

October 28, 2024 Meeting Minutes

Montour Preserve Environmental Education Center, 374 Preserve Rd, Danville, PA 17821
and online through Zoom

MEETING ATTENDEES

MARC BOARD MEMBERS (online)

Bill Byron, Kristen Mikita, Hide Horikoshi, Commissioner Rebecca Dressler, Brett Johnson, Kyle Postupack

MARC BOARD MEMBERS (in person)

Tyler Dombroski, Frank Dombroski, Chris Johns, Dr. John Bulger, Tami Gabrielsen

MARC STAFF (online)

none

MARC STAFF (in person)

Bob Stoudt

PUBLIC (online)

Wayne Kashner, Otto Kurecian (CMVB), Dave Tumolo, Dave Decoteau, Joe Scopelliti (CMVB)

PUBLIC (in person)

Shaun Harris, JoJo Shingara, Patrick Faust, Bob McBride

MEDIA (online)

none

MEDIA (in person)

none

CALL TO ORDER

Meeting called to order at 7:00pm by Chairman Tyler Dombroski.

PUBLIC COMMENT

No public comment.

OFFICER REPORTS

CHAIRMAN'S REPORT

Chairman Dombroski welcomed Hideaki (Hide) Horikoshi as the new resident representative for Mahoning Township.

TREASURER’S REPORT

Dr. Bulger called attention to the Treasurer’s report, as provided as pages 2 – 20 of the meeting agenda packet.

Motion to approve the Treasurer’s Report: Dr. Bulger

Second: Frank Dombroski

Motion passed unanimously.

SECRETARY’S REPORT

Secretary Johns called attention to the minutes of the September 23, 2024 meeting, as distributed with the meeting agenda packet.

Motion to approve the September 23, 2024 meeting minutes: Tami Gabrielsen

Second: Dr. Bulger

Motion passed unanimously.

PARTNER REPORTS

DANVILLE AREA SCHOOL DISTRICT

Chris noted continued success of the Central Susquehanna Hammers Mountain Bike team - including a 4th consecutive state championship.

DANVILLE BOROUGH

Stoudt noted that there has been successful progress on the Hess road resurfacing project.

MAHONING TOWNSHIP

Nothing new to report.

MONTOUR COUNTY

Commissioner Dressler noted they recently met with Stoudt to discuss the Hopewell Park Pump Track project (included later in the meeting agenda).

RIVERSIDE BOROUGH

Nothing new to report. Stoudt noted that there is a Riverside Borough resident who may be interested in filling the current vacant seat.

WASHINGTONVILLE BOROUGH

Chairman Dombroski noted the addition to the walking path at Delong Park and the continued development of the Mill Park project.

ASSISTANT DIRECTOR’S REPORT

Stoudt called attention to the Assistant Director’s report provided on page 21 of the meeting agenda packet.

DIRECTOR’S REPORT

Stoudt called attention to the Director’s Report provided on pages 22 - 35 of the meeting agenda packet.

Stoudt provided updates on the status of the Hopewell Park Pump Track project and noted his hope to have a potential contract ready for action at MARC’s November meeting.

Stoudt also reminded attendees that MARC’s budget will be prepared for consideration and adoption at MARC’s November meeting. Stoudt asked board members to contact him as soon as possible with any requests for budget consideration.

OLD BUSINESS

No old business.

NEW BUSINESS

OPEN / AWARD 2025 LAWN CARE CONTRACT

Stoudt reviewed MARC’s annual lawn care invitation to bid process and reviewed previous years’ figures. Stoudt reviewed cost estimates prepared by MARC’s staff for lawn care services if the tasks needed to be done internally.

Chairman Dombroski opened and read aloud the three bids received by MARC. Bid results were:

2025 MARC LAWN CARE BIDS SUMMARY			
SITE	Shawn's Lawn & Excavating, LLC	Harris Pest Control	Patrick's Lawn Care
SITE 1 - HESS RECREATION AREA	18,500.00	10,650.00	29,800.00
SITE 2 - HOPEWELL PARK	5,100.00	2,380.00	10,200.00
SITE 3 - NBCT TRAILHEAD / RIVER ACCESS	2,250.00	1,500.00	2,250.00
SITE 4 - LEGION ROAD PARCEL	1,800.00	1,050.00	1,125.00
SITE 5 - NORTH BRANCH CANAL TRAIL	3,750.00	4,875.00	7,500.00
SITE 6 - MONTOUR PRESERVE	39,550.00	34,880.00	48,200.00
SITE 7 - MILL PARK	1,125.00	1,500.00	1,500.00
GRAND TOTAL MARC SITES 1 - 7	\$ 72,075.00	\$ 56,835.00	\$ 100,575.00
OPTIONAL WASHINGTONVILLE BOROUGH TASKS			
SITE 8A - WASHINGTONVILLE DELONG PARK AND CEMETERY	10,050.00	did not bid	21,200.00
SITE 8B - WASHINGTONVILLE STREET CURBS	2,025.00	did not bid	1,050.00
GRAND TOTAL WASHINGTONVILLE SITES 8A + 8B	\$ 12,075.00	did not bid	\$ 22,250.00

Stoudt noted that Harris Pest Control, the low bidder, is MARC’s current provided and MARC has been extremely satisfied with their performance.

Motion to award MARC’s 2025 lawn care contract to Harris Pest Control, subject to verification of required insurance coverages and other bid requirements: Dr. Bulger

Second: Tami Gabrielsen

Motion passed unanimously.

OTHER ITEMS

No other items for consideration.

ADJOURNMENT

Hearing no objections, Chairman Dombroski adjourned the meeting at 7:35pm.

Next meeting: Monday, November 25, 2024, at the Montour Preserve Environmental Education Center and online through Zoom.

Respectfully submitted,
Chris Johns, Secretary