

7:00pm November 25, 2024 Regular Meeting Agenda

Montour Preserve Environmental Education Center, 374 Preserve Rd, Danville, PA 17821

or <https://us02web.zoom.us/j/88079976712?pwd=GQJ8JMaV2j6rHMCbrLHmblvZ2uNrc0.1>

To connect by phone: (929) 205 6099 | Meeting ID: 880 7997 6712 | Passcode: 268771

Call to Order

Public Comment

Officer Reports

- Chairman's Report
 - Welcome Jeff Emanuel as new Riverside Borough Resident Representative
- Treasurer's Report (*pages 2 - 18*)
- Secretary's Report

Partner Reports

- Danville Area School District
- Danville Borough
- Mahoning Township
- Montour County
- Riverside Borough
- Washingtonville Borough

Assistant Director's Report (Julian Brehm) (*page 19*)

Director's Report (Bob Stoudt) (*pages 20 – 31*)

- Komotion Cares donations

Old Business

New Business

- Approval of 2025 Meeting Schedule (*page 32*)
- Approval of 2024 Audit Agreement with McKonly & Asbury (\$6,214) (*pages 33 – 41*)
- Approval of Grant of Fishing and Boating Access Easement with Washingtonville Municipal Authority (*pages 42 – 48*)
- Renewal of Montour Preserve Watercraft Concession Agreement with Riverside Adventure Company
- Recommendation to Montour County Regarding American Ramp Company Contract for Hopewell Park Pump Track Construction (*provided separately*)
- 2025 Budget Adoption (*2025 budget packet provided separately*)
 - Approval of 2025 Staff Compensation
 - Approval of 2025 Staff Compensation Rates for External Contracts
 - Approval to Withdraw Funds from Community Giving Foundation After January 1, 2025
 - \$10,000 from MARC Montour Preserve Fund
 - \$7,500 from MARC Non-Endowed Fund
- Approval to Transfer Hopewell Park Pump Track Project Earmarked Funds to Montour County, Conditional Upon Montour County Agreement with American Ramp Company and Approval by DCNR
 - \$15,783.81 (+/- with interest) in Mahoning Township American Rescue Plan Grant
 - \$70,000 in Earmarked Donations (including \$50,000 from Columbia Montour Visitors Bureau)

Other Items

Adjournment

next meeting: 7:00pm Monday, January 27, 2025 (*proposed*)

MARC 2024 Savings Account Register (ID 01)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2024 beginning balance			57,278.51
transfer	1/19/24	2/2/24	1/1 - 1/31/24	transfer to checking for Montour County Hotel Tax grant eligible expenses incurred 1/1 - 1/17	13,248.26		44,030.25
deposit	2/12/24	3/9/24	2/1 - 2/29/24	deposit of Q4 2023 Montour County Hotel Tax grant		36,778.03	80,808.28
transfer	2/14/24	3/9/24	2/1 - 2/29/24	transfer to checking for Montour County Hotel Tax grant eligible expenses incurred 1/18 - 2/15	28,744.72		52,063.56
transfer	3/11/24	4/4/24	3/1 - 3/31/24	transfer to checking for Montour County Hotel Tax grant eligible expenses incurred 2/16 - 3/11	21,818.89		30,244.67
interest	3/31/24	4/4/24	3/1 - 3/31/24	interest earned 1/1 - 3/31/24		29.03	30,273.70
transfer	4/4/24	5/9/24	4/1 - 4/30/24	transfer to checking for Montour County Hotel Tax grant-eligible expenses incurred 3/12 - 4/4	10,822.55		19,451.15
transfer	4/15/24	5/9/24	4/1 - 4/30/24	transfer to checking for Montour County Hotel Tax grant-eligible expenses incurred 4/4 - 4/14	9,281.34		10,169.81
transfer	4/30/24	5/9/24	4/1 - 4/30/24	transfer to checking for Montour County Hotel Tax grant-eligible expenses incurred 4/15 - 4/27	10,164.18		5.63
transfer	4/30/24	5/9/24	4/1 - 4/30/24	transfer of unrestricted interest to checking account	0.63		5.00
deposit	5/21/24	6/5/24	5/1 - 5/31/24	deposit of Q1 2024 Montour County Hotel Tax grant		42,387.13	42,392.13
transfer	6/6/24	8/6/24	6/1 - 6/30/24	transfer to checking for Montour County Hotel Tax grant-eligible expenses 4/27 - 6/6	42,387.13		5.00
interest	6/30/24	8/6/24	6/1 - 6/30/24	interest earned 4/1 - 6/30		7.64	12.64
transfer	7/26/24	8/6/24	7/1 - 7/31/24	transfer to checking (accounting cleanup)	7.64		5.00
deposit	9/5/24	10/5/24	9/1 - 9/30/24	deposit of Q2 2024 Montour County Hotel Tax grant		68,592.22	68,597.22
transfer	9/19/24	10/5/24	9/1 - 9/30/24	transfer to checking account for Montour County Hotel Tax grant-eligible expenses 6/6 - 7/31	68,592.22		5.00
interest	9/30/24	10/5/24	9/1 - 9/30/24	interest		6.58	11.58
transfer	10/17/24			transfer to checking account for Montour County Hotel Tax grant-eligible expenses	6.58		5.00

MARC 2024 Checking Account Register (ID 40)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount for Internal Budgeting	Statement of Revenues & Expenses Line Item	Grant to Credit or Debit (if applicable)	Debit (-)	Credit (+)	Account Balance
automatic payment	10/26/2024	11/5/2024	10/1 - 10/31/24	MailChimp	\$16.43 Montour Preserve (email); \$16.43 admin/misc.	\$16.43 park & trail maintenance; \$16.43 admin/misc	Montour County Hotel Tax	32.86		85,932.19
7871	10/28/2024	11/5/2024		Harris Pest Control	\$530 Hess Recreation Area (lawn care); \$106 Hopewell Park (lawn care); \$212 River Drive parcel; \$106 Columbia County projects; \$318 North Branch Canal Trail (mowing) (accounted for as Columbia County projects); \$318 North Branch Canal Trail (mowing) (accounted for as Montour County North Branch Canal Trail); \$1,717.20 Montour Preserve (lawn care)	park & trail maintenance	\$2,883.20 Montour County Hotel Tax	3,307.20		82,624.99
7872	10/28/2024	11/5/2024		PPL Electric Utilities	Hess Recreation Area (electricity)	park & trail maintenance	Montour County Hotel Tax	48.08		82,576.91
7873	10/28/2024	11/5/2024		Susan Shultz CPA Tax & Accounting	accounting	professional services	Montour County Hotel Tax	100.00		82,476.91
debit card	10/28/2024	11/5/2024	10/1 - 10/31/24	Weis (coffee, cups, paper towels, tissues)	Montour Preserve (maintenance / misc)	park & trail maintenance	Montour County Hotel Tax	58.36		82,418.55
7874	10/30/2024	11/5/2024		Starr Portables, LLC	Hopewell Park (porta-potty service)	park & trail maintenance	Montour County Hotel Tax	148.40		82,270.15
debit card	10/30/2024	11/5/2024		Amazon (paper towels and toilet paper)	Montour Preserve (maintenance / misc)	park & trail maintenance	Montour County Hotel Tax	217.22		82,052.93
debit card	10/30/2024	11/5/2024		Cole's Hardware (drain valve)	Montour Preserve (maintenance / misc)	park & trail maintenance	Montour County Hotel Tax	15.89		82,037.04
automatic payment	10/31/2024	11/5/2024	10/1 - 10/31/24	PA UC Fund (Q3 taxes)	payroll taxes	wages	Montour County Hotel Tax	76.01		81,961.03
automatic payment	10/31/2024	11/5/2024		Keystone Collections Group (Q3 payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	724.17		81,236.86
deposit	10/31/2024	11/5/2024	10/1 - 10/31/24	deposit (Danville Borough reimbursement for Dirt, Gravel, and Low Volume Road grant-eligible expenses)	Dirt, Gravel, and Low Volume Road grant	Dirt, Gravel, and Low Volume Road grant	Dirt, Gravel, and Low Volume Road grant		1,706.55	82,943.41
7875	10/31/2024	11/5/2024		Millville Heating Plumbing Solar (spigot repair)	Montour Preserve (maintenance / misc)	park & trail maintenance	Montour County Hotel Tax	128.00		82,815.41
7876	10/31/2024	11/5/2024		Commonwealth of PA (DEP annual inspection fee)	Montour Preserve (water testing)	park & trail maintenance	Montour County Hotel Tax	50.00		82,765.41
automatic payment	10/25/2024	11/5/2024	10/1 - 10/31/24	Ride with GPS	dues & fees	dues & fees	Montour County Hotel Tax	10.00		82,755.41
credit	10/31/2024	11/5/2024		CREDIT FOR UNCASHED CHECK #7475 (Lesley Yeich (payroll 7/16 - 7/29/23))	income - other	income - other			7.89	82,763.30
credit	10/31/2024	11/5/2024		CREDIT FOR UNCASHED CHECK # (Craig Reinard (payroll 11/19 - 12/2/23))	income - other	income - other			7.43	82,770.73
credit	10/31/2024	11/5/2024		CREDIT FOR UNCASHED CHECK #7719 (Craig Reinard (payroll 5/5 - 5/18))	income - other	income - other			140.10	82,910.83
credit	10/31/2024	11/5/2024		CREDIT FOR UNPOSTED 8/1/24 TRANSACTION (Cole's Hardware (cut off wheels))	Montour Preserve (boat dock)	park & trail maintenance	Montour County Hotel Tax (CREDIT)		16.92	82,927.75
interest	10/31/2024	11/5/2024	10/1 - 10/31/24	interest	interest	interest			23.79	82,951.54

