was cut and
stacked into bush piles to benefit
cottontail rabbits and other wildlife

9.7 acres of open field habitat
was restored to benefit Eastern
Bluebirds, Woodcock, Ruffed
Grouse, and other species that
utilize open field and edge habitat

- Stoudt on 1/26/23 submitted the annual US Fish & Wildlife Service's eagle exhibition permit
- Pipeline construction work through the Preserve is paused indefinitely because of wet conditions and winter temperatures
 - Stoudt anticipates closures of portions of several trails will remain in effect through early spring, including the Goose Woods Trail (partial), Wildlife Management Trail (partial), and the Chilisuagi Trail (between the Goose Cove Picnic Area and the Ridgefield Point Loop Trail)
 - The Goose Cove #2 pavilion will remain closed to all use until spring 2023
 - Contractors have made significant efforts to minimize disruptions to visitors to the Montour Preserve and have worked to partially restore access to the sugar shack area for planned February 2023 maple sugaring programming
- MARC is working with Eagle Scout candidate Sam Roup to install new fish habitat structures in Lake Chillisquaque, subject to approval by Talen Energy Supply, the PA Fish & Boat Commission, and PA DEP
 - MARC must apply for and receive a DEP GP-1 (Fish Habitat Enhancement Structures) permit before installation may proceed (*no change since last meeting*)
- MARC is working with Girl Scout Gold Award candidate Hailey Exley to create and install new bluebird boxes, as well as related bluebird habitat restoration work
- Stoudt met on 10/23/22 with a Girl Scout Gold Award candidate to consider options for a possible bat habitat improvement project (*no change since last meeting*)

DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS

- **Bicycle / Pedestrian Safety Projects (no updates since last meeting)**
 - Stoudt continues to attend meetings of the Middle Susquehanna Active Transportation Committee

- **Bicycle Routes Mapping and Promotion (no updates since last meeting)**
 - Valentina Shevchenko has completed the mapping, driving, and photographing of several bicycling routes in and around northern Montour County as identified by volunteers Kit Kelly, Dr. Victor Marks, and others
 - MARC is working with the Columbia Montour Visitors Bureau and the Susquehanna River Valley Visitors Bureau to promote bicycling route mapping and online distribution through the RideWithGPS platform (www.RideWithGPS.com)
 - Stoudt anticipates also creating and distributing hard copy brochures of routes within MARC's service area, including those created by the Washingtonville Revitalization Committee
 - Stoudt and Shevchenko are updating mapping for other known routes, including the 75 Miles of MonTour, and others, for publication and promotion

- **Chilli Challenge Adventure Triathlon**
 - 2023 event canceled because of budget concerns and anticipated construction

- **Danville Borough Play Set Installation (no updates since last meeting)**
 - St. Joseph Catholic School in Danville has donated to MARC the play set formerly in place at the school's playground
 - MARC staff and volunteers, with major support from the Danville Borough Street Department, on 10/30/20 disassembled the play set and moved it to the pig barn for storage
 - MARC staff will repair and possibly repaint play set materials in preparation for reassembly
 - It is anticipated the play set will be reconstructed at the F.Q. Hartman Recreation Area
 - Stoudt does not anticipate reconstruction of the play set until 2024 because of ongoing staffing and budgeting challenges

- **Dirty Grin Mountain Biking Festival**
 - Monthly meetings of the event organizing committee have resumed and preparations are well underway for the 2023 event, planned for June 23 – 25, 2023
 - Stoudt has re-created the festival's website as a page on MARC's website (<https://montourrec.com/dirty-grin-mountain-bike-festival/>) in order to save approximately \$300/year on expected website hosting fees
 - Stoudt on 12/23/22 opened registration for the 2023 event

- **Girls ROC Camps**
 - As of 2/23/23, MARC has \$403.77 earmarked in its general checking account for 2023 events
 - Camp dates have tentatively been set for the following dates:
 - 6/5 and 6/7/23 at Hess Field
 - 6/12 and 6/14/23 at the Hopewell Park / Danville Borough Farm Trail System

DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS (continued)

