



7:00pm September 23, 2024 Regular Meeting Agenda

Montour Preserve Environmental Education Center, 374 Preserve Rd, Danville, PA 17821
or <https://us02web.zoom.us/j/86788727559?pwd=xVB9uFC1YVHqpQKErLRHyrRPC4TdkV.1>
To connect by phone: (929) 205 6099 | Meeting ID: 867 8872 7559 | Passcode: 228111

Call to Order

Public Comment

Officer Reports

- Chairman's Report
- Treasurer's Report (*pages 2 - 16*)
- Secretary's Report

Partner Reports

- Danville Area School District
- Danville Borough
- Mahoning Township
- Montour County
- Riverside Borough
- Washingtonville Borough

Assistant Director's Report (Julian Brehm) (*page 17*)

Director's Report (Bob Stoudt) (*pages 18 – 28*)

Old Business

New Business

- Approval of MARC 2025 Lawn Care Invitation to Bid (*provided separately*)

Other Items

Adjournment

next meeting: 7:00pm Monday, October 28

MARC 2024 Savings Account Register (ID 01)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2024 beginning balance			57,278.51
transfer	1/19/24	2/2/24	1/1 - 1/31/24	transfer to checking for Montour County Hotel Tax grant eligible expenses incurred 1/1 - 1/17	13,248.26		44,030.25
deposit	2/12/24	3/9/24	2/1 - 2/29/24	deposit of Q4 2023 Montour County Hotel Tax grant		36,778.03	80,808.28
transfer	2/14/24	3/9/24	2/1 - 2/29/24	transfer to checking for Montour County Hotel Tax grant eligible expenses incurred 1/18 - 2/15	28,744.72		52,063.56
transfer	3/11/24	4/4/24	3/1 - 3/31/24	transfer to checking for Montour County Hotel Tax grant eligible expenses incurred 2/16 - 3/11	21,818.89		30,244.67
interest	3/31/24	4/4/24	3/1 - 3/31/24	interest earned 1/1 - 3/31/24		29.03	30,273.70
transfer	4/4/24	5/9/24	4/1 - 4/30/24	transfer to checking for Montour County Hotel Tax grant-eligible expenses incurred 3/12 - 4/4	10,822.55		19,451.15
transfer	4/15/24	5/9/24	4/1 - 4/30/24	transfer to checking for Montour County Hotel Tax grant-eligible expenses incurred 4/4 - 4/14	9,281.34		10,169.81
transfer	4/30/24	5/9/24	4/1 - 4/30/24	transfer to checking for Montour County Hotel Tax grant-eligible expenses incurred 4/15 - 4/27	10,164.18		5.63
transfer	4/30/24	5/9/24	4/1 - 4/30/24	transfer of unrestricted interest to checking account	0.63		5.00
deposit	5/21/24	6/5/24	5/1 - 5/31/24	deposit of Q1 2024 Montour County Hotel Tax grant		42,387.13	42,392.13
transfer	6/6/24	8/6/24	6/1 - 6/30/24	transfer to checking for Montour County Hotel Tax grant-eligible expenses 4/27 - 6/6	42,387.13		5.00
interest	6/30/24	8/6/24	6/1 - 6/30/24	interest earned 4/1 - 6/30		7.64	12.64
transfer	7/26/24	8/6/24	7/1 - 7/31/24	transfer to checking (accounting cleanup)	7.64		5.00
deposit	9/5/24			deposit of Q2 2024 Montour County Hotel Tax grant		68,592.22	68,597.22
transfer	9/19/24			transfer to checking account for Montour County Hotel Tax grant-eligible expenses 6/6 - 7/31	68,592.22		5.00

MARC 2024 Checking Account Register (ID 40)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount for Internal Budgeting	Statement of Revenues & Expenses Line Item	Grant to Credit or Debit (if applicable)	Debit (-)	Credit (+)	Account Balance
debit card	8/21/2024	9/7/2024	8/1 - 8/31/24	Larry's Lumber (Heron Cove restroom roof repair supplies)	Montour Preserve (maintenance / misc)	park & trail maintenance	Montour County Hotel Tax	311.40		62,566.87
debit card	8/23/2024	9/7/2024	8/1 - 8/31/24	Zoom	dues & fees	dues & fees	Montour County Hotel Tax	16.95		62,549.72
debit card	8/23/2024	9/7/2024	8/1 - 8/31/24	Ride with GPS	dues & fees	dues & fees	Montour County Hotel Tax	10.00		62,539.72
debit card	8/26/2024	9/7/2024	8/1 - 8/31/24	Staples (paper, binder clips, Sharpies, cutters)	office supplies	office supplies	Montour County Hotel Tax	193.66		62,346.06
debit card	8/26/2024	9/7/2024	8/1 - 8/31/24	ABL Graphics (printing of Danville Borough properties maps)	Hopewell Park (maintenance/misc)	park & trail maintenance	Montour County Hotel Tax	40.23		62,305.83
debit card	8/26/2024	9/7/2024	8/1 - 8/31/24	MailChimp	\$16.43 Montour Preserve (email); \$16.43 admin/misc.	\$16.43 park & trail maintenance; \$16.43 admin/misc.	Montour County Hotel Tax	32.86		62,272.97
deposit	8/26/2024	9/7/2024	8/1 - 8/31/24	deposit (Montour County Act 13 annual grant)	Montour County Act 13 grant	Montour County Act 13 Grant	Montour County Act 13 Grant		25,000.00	87,272.97
7809	8/26/2024	9/7/2024		Anthony Township (sewage holding tanks inspections)	Montour Preserve (sewage pumping)	park & trail maintenance	Montour County Hotel Tax	30.00		87,242.97
7810	8/26/2024	9/7/2024		Candy Fisher	Montour Preserve (cleaning)	park & trail maintenance	Montour County Hotel Tax	976.00		86,266.97
7811	8/26/2024	9/7/2024		Airiam (website hosting)	\$52.47 admin / misc.; \$52.47 Montour Preserve (website hosting)	\$52.47 admin/misc; \$52.47 park & trail maintenance	Montour County Hotel Tax	104.94		86,162.03
7812	8/26/2024	9/7/2024		Harris Pest Control	\$445.20 Hess Recreation Area (lawn care); \$53 Hopewell Park (lawn care); \$106 River Drive parcel (lawn care); \$53 Columbia County projects; \$318 North Branch Canal Trail (mowing) (accounted for as Columbia County projects); \$2,600.60 Montour Preserve (lawn care)	park & trail maintenance	\$3,522.80 Montour County Hotel Tax	3,575.80		82,586.23
7813	8/26/2024	9/7/2024		PPL Electric Utilities	Montour Preserve (electricity)	park & trail maintenance	Montour County Hotel Tax	44.59		82,541.64
7814	8/26/2024	9/7/2024		PPL Electric Utilities	Montour Preserve (electricity)	park & trail maintenance	Montour County Hotel Tax	63.78		82,477.86
7815	8/26/2024	9/7/2024		PPL Electric Utilities	Montour Preserve (electricity)	park & trail maintenance	Montour County Hotel Tax	386.19		82,091.67
7816	8/26/2024	9/7/2024		PPL Electric Utilities	Montour Preserve (electricity)	park & trail maintenance	Montour County Hotel Tax	651.59		81,440.08
7817	8/26/2024	9/7/2024		Dennis Platt (payroll 8/11 - 8/24)	payroll - Platt	wages	Montour County Hotel Tax	388.79		81,051.29
7818	8/26/2024	9/7/2024		Julian Brehm (payroll 8/11 - 8/24)	payroll - Brehm	wages	Montour County Hotel Tax	1,764.71		79,286.58
7819	8/26/2024	9/7/2024	8/1 - 8/31/24	Robert Stoudt (payroll 8/11 - 8/24)	payroll - Stoudt	wages	Montour County Hotel Tax	2,565.20		76,721.38
7820	8/26/2024	9/7/2024		PIRMA	insurance	insurance	Montour County Hotel Tax	10,791.00		65,930.38
7821	8/26/2024	9/7/2024		PPL Electric Utilities	Hess Recreation Area (electricity)	park & trail maintenance	Montour County Hotel Tax	42.08		65,888.30
transfer	8/27/2024	9/7/2024	8/1 - 8/31/24	transfer to Act 13 Checking Account (internal accounting correction)				25,000.00		40,888.30
deposit	8/27/2024	9/7/2024	8/1 - 8/31/24	deposit	\$1,420 Montour Preserve pavilion reservations; \$675 Montour Preserve donations; \$100 unrestricted donations	\$1,420 contributions and user fees (Montour Preserve); \$675 contributions and user fees (Montour Preserve); \$100 contributions and user fees (unrestricted)			2,195.00	43,083.30
debit card	8/29/2024	9/7/2024	8/1 - 8/31/24	Sheetz (diesel fuel)	Montour Preserve (maintenance / misc)	park & trail maintenance	Montour County Hotel Tax	49.14		43,034.16
debit card	8/30/2024	9/7/2024		Cole's Hardware (gloves)	tools & supplies	park & trail maintenance	Montour County Hotel Tax	48.88		42,985.28
interest	8/31/2024	9/7/2024	8/1 - 8/31/24	interest	interest	interest			16.34	43,001.42
debit card	9/2/2024			Amazon (printer toner cartridges)	office supplies	office supplies	Montour County Hotel Tax	251.22		42,750.20
7822	9/3/2024			Starr Portables (porta-potty service)	Hopewell Park (porta-potty service)	park & trail maintenance	Montour County Hotel Tax	148.40		42,601.80
7823	9/4/2024			Heaps Container Service	\$130 Montour Preserve (trash); \$70 Hess Recreation Area (trash)	park & trail maintenance	Montour County Hotel Tax	200.00		42,401.80
debit card	9/5/2024			Cole's Hardware (marking paint)	Hess Recreation Area (road repairs)	park & trail maintenance	Montour County Hotel Tax	31.76		42,370.04
debit card	9/9/2024			Amazon (toilet paper, paper towels, hand wipes, restickable tabs)	Montour Preserve (maintenance / misc)	park & trail maintenance	Montour County Hotel Tax	182.52		42,187.52
7824	9/9/2024			Harris Pest Control	\$689 Hess Recreation Area (lawn care); \$159 Hopewell Park (lawn care); \$212 River Drive parcel (lawn care); \$53 Columbia County projects; \$318 North Branch Canal Trail (mowing) (accounted for as Columbia County projects); \$2,459.20 Montour Preserve (lawn care)	park & trail maintenance	\$3,522.80 Montour County Hotel Tax	3,890.20		38,297.32
7825	9/9/2024			Harris Pest Control	\$445.20 Hess Recreation Area (lawn care); \$53 Hopewell Park (lawn care); \$53 Columbia County projects; \$318 North Branch Canal Trail (mowing) (accounted for as Columbia County projects); \$1,742 Montour Preserve (lawn care)	park & trail maintenance	\$3,522.80 Montour County Hotel Tax	2,611.20		35,686.12
7826	9/9/2024			US Dept. of Agriculture (wildlife management)	Montour Preserve (wildlife management)	park & trail maintenance	Montour County Hotel Tax	764.46		34,921.66
debit card	9/9/2024			ABL Graphics (printing of Danville Borough properties maps)	Hopewell Park (maintenance/misc)	park & trail maintenance	Montour County Hotel Tax	40.23		34,881.43
debit card	9/9/2024			Cole's Hardware (toilet bowl cleaner and screws)	Montour Preserve (maintenance / misc)	park & trail maintenance	Montour County Hotel Tax	8.73		34,872.70
7827	9/10/2024			Dennis Platt (payroll 8/25 - 9/7)	payroll - Platt	wages	Montour County Hotel Tax	456.37		34,416.33
7828	9/10/2024			Julian Brehm (payroll 8/25 - 9/7)	payroll - Brehm	wages	Montour County Hotel Tax	1,622.77		32,793.56
7829	9/10/2024			Robert Stoudt (payroll 8/25 - 9/7)	payroll - Stoudt	wages	Montour County Hotel Tax	2,714.58		30,078.98
debit card	9/10/2024			Cole's Hardware (bird feed, mouse traps, paint brushes)	Montour Preserve (maintenance / misc)	park & trail maintenance	Montour County Hotel Tax	137.16		29,941.82
debit card	9/11/2024			USPS Danville (stamps)	office supplies	office supplies	Montour County Hotel Tax	43.80		29,898.02
debit card	9/12/2024			Dog Gone Good Fuel (diesel fuel)	Montour Preserve (maintenance / misc)	park & trail maintenance	Montour County Hotel Tax	40.17		29,857.85
debit card	9/13/2024			Cole's Hardware (10 gallons paint)	\$291.45 Hess Recreation Area (maintenance/misc); \$291.44 Montour Preserve (maintenance/misc)	park & trail maintenance	Montour County Hotel Tax	582.89		29,274.96
debit card	9/13/2024			Amazon (sign holders and light bulbs)	Montour Preserve (maintenance / misc)	park & trail maintenance	Montour County Hotel Tax	50.83		29,224.13
deposit	9/16/2024			deposit	\$640 Montour Preserve pavilion reservations; \$286 Montour Preserve donations; \$20 miscellaneous income	\$640 contributions and user fees (Montour Preserve); \$286 contributions and user fees (Montour Preserve); \$20 miscellaneous income			946.00	30,170.13
transfer	9/19/2024			transfer from savings account for Montour County Hotel Tax grant-eligible expenses incurred 6/6 - 7/31			Montour County Hotel Tax		68,592.22	98,762.35
transfer	9/19/2024			transfer from Act 13 checking account to reimburse grant-eligible expenses incurred 6/26 - 8/26			Montour County Act 13 Grant		25,002.72	123,765.07