MARC 2024 Checking Account Register (ID 40)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount for Internal Budgeting	Statement of Revenues & Expenses Line Item	Grant to Credit or Debit (if applicable)	Debit (-)	Credit (+)	Account Balance
debit card	11/4/2024			AgPro Farm & Home (light bulbs and 2-cycle oil)	Montour Preserve (maintenance / misc)	park & trail maintenance	Montour County Hotel Tax	61.45		82,890.09
7877	11/5/2024			Press Enterprise (2025 lawn care bid advertising)	public notices	public notices	Montour County Hotel Tax	140.90		82,749.19
7878	11/5/2024			Starr Portables (Montour Preserve sewage pumping)	Montour Preserve (sewage pumping)	park & trail maintenance	Montour County Hotel Tax	385.00		82,364.19
7879	11/5/2024			Heaps Container Service	\$130 Montour Preserve (trash); \$70 Hess Recreation Area (trash)	park & trail maintenance	Montour County Hotel Tax	200.00		82,164.19
7880	11/5/2024			Dennis Piatt (payroll 10/20 - 11/2)	payroll - Piatt	wages	Montour County Hotel Tax	350.04		81,814.15
7881	11/5/2024			Julian Brehm (payroll 10/20 - 11/2)	payroll - Brehm	wages	Montour County Hotel Tax	1,587.95		80,226.20
7882	11/5/2024			Robert Stoudt (payroll 10/20 - 11/2)	payroll - Stoudt	wages	Montour County Hotel Tax	2,583.89		77,642.31
debit card	11/7/2024			USPS Danville (stamps)	office supplies	office supplies	Montour County Hotel Tax	43.80		77,598.51
7883	11/8/2024			Hoover Tractor (tractor parts and repairs)	tools & supplies	park & trail maintenance	Montour County Hotel Tax	1,605.25		75,993.26
7884	11/8/2024			Robert Stoudt (reimbursement for Knoebel Lumber expense (two 30ft treated poles delivered))	Montour Preserve (trail bridge repairs)	park & trail maintenance	Montour County Hotel Tax	991.10		75,002.16
debit card	11/12/2024			Lowe's (screws)	Montour Preserve (Chilisuagi Trail bridge reconstruction)	park & trail maintenance	Montour County Hotel Tax	52.98		74,949.18
debit card	11/12/2024			Larry's Lumber (lumber, screws, washers, nuts, felt)	Montour Preserve (Chilisuagi Trail bridge reconstruction)	park & trail maintenance	Montour County Hotel Tax	680.68		74,268.50
debit card	11/12/2024			Larry's Lumber (lumber)	Montour Preserve (Chilisuagi Trail bridge reconstruction)	park & trail maintenance	Montour County Hotel Tax	698.01		73,570.49
automatic payment	11/15/2024			PA Dept. of Revenue (October payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	441.82		73,128.67
automatic payment	11/15/2024			US Treasury (October payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	3,557.80		69,570.87
debit card	11/15/2024			Cole's Hardware (tape measure, markers, lumber crayons, flagging tape, square, saw)	tools & supplies	park & trail maintenance	Montour County Hotel Tax	102.32		69,468.55
debit card	11/18/2024			Hilly Ridge (gloves)	tools & supplies	park & trail maintenance	Montour County Hotel Tax	144.12		69,324.43
deposit	11/18/2024			deposit (Komotion Cares cash donations)	donations - unrestricted	contributions and user fees (unrestricted)			3,466.57	72,791.00
debit card	11/19/2024			Amazon (safety vests)	tools & supplies	park & trail maintenance	Montour County Hotel Tax	98.72		72,692.28
debit card	11/19/2024			Amazon (printer toner cartridges)	office supplies	office supplies	Montour County Hotel Tax	166.60		72,525.68
7885	11/19/2024			Candy Fisher	Montour Preserve (cleaning)	park & trail maintenance	Montour County Hotel Tax	1,264.00		71,261.68
7886	11/19/2024			Verizon	Montour Preserve (telephone)	park & trail maintenance	Montour County Hotel Tax	118.15		71,143.53
7887	11/19/2024			Johnson Controls Security Solutions (system repair)	Montour Preserve (security system)	park & trail maintenance	Montour County Hotel Tax	851.18		70,292.35
7888	11/19/2024			Julian Brehm (personal vehicle usage mileage reimbursement)	personal vehicle usage mileage reimbursement	park & trail maintenance	Montour County Hotel Tax	105.46		70,186.89
7889	11/19/2024			PA Recreation and Park Society (2025 dues)	dues & fees	dues & fees	Montour County Hotel Tax	140.00		70,046.89
7890	11/19/2024			Airiam (website hosting)	\$52.47 admin / misc.; \$52.47 Montour Preserve (website hosting)	\$52.47 admin/misc; \$52.47 park & trail maintenance	Montour County Hotel Tax	104.94		69,941.95
7891	11/19/2024			Harris Pest Control	Montour Preserve (lawn care)	park & trail maintenance	Montour County Hotel Tax	1,590.00		68,351.95
7892	11/19/2024			SkyPacket Networks	Montour Preserve (internet service)	park & trail maintenance	Montour County Hotel Tax	79.00		68,272.95
7893	11/19/2024			Dennis Piatt (payroll 11/3 - 11/16)	payroll - Piatt	wages	Montour County Hotel Tax	417.61		67,855.34
7894	11/19/2024			Julian Brehm (payroll 11/3 - 11/16)	payroll - Brehm	wages	Montour County Hotel Tax	1,816.45		66,038.89
7895	11/19/2024			Robert Stoudt (payroll 11/3 - 11/16)	payroll - Stoudt	wages	Montour County Hotel Tax	2,779.42		63,259.47
7896	11/19/2024			PPL Electric Utilities	Montour Preserve (electricity)	park & trail maintenance	Montour County Hotel Tax	601.61		62,657.86
7897	11/19/2024			PPL Electric Utilities	Montour Preserve (electricity)	park & trail maintenance	Montour County Hotel Tax	1,133.20		61,524.66
7898	11/19/2024			PPL Electric Utilities	Montour Preserve (electricity)	park & trail maintenance	Montour County Hotel Tax	60.38		61,464.28
7899	11/19/2024			PPL Electric Utilities	Montour Preserve (electricity)	park & trail maintenance	Montour County Hotel Tax	36.24		61,428.04
deposit	11/22/2024			deposit	\$1,070 Montour Preserve (donations); \$235 Montour Preserve (auditorium/pavilion reservations); \$536 donations (unrestricted)	\$1,070 contributions and user fees (Montour Preserve); \$235 contributions and user fees (Montour Preserve); \$536 contributions and user fees (unrestricted)			1,841.00	63,269.04

2024 SRBC Grant Checking Account Register (ID 41)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
		2/2/24		beginning balance			-
	4/3/24	5/9/24		account renamed from "CGF Grant - Hess Recreation Area Restroom" to "SRBC Grant"	-		-
deposit	4/3/24	5/9/24	4/1 - 4/30/24	deposit Susquehanna River Basin Commission grant		5,000.00	5,000.00
interest	4/30/24	5/9/24	4/1 - 4/30/24	interest earned 4/1 - 4/30/24		0.58	5,000.58
interest	5/31/24	6/5/24	5/1 - 5/31/24	interest earned 5/1 - 5/31/24		0.64	5,001.22
transfer	6/6/24	8/6/24	6/1 - 6/30/24	transfer to checking account to reimburse Chillisquaque Creek cleanup expenses	1,683.55		3,317.67
interest	6/30/24	8/6/24	6/1 - 6/30/24	interest earned 6/1 - 6/30		0.44	3,318.11
interest	7/31/24	8/6/24	7/1 - 7/31/24	interest earned 7/1 - 7/31		0.42	3,318.53
interest	8/31/24	9/7/24	8/1 - 8/31/24	interest earned 8/1 - 8/31		0.42	3,318.95
interest	9/30/24	10/5/24	9/1 - 9/30/24	interest earned 9/1 - 9/30/24		0.41	3,319.36
transfer	10/17/24			transfer to checking account to reimburse Mill Park wildflower meadow and parking area expenses	2,145.66		1,173.70