- **Regional Mountain Biking Promotion**

- Stoudt on 2/1/23 met with representatives of the Columbia Montour Visitors Bureau, Central Susquehanna Hammers Interscholastic Mountain Bike Team, and the Pennsylvania Interscholastic Cycling League to discuss a potential opportunity to host a coaches' clinic
 - Follow-up discussions are anticipated
- Julian Brehm and Valentina Shevchenko have completed the field verification of mountain biking trails in the Bald Eagle State Forest for inclusion in MARC's mapping of regional mountain biking assets
- Brehm has completed the map data entry and has met with Stoudt to perform a final review of all mapping for accuracy before MARC releases the mapping to the public
 - The working draft of the five-county map is available on the Dirty Grin Mountain Bike Festival website at <https://montourec.com/dirty-grin-mountain-bike-festival/>
 - Stoudt will plan to schedule a meeting of MARC's Mountain Biking Advisory Group in March for a final review and comment period on the mapping before public release
- Stoudt continues to collaborate with the Columbia Montour Visitors Bureau, Susquehanna River Valley Visitors Bureau, and numerous other partners to prepare for a possible application to the International Mountain Bicycling Association's Ride Center program (<https://ride.imba.com/node/2169>)
- Stoudt continues to consult with representatives of the Columbia-Montour Visitors Bureau, the Susquehanna River Valley Visitors Bureau, and other regional partners to identify branding and promotional potential for regional mountain biking assets

- **Riverside Borough Parks Revitalization (no updates since last meeting)**

- Stoudt anticipates installing the replacement sign for the Riverside Borough river access in March or April 2023 (as conditions allow)
- Stoudt will continue to remain in contact with Riverside Borough representatives to discuss opportunities for MARC to assist with revitalizing the Borough's parks and outdoor recreation areas, particularly at the recently acquired former school property

- **Special Projects and Events – Other**

- Stoudt continues to participate in the Danville Business Alliance's Design Committee
- Stoudt continues to participate in the Columbia Montour Chamber of Commerce's Joint Governmental Affairs Committee
- Stoudt continues to participate in the Columbia Montour Chamber of Commerce's Montour County Task Force
- Stoudt continues to participate in the Going Gold committee
- Stoudt has been assisting with the proposed Danville Middle School Community Park Project

- **Tourism Promotion Special Projects – Other**

- Stoudt continues to participate in the North Branch Susquehanna River Water Trail Stakeholders' group
- Stoudt continues to participate in the Danville Heritage Festival Committee
- Stoudt and Van Wagner have begun leading group hikes on the first Sunday of each month at 2pm to locations throughout Montour County, focusing on the sites' historical and ecological significance
 - The next hike is planned for Sunday, 3/5/23, at 2:00pm at the Hess Recreation Area
 - A year-long schedule of events will be released in early March

DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS (continued)

- **Wellness Special Projects (in partnership with Geisinger)**
 - No updates since last meeting

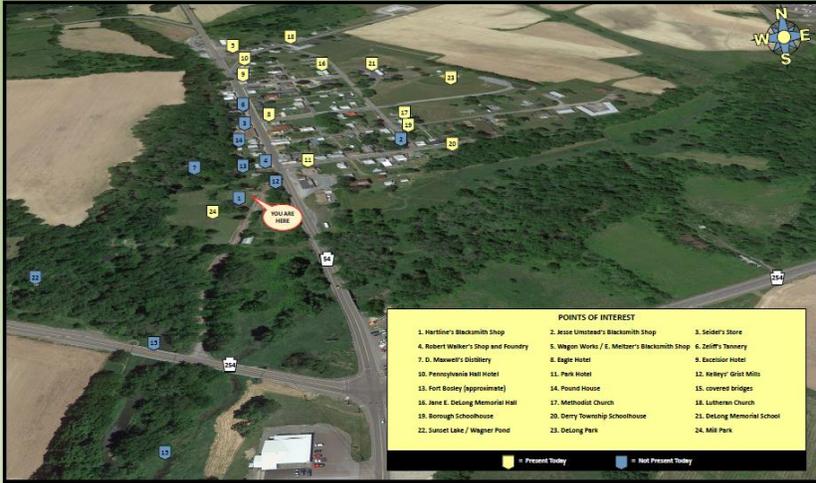
- **Washingtonville Revitalization Projects**
 - Stoudt on 1/16/23 met with neighboring landowners for the proposed Mill Park property in Derry Township, Montour County, to discuss property boundaries and items of potential concern
 - MARC is awaiting the completion of additional survey work in February, at which time Stoudt will again meet with neighboring landowners to continue the discussion
 - Stoudt, Brehm, and co-op student Gilbert in late December visited the parcel to re-mark property corners and do initial planning for possible site improvements
 - Stoudt remains in communication with Chairman Dombroski regarding possible improvements to DeLong Park, including the desired construction of a new pavilion
 - Washingtonville Borough has secured \$3,000 to date in grants and donations for the project (being kept in MARC's accounts) and Chairman Dombroski continues working to secure additional donations
 - MARC's staff has assisted with the repair of several 'Welcome to Washingtonville' banners damaged in recent wind events
 - Stoudt, Chairman Dombroski, and members of the Washingtonville Revitalization Committee continue to explore options for new stream access locations along Chillisquaque Creek
 - Stoudt continues to participate in meetings of the Washingtonville Revitalization Committee to assist with projects of mutual interest
 - Julian Brehm has completed the mapping of historic points of interest in and around Washingtonville Borough as documented by Washingtonville Mayor Tyler Dombroski and Washingtonville-area historian John Marr
 - A copy of the sign, created by Brehm, planned for installation at Mill Park, is copied below
 - Stoudt has created a page on MARC's website to promote and share the content, including the online mapping, at <https://montourec.com/washingtonville-history/>

DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS (continued)

- Washingtonville Revitalization Projects (continued)

WASHINGTONVILLE BOROUGH HISTORIC POINTS OF INTEREST


POINTS OF INTEREST		
1. Hartner's Blacksmith Shop	2. Jesse Umstead's Blacksmith Shop	3. Seidel's Store
4. Robert Walker's Shop and Foundry	5. Wagon Works / E. Walker's Blacksmith Shop	6. Seidel's Foundry
7. D. Kneaver's Distillery	8. Eagle Hotel	9. Excelsior Hotel
10. Pennsylvania Hall Hotel	11. Park Hotel	12. Kelley's Grist Mills
13. Fort Bosley (Approximate)	14. Pound House	15. Covered bridges
16. Jane E. DeLong Memorial Hall	17. Methodist Church	18. Lutheran Church
19. Borough Schoolhouse	20. Derry Township Schoolhouse	21. DeLong Memorial School
22. Sunset Lake / Wagner Pond	23. DeLong Park	24. Mill Park



The Excelsior Hotel
The Excelsior Hotel name applied to three structures which stood at this location. First constructed as a frame building in 1837 by James Heddens, it was torn down and rebuilt as a brick building. Operated by Fanny Heddens for many years after the death of her husband in 1888, the hotel was commonly known as the Fanny Heddens Hotel. Destroyed by fire in 1891, the building was again rebuilt and continued operation until the 1920s or 1930s.

The building was later used as Emmerson Heffner's Funeral Home from 1947 to 1977.



Fort Bosley and The Grist Mills
There were several grist mills built along Mill Road throughout Washingtonville's history. The first grist mill was built by John Bosley prior to 1773; this was the mill that was fortified and became known as Fort Bosley. The precise location of this mill is still debated today. Over time, the mill changed hands and in 1826 the mill burned down and was rebuilt. In 1870, that mill also burned down. The mill was rebuilt one last time on the other side of Mill Road. The last family to operate the mill was the Kelley family, who closed the mill in 1967. The building was eventually torn down.

The 2020 rediscovery of a 1780s era log cabin, linked to the first Bosley mill, garnered the borough international attention. The building was possibly the oldest in Montour County. A modified reconstruction of the log cabin today sits at the nearby Montour DeLong Community Fairgrounds.



The Eagle Hotel
The Eagle Hotel was built by Major James Cummings in 1810. The hotel was in operation for over one hundred years before it eventually closed in the late 1920s.



Diehl's Store / Seidel's Store
Constructed in 1908, the store was original owned by McClellan Diehl. Ownership changed to Eves & Diehl and later to Ryder, operating under the name Seidel's Department Store. Ownership again changed hands to the Foust Brothers who closed the store for a short time. Reopened by Harold DeGreen, the original building burned down (along with two other buildings) on Halloween night 1982, but was rebuilt and reopened before Christmas that same year. The store remained in business until about 2012.



DeLong Memorial School
Frank DeLong built the school and then gifted the building to Washingtonville Borough. The school was dedicated on Thanksgiving day 1930.



The Jane E. DeLong Memorial Hall
Originally constructed in 1853 as the Washingtonville Presbyterian Church, the building was purchased in 1928 by Frank DeLong. Mr. DeLong remodeled the building into a library and community hall. This community treasure is still in use today for meetings, special events, and the community's annual Christmas party.

4th of July, 1908
Washingtonville's 4th of July, 1908, celebration parade.







Washingtonville Borough History Tour
For more information and photos of Washingtonville's history, scan the QR code to the left and check out our Google map!

SCAN ME!