2024 SRBC Grant Checking Account Register (ID 41)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
		2/2/24		beginning balance			-
	4/3/24	5/9/24		account renamed from "CGF Grant - Hess Recreation Area Restroom" to "SRBC Grant"	-		-
deposit	4/3/24	5/9/24	4/1 - 4/30/24	deposit Susquehanna River Basin Commission grant		5,000.00	5,000.00
interest	4/30/24	5/9/24	4/1 - 4/30/24	interest earned 4/1 - 4/30/24		0.58	5,000.58
interest	5/31/24	6/5/24	5/1 - 5/31/24	interest earned 5/1 - 5/31/24		0.64	5,001.22
transfer	6/6/24	8/6/24	6/1 - 6/30/24	transfer to checking account to reimburse Chillisquaque Creek cleanup expenses	1,683.55		3,317.67
interest	6/30/24	8/6/24	6/1 - 6/30/24	interest earned 6/1 - 6/30		0.44	3,318.11
interest	7/31/24	8/6/24	7/1 - 7/31/24	interest earned 7/1 - 7/31		0.42	3,318.53
interest	8/31/24	9/7/24	8/1 - 8/31/24	interest earned 8/1 - 8/31		0.42	3,318.95

MARC 2024 Mahoning Township ARP Grant Checking Account Register (ID 43)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2024 beginning balance			15,750.87
interest	1/31/24	2/2/24	1/1 - 1/31/24	interest earned 1/1 - 1/31/24		3.34	15,754.21
interest	2/29/24	3/9/24	2/1 - 2/29/24	interest earned 2/1 - 2/29/24		3.13	15,757.34
interest	3/31/24	4/4/24	3/1 - 3/31/24	interest earned 3/1 - 3/31/24		3.35	15,760.69
interest	4/30/24	5/9/24	4/1 - 4/30/24	interest earned 4/1 - 4/30/24		3.24	15,763.93
interest	5/31/24	6/5/24	5/1 - 5/31/24	interest earned 5/1 - 5/31/24		3.35	15,767.28
interest	6/30/24	8/6/24	6/1 - 6/30/24	interest earned 6/1 - 6/30/24		3.24	15,770.52
interest	7/31/24	8/6/24	7/1 - 7/31/24	interest earned 7/1 - 7/31/24		3.35	15,773.87
interest	8/31/24	9/7/24	8/1 - 8/31/24	interest earned 8/1 - 8/31/24		3.35	15,777.22

2024 CGF Grant - DeLong Park Pathway Checking Account Register (ID 45)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2024 beginning balance			1,000.00
transfer	4/15/24	5/9/24	4/1 - 4/30/24	transfer to checking account to reimburse grant-eligible expenses	1,000.00		-
accounting change	9/16/24			account renamed from '2024 CGF Grant - Washingtonville Pavilion Checking' to '2024 CGF Grant - DeLong Park Pathway Checking'		-	-
deposit	9/16/24			deposit of Community Giving Foundation grant funds		2,000.00	2,000.00

Montour County Act 13 Grant Checking Account Register (ID 48)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2024 beginning balance			30,038.45
interest	1/31/24	2/2/24	1/1 - 1/31/24	interest earned 1/1 - 1/31/24		6.38	30,044.83
interest	2/29/24	3/9/24	2/1 - 2/29/24	interest earned 2/1 - 2/29/24		5.97	30,050.80
interest	3/31/24	4/4/24	3/1 - 3/31/24	interest earned 3/1 - 3/31/24		6.38	30,057.18
transfer	4/15/24	5/9/24	4/1 - 4/30/24	transfer to checking account to reimburse grant-eligible expenses (Washingtonville DeLong Park Pavilion construction expenses)	3,500.00		26,557.18
interest	4/30/24	5/9/24	4/1 - 4/30/24	interest earned 4/1 - 4/30/24		5.77	26,562.95
transfer	5/30/24	6/5/24	5/1 - 5/31/24	transfer to checking account to reimburse grant-eligible expenses (Washingtonville DeLong Park Pavilion construction expenses)	10,000.00		16,562.95
interest	5/31/24	6/5/24	5/1 - 5/31/24	interest earned 5/1 - 5/31/24		5.46	16,568.41
transfer	6/6/24	8/6/24	6/1 - 6/30/24	transfer to checking account to reimburse grant-eligible expenses (Washingtonville DeLong Park Pavilion construction expenses)	3,000.00		13,568.41
interest	6/30/24	8/6/24	6/1 - 6/30/24	interest earned 6/1 - 6/30/24		2.31	13,570.72
transfer	7/26/24	8/6/24	7/1 - 7/31/24	transfer to checking account to reimburse grant-eligible expenses (\$9,689 Montour Preserve HVAC repairs, \$2,871.73 Montour Preserve picnic area plumbing repairs, and \$1,009.99 for Hess Recreation Area hazardous tree removal (partial reimbursement)	13,570.72		0.00
interest	7/31/24	8/6/24	7/1 - 7/31/24	interest earned 7/1 - 7/31/24		1.86	1.86
transfer	8/27/24	9/7/24	8/1 - 8/31/24	transfer from checking account Montour County Act 13 Grant deposit		25,000.00	25,001.86
interest	8/31/24	9/7/24	8/1 - 8/31/24	interest earned 8/1 - 8/31/24		0.86	25,002.72
transfer	9/19/24			transfer to checking account to reimburse grant eligible expenses incurred 6/26 - 8/26	25,002.72		0.00