MARC 2024 Mahoning Township ARP Grant Checking Account Register (ID 43)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2024 beginning balance			15,750.87
interest	1/31/24	2/2/24	1/1 - 1/31/24	interest earned 1/1 - 1/31/24		3.34	15,754.21
interest	2/29/24	3/9/24	2/1 - 2/29/24	interest earned 2/1 - 2/29/24		3.13	15,757.34
interest	3/31/24	4/4/24	3/1 - 3/31/24	interest earned 3/1 - 3/31/24		3.35	15,760.69
interest	4/30/24	5/9/24	4/1 - 4/30/24	interest earned 4/1 - 4/30/24		3.24	15,763.93
interest	5/31/24	6/5/24	5/1 - 5/31/24	interest earned 5/1 - 5/31/24		3.35	15,767.28
interest	6/30/24	8/6/24	6/1 - 6/30/24	interest earned 6/1 - 6/30/24		3.24	15,770.52
interest	7/31/24	8/6/24	7/1 - 7/31/24	interest earned 7/1 - 7/31/24		3.35	15,773.87
interest	8/31/24	9/7/24	8/1 - 8/31/24	interest earned 8/1 - 8/31/24		3.35	15,777.22
interest	9/30/24	10/5/24	9/1 - 9/30/24	interest earned 9/1 - 9/30/24		3.24	15,780.46
interest	10/31/24	11/5/24	10/1 - 10/31/24	interest earned 10/1 - 10/31/24		3.35	15,783.81

2024 CGF Grant - DeLong Park Pathway Checking Account Register (ID 45)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2024 beginning balance			1,000.00
transfer	4/15/24	5/9/24	4/1 - 4/30/24	transfer to checking account to reimburse grant-eligible expenses	1,000.00		-
accounting change	9/16/24	10/5/24	9/1 - 9/30/24	account renamed from '2024 CGF Grant - Washingtonville Pavilion Checking' to '2024 CGF Grant - DeLong Park Pathway Checking'		-	-
deposit	9/16/24	10/5/24	9/1 - 9/30/24	deposit of Community Giving Foundation grant funds		2,000.00	2,000.00
transfer	10/17/24			transfer to checking account to reimburse grant-eligible expenses	2,000.00		-

Montour County Act 13 Grant Checking Account Register (ID 48)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2024 beginning balance			30,038.45
interest	1/31/24	2/2/24	1/1 - 1/31/24	interest earned 1/1 - 1/31/24		6.38	30,044.83
interest	2/29/24	3/9/24	2/1 - 2/29/24	interest earned 2/1 - 2/29/24		5.97	30,050.80
interest	3/31/24	4/4/24	3/1 - 3/31/24	interest earned 3/1 - 3/31/24		6.38	30,057.18
transfer	4/15/24	5/9/24	4/1 - 4/30/24	transfer to checking account to reimburse grant-eligible expenses (Washingtonville DeLong Park Pavilion construction expenses)	3,500.00		26,557.18
interest	4/30/24	5/9/24	4/1 - 4/30/24	interest earned 4/1 - 4/30/24		5.77	26,562.95
transfer	5/30/24	6/5/24	5/1 - 5/31/24	transfer to checking account to reimburse grant-eligible expenses (Washingtonville DeLong Park Pavilion construction expenses)	10,000.00		16,562.95
interest	5/31/24	6/5/24	5/1 - 5/31/24	interest earned 5/1 - 5/31/24		5.46	16,568.41
transfer	6/6/24	8/6/24	6/1 - 6/30/24	transfer to checking account to reimburse grant-eligible expenses (Washingtonville DeLong Park Pavilion construction expenses)	3,000.00		13,568.41
interest	6/30/24	8/6/24	6/1 - 6/30/24	interest earned 6/1 - 6/30/24		2.31	13,570.72
transfer	7/26/24	8/6/24	7/1 - 7/31/24	transfer to checking account to reimburse grant-eligible expenses (\$9,689 Montour Preserve HVAC repairs, \$2,871.73 Montour Preserve picnic area plumbing repairs, and \$1,009.99 for Hess Recreation Area hazardous tree removal (partial reimbursement)	13,570.72		0.00
interest	7/31/24	8/6/24	7/1 - 7/31/24	interest earned 7/1 - 7/31/24		1.86	1.86
transfer	8/27/24	9/7/24	8/1 - 8/31/24	transfer from checking account Montour County Act 13 Grant deposit		25,000.00	25,001.86
interest	8/31/24	9/7/24	8/1 - 8/31/24	interest earned 8/1 - 8/31/24		0.86	25,002.72
transfer	9/19/24	10/5/24	9/1 - 9/30/24	transfer to checking account to reimburse grant eligible expenses incurred 6/26 - 8/26	25,002.72		0.00
interest	9/30/24	10/5/24	9/1 - 9/30/24	interest earned 9/1 - 9/30/24		3.08	3.08
transfer	10/17/24			transfer to checking account to reimburse grant eligible expenses	3.08		0.00

2024 SGP Hess Grant Checking Account Register (ID 49)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2024 beginning balance			217.93
transfer	1/18/24	2/2/24	1/1 - 1/31/24	transfer to checking account to reimburse grant eligible expenses incurred in 2023	217.93		-
	4/3/24	5/9/24		account renamed from "CGF Grant - Washingtonville DeLong Park Checking" to "SGP Hess Grant"		-	-
deposit	4/29/24	5/9/24	4/1 - 4/30/24	deposit of Susquehanna Greenway Partnership mini-grant initial payment		800.00	800.00



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Account Statement

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Member Number:

Statement For: 10/01/2024 - 10/31/2024

Page: 1 of 4

ADDRESS SERVICE REQUESTED

819650 8230 1/4 UNQ 11-01-24 CLT
000008229 1



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DANVILLE PA 17821

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Your Account Balances as of 10/31

Regular Savings ID 01	\$5.00
Checking ID 40	92,549.83
Srbc Grant ID 41	1,173.92
Mahoning Arp Grant ID 43	15,783.81
Cgf DeLong Park Pathway ID 45	0.00
Act 13 Grant ID 48	0.00
Sgp Hess Grant ID 49	800.00
Account Balance Total	\$110,312.56
Total Dividends Year-To-Date	\$327.24

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REGULAR SAVINGS ID 01

Dividends Year-To-Date \$43.25

Beginning Balance	\$11.58
0 Total Deposits for	0.00
1 Total Withdrawals for	6.58-
Ending Balance	\$5.00

Date	Transaction Description
10/17	Withdrawal Home Banking Transfer To Share 40

Deposit	Withdrawal	Balance
	\$6.58-	\$5.00

CHECKING ID 40

Dividends Year-To-Date \$209.85

Beginning Balance	\$119,018.06
7 Total Deposits for	7,697.66
50 Total Withdrawals for	34,165.89-
Ending Balance	\$92,549.83

Annual Percentage Yield earned 0.280% from 10/01/2024 through 10/31/2024



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1985 MONTOUR BLVD., P.O. BOX 159 DANVILLE, PA 17821-0159

Account Statement

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Member Number: |

Statement For: 10/01/2024 - 10/31/2024

Page: 2 of 4

CHECKING ID 40

Continued from previous page.

Date	Transaction Description	Deposit	Withdrawal	Balance
10/01	Draft 7842		\$478.44-	\$118,539.62
10/02	Draft 7841		1,365.79-	117,173.83
10/02	Draft 7835		1,598.32-	115,575.51
10/02	Draft 7840		2,372.69-	113,202.82
10/02	Draft 7836		3,441.40-	109,761.42
10/03	Withdrawal POS #000019337826 SQ *COLE'S HARDWARE INC. SQUARE PURCHASE DANVILLE PA		161.58-	109,599.84
10/04	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/02 AGPRO FARM & HOME TURBOTVILLE PA 0 4276447790 0		105.99-	109,493.85
10/04	Withdrawal POS #000000Mqgd52 AMAZON.COM*3243M37Q3 SEATTLE WA Eff. Date 10/02		17.23-	109,476.62
10/04	Withdrawal POS #000068240900 LEIGHOW OIL 5 MCKRACKEN RD DANVILLE PA		38.31-	109,438.31
10/04	Withdrawal POS #000074287300 LEIGHOW OIL 5 MCKRACKEN RD DANVILLE PA		28.76-	109,409.55
10/04	Draft 7838		104.94-	109,304.61
10/04	Draft 7839		2,657.77-	106,646.84
10/07	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/05 AMAZON MKTPL*KN61249M3 Amzn.com/bill WA 0 4279733313 8		326.56-	106,320.28
10/07	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/04 SQ *COLE'S HARDWARE IN Danville PA 1 4278289049 4		33.00-	106,287.28
10/07	Draft 7837		42.28-	106,245.00
10/09	Recurring Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/07 CALTOPO HTTPSCALTOPO. CA 0 4281451162 5		100.00-	106,145.00
10/10	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/08 AMAZON MKTPL*RA5K93HO3 Amzn.com/bill WA 0 4282865430 6		50.88-	106,094.12
10/11	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/09 COLUMBIA M* PA HTTPSCOLUMBIA PA 0 4283073030 7		70.00-	106,024.12
10/14	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/11 TURBOTVILLE GREAT V TURBOTVILLE PA 1 4285173150 2		29.10-	105,995.02
10/14	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/11 THE ORIGINAL ITALIAN P TURBOTVILLE PA 1 4285127979 3		72.72-	105,922.30
10/14	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/11 AGPRO FARM & HOME TURBOTVILLE PA 1 4285370924 4		11.10-	105,911.20
10/15	Withdrawal ACH Commwlthofpapath TYPE: PAEMPLOYTX ID: 1236003133 CO: COMMWLTHOFFAPATH NAME: MONTOUR AREA RECREATIO		398.44-	105,512.76
10/15	Withdrawal ACH IRS TYPE: USATAXPYMT ID: 3387702000 CO: IRS		3,124.66-	102,388.10
10/15	Draft 7832		16.00-	102,372.10
10/15	Draft 7834		388.79-	101,983.31
10/16	Draft 7831 Processed Check - VERIZON FINANCIA TYPE: PAYMENTS ID: 7204096069		114.81-	101,868.50
10/17	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/15 HM NORTHEAST LLC 570-437-2041 PA 0 4289675486 5		435.18-	101,433.32
10/17	Deposit Home Banking Transfer From Share 45	2,000.00		103,433.32
10/17	Deposit Home Banking Transfer From Share 01	6.58		103,439.90
10/17	Deposit Home Banking Transfer From Share 48	3.08		103,442.98
10/17	Deposit Home Banking Transfer From Share 41 reimbursement for Mill Park wildflower meadow and parking area expenses	2,145.66		105,588.64
10/17	Draft 7844		158.00-	105,430.64
10/17	Draft 7830		229.80-	105,200.84
10/17	Draft 7847		231.87-	104,968.97
10/17	Draft 7848		402.17-	104,566.80
10/17	Draft 7850		1,079.50-	103,487.30
10/17	Draft 7852		1,955.78-	101,531.52
10/17	Draft 7853		3,393.40-	98,138.12
10/21	Draft 7833		100.00-	98,038.12
10/21	Draft 7846		148.40-	97,889.72