The Montour Area Recreation Commission (MARC) thanks Washingtonville Mayor Tyler Dombroski and Washingtonville-area historian John Marr for their significant support of this project. MARC is supported by the Montour County Commissioners' Tourism Fund, administered by the Columbia Montour Visitors Bureau (CMVB). For more information, contact the CMVB at 800-847-4810 or visit www.TourColumbiaMontour.com. To learn more about MARC, visit www.MontourRec.com.




DIRECTOR'S REPORT (continued)

OTHER UPDATES

- Stoudt on 1/26/23 attended a PIRMA webinar regarding the Sunshine Lawn and Right to Know Act
- MARC has successfully passed the Montour County Auditors' audit for 2022 (see page 16)
- In collaboration with the Danville Business Alliance, Stoudt on 1/23 and 1/30/23 made presentations to Geisinger Emergency Medicine residents
- MARC on 2/5/23 hosted a hike at the Montour Preserve, attracting 63 participants
- Stoudt on 2/14/23 attended the webinar 'Strategies to Advance Park Equity in Rural Areas'
- Stoudt on 2/16/23 joined representatives of the Pennsylvania Game Commission in speaking with three classes of Van Wagner's students at the Danville Area High School

UPCOMING MEETINGS AND EVENTS

- 2/25/23 Montour Preserve Maple Sugaring Open House (<https://fb.me/e/2deFafIrV>)
- 3/4/23 Bluebirds for Kids program (Montour Preserve) (<https://fb.me/e/3fHIWKP9R>)
- 3/5/23 MARC hike (Hess Recreation Area) (2pm – 4pm)
- 3/24/23 Woodcock program (Montour Preserve) (7pm – 8:30pm)

COOPERATIVE SERVICE AGREEMENT
between
MONTOUR PRESERVE
and
UNITED STATES DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICE (APHIS)
WILDLIFE SERVICES (WS)

ARTICLE 1

The purpose of this agreement is to cooperate in a wildlife damage management project as described in the attached Work Plan.

ARTICLE 2

APHIS-WS has statutory authority under the Acts of March 2, 1931, 46 Stat. 1468-69, 7 U.S.C. §§ 8351-8352, as amended, and December 22, 1987, Public Law No. 100-202, § 101(k), 101 Stat. 1329-331, 7 U.S.C. § 8353. , to cooperate with States, local jurisdictions, individuals, public and private agencies, organizations, and institutions while conducting a program of wildlife service’s involving mammal and bird species that are reservoirs for zoonotic diseases, or animal species that are injurious and/or a nuisance to, among other things, agriculture, horticulture, forestry, animal husbandry, wildlife, and human health and safety.

ARTICLE 3

APHIS-WS and the Montour Preserve agree:

1. The Montour Preserve will provide payment upon receipt of monthly/quarterly bill to “US Department of Agriculture” in the amount of **\$5,011.32**.
2. Nothing in this agreement shall prevent APHIS-WS from entering into separate agreements with any other organization or individual for the purpose of providing wildlife damage management services exclusive of those provided for under this agreement.
3. The Montour Preserve certifies that APHIS-WS has advised the Montour Preserve there may be private sector service providers available to provide wildlife damage management services that the Montour Preserve is seeking from APHIS-WS.
4. The performance of wildlife damage management actions by APHIS-WS under this agreement is contingent upon a determination by APHIS-WS that such actions are in compliance with the National Environmental Policy Act, Endangered Species Act, and any other applicable federal statutes. APHIS-WS will not make a final decision to conduct requested wildlife damage management actions until it has made the determination of such compliance.
5. The cooperating parties agree to coordinate with each other before responding to media requests on work associated with this project.

ARTICLE 4

This agreement is contingent upon the passage by Congress of an appropriation from which expenditures may be legally met and shall not obligate APHIS-WS upon failure of Congress to so appropriate. This agreement also may be reduced or terminated if Congress only provides APHIS-WS funds for a finite period under a Continuing Resolution.

ARTICLE 5

Pursuant to Section 22, Title 41, United States Code, no member of or delegate to Congress shall be admitted to any share or part of this agreement or to any benefit to arise there from.

ARTICLE 6

APHIS-WS assumes no liability for any actions or activities conducted under this agreement except to the extent that recourse or remedies are provided by Congress under the Federal Tort Claims Act (28 USC 1346(b), 2401(b), 2671-2680). This agreement is not a procurement contract (31 U.S.C. 6303), nor is it considered a grant (31 U.S.C. 6304). In this agreement, APHIS-WS provides goods or services on a cost recovery basis to nonfederal recipients, in accordance with all applicable laws, regulations and policies.