2024 SGP Hess Grant Checking Account Register (ID 49)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2024 beginning balance			217.93
transfer	1/18/24	2/2/24	1/1 - 1/31/24	transfer to checking account to reimburse grant eligible expenses incurred in 2023	217.93		-
	4/3/24	5/9/24		account renamed from "CGF Grant - Washingtonville DeLong Park Checking" to "SGP Hess Grant"		-	-
deposit	4/29/24	5/9/24	4/1 - 4/30/24	deposit of Susquehanna Greenway Partnership mini-grant initial payment		800.00	800.00



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Account Statement

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Member Number:

Statement For: 08/01/2024 - 08/31/2024

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ADDRESS SERVICE REQUESTED

795951 8266 1/4 UNQ 09-01-24 CLT
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Your Account Balances as of 08/31

Regular Savings ID 01	\$5.00
Checking ID 40	62,242.11
Srbc Grant ID 41	3,318.95
Mahoning Arp Grant ID 43	15,777.22
Cgf Washingtonville Pavilion ID 45	0.00
Act 13 Grant ID 48	25,002.72
Sgp Hess Grant ID 49	800.00
Account Balance Total	\$107,146.00
Total Dividends Year-To-Date	\$269.21

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REGULAR SAVINGS ID 01

Dividends Year-To-Date \$36.67

Beginning Balance	\$5.00
0 Total Deposits for	0.00
0 Total Withdrawals for	0.00
Ending Balance	\$5.00

CHECKING ID 40

Dividends Year-To-Date \$168.70

Beginning Balance	\$89,739.54
3 Total Deposits for	27,211.14
56 Total Withdrawals for	54,708.57
Ending Balance	\$62,242.11

Annual Percentage Yield earned 0.250% from 08/01/2024 through 08/31/2024



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Account Statement

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Member Number: |

Statement For: 08/01/2024 - 08/31/2024

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CHECKING ID 40

Continued from previous page.

Date	Transaction Description	Deposit	Withdrawal	Balance
08/01	Withdrawal ACH Keystone TYPE: TAXPAYMENT ID: 1251780727 CO: KEYSTONE NAME: Montour Area Recreatio		\$719.55-	\$89,019.99
08/01	Draft 7793		2,172.10-	86,847.89
08/02	Withdrawal POS #000011866368 SQ *COLE'S HARDWARE INC. SQUARE PURCHASE DANVILLE PA		419.33-	86,428.56
08/02	Draft 7782		212.85-	86,215.71
08/03	Withdrawal POS #000011779097 SQ *COLE'S HARDWARE INC. SQUARE PURCHASE DANVILLE PA		448.69-	85,767.02
08/05	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 08/02 MILLVILLE HARDWARE MILLVILLE PA 0 4215576801 9		242.63-	85,524.39
08/05	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 08/02 THE HOME DEPOT #4171 BLOOMSBURG PA 0 4215759522 9		714.00-	84,810.39
08/05	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 08/03 SQ *COLE'S HARDWARE IN Danville PA 0 4216443999 6		11.65-	84,798.74
08/05	Withdrawal Adjustment Pos #000011949095 SQ *COLE'S HARDWARE INC. SQUARE PURCHASE DANVILLE PA	42.37		84,841.11
08/05	Withdrawal Adjustment Pos #000011937706 SQ *COLE'S HARDWARE INC. SQUARE PURCHASE DANVILLE PA	83.69		84,924.80
08/05	Withdrawal POS #000000104281 TRACTOR SUPPLY CO #1838 925 CARPENTER RD MILTON PA		44.18-	84,880.62
08/05	Draft 7791		543.81-	84,336.81
08/06	Draft 7787		148.40-	84,188.41
08/07	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 08/05 SQ *COLE'S HARDWARE IN Danville PA 0 4218309343 6		40.24-	84,148.17
08/07	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 08/05 ROBBINS MARINE MILTON PA 0 4218327317 0		90.10-	84,058.07
08/07	Draft 7795		104.94-	83,953.13
08/08	Withdrawal Adjustment Debit Card Credit Voucher Merch. Post: 08/06 THE HOME DEPOT #4171 BLOOMSBURG PA 0 4219016363 0	76.36		84,029.49
08/08	Draft 7788		60.31-	83,969.18
08/08	Draft 7789		186.02-	83,783.16
08/09	Withdrawal Adjustment Debit Card Credit Voucher Merch. Post: 08/06 MILLVILLE HARDWARE MILLVILLE PA 0 4219503543 5	100.65		83,883.81
08/09	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 08/07 EXXON LEIGHOW OIL DANVILLE PA 0 4220438309 4		47.50-	83,836.31
08/09	Draft 7784		43.37-	83,792.94
08/09	Draft 7786		67.71-	83,725.23
08/09	Draft 7783		400.40-	83,324.83
08/09	Draft 7785		752.41-	82,572.42
08/12	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 08/09 SQ *COLE'S HARDWARE IN Danville PA 1 4222338224 7		19.16-	82,553.26
08/12	Draft 7792		1,816.44-	80,736.82
08/13	Withdrawal DEPOSIT ITEM RETURNED NSF		75.00-	80,661.82
08/13	Withdrawal Returned Item		20.00-	80,641.82
08/13	Draft 7790		100.00-	80,541.82
08/15	Withdrawal ACH Commwlthofpaphath TYPE: PAEMPLOYTX ID: 1236003133 CO: COMMWLTHOFPAPATH NAME: MONTOUR AREA RECREATIO		562.55-	79,979.27
08/15	Withdrawal ACH IRS TYPE: USATAXPYMT ID: 3387702000 CO: IRS		4,353.52-	75,625.75
08/17	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 08/15 Amazon.com*RU3CD4LB1 Amzn.com/bill WA 0 4228212287 6		48.75-	75,577.00
08/17	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 08/16 AMAZON MKTPL*RU07U9NW1 Amzn.com/bill WA 0 4229142752 1		125.99-	75,451.01
08/19	Draft 7794		3,000.00-	72,451.01
08/20	Draft 7797		270.71-	72,180.30
08/20	Draft 7803		2,760.75-	69,419.55
08/22	Draft 7807 Processed Check - VERIZON FINANCIA TYPE: PAYMENTS ID: 7204096069		0.04-	69,419.51

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Member Number: I

Statement For: 08/01/2024 - 08/31/2024

Page: 3 of 4

CHECKING ID 40

Continued from previous page.

Date	Transaction Description	Deposit	Withdrawal	Balance
08/22	Draft 7798		385.00-	69,034.51
08/22	Draft 7801		427.55-	68,606.96
08/22	Draft 7804		2,003.00-	66,603.96
08/23	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 08/21 Larry's Lumber And Sup Bloomsburg PA 0 4234108738 0		311.40-	66,292.56
08/26	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 08/23 RIDE WITH GPS 4154729809 OR 1 4236187661 7		10.00-	66,282.56
08/26	Recurring Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 08/23 ZOOM.US 888-799-9666 WWW.ZOOM.US CA 1 4236778179 5		16.95-	66,265.61
08/26	Draft 7800 Processed Check - USDA APHIS GENL TYPE: PAYMENT ID: 1240340003		451.44-	65,814.17
08/26	Deposit By Check	25,000.00		90,814.17
08/26	Draft 7806		79.00-	90,735.17
08/26	Draft 7805		168.00-	90,567.17
08/26	Draft 7796		352.40-	90,214.77
08/27	Withdrawal Home Banking Transfer To Share 48		25,000.00-	65,214.77
08/27	Deposit By Check	2,195.00		67,409.77
08/28	Recurring Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 08/26 MAILCHIMP *MISC MAILCHIMP.COM GA 0 4239527292 4		32.86-	67,376.91
08/28	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 08/26 ABL GRAPHICS BLOOMSBURG PA 0 4239742901 2		40.23-	67,336.68
08/28	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 08/26 STAPLES 0634 BLOOMSBURG PA 0 4239010799 0		193.66-	67,143.02
08/28	Draft 7808		695.00-	66,448.02
08/28	Draft 7802		1,607.71-	64,840.31
08/28	Draft 7819		2,565.20-	62,275.11
08/30	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 08/28 SHEETZ 2372 DANVILLE PA 0 4241078507 0		49.14-	62,225.97
08/31	Deposit Dividend Dividend Post	16.14		62,242.11

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-40 Total Return Item Fees	\$0.00	\$0.00	Acct-40 Total Overdraft Fees	\$0.00	\$0.00

Summary by Check Number

* Asterisk next to number indicates skip in sequence

27 Checks Cleared for \$21,374.56

Number	Cleared	Amount	Number	Cleared	Amount	Number	Cleared	Amount
7782	08/02/24	\$212.85	7791	08/05/24	\$543.81	7801	08/22/24	\$427.55
7783	08/09/24	400.40	7792	08/12/24	1,816.44	7802	08/28/24	1,607.71
7784	08/09/24	43.37	7793	08/01/24	2,172.10	7803	08/20/24	2,760.75
7785	08/09/24	752.41	7794	08/19/24	3,000.00	7804	08/22/24	2,003.00
7786	08/09/24	67.71	7795	08/07/24	104.94	7805	08/26/24	168.00
7787	08/06/24	148.40	7796	08/26/24	352.40	7806	08/26/24	79.00
7788	08/08/24	60.31	7797	08/20/24	270.71	7807	08/22/24	0.04
7789	08/08/24	186.02	7798	08/22/24	385.00	7808	08/28/24	695.00
7790	08/13/24	100.00	7800 *	08/26/24	451.44	7819 *	08/28/24	2,565.20