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Account Statement

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Member Number:

Statement For: 10/01/2024 - 10/31/2024

Page: 3 of 4

CHECKING ID 40

Continued from previous page.

Date	Transaction Description	Deposit	Withdrawal	Balance
10/21	Draft 7849		630.87-	97,258.85
10/22	Deposit By Check	1,812.00		99,070.85
10/22	Draft 7843		3,254.20-	95,816.65
10/25	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/23 RIDE WITH GPS 4154729809 OR 0 4297838516 7		10.00-	95,806.65
10/25	Recurring Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/23 ZOOM.US 888-799-9666 WWW.ZOOM.US CA 0 4297689193 6		16.95-	95,789.70
10/25	Draft 7865		3,409.06-	92,380.64
10/25	Draft 7845		200.00-	92,180.64
10/28	Recurring Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/26 MAILCHIMP *MISC MAILCHIMP.COM GA 0 4300885244 2		32.86-	92,147.78
10/29	Draft 7851		164.07-	91,983.71
10/29	Draft 7862		404.00-	91,579.71
10/29	Draft 7863		466.30-	91,113.41
10/30	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/28 WEIS MARKETS 010 DANVILLE PA 0 4302027680 0		58.36-	91,055.05
10/31	Withdrawal ACH Unemp Comp Eft TYPE: PADLIUCCON ID: 1236003133 CO: UNEMP COMP EFT		76.01-	90,979.04
10/31	Deposit By Check	1,706.55		92,685.59
10/31	Draft 7859		43.99-	92,641.60
10/31	Draft 7855		115.56-	92,526.04
10/31	Deposit Dividend Dividend Post	23.79		92,549.83

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-40 Total Return Item Fees	\$0.00	\$0.00	Acct-40 Total Overdraft Fees	\$0.00	\$0.00

Summary by Check Number

* Asterisk next to number indicates skip in sequence

29 Checks Cleared for \$28,968.20

Number	Cleared	Amount	Number	Cleared	Amount	Number	Cleared	Amount
7830	10/17/24	\$229.80	7840	10/02/24	\$2,372.69	7850	10/17/24	\$1,079.50
7831	10/16/24	114.81	7841	10/02/24	1,365.79	7851	10/29/24	164.07
7832	10/15/24	16.00	7842	10/01/24	478.44	7852	10/17/24	1,955.78
7833	10/21/24	100.00	7843	10/22/24	3,254.20	7853	10/17/24	3,393.40
7834	10/15/24	388.79	7844	10/17/24	158.00	7855 *	10/31/24	115.56
7835	10/02/24	1,598.32	7845	10/25/24	200.00	7859 *	10/31/24	43.99
7836	10/02/24	3,441.40	7846	10/21/24	148.40	7862 *	10/29/24	404.00
7837	10/07/24	42.28	7847	10/17/24	231.87	7863	10/29/24	466.30
7838	10/04/24	104.94	7848	10/17/24	402.17	7865 *	10/25/24	3,409.06
7839	10/04/24	2,657.77	7849	10/21/24	630.87			

SRBC GRANT ID 41

Dividends Year-To-Date \$3.13

Annual Percentage Yield earned 0.110% from 10/01/2024 through 10/31/2024

Beginning Balance	\$3,319.36
1 Total Deposits for	0.22
1 Total Withdrawals for	2,145.66-
Ending Balance	\$1,173.92

Date	Transaction Description	Deposit	Withdrawal	Balance
10/17	Withdrawal Home Banking Transfer To Share 40 reimbursement for Mill Park wildflower meadow and parking area expenses		\$2,145.66-	\$1,173.70
10/31	Deposit Dividend Dividend Post	0.22		1,173.92

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-41 Total Return Item Fees	\$0.00	\$0.00	Acct-41 Total Overdraft Fees	\$0.00	\$0.00

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650008230 1 3/4 UNQ 11-01-24 CLT



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Statement For: 10/01/2024 - 10/31/2024

Page: 4 of 4

MAHONING ARP GRANT ID 43

Dividends Year-To-Date \$32.94

Beginning Balance	\$15,780.46
1 Total Deposits for	3.35
0 Total Withdrawals for	0.00
Ending Balance	\$15,783.81

Annual Percentage Yield earned 0.250% from 10/01/2024 through 10/31/2024

Date	Transaction Description	Deposit	Withdrawal	Balance
10/31	Deposit Dividend Dividend Post	\$3.35		\$15,783.81

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-43 Total Return Item Fees	\$0.00	\$0.00	Acct-43 Total Overdraft Fees	\$0.00	\$0.00

CGF DELONG PARK PATHWAY ID 45

Beginning Balance	\$2,000.00
0 Total Deposits for	0.00
1 Total Withdrawals for	2,000.00-
Ending Balance	\$0.00

Date	Transaction Description	Deposit	Withdrawal	Balance
10/17	Withdrawal Home Banking Transfer To Share 40		\$2,000.00-	\$0.00

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-45 Total Return Item Fees	\$0.00	\$0.00	Acct-45 Total Overdraft Fees	\$0.00	\$0.00

ACT 13 GRANT ID 48

Dividends Year-To-Date \$38.07

Beginning Balance	\$3.08
0 Total Deposits for	0.00
1 Total Withdrawals for	3.08-
Ending Balance	\$0.00

Date	Transaction Description	Deposit	Withdrawal	Balance
10/17	Withdrawal Home Banking Transfer To Share 40		\$3.08-	\$0.00

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-48 Total Return Item Fees	\$0.00	\$0.00	Acct-48 Total Overdraft Fees	\$0.00	\$0.00

SGP HESS GRANT ID 49

Beginning Balance	\$800.00
0 Total Deposits for	0.00
0 Total Withdrawals for	0.00
Ending Balance	\$800.00

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-49 Total Return Item Fees	\$0.00	\$0.00	Acct-49 Total Overdraft Fees	\$0.00	\$0.00

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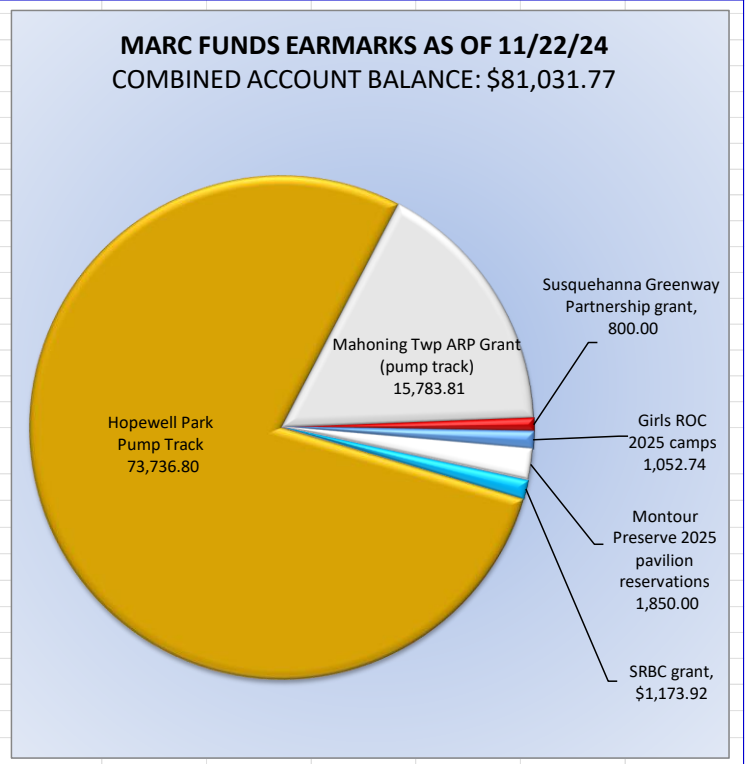
UPDATED 10/31/24