This agreement shall become effective **March 1, 2023**, and shall continue until **September 30, 2023**. This agreement may be amended or terminated at any time by mutual agreement of the parties in writing. Further, in the event the Montour Preserve does not, for any reason, provide necessary funds, APHIS-WS is relieved of the obligation to provide services under this agreement.

As required by Debt Collection Improvement Act of 1996:

Montour Preserve’s Tax ID #: 26-1859983
APHIS-WS’s Tax ID: 41-0696271

Montour Area Recreation Commission
374 Preserve Road
Danville, PA 17821
570-336-2060

USDA-APHIS-Wildlife Services
PO Box 60827
Harrisburg, PA 17106-0827
717-236-9451

Robert Stoudt, Director

Date

Harris Glass, State Director

Date

WORK PLAN

Introduction

The U.S. Department of Agriculture (USDA) is authorized to protect American agriculture and other resources from damage associated with wildlife. Wildlife Services activities are conducted in cooperation with other Federal, State and local agencies, private organizations and individuals.

The APHIS WS program uses an Integrated Wildlife Damage Management (IWDM) approach (sometimes referred to as IPM or “Integrated Pest Management”) in which a series of methods may be used or recommended to reduce wildlife damage. These methods include the alteration of cultural practices as well as habitat and behavioral modification to prevent damage. However, controlling wildlife damage may require that the offending animal(s) are killed or that the populations of the offending species be reduced.

Wildlife Species: Canada geese.

Description of Damage: An integrated waterfowl damage management program will be implemented to reduce/prevent damages caused by Canada geese that consist of the accumulations of droppings on grounds, athletic fields, parking areas, walkways, and near building entrances; aggressive behavior of geese toward people during the nesting season; and potential health hazards associated with unsanitary conditions.

<u>Location:</u>	Washingtonville	Montour	Anthony	PA
	Town	County	Township	State

Location type (circle): Rural or Urban

Services Provided:

The goal of APHIS WS is to manage the damage caused by wildlife by implementing integrated wildlife damage management programs. APHIS WS personnel, who have been professionally trained in wildlife damage management, will assist Montour Preserve in implementing an integrated waterfowl damage management program (IWDM) for Canada geese. An ongoing IWDM program would provide the greatest practical level of protection associated with wildlife damage at this site.

1. Montour Preserve will institute a no feeding waterfowl policy and actively enforce (i.e., education and signage) the policy.
2. APHIS WS will conduct nest and egg treatment at approximately 7–10-day intervals during the 8-week nesting season. Nests and eggs will be collected and disposed of following the 28–30-day incubation period.
3. APHIS WS will also remove any goslings found on the property at the request of Montour Preserve.
4. APHIS WS will conduct a Canada goose round-up, removing up to 40 of the geese molting on the site. It is possible to remove up to 50% of the molting geese. APHIS WS will document the number of geese observed on the site prior to molting to accurately determine the number of birds that can be legally removed. Canada geese will be humanely captured, euthanized, and processed for human consumption.

5. APHIS WS personnel will be available to provide technical assistance to Montour Preserve in further deterring Canada geese and preventing other wildlife damage.

The above APHIS WS activities are fully provided for by the Pennsylvania Game Commission, Bureau of Wildlife Protection, Special Use (Depredation/Collecting) Permit and the US Fish and Wildlife Service Depredation permit issued to the Director and/or the WS PA State Director. Activities will be conducted with regular and overtime hours worked as necessary to accomplish the objectives of this program.

Prepared by (APHIS-WS employee): **W.Wenner**

FINANCIAL PLAN

Cost Element		Full Cost
Personnel Compensation		\$3,224.27
Other Services (Vehicle Fuel and Maintenance)		\$ 432.00
Supplies, Materials and Equipment		\$ 285.00
Subtotal (Direct Charges)		\$3,941.27
Pooled Job Costs [for non-Over-the Counter projects]	11.00%	\$ 433.54
Indirect Costs	16.15%	\$ 636.51
Agreement Total		\$5,011.32

The distribution of the budget from this Financial Plan may vary as necessary to accomplish the purpose of this agreement but may not exceed: **\$5,011.32**.

Please note that invoices will be processed at the above selected frequency and will include all expenses that have posted to the system at that time. It is possible that these invoices may vary significantly depending upon what expenses are listed when the invoice is processed.

There are 3 billing options, please circle your desired billing option:

Monthly Billing	Quarterly Billing	Paid in Full
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Financial Point of Contact/Billing Address:

Montour Preserve
 Montour Area Recreation Committee
 374 Preserve Road
 Danville, PA 17821
 (570) 336-2060
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