SRBC GRANT ID 41

Dividends Year-To-Date \$2.50

Annual Percentage Yield earned 0.150% from 08/01/2024 through 08/31/2024

Date	Transaction Description	Deposit	Withdrawal	Balance
08/31	Deposit Dividend Dividend Post	\$0.42		\$3,318.95

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09-01-24 CLT
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Account Statement

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Member Number: |

Statement For: **08/01/2024 - 08/31/2024**

Page: **4 of 4**

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-41 Total Return Item Fees	\$0.00	\$0.00	Acct-41 Total Overdraft Fees	\$0.00	\$0.00

MAHONING ARP GRANT ID 43

Dividends Year-To-Date \$26.35

Annual Percentage Yield earned 0.250% from 08/01/2024 through 08/31/2024

Beginning Balance	\$15,773.87
1 Total Deposits for	3.35
0 Total Withdrawals for	0.00
Ending Balance	\$15,777.22

Date	Transaction Description	Deposit	Withdrawal	Balance
08/31	Deposit Dividend Dividend Post	\$3.35		\$15,777.22

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-43 Total Return Item Fees	\$0.00	\$0.00	Acct-43 Total Overdraft Fees	\$0.00	\$0.00

CGF WASHINGTONVILLE PAVILION ID 45

Beginning Balance	\$0.00
0 Total Deposits for	0.00
0 Total Withdrawals for	0.00
Ending Balance	\$0.00

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-45 Total Return Item Fees	\$0.00	\$0.00	Acct-45 Total Overdraft Fees	\$0.00	\$0.00

ACT 13 GRANT ID 48

Dividends Year-To-Date \$34.99

Annual Percentage Yield earned 0.250% from 08/01/2024 through 08/31/2024

Beginning Balance	\$1.86
2 Total Deposits for	25,000.86
0 Total Withdrawals for	0.00
Ending Balance	\$25,002.72

Date	Transaction Description	Deposit	Withdrawal	Balance
08/27	Deposit Home Banking Transfer From Share 40	\$25,000.00		\$25,001.86
08/31	Deposit Dividend Dividend Post	0.86		\$25,002.72

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-48 Total Return Item Fees	\$0.00	\$0.00	Acct-48 Total Overdraft Fees	\$0.00	\$0.00

SGP HESS GRANT ID 49

Beginning Balance	\$800.00
0 Total Deposits for	0.00
0 Total Withdrawals for	0.00
Ending Balance	\$800.00

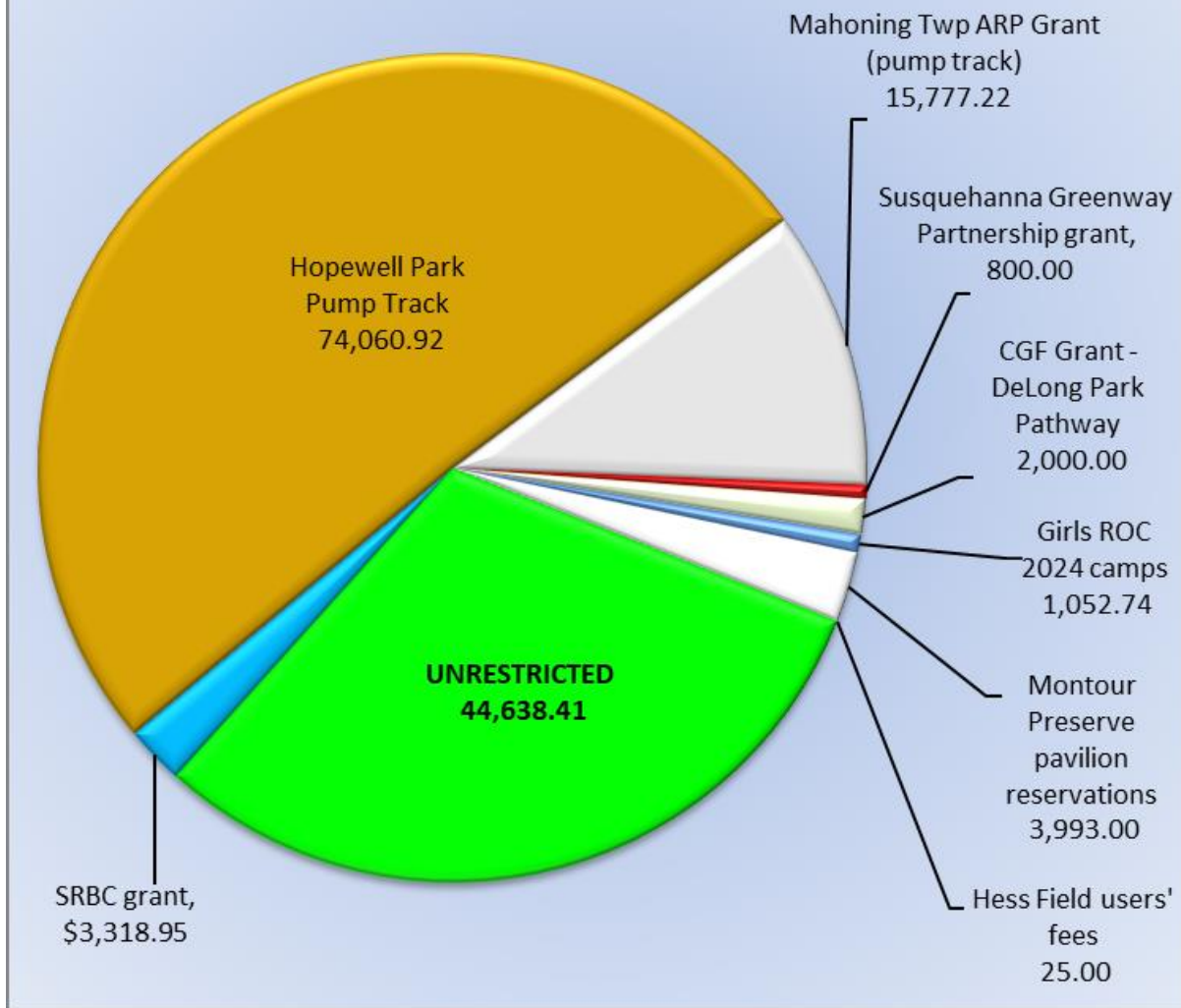
Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-49 Total Return Item Fees	\$0.00	\$0.00	Acct-49 Total Overdraft Fees	\$0.00	\$0.00

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MARC Account Reconciliation - Service 1st Accounts			
UPDATED 8/31/24			
ending balance from 8/31/24 bank statement			\$ 107,146.00
deposits not yet posted (detailed below)			\$ -
subtotal			\$ 107,146.00
withdrawals not yet cleared (detailed below)			\$ 19,240.69
calculated balance (should agree with actual combined balance)			\$ 87,905.31
balance savings account (ID 01)			\$ 5.00
balance checking account (ID 40)			\$ 43,001.42
balance SRBC grant account (ID 41)			\$ 3,318.95
balance Mahoning Twp. ARP Grant checking account (ID 43)			\$ 15,777.22
balance CGF Washingtonville Pavilion grant checking account (ID45)			\$ -
balance Act 13 Grant checking account (ID 48)			\$ 25,002.72
balance SGP Hess sign grant (ID 49)			\$ 800.00
actual combined balance			\$ 87,905.31
difference			\$ -
DEPOSITS NOT YET POSTED			
TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
TOTAL			\$ -
WITHDRAWALS NOT YET CLEARED			
TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
7/31/23	7475	Lesley Yeich (payroll 7/16 - 7/29/23)	7.89
12/4/23	7592	Craig Reinard (payroll 11/19 - 12/2/23)	7.43
5/21/24	7719	Craig Reinard (payroll 5/5 - 5/18)	140.10
8/1/24	debit card	Cole's Hardware (cut off wheels)	16.92
8/8/24	7799	Heaps Container Service	200.00
8/26/24	7809	Anthony Township (sewage holding tanks inspections)	30.00
8/26/24	7810	Candy Fisher	976.00
8/26/24	7811	Airiam (website hosting)	104.94
8/26/24	7812	Harris Pest Control	3,575.80
8/26/24	7813	PPL Electric Utilities	44.59
8/26/24	7814	PPL Electric Utilities	63.78
8/26/24	7815	PPL Electric Utilities	386.19
8/26/24	7816	PPL Electric Utilities	651.59
8/26/24	7817	Dennis Piatt (payroll 8/11 - 8/24)	388.79
8/26/24	7818	Julian Brehm (payroll 8/11 - 8/24)	1,764.71
8/26/24	7820	PIRMA	10,791.00
8/26/24	7821	PPL Electric Utilities	42.08
8/30/24	debit card	Cole's Hardware (gloves)	48.88
TOTAL			\$ 19,240.69