DEPOSITS NOT YET POSTED			
TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
TOTAL			\$ -



MARCO
MONTAIGNE AREA RECREATION COMMISSION

EARMARK CATEGORIES	AMOUNT
Montour County Hotel Tax grant	
Montour Preserve	
SRBC grant	\$ 1,173.92
Hopewell Park Pump Track	73,736.80
Mahoning Twp ARP Grant (pump track)	15,783.81
Susquehanna Greenway Partnership grant	800.00
Girls ROC 2025 camps	1,052.74
Montour Preserve 2025 pavilion reservations	1,850.00
Montour County Act 13 grant	
Hess Field users' fees	
UNRESTRICTED	
TOTAL RESTRICTED	94,397.27
COMBINED ACCOUNTS BALANCE 11/20/24	81,031.77
ACCOUNTS RECEIVABLE	
Montour County Hotel Tax Q3 Grant	
	-





MONTOUR AREA RECREATION COMMISSION 2024 BUDGET

ADOPTED 11/20/23; YEAR-TO-DATE AS OF 11/22/24

EXPENSE		YEAR-TO-DATE ACTUAL	2024 BUDGET	FUNDING SOURCES	YEAR-TO-DATE ACTUAL	2024 BUDGET	YEAR-TO-DATE ACTUAL SITE / PROJECT SURPLUS / (DEFICIT)	2024 BUDGET SITE / PROJECT SURPLUS / (DEFICIT)
PARK & TRAIL MAINTENANCE	COLUMBIA COUNTY PROJECTS	(5,193.68)	(9,000)	Columbia County grant funding (proposed)	-	9,000	(5,193.68)	-
	HESS RECREATION AREA	(27,820.83)	(221,900)	Dirt, Gravel, and Low Volume Road Grant [1,706.55], Susq. Greenway Partnership grant [1,000], user fees [1,140], and donations [400]	4,046.55	192,500	(23,774.28)	(29,400)
	HOPEWELL PARK / DANVILLE BOROUGH FARM TRAIL SYSTEM	(7,073.47)	(12,300)			-	(7,073.47)	(12,300)
	MILL PARK	(2,643.66)	(7,500)	Susquehanna River Basin Commission grant [2,145.66] and Chillisquaque Limestone Watershed Association donation [500]	2,645.66	5,000	2.00	(2,500)
	MONTOUR PRESERVE	(173,372.95)	(343,850)	Chillisquaque Limestone Watershed Assoc. donation [1,730.40], rental fees [17,185.50], donations [6,151], concessionaire [1,500]	28,270.81	66,000	(145,102.14)	(277,850)
	NORTH BRANCH CANAL TRAIL	(3,640.55)	(21,950)			-	(3,640.55)	(21,950)
	NORTH BRANCH CANAL TRAIL PARKING AREA/ RIVER ACCESS	(1,955.75)	(4,150)			-	(1,955.75)	(4,150)
	PARK & TRAIL MAINTENANCE TOOLS AND SUPPLIES	(9,629.80)	(11,500)			-	(9,629.80)	(11,500)
SPECIAL PROJECTS & EVENTS	BICYCLE / PEDESTRIAN SAFETY PROJECTS	(1,353.12)	(750)			-	(1,353.12)	(750)
	BICYCLE ROUTES MAPPING AND PROMOTION	(8.88)	(750)			-	(8.88)	(750)
	CHILLISQUAQUE CREEK CLEANUP AND PROMOTION	(2,207.47)	(1,500)	Susquehanna River Basin Commission grant	2,857.47	1,000	650.01	(500)
	DANVILLE BOROUGH PLAY SET INSTALLATION	(383.25)	(7,500)			-	(383.25)	(7,500)
	DIRTY GRIN MOUNTAIN BIKE FESTIVAL	(1,925.38)	(7,500)	race registration fees and sponsorships	-	7,500	(1,925.38)	-
	GIRLS ROC CAMPS	(209.97)	(750)	donations and fees	1,262.71	750	1,052.74	-
	HOPEWELL PARK PUMP TRACK CONSTRUCTION	-	(210,000)	donations [95,000] and DCNR grant [5125,000]	51,518.36	210,000	51,518.36	-
	HOPEWELL PARK PUMP TRACK ENGINEERING, PERMITTING, AND PROJECT ADMINISTRATION	(1,981.56)	(40,000)	donations	24,200.00	40,000	22,218.44	-
	REGIONAL MOUNTAIN BIKING PROMOTION	(1,448.22)	(2,500)			-	(1,448.22)	(2,500)
	RIVERSIDE BOROUGH PARKS REVITALIZATION	-	(1,000)			-	-	(1,000)
	SPECIAL PROJECTS AND EVENTS - OTHER	(7,328.23)	(5,000)			-	(7,328.23)	(5,000)
	TOURISM PROMOTION SPECIAL PROJECTS - OTHER	(1,354.84)	(1,500)			-	(1,354.84)	(1,500)
	WASHINGTONVILLE REVITALIZATION PROJECTS (TOTAL)	(28,489.16)	(14,500)	donations [2,500 Washingtonville Borough and \$2,000 Elks] and grants [1,000 CGF grant (pavilion), 2,000 CGF grant (pathway), and \$2,000 Community Giving Foundation Washingtonville Revitalization Fund grant]	9,500.00	8,000	(18,989.16)	(6,500)
	WELLNESS SPECIAL PROJECTS	(35.52)	(250)			-	(35.52)	(250)
	ACCOUNTING	(425.00)	(1,800)			-	(425.00)	(1,800)
	ADMINISTRATION / MISCELLANEOUS OTHER	(36,804.26)	(33,000)			-	(36,804.26)	(33,000)
ADMIN / INSURANCE	STAFF PERSONAL VEHICLE USAGE REIMBURSEMENT	(2,157.59)	(10,000)			-	(2,157.59)	(10,000)
	STAFF TRAINING / DEVELOPMENT	(795.00)	-		-	-	(795.00)	-
	INTERNSHIP STIPEND	(3,000.00)	-		-	-	(3,000.00)	-
	PAID TIME OFF	(7,498.27)	(11,500)			-	(7,498.27)	(11,500)
	AUDIT	(5,980.00)	(6,000)			-	(5,980.00)	(6,000)
	DUES AND LICENSING FEES	(2,868.52)	(2,500)			-	(2,868.52)	(2,500)
	FUNDRAISING	(904.96)	(500)			-	(904.96)	(500)
	INSURANCE	(14,698.00)	(15,000)			-	(14,698.00)	(15,000)
	OFFICE SUPPLIES	(1,616.24)	(2,000)			-	(1,616.24)	(2,000)
	PUBLIC NOTICES	(549.60)	(750)			-	(549.60)	(750)
				2023 Year-End Carryover Unrestricted Balance	-	50,000	-	50,000
				Geisinger Contribution (unrestricted)	25,000.00	25,000	25,000.00	25,000
OTHER				Montour Preserve Vernal School funding	-	100,000	-	100,000
				Montour County 2023 Hotel Tax Grants Carryover Balance	57,272.88	-	57,272.88	-
				Montour County 2024 Hotel Tax Grants and interest	147,800.63	240,000	147,800.63	240,000
				Montour County 2023 Act 13 Grant carryover balance	30,038.45	30,030	30,038.45	30,030
				Montour County 2024 Act 13 Grant and interest	25,038.07	25,000	25,038.07	25,000
				Mahoning Township ARP Grant Carryover Balance w/ Interest (Hopewell Park Pump Track engineering)	15,783.81	15,800	15,783.81	15,800
				unrestricted donations	7,812.57	2,500	7,812.57	2,500
				other income	390.27	620	390.27	620
	TOTAL EXPENSES	(355,353.71)	\$ (1,008,700)	TOTAL INCOME	433,438.24	\$ 1,028,700	78,084.53	\$ 20,000