MARC FUNDS EARMARKS AS OF 9/19/24
COMBINED ACCOUNT BALANCE: \$145,666.24





MONTOUR AREA RECREATION COMMISSION 2024 BUDGET

ADOPTED 11/20/23; YEAR-TO-DATE AS OF 9/20/24

EXPENSE		YEAR-TO-DATE ACTUAL	2024 BUDGET	FUNDING SOURCES	YEAR-TO-DATE ACTUAL	2024 BUDGET	YEAR-TO-DATE SITE / PROJECT SURPLUS / (DEFICIT)	2024 BUDGET SITE / PROJECT SURPLUS / (DEFICIT)
PARK & TRAIL MAINTENANCE	COLUMBIA COUNTY PROJECTS	(3,714.92)	(9,000)	Columbia County grant funding (proposed)	-	9,000	(3,714.92)	-
	HESS RECREATION AREA	(19,094.57)	(221,900)	grant funding [190,000] (proposed), user fees [2,500], and donations [400]	2,240.00	192,500	(16,854.57)	(29,400)
	HOPEWELL PARK / DANVILLE BOROUGH FARM TRAIL SYSTEM	(6,247.43)	(12,300)			-	(6,247.43)	(12,300)
	MILL PARK	(280.44)	(7,500)	Susquehanna River Basin Commission grant [2,200] and Chillisquaque Limestone Watershed Association donation [2,629.31]	4,829.31	5,000	4,548.87	(2,500)
	MONTOUR PRESERVE	(138,785.76)	(343,850)	grants [40,000] (proposed), rental fees [15,000], donations [10,000], concessionaire [1,000]	21,631.50	66,000	(117,154.26)	(277,850)
	NORTH BRANCH CANAL TRAIL	(3,234.84)	(21,950)			-	(3,234.84)	(21,950)
	NORTH BRANCH CANAL TRAIL PARKING AREA/ RIVER ACCESS	(1,628.87)	(4,150)			-	(1,628.87)	(4,150)
	PARK & TRAIL MAINTENANCE TOOLS AND SUPPLIES	(6,718.88)	(11,500)			-	(6,718.88)	(11,500)
SPECIAL PROJECTS & EVENTS	BICYCLE / PEDESTRIAN SAFETY PROJECTS	(1,140.00)	(750)			-	(1,140.00)	(750)
	BICYCLE ROUTES MAPPING AND PROMOTION	(8.88)	(750)			-	(8.88)	(750)
	CHILLISQUAKE CREEK CLEANUP AND PROMOTION	(1,683.55)	(1,500)	Susquehanna River Basin Commission grant	2,800.00	1,000	1,116.46	(500)
	COVERED BRIDGE FESTIVAL MONTOUR PRESERVE FUNDRAISER	-	-	donations	-	-	-	-
	DANVILLE BOROUGH PLAY SET INSTALLATION	(383.25)	(7,500)			-	(383.25)	(7,500)
	DIRTY GRIN MOUNTAIN BIKE FESTIVAL	(1,925.38)	(7,500)	race registration fees and sponsorships	-	7,500	(1,925.38)	-
	GIRLS ROC CAMPS	(209.97)	(750)	donations and fees	1,262.71	750	1,052.74	-
	HOPEWELL PARK PUMP TRACK CONSTRUCTION	-	(210,000)	donations [95,000] and DCNR grant [\$125,000]	35,718.36	210,000	35,718.36	-
	HOPEWELL PARK PUMP TRACK ENGINEERING, PERMITTING, AND PROJECT ADMINISTRATION	(1,657.44)	(40,000)	donations	40,000.00	40,000	38,342.56	-
	REGIONAL MOUNTAIN BIKING PROMOTION	(1,394.94)	(2,500)			-	(1,394.94)	(2,500)
	RIVERSIDE BOROUGH PARKS REVITALIZATION	-	(1,000)			-	-	(1,000)
	SPECIAL PROJECTS AND EVENTS - OTHER	(4,375.19)	(5,000)			-	(4,375.19)	(5,000)
	TOURISM PROMOTION SPECIAL PROJECTS - OTHER	(1,248.28)	(1,500)			-	(1,248.28)	(1,500)
	WASHINGTONVILLE REVITALIZATION PROJECTS (TOTAL)	(25,809.27)	(14,500)	donations [2,500 Washingtonville Borough and \$2,000 Elks] and grants [1,700 SRBC grant, 1,000 CGF grant, and \$2,000 Community Giving Foundation Washingtonville Revitalization Fund grant]	7,500.00	8,000	(18,309.27)	(6,500)
	WELLNESS SPECIAL PROJECTS	(35.52)	(250)			-	(35.52)	(250)
ADMIN / INSURANCE	ACCOUNTING	(325.00)	(1,800)			-	(325.00)	(1,800)
	ADMINISTRATION / MISCELLANEOUS OTHER	(28,777.00)	(33,000)			-	(28,777.00)	(33,000)
	STAFF PERSONAL VEHICLE USAGE REIMBURSEMENT	(1,418.09)	(10,000)			-	(1,418.09)	(10,000)
	STAFF TRAINING / DEVELOPMENT	(725.00)	-		-	-	(725.00)	-
	INTERNSHIP STIPEND	(3,000.00)	-		-	-	(3,000.00)	-
	PAID TIME OFF	(6,864.85)	(11,500)			-	(6,864.85)	(11,500)
	AUDIT	(5,980.00)	(6,000)			-	(5,980.00)	(6,000)
	DUES AND LICENSING FEES	(2,574.62)	(2,500)			-	(2,574.62)	(2,500)
	FUNDRAISING	(904.96)	(500)			-	(904.96)	(500)
	INSURANCE	(14,294.00)	(15,000)			-	(14,294.00)	(15,000)
	OFFICE SUPPLIES	(1,062.05)	(2,000)			-	(1,062.05)	(2,000)
	PUBLIC NOTICES	(408.70)	(750)			-	(408.70)	(750)
OTHER				2023 Year-End Carryover Unrestricted Balance	-	50,000	-	50,000
				Geisinger Contribution (unrestricted)	25,000.00	25,000	25,000.00	25,000
				Montour Preserve Vernal School funding	-	100,000	-	100,000
				Montour County 2023 Hotel Tax Grants Carryover Balance	57,272.88	-	57,272.88	-
				Montour County 2024 Hotel Tax Grants and interest	147,794.05	240,000	147,794.05	240,000
				Montour County 2023 Act 13 Grant carryover balance	30,038.45	30,030	30,038.45	30,030
				Montour County 2024 Act 13 Grant and interest	25,034.99	25,000	25,034.99	25,000
				Mahoning Township ARP Grant Carryover Balance w/ Interest (Hopewell Park Pump Track engineering)	15,777.22	15,800	15,777.22	15,800
				unrestricted donations	3,060.00	2,500	3,060.00	2,500
				other income	188.70	620	188.70	620
TOTAL EXPENSES		(285,911.63)	\$ (1,008,700)	TOTAL INCOME	420,148.17	\$ 1,028,700	134,236.54	\$ 20,000



MONTOUR PRESERVE 2024 BUDGET

ADOPTED 11/20/23

YEAR-TO-DATE AS OF 9/20/24


EXPENSE		YEAR-TO-DATE ACTUAL	BUDGET
personnel		(61,288.21)	(75,000.00)
SITE MAINTENANCE & OPERATIONS	cleaning service	(3,200.00)	(5,500.00)
	HVAC system maintenance	(9,689.00)	(1,500.00)
	lawn care	(21,263.40)	(32,000.00)
	parking lot / road maintenance	-	(20,000.00)
	security system	(638.55)	(2,100.00)
	sewage pumping	(415.00)	(900.00)
	supplies / misc.	(8,572.19)	(14,000.00)
	water testing	(1,069.80)	(2,500.00)
	wildlife management	(2,855.57)	(4,000.00)
	picnic area restroom plumbing repair	(2,871.73)	(5,000.00)
	electrical surge protector installation	-	-
	trail bridge repair / replacement	(397.12)	(41,000.00)
	boat dock replacement	(1,730.40)	(40,000.00)
	Muskrat Blind foundation work	-	(35,000.00)
	trail surfacing (handicapped accessibility)	-	(5,000.00)
	visitors' center exhibit repair & replacement	-	(1,000.00)
	visitors' center outdoor light fixture repair	-	(750.00)
	boat launch light fixture repair	-	(3,000.00)
	Goose Cove #2 pavilion concrete repair	-	(1,500.00)
	Heron Cove A pavilion concrete repair	-	(1,000.00)
	snow & ice removal	(500.00)	(2,500.00)
	trail markers and signage	-	(5,000.00)
	internet hardware upgrades	-	(1,000.00)
	EEC AV upgrades	-	(5,000.00)
	EEC seating & tables	-	(2,500.00)
	EEC water fountain replacement	-	(5,000.00)
	EEC handicapped accessibility upgrades	-	
	EEC paint, carpet, light fixture repairs	-	
	storage container	-	
	picnic table repair & replacement	-	(1,500.00)
UTILITIES	electric	(20,113.99)	(20,000.00)
	internet service	(632.00)	(1,300.00)
	telephone	(932.32)	(1,300.00)
	trash service	(1,170.00)	(2,000.00)
	website hosting / email service	(603.67)	(1,000.00)
brochures and promotional materials		-	(4,000.00)
programming and educational supplies		(842.80)	(1,000.00)
EXPENSE TOTAL		\$ (138,785.76)	\$ (343,850.00)

COMMUNITY GIVING FOUNDATION (CGF) FUND BALANCES AS OF 9/20/24	
FUND	BALANCE
MARC Non-Endowed Fund	\$ 11,868.14
MARC Endowed Fund	\$ 20,269.96
Hopewell Park Pump Track Fund	\$ 54,495.69
Washingtonville Revitalization Fund	\$ 4,179.84
Montour Preserve Fund	\$ 33,824.24
TOTAL	\$ 124,637.87

NOTES AND DISCLAIMERS REGARDING CGF FUNDS

MARC is the designated beneficiary of five funds at the Community Giving Foundation (CGF). The CGF has been granted variance power to redirect these funds at their discretion and, accordingly, these funds are not deemed to be an asset of MARC and are not reported in MARC's financial statements.


All contributions are administered through the Community Giving Foundation, a 501(c)(3) organization, and are tax-deductible to the extent provided by law. IRS regulations require us to state that no goods or services were provided in consideration for gifts and the Community Giving Foundation has exclusive legal control over the contributed assets. The official registration and financial information of the Community Giving Foundation may be obtained from the PA Dept. of State by calling toll free, within PA, 1-800-732-0999. Registration does not imply endorsement.



Community Giving

FOUNDATION™

I do hereby attest this to be an accurate and complete accounting of MARC-affiliated funds at the Community Giving Foundation.



9/20/2024

Robert Stoudt, MARC Director

Date

ACCOUNTING REPORT DISCLAIMER

The following financial reports have been provided by Susan Shultz, CPA, using information provided by management of the Montour Area Recreation Commission (MARC). Reports are provided in accordance with accounting principles used for the tax basis of accounting.

Susan Shultz, CPA does not verify the accuracy or completeness of the information provided by MARC's management and expresses no assurance on the financial statements.

Susan Shultz, CPA cannot be relied upon to identify or disclose any misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within MARC or noncompliance with laws or regulations.

12:42 PM

09/18/24

Cash Basis

Montour Area Recreation Commission
Statement of Financial Position
 As of August 31, 2024

	Aug 31, 24
ASSETS	
Current Assets	
Checking/Savings	
Mahoning Twp ARP Grant Cking	15,777.22
Montour Cnty Act 13 Grant Ckng	25,002.72
Service 1st - Savings	5.00
Service 1st FCU	43,001.42
SGP Hess Grant #49	800.00
SRBC Grant #41	3,318.95
Total Checking/Savings	87,905.31
Total Current Assets	87,905.31
TOTAL ASSETS	87,905.31
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Advance Payments Received	
Hess Field User Fees	25.00
Preserve Reservations	3,353.00
Total Advance Payments Received	3,378.00
Payroll Liabilities	3,764.51
Total Other Current Liabilities	7,142.51
Total Current Liabilities	7,142.51
Total Liabilities	7,142.51
Equity	
Retained Earnings	178,924.27
Net Income	-98,161.47
Total Equity	80,762.80
TOTAL LIABILITIES & EQUITY	87,905.31

No Assurance Provided

Page 1

ASSISTANT DIRECTOR'S REPORT

The following items summarize the noteworthy projects and events MARC's Assistant Director has completed or assisted with in September:

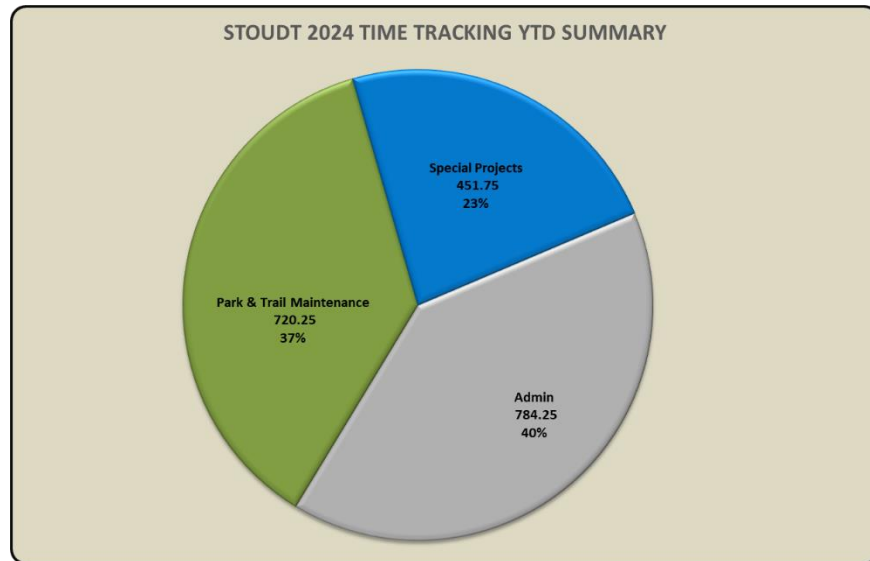
- Working with Denny and Ava, resurfaced a large portion of Goose Woods Trail
- Trimmed Ridgefield Point Loop Trail
- Assisted Vernal School Program Supervisor Marissa Crammes, with the installation of new displays in the Visitors' Center. Including a new fossil display case.
- Assisted with the Susquehanna Riverkeeper's Environmental Education Festival on 09/14 with MARC's Director, Bob Stoudt
- Cleared vegetation along the Hess Recreation Area access road. In preparation for MARC's installation of drainage pipes along the road.
- Working with Denny, installed two new bat boxes around the Montour Preserve

Julian Brehm

09/17/2024

DIRECTOR'S REPORT

	STOUDT	PROJECT YTD TOTAL HOURS								SEPTEMBER																									
			25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21					
admin	MARC admin	688.25	4.00	9.00	3.50	3.00	3.00	2.00			2.00	5.00	2.00	2.50	1.50	2.50	2.00	0.75	2.00	2.50	1.50	2.00		2.50	3.00	1.50	2.00	6.00	5.00						
PARK & TRAIL MAINTENANCE	Hess Recreation Area	122.75	0.25	0.25	0.25	0.25	0.25					0.25		1.50	3.00			2.50	1.00					2.00	0.50	0.25	0.25	0.25							
	Hopewell Park / Danville Farm Trails	95.00	3.50	1.00	2.50	0.25	0.50	1.50				0.50	1.00	2.50	2.50	7.00	1.00	4.50	2.00		3.00	1.50		3.50	7.00	1.50	0.25								
	Mill Park	7.50																									1.00								
	Montour Preserve admin / maintenance	368.50	1.50	1.50	1.00	2.00	1.50		1.50	0.75	1.00	3.00	3.50	1.00	2.00	1.50	1.50	1.50	0.75	2.50	3.50		1.50	2.00	1.50	0.25	1.50								
	Montour Preserve programming	113.25																				9.50			0.75										
	North Branch Canal Trail (Montour Co.)	12.75							1.00									0.75																	
	NBCT Trailhead / River Access	0.50						0.25																											
SPECIAL PROJECTS & EVENTS	bicycle routes mapping & promotion	0.25																																	
	bike / pedestrian safety special projects	27.25																																	
	Chillisquaque Creek cleanup	20.25																																	
	Columbia County projects	27.75											2.50													0.25									
	Danville Borough play set installation	4.50																																	
	Dirty Grin MTB Festival	42.25																																	
	Hopewell Park Pump Track project	41.50		0.25				0.25						1.00						3.00	1.50			0.25											
	mountain biking special projects	22.00																																	
	Riverside Borough parks revitalization																																		
	special projects / events - other	79.00												1.00					2.00	2.00			1.00		5.00										
	tourism promotion special projects	28.50																																	
	Washingtonville revitalization projects	157.50																			1.75					3.00									
	wellness special projects	1.00																																	
OTHER	PAID TIME OFF	80.00																																	
	HOLIDAY	16.00																																	
	DAILY TOTALS	1956.25	9.25	12.00	7.25	5.50	5.25	5.00	1.50	0.75	3.00	8.75	9.00	8.50	10.00	11.00	4.50	10.00	8.50	8.25	8.50	8.75	9.50	5.00	10.75	11.25	9.00	12.25	5.25						
	WEEKLY PAYROLL TOTAL		45.75								51.00								58.00								53.50								
	BIWEEKLY PAYROLL TOTAL		96.75																																
	PAYROLL PERIOD		19											20																					

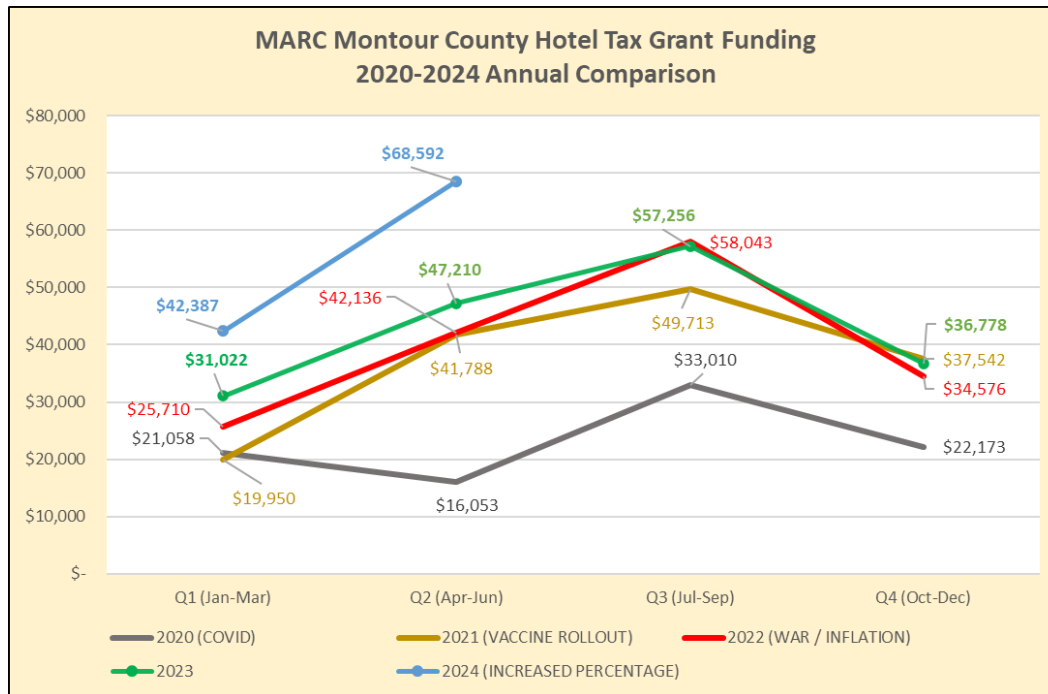


DIRECTOR'S REPORT (continued)