MONTOUR PRESERVE 2024 BUDGET

ADOPTED 11/20/23

YEAR-TO-DATE AS OF 11/22/24

EXPENSE		YEAR-TO-DATE ACTUAL	BUDGET
personnel		(75,248.84)	(75,000.00)
SITE MAINTENANCE & OPERATIONS	cleaning service	(4,464.00)	(5,500.00)
	HVAC system maintenance	(12,346.77)	(1,500.00)
	lawn care	(27,029.80)	(32,000.00)
	parking lot / road maintenance	-	(20,000.00)
	security system	(1,702.58)	(2,100.00)
	sewage pumping	(800.00)	(900.00)
	supplies / misc.	(9,776.27)	(14,000.00)
	water testing	(1,627.80)	(2,500.00)
	wildlife management	(2,855.57)	(4,000.00)
	picnic area restroom plumbing repair	(2,871.73)	(5,000.00)
	electrical surge protector installation	-	-
	trail bridge repair / replacement	(2,819.89)	(41,000.00)
	boat dock replacement	(1,713.48)	(40,000.00)
	Muskrat Blind foundation work	-	(35,000.00)
	trail surfacing (handicapped accessibility)	-	(5,000.00)
	visitors' center exhibit repair & replacement	-	(1,000.00)
	visitors' center outdoor light fixture repair	-	(750.00)
	boat launch light fixture repair	-	(3,000.00)
	Goose Cove #2 pavilion concrete repair	-	(1,500.00)
	Heron Cove A pavilion concrete repair	-	(1,000.00)
	snow & ice removal	(500.00)	(2,500.00)
	trail markers and signage	-	(5,000.00)
	internet hardware upgrades	-	(1,000.00)
	EEC AV upgrades	-	(5,000.00)
	EEC seating & tables	-	(2,500.00)
	EEC water fountain replacement	-	(5,000.00)
	EEC handicapped accessibility upgrades	-	
	EEC paint, carpet, light fixture repairs	-	
	storage container	-	
	picnic table repair & replacement	-	(1,500.00)
UTILITIES	electric	(24,399.64)	(20,000.00)
	internet service	(869.00)	(1,300.00)
	telephone	(1,280.84)	(1,300.00)
	trash service	(1,430.00)	(2,000.00)
	website hosting / email service	(793.94)	(1,000.00)
brochures and promotional materials		-	(4,000.00)
programming and educational supplies		(842.80)	(1,000.00)
EXPENSE TOTAL		\$ (173,372.95)	\$ (343,850.00)

COMMUNITY GIVING FOUNDATION (CGF) FUND BALANCES AS OF 11/22/24	
FUND	BALANCE
MARC Non-Endowed Fund	\$ 13,760.38
MARC Endowed Fund	\$ 20,236.37
Hopewell Park Pump Track Fund	\$ 54,538.92
Washingtonville Revitalization Fund	\$ 4,187.68
Montour Preserve Fund	\$ 34,005.30
TOTAL	\$ 126,728.65
NOTES AND DISCLAIMERS REGARDING CGF FUNDS	
<p><i>MARC is the designated beneficiary of five funds at the Community Giving Foundation (CGF). The CGF has been granted variance power to redirect these funds at their discretion and, accordingly, these funds are not deemed to be an asset of MARC and are not reported in MARC's financial statements.</i></p> <p><i>All contributions are administered through the Community Giving Foundation, a 501(c)(3) organization, and are tax-deductible to the extent provided by law. IRS regulations require us to state that no goods or services were provided in consideration for gifts and the Community Giving Foundation has exclusive legal control over the contributed assets. The official registration and financial information of the Community Giving Foundation may be obtained from the PA Dept. of State by calling toll free, within PA, 1-800-732-0999. Registration does not imply endorsement.</i></p> <div style="text-align: center;">  <div> <p>Community Giving</p> <hr style="border: 0; border-top: 1px solid green; margin: 0;"/> <p>FOUNDATION™</p> </div> </div> <p>I do hereby attest this to be an accurate and complete accounting of MARC-affiliated funds at the Community Giving Foundation.</p> <div style="text-align: center; margin-top: 20px;">  </div> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div>Robert Stoudt, MARC Director</div> <div>11/22/2024</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div>Date</div> </div>	

ACCOUNTING REPORT DISCLAIMER

The following financial reports have been provided by Susan Shultz, CPA, using information provided by management of the Montour Area Recreation Commission (MARC). Reports are provided in accordance with accounting principles used for the tax basis of accounting.

Susan Shultz, CPA does not verify the accuracy or completeness of the information provided by MARC's management and expresses no assurance on the financial statements.

Susan Shultz, CPA cannot be relied upon to identify or disclose any misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within MARC or noncompliance with laws or regulations.

10:30 PM

11/11/24

Cash Basis

Montour Area Recreation Commission
Statement of Financial Position
As of October 31, 2024

	Oct 31, 24
ASSETS	
Current Assets	
Checking/Savings	
Mahoning Twp ARP Grant Cking	15,783.81
Service 1st - Savings	5.00
Service 1st FCU	82,951.54
SGP Hess Grant #49	800.00
SRBC Grant #41	1,173.92
Total Checking/Savings	100,714.27
Total Current Assets	100,714.27
TOTAL ASSETS	100,714.27
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Advance Payments Received	
Preserve Reservations	1,850.00
Total Advance Payments Received	1,850.00
Payroll Liabilities	4,228.67
Total Other Current Liabilities	6,078.67
Total Current Liabilities	6,078.67
Total Liabilities	6,078.67
Equity	
Retained Earnings	178,924.27
Net Income	-84,288.67
Total Equity	94,635.60
TOTAL LIABILITIES & EQUITY	100,714.27

No Assurance Provided

Page 1

ASSISTANT DIRECTOR'S REPORT

The items below highlight the projects and events MARC's Assistant Director has completed or assisted with in the month of November:

- Working with Denny Piatt, closed the Montour Preserve's outdoor water systems for the season
- Assisted the Middle Susquehanna Riverkeepers with the installation of two bat boxes at the Montour Preserve, located at the Goose Cove and Sugar Shack areas
- Updated MARC's salary and benefits analysis
- Assisted MARC's Director with year-end budgeting and MARC's 2025 budget
- Assisted with the removal of the fishing pier and boat dock at the Montour Preserve
- Assisted with the removal and replacement of bridge on the Chilisugi trail at the Montour Preserve

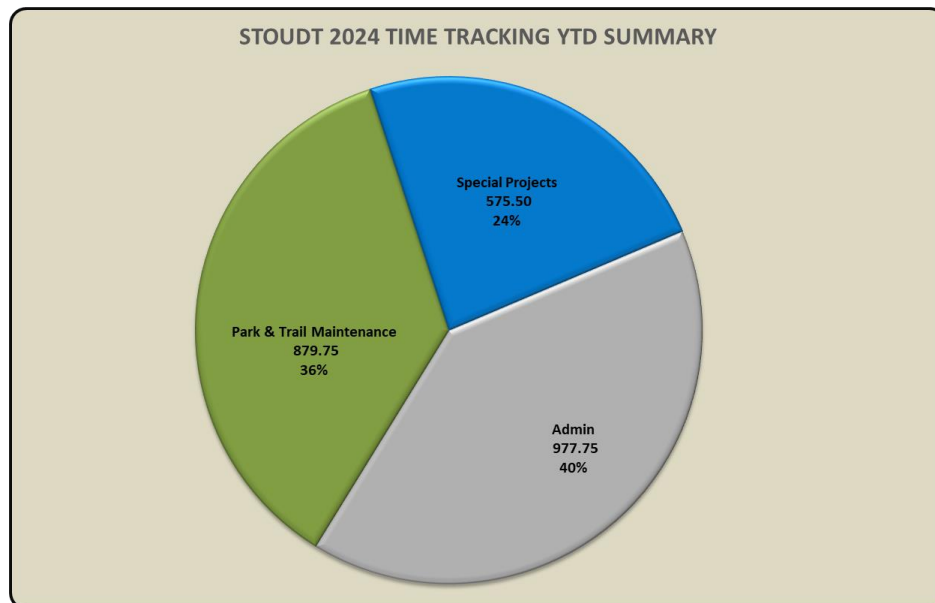
Julian Brehm

11/18/2024

DIRECTOR'S REPORT

	STOUDT	PROJECT YTD TOTAL HOURS															NOVEMBER																											
			20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	:					
admin	MARC admin	876.75	0.75	4.00	4.00	2.25	4.00	6.50	1.25	2.50	4.00	2.00	5.00	6.00	2.00		0.50	4.00	4.50	0.50	2.50	5.00		1.50	1.50	3.00	1.25	0.75	0.50	1.75	1.00	3.00	6.00	7.50	9.50	8.50								
PARK & TRAIL MAINTENANCE	Hess Recreation Area	170.25	0.25	0.25			0.25			0.25	0.25		0.25				0.50			0.25	0.25			1.50	1.50	3.00	1.25	0.75	0.50	1.75	1.00	3.00	6.00	7.50	9.50	8.50								
	Hopewell Park / Danville Farm Trails	98.50			0.25							0.25						0.25											0.25			0.25	0.75											
	Mill Park	25.25																																										
	Montour Preserve admin / maintenance	454.50	0.25	0.50	1.00	1.00	0.75	0.75	1.50	0.50	0.75		1.00	1.50	0.25	0.50	0.25	3.50	3.00		2.50			1.25	10.00	1.00	7.00	6.25	11.75	2.50		5.75	1.50											
	Montour Preserve programming	117.25			0.50	0.50																																						
	North Branch Canal Trail (Montour Co.)	13.25																								0.25	0.25																	
	NBCT Trailhead / River Access	0.75																									0.25																	
SPECIAL PROJECTS & EVENTS	bicycle routes mapping & promotion	0.25																																										
	bike / pedestrian safety special projects	33.25																															1.50		1.50									
	Chillisquaque Creek cleanup & promotion	34.25	3.50		0.50	3.50	3.50					0.50																																
	Columbia County projects	47.00																0.25		1.00																								
	Danville Borough play set installation	4.50																																										
	Dirty Grin MTB Festival	42.25																																										
	Hopewell Park Pump Track project	49.75	0.50		2.00	0.25	1.50																				0.50																	
	mountain biking special projects	23.00																																										
	Riverside Borough parks revitalization																																											
	special projects / events - other	125.50		3.50	2.50	0.50					2.50	4.00	1.00						8.00	5.00						2.00		2.00			2.00													
	tourism promotion special projects	31.50																1.00																										
	Washingtonville revitalization projects	183.25				1.00																																						
	wellness special projects	1.00																																										
OTHER	PAID TIME OFF	85.00														5.00																												
	HOLIDAY	16.00																																										
	DAILY TOTALS	2433.00	4.50	5.25	9.75	11.50	10.50	9.00	2.75	3.00	7.50	6.25	7.75	7.75	2.25	5.50	0.75	9.25	7.75	8.50	8.75	7.75		2.75	11.50	6.50	9.25	9.00	12.50	4.25	3.00	9.00	8.25	9.00	9.50	10.00								
	WEEKLY PAYROLL TOTAL		53.25					40.00					42.75					55.75					48.75																					
	BIWEEKLY PAYROLL TOTAL		93.25										98.50										48.75																					
	PAYROLL PERIOD		23										24										25																					

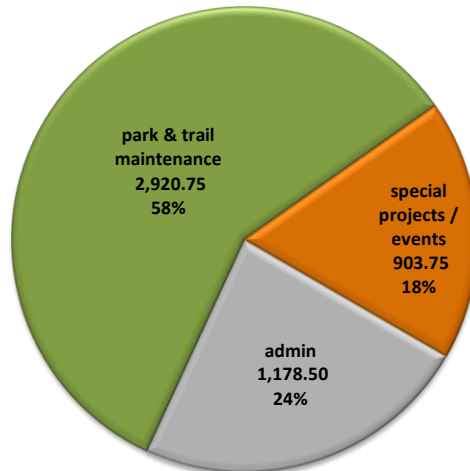
NOTE: 534.75 HOURS OF OVERTIME WORKED YEAR-TO-DATE



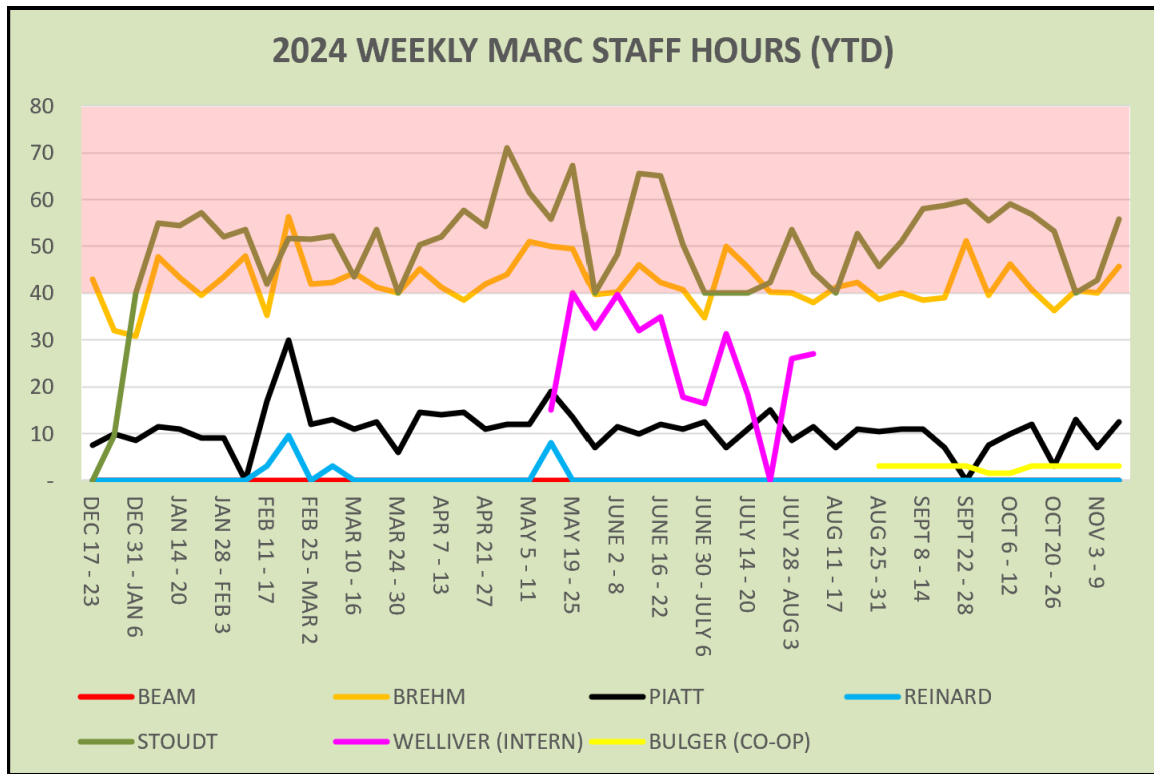
DIRECTOR'S REPORT (continued)

MARC STAFF 2024 COMBINED TIME ACCOUNTING								
STOUDT UPDATED 11/22/24; OTHERS UPDATED AS OF 11/16/24								
TASK	BEAM	BREHM	PIATT	REINARD	STOUDT	WELLIVER (INTERN)	BULGER (DASD CO-OP)	PROJECT TOTAL HOURS
MARC admin	-	60.25	-	-	876.75	-		937.00
Hess Recreation Area	-	147.25	23.00	-	170.25	36.25		340.50
Hopewell Park / Danville Farm Trails	-	29.25	-	-	98.50	-		127.75
Mill Park	-	7.00	-	-	25.25	-		32.25
Montour Preserve admin / maintenance	-	1,324.50	339.00	-	454.50	229.25	27.00	2,118.00
Montour Preserve programming	-	106.25	41.00	14.50	117.25	8.00		279.00
North Branch Canal Trail (Montour Co.)	-	8.50	-	-	13.25	-		21.75
NBCT Trailhead / River Access	-	0.75	-	-	0.75	-		1.50
bicycle routes mapping & promotion	-	-	-	-	0.25	-		0.25
bike / pedestrian safety special projects	-	-	-	-	33.25	-		33.25
Chillisquaque Creek cleanup & promotion	-	8.50	-	-	34.25	9.00		42.75
Columbia County projects	-	-	-	-	47.00	-		47.00
Danville Borough play set installation	-	7.50	-	-	4.50	-		12.00
Dirty Grin MTB Festival	-	1.00	-	-	42.25	-		43.25
Hopewell Park Pump Track project	-	-	-	1.00	49.75	-		50.75
mountain biking special projects	-	3.00	-	-	23.00	-		26.00
Riverside Borough parks revitalization	-	-	-	-	-	-		-
special projects / events - other	-	75.25	-	-	125.50	-		200.75
tourism promotion special projects	-	-	-	-	31.50	-		31.50
Washingtonville revitalization projects	-	157.00	67.00	8.00	183.25	48.50		415.25
wellness special projects	-	-	-	-	1.00	-		1.00
PAID TIME OFF		76.50	40.00		85.00			201.50
HOLIDAY PAY		16.00	8.00		16.00			40.00
TOTALS	-	2,028.50	518.00	23.50	2,433.00	331.00	27.00	5,003.00
YTD AVERAGE HOURS WORKED / WEEK	-	42.3	10.8	0.5	50.7	27.6	2.7	

**MARC STAFF TIME TRACKING
YEAR-TO-DATE 2024 SUMMARY**



DIRECTOR'S REPORT (continued)

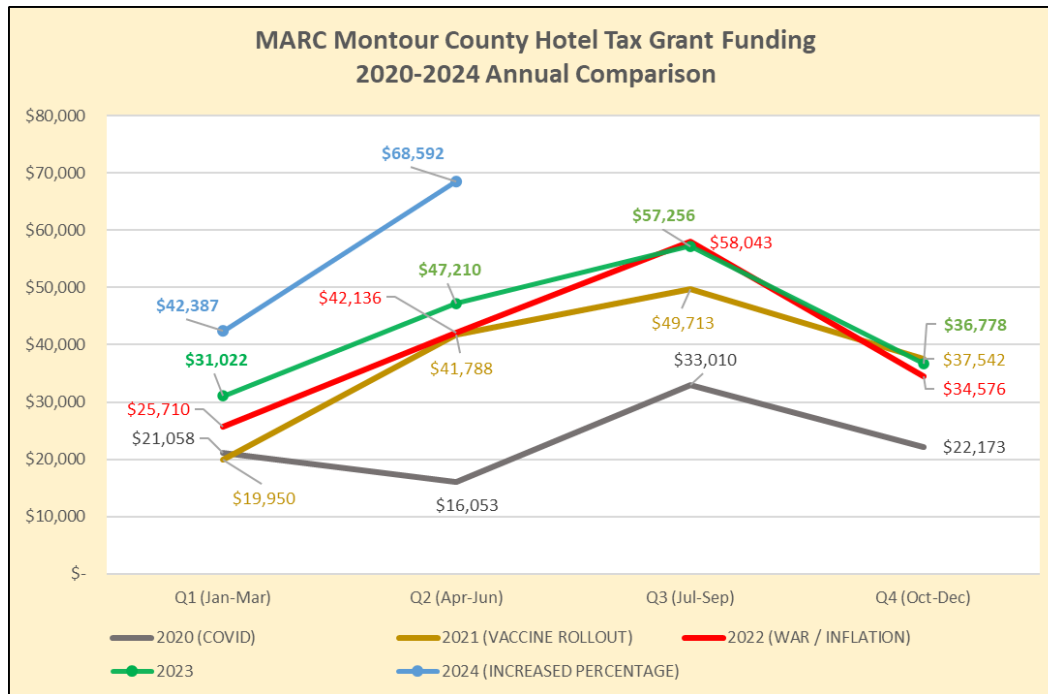


DIRECTOR'S REPORT (continued)

GRANTS

- **Montour County Hotel Tax**

- As of 11/22/24, no Montour County Hotel Tax grant funds remain earmarked in MARC's accounts
- MARC anticipates receipt of Q3 2024 Montour County Hotel Tax grant funds in mid-November



- **DCNR 2020 Non-Motorized Trails Grant - Danville Borough Levee North Branch Canal Trail Construction (administered by Danville Borough) (no updates since last meeting)**

- After receiving negative feedback from reviewing agencies, LIVIC Civil has proposed a realignment of the Danville Borough Levee North Branch Canal Trail connection from the levee system to the adjacent Danville Soccer Park
 - The proposed realignment will increase project costs by \$20,000
 - MARC has been asked to help secure the needed funding
 - Stoudt has incorporated the expense into MARC's 2025 budget
 - Draft mapping of this and other proposed trail connections is available at <https://www.google.com/maps/d/edit?mid=17se2PMghOEBzg70bdSTOg3HPCTTO9drE&usp=sharing>
 - Additional reviews are ongoing
 - Once complete, Danville Borough will be able to acquire the necessary project right-of-ways
 - Final designs will be subject for permit review by DEP and the US Army Corps of Engineers
 - Construction may occur in late 2025 or 2026

DIRECTOR'S REPORT (continued)

GRANTS (continued)

- **Mahoning Township American Rescue Plan Grant (no updates since last meeting)**
 - MARC on 12/13/21 was awarded \$25,000 in American Rescue Act grant funding from Mahoning Township
 - Funds are to be used to offset the negative economic impact of COVID-19 on MARC's operations and to be focused on projects of importance to Mahoning Township residents
 - MARC on 12/30/21 expended \$9,305 to pay Kleinfelder for engineering work for the Hess Loop Trail (J. Manley Robbins Trail) at the Hess Recreation Area
 - \$15,783.81 (with earned interest) remains earmarked in a dedicated checking account to pay a portion of the costs for the planned engineering, permitting, and design work for the Hopewell Park Pump Track
- **Community Giving Foundation – Danville 2024 Grant Program**
 - MARC on 9/16/24 deposited into a dedicated checking account \$2,000 on behalf of Washingtonville Borough for the construction of new pathways at DeLong Park
 - As of 10/25/24, MARC has completed the project, expended all grant funds, and provided final accounting to Washingtonville Borough for grant closeout
- **Susquehanna River Basin Commission Stream and Watershed Enhancement Grant Program**
 - MARC has been awarded \$5,000 for Chillisquaque Creek watershed restoration and promotion projects to include:
 - Cleanup of in-stream trash in Chillisquaque Creek (completed on 5/25/24)
 - Wildflower meadow and parking area creation at the Mill Park Natural Area, under construction in Derry Township, Montour County (completed 10/15/24)
 - MARC staff negotiations with streamside landowners in Montour County to secure at least two new fishing and boating access easements (ongoing)
 - MARC has so far expended \$4,308.73 of the \$5,000 in grant funding
 - All work and grant closeout documentation must be completed by 12/31/24
- **Susquehanna Greenway Partnership 2023 Mini-Grant Program**
 - MARC has been awarded \$1,000 to create and install an interpretive sign at the Beaver Place Trailhead for the Robbins Trail, documenting the trail's history as the oldest Rail to Trail in the United States
 - MARC has received and deposited to a dedicated checking account \$800 in grant funding
 - All work and grant closeout documentation must be completed by 12/31/24

DIRECTOR'S REPORT (continued)

GRANTS (continued)

- **DCNR 2021 Park Rehabilitation and Development Grant (Hopewell Park Pump Track)**
 - MARC was notified on 12/30/21 that its application to DCNR for \$125,000 in grant funding to rehabilitate Hopewell Park had been conditionally approved
 - Project activities will include expanding and improving parking, improving site drainage, creating bicycle skills features, reconstructing the existing earthen beginner-level pump track and jumps area, creating a new asphalt-paved pump track, and adding new universally-accessible parking and access features
 - MARC has received the necessary information from the solar development project planned for lands adjacent to Hopewell Park and is now able to proceed with the next phase of project engineering and design
 - Stoudt has met with representatives of PA DCNR and the American Ramp Company in recent days to finalize the tasks needed to allow the project to move forward
 - Stoudt will present a request for board action during this meeting
 - As authorized by MARC's Board, all necessary documentation has been provided to DCNR to allow the redesignation of grant funds from MARC to Montour County to satisfy DCNR's requirements
 - An updated grant agreement has been provided to Montour County, allowing work to proceed once final documentation is in place
 - All work must be completed, including grant closeout, by 12/31/25

HOPEWELL PARK PUMP TRACK FUNDRAISING SUMMARY (updated 11/22/24)								
DONOR	DATE	PLEGGED AMOUNTS (NOT YET RECEIVED)	DONATION MADE TO COMMUNITY GIVING FOUNDATION FUND	DONATION DIRECT TO MARC	MAHONING TOWNSHIP ARP GRANT	DCNR GRANT (FUNDS NOT YET REQUESTED / RELEASED)	EXPENSES	NOTES
CATEGORY TOTALS		34,970.00	54,457.18	75,940.00	15,783.81	125,000.00	(2,181.28)	
PROJECT FUNDING AS OF 11/22/24				303,969.71				

DIRECTOR'S REPORT (continued)

MANAGED SITES

- **Hopewell Park / Danville Borough Farm**

- Notices and signage remain posted for hunting season trail closures
- Dates are available at <https://montourec.com.kinsta.cloud/hopewell-parkdanville-borough-farm/>
- Brehm completed leaf blowing and trail inspections on 11/20 and 11/21, avoiding conflicts with hunting seasons
- SEDA-COG on 9/30/24 installed a trail counter at the trailhead to record trail usage for one year
- Stoudt remains engaged with Danville Borough regarding the discussion of forest management planning at the Danville Borough Farm and other Borough-owned properties and has assisted with mapping of Danville Borough-owned properties and forested areas

- **River Drive parcel (North Branch Canal Trail trailhead and river access)** (no updates since last meeting)

- Stoudt continues to monitor ongoing property encroachments by an adjacent landowner and has notified Montour County officials
 - Stoudt hopes to hire a surveyor to relocate and re-mark property corner markers which have been removed
- The main site sign frame needs to be replaced; work will proceed as time allows
- Stoudt has been advised that site visitors are confused with how to access the North Branch Canal Trail from the site
 - Stoudt will create new signage to be posted at the site directing visitors to the trail

- **Montour Township (Columbia County) Legion Road parcel** (no updates since last meeting)

- MARC staff and Trail Stewards will continue to monitor for trespassing concerns on the adjacent North Shore Railroad

- **Montour Preserve**

- MARC staff shut down the Goose Cove and Heron Cove picnic area water systems on 10/30/24
- MARC staff moved the boat dock and fishing pier to winter storage on 11/11/24
- MARC staff on 10/23/24 met with staff of the Middle Susquehanna Riverkeeper Association's Vernal School to prioritize maintenance needs and 2025 funding priorities at the Montour Preserve
 - Work is ongoing to stabilize the Muskrat Blind
 - Work is expected to be ongoing through spring 2025
 - The blind remains closed to all use until repairs are complete
- MARC staff and volunteers have completed the replacement of the Chilisugi Trail bridge over an unnamed tributary to the Middle Branch Chillisquaque Creek



DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

- **North Branch Canal Trail**

- Trail Steward Wayne Kashner continues to monitor and maintain the trail
- Scheduling challenges have continued to delay necessary repairs to the failed culvert pipe between trail miles 1.3 – 1.4
 - Stoudt has consulted with Montour County Conservation District and PA DEP officials to satisfy permitting concerns for the project
 - MARC's staff will complete the repair as soon as staffing allows
- As previously reported, Stoudt has consulted with the Montour County Conservation District to consider options to improve the ford crossing at mile marker 2.7 which has been repeatedly destroyed by recent heavy rains
 - It is recommended that MARC rebuild the crossing with R6 rock and a log cross-vane to provide better long-term stability for the crossing
 - Stoudt will investigate costs and schedule the work when funding and staff availability allow
- Stoudt and Wayne Kashner on 1/18/23 met with a representative of the Columbia