GRANTS

- **Montour County Hotel Tax**

- As of 9/20/24, no Montour County Hotel Tax grant funds remain earmarked in MARC's accounts
- MARC anticipates receipt of Q3 2024 Montour County Hotel Tax grant funds in mid-November



- **DCNR 2020 Non-Motorized Trails Grant - Danville Borough Levee North Branch Canal Trail Construction (administered by Danville Borough) (no updates since last meeting)**

- After receiving negative feedback from reviewing agencies, LIVIC Civil has proposed a realignment of the Danville Borough Levee North Branch Canal Trail connection from the levee system to the adjacent Danville Soccer Park
 - The proposed realignment will increase project costs by \$20,000
 - MARC has been asked to help secure the needed funding
 - Stoudt will plan to incorporate the expense into MARC's 2025 budget
 - Draft mapping of this and other proposed trail connections is available at <https://www.google.com/maps/d/edit?mid=17se2PMghOEBzg70bdSTOg3HPCTTO9drE&usp=sharing>
 - Additional reviews are ongoing
 - Once complete, Danville Borough will be able to acquire the necessary project right-of-ways
 - Final designs will be subject for permit review by DEP and the US Army Corps of Engineers
 - Construction may occur in late 2025 or 2026

DIRECTOR'S REPORT (continued)

GRANTS (continued)

- **Mahoning Township American Rescue Plan Grant (no updates since last meeting)**
 - MARC on 12/13/21 was awarded \$25,000 in American Rescue Act grant funding from Mahoning Township
 - Funds are to be used to offset the negative economic impact of COVID-19 on MARC's operations and to be focused on projects of importance to Mahoning Township residents
 - MARC on 12/30/21 expended \$9,305 to pay Kleinfelder for engineering work for the Hess Loop Trail (J. Manley Robbins Trail) at the Hess Recreation Area
 - \$15,777.22 (with earned interest) remains earmarked in a dedicated checking account to pay a portion of the costs for the planned engineering, permitting, and design work for the Hopewell Park Pump Track
- **Community Giving Foundation – Danville 2024 Grant Program**
 - MARC on 9/16/24 deposited into a dedicated checking account \$2,000 on behalf of Washingtonville Borough for the construction of new pathways at DeLong Park
 - MARC will spend and administer the grant funds on the Borough's behalf
 - Pathway construction is expected to begin in late September / early October
- **Susquehanna River Basin Commission Stream and Watershed Enhancement Grant Program**
 - MARC has been awarded \$5,000 for Chillisquaque Creek watershed restoration and promotion projects to include:
 - MARC staff and volunteer cleanup of in-stream trash (completed on 5/25/24)
 - Improvements to a recently acquired streamside public access location in Derry Township, Montour County (Mill Park) (pending final approvals from PEMA)
 - MARC staff negotiations with streamside landowners in Montour County in an attempt to secure at least two new fishing and boating access easements (ongoing)
 - MARC has so far expended \$1,683.55 of the \$5,000 in grant funding
 - All work and grant closeout documentation must be completed by 12/31/24
- **Susquehanna Greenway Partnership 2023 Mini-Grant Program**
 - Stoudt on 11/30/23 applied for \$1,000 to create and install an interpretive sign at the Beaver Place Trailhead for the Robbins Trail, documenting the trail's history as the oldest Rail to Trail in the United States
 - MARC learned in late January that it has been awarded the grant
 - Stoudt has completed all grant startup documentation and MARC has received and deposited to a dedicated checking account \$800 in grant funding
 - All work and grant closeout documentation must be completed by 12/31/24

DIRECTOR'S REPORT (continued)

GRANTS (continued)

- **DCNR 2021 Park Rehabilitation and Development Grant (Hopewell Park Pump Track)**
 - MARC was notified on 12/30/21 that its application to DCNR for \$125,000 in grant funding to rehabilitate Hopewell Park had been conditionally approved
 - Project activities will include expanding and improving parking, improving site drainage, creating bicycle skills features, reconstructing the existing earthen beginner-level pump track and jumps area, creating a new asphalt-paved pump track, and adding new universally-accessible parking and access features
 - As of 9/20/24, MARC has so far secured \$165,405.69 in pledges and donations (after Community Giving Foundation fees) to match the DCNR grant (in addition to the \$15,777.22 in earmarked Mahoning Township ARP grant funding)
 - As of 9/20/24, MARC has so far spent \$1,857.16 on project permitting and MARC labor
 - MARC has received the necessary information from the solar development project planned for lands adjacent to Hopewell Park and is now able to proceed with the next phase of project engineering and design
 - As authorized by MARC's Board, all necessary documentation has been provided to DCNR to allow the redesignation of grant funds from MARC to Montour County to satisfy DCNR's requirements
 - An updated grant agreement has been provided to Montour County, allowing work to proceed once final documentation is in place
 - Stoudt continues to consult with project engineers, adjacent property interests, and permitting agencies to finalize plans and allow project bidding
 - Stoudt's updated project presentation, including a listing of project donors, is available at <https://docs.google.com/presentation/d/1b1DRhtSDZ3OfL0aYTalufPhW1XYNO7x/edit?usp=sharing&ouid=117951050608712833238&rtpof=true&sd=true>

HOPEWELL PARK PUMP TRACK FUNDRAISING SUMMARY (updated 9/20/24)								
DONOR	DATE	PLEGGED AMOUNTS (NOT YET RECEIVED)	DONATION MADE TO COMMUNITY GIVING FOUNDATION FUND	DONATION DIRECT TO MARC	MAHONING TOWNSHIP ARP GRANT	DCNR GRANT (FUNDS NOT YET REQUESTED / RELEASED)	EXPENSES	NOTES
CATEGORY TOTALS		34,970.00	54,495.69	75,940.00	15,777.22	125,000.00	(1,857.16)	
PROJECT FUNDING AS OF 9/20/24				304,325.75				



DIRECTOR'S REPORT (continued)

MANAGED SITES

- **Hopewell Park / Danville Borough Farm**

- Stoudt has updated MARC's website (<https://montourrec.com/hopewell-parkdanville-borough-farm/>) with trail closure dates for the upcoming 2024 / 2025 hunting seasons
 - Trailhead signs will be posted this week
- MARC staff and volunteers will plan to do leaf blowing and trail maintenance in early November, avoiding conflicts with hunting seasons
- SEDA-COG on 9/30/24 will install trail counters at the trailhead to record trail usage for one year
- Stoudt remains engaged with Danville Borough regarding the discussion of forest management planning at the Danville Borough Farm and other Borough-owned properties and has assisted with mapping of Danville Borough-owned properties and forested areas

- **River Drive parcel (North Branch Canal Trail trailhead and river access)**

- Stoudt continues to monitor ongoing property encroachments by an adjacent landowner and has notified Montour County officials
 - Stoudt hopes to hire a surveyor to relocate and re-mark property corner markers which have been removed
- The main site sign frame needs to be replaced; work will proceed as time allows
- Stoudt has been advised that site visitors are confused with how to access the North Branch Canal Trail from the site
 - Stoudt will create new signage to be posted at the site directing visitors to the trail

- **Montour Township (Columbia County) Legion Road parcel** (no updates since last meeting)

- MARC staff and Trail Stewards will continue to monitor for trespassing concerns on the adjacent North Shore Railroad

- **Montour Preserve**

- The HVAC unit for the Environmental Education Center auditorium again failed on 9/12/24 and had to be repaired
 - Menco Mechanical technicians discovered a crack in an internal line which had to be repaired and the system had to be recharged with refrigerant
- MARC assisted the Middle Susquehanna Riverkeeper Association and the Vernal School with the 9/14/24 Environmental Education Festival
- MARC continues coordinating with staff of the Middle Susquehanna Riverkeeper Association and the Vernal School to prioritize maintenance needs at the Montour Preserve
 - Work is ongoing to stabilize the Muskrat Blind
 - Work is expected to be ongoing through the fall
 - The blind will remain closed to all use until repairs are complete
 - Numerous programs and special events are being planned for 2024 through the Vernal School and partner organizations
 - Information is available at <http://www.vernalschool.org/the-programs.html>

DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

- **North Branch Canal Trail**

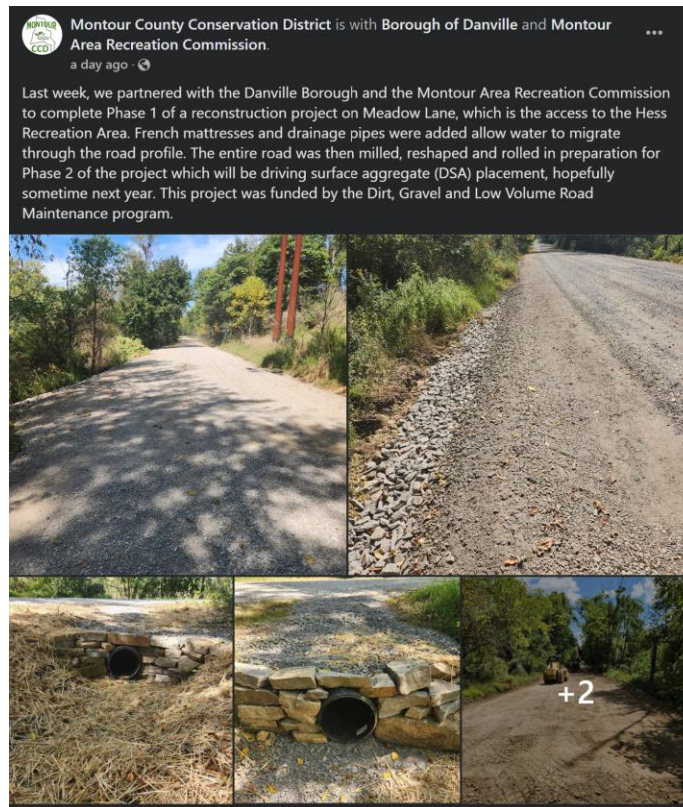
- Trail Steward Wayne Kashner continues to monitor and maintain the trail
- Scheduling challenges have continued to delay necessary repairs to the failed culvert pipe between trail miles 1.3 – 1.4
 - Stoudt has consulted with Montour County Conservation District and PA DEP officials to satisfy permitting concerns for the project
 - MARC's staff will complete the repair as soon as staffing allows
- As previously reported, Stoudt has consulted with the Montour County Conservation District to consider options to improve the ford crossing at mile marker 2.7 which has been repeatedly destroyed by recent heavy rains
 - It is recommended that MARC rebuild the crossing with R6 rock and a log cross-vane to provide better long-term stability for the crossing
 - Stoudt will investigate costs and schedule the work when funding and staff availability allow
- Stoudt and Wayne Kashner on 1/18/23 met with a representative of the Columbia County Conservation District to determine permitting requirements to install a new culvert at trail mile 5.4 (culvert was permitted under NPDES permit, but not installed)
 - Stoudt has received the necessary guidance for the permitting
 - Stoudt and Brehm will complete and submit the permit application and required fees as time and funding allow
 - Work must be completed as soon as possible to address ongoing challenges for MARC's lawn care contractor
- Montour County continues legal action against the owner of the Bear Hunters' Grove Campground to resolve the years-long property ownership dispute
 - MARC's legal counsel has advised that MARC / Montour County must secure an American Land Title Association / National Society of Professional Surveyors Land Title Survey (https://cdn.ymaws.com/nsps.us.com/resource/resmgr/alta_standards/2021_Standards_20201030_grk.pdf) of the contested land to provide current information for the court's consideration
 - Stoudt anticipates legal proceedings will be ongoing through the winter
 - MARC will continue to enforce the trail closure through the disputed lands between trail miles 3.5 – 4.2; no MARC staff or volunteers will enter the disputed lands until the matter is resolved

DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

- **Hess Recreation Area**

- RC Young, Inc. has completed the drainage improvements and milling of the road surface on the park's access road
 - MARC's staff will work in coming days to install the remaining drainage features to be completed as MARC's match for the project
 - Resurfacing of the roadway with Driving Surface Aggregate is anticipated in spring 2025, subject to receipt of grant funding



- Stoudt has met with representatives of Kleinfelder (the engineering firm that initially evaluated the site in 2021) to evaluate the needed repairs to the Hess Loop Trail in areas between trail miles 1.1 – 1.6 where slumping has occurred in recent years
 - MARC continues to await a proposal for engineering services and bid document preparation
 - No significant changes to trail conditions have been noted by MARC's staff or volunteers
- One road culvert pipe remains significantly blocked from repeated storm erosion; Stoudt has reached out to Danville area contacts for assistance (*no change since last meeting; work must wait until volunteer schedules allow*)
- MARC has been awarded \$1,000 in grant funds from the Susquehanna Greenway Partnership's Mini-Grant program to allow the fabrication and installation of a new J. Manley Robbins Trail interpretive sign for installation at the Beaver Place Trailhead
 - Stoudt will work to complete the project in September
 - Grant funds must be expended and close-out documentation submitted by 12/31/24
- SEDA-COG on 9/30/24 will install trail counters at the Beaver Place trailhead to record trail usage for one year

DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS

- **Bicycle / Pedestrian Safety Projects**
 - Stoudt continues to serve on the SEDA-COG Metropolitan Planning Organization Committee on behalf of Montour County and Multi-Modal Transportation interests
 - Stoudt continues to serve on the Middle Susquehanna Active Transportation Committee
- **Bicycle Routes Mapping and Promotion** (no updates since last meeting)
 - MARC is working with the Columbia Montour Visitors Bureau and the Susquehanna River Valley Visitors Bureau to promote bicycling route mapping and online distribution through the RideWithGPS platform (www.RideWithGPS.com)
 - Valentina Shevchenko has completed the mapping, driving, and photographing of several bicycling routes in and around northern Montour County as identified by volunteers Kit Kelly, Dr. Victor Marks, and others
 - Julian Brehm has completed the final quality assurance on the routes and is preparing a new rack card for publication in 2024
 - Stoudt will create a new page on MARC's website for distribution of the content
 - Project release is anticipated late 2024
- **Chilli Challenge Adventure Triathlon**
 - Event will not be held in 2024
- **Danville Borough Play Set Installation**
 - Stoudt and Brehm on 10/10/23 met with Don Gunther to load the wooden and metal components of the donated St. Joseph Catholic School play set for transport to SUN Area Technical School for restoration
 - Mr. Gunther's students have been restoring components on a regular basis and delivering them back to Danville where Stoudt and/or Brehm have been picking them up for return to storage in the pig barn
 - It is anticipated the play set will be reconstructed at the F.Q. Hartman Recreation Area in spring/summer 2025
- **Girls ROC Camps**
 - As of 9/20/24, MARC has \$1,052.74 earmarked in its general checking account for program expenses
- **Dirty Grin Mountain Biking Festival / Pig Iron Enduro**
 - Stoudt on 6/22 and 6/23/24 assisted with the successful completion of the 2024 Pig Iron Enduro weekend activities at the Hess Recreation Area and Geisinger Stewardship Forest
 - MARC has not yet learned of plans for 2025 events

DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS (continued)

- **Regional Mountain Biking Promotion**

- Stoudt has created a page on MARC's website at <https://montourec.com/east-central-pennsylvania-mountain-biking/> to feature MARC's five-county mapping of regional mountain biking assets
 - As of 9/20/24, the map has been viewed 5,640 times
 - Stoudt will add additional content to the page as time allows
- Stoudt continues to collaborate with the Columbia Montour Visitors Bureau, Susquehanna River Valley Visitors Bureau, and numerous other partners to prepare for a possible application to the International Mountain Bicycling Association's Ride Center program
- Stoudt continues to consult with representatives of the Columbia-Montour Visitors Bureau, the Susquehanna River Valley Visitors Bureau, and other regional partners to identify branding and promotional potential for regional mountain biking assets
- Stoudt assisted with the 5/3 – 5/5/24 Pennsylvania Interscholastic Cycling League (PICL) Coaches' Retreat in Danville (in conjunction with the Danville Business Alliance's Spring Fling)

- **Riverside Borough Parks Revitalization**

- Stoudt anticipates installing the replacement sign for the Riverside Borough river access in October
- Stoudt will continue to remain in contact with Riverside Borough representatives to discuss opportunities for MARC to assist with revitalizing the Borough's parks and outdoor recreation areas, particularly at the recently acquired former school property
- MARC currently has no elected Riverside Borough representative (since the resignation of Elizabeth Rake)

- **Special Projects and Events – Other**

- Stoudt continues to participate in monthly meetings of the Columbia Montour Chamber of Commerce's Governmental Affairs Committee
- Stoudt continues to participate in bi-monthly meetings of the Columbia Montour Chamber of Commerce's Montour County Task Force
- Stoudt continues to participate in the Going Gold Committee (Central & Northeastern PA Pediatric Cancer Awareness Committee)

- **Tourism Promotion Special Projects – Other**

- Stoudt continues to participate in meetings of the Danville Heritage Festival Committee
- Stoudt has been in communication with the Columbia Montour Visitors Bureau and various Columbia County land managers to offer recommendations for managing complications caused by excessive numbers of visitors
- Stoudt and Brehm on 7/22/24 met with representatives of regional organizations to discuss options for future extensions of the North Branch Canal Trail

- **Wellness Special Projects (in partnership with Geisinger)**

- No updates

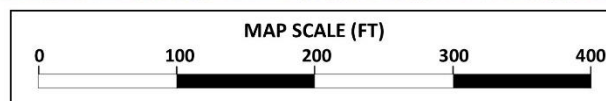
DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS (continued)

- **Washingtonville Revitalization Projects**

- MARC staff have met with representatives of Washingtonville Borough to plan the next phase of the DeLong Park pathway project
 - Work is expected to begin during the week of 9/30/24, subject to final permit approvals

DELONG PARK 2024 WALKING PATH EXTENSION



This project is partially funded by grants from the Community Giving Foundation: Danville and the Montour County Commissioners' Tourism Fund, administered by the Columbia Montour Visitors Bureau.
Image date 6/17/24 Montour Area Recreation Commission | map revised 9/19/24 Bob Stoudt | Montour Area Recreation Commission | PO Box 456, Danville, PA 17821 | (570) 336-2060 or RStoudt@MontourRec.com

- Stoudt and Chairman Dombroski continue to explore options for new stream access locations along Chillisquaque Creek
- MARC continues to await approvals from PEMA to allow improvements to be made to the proposed Mill Park property in Derry Township
- Stoudt continues to participate in meetings of the Washingtonville Revitalization Committee to assist with projects of mutual interest

DIRECTOR'S REPORT (continued)

OTHER UPDATES

- Brehm continues to participate in the Foundation of the Columbia Montour Chamber of Commerce's Leadership Central Penn class

UPCOMING PROGRAMS AND EVENTS

For more details about upcoming Vernal School programs at the Montour Preserve, please visit <http://www.vernalschool.org/the-programs.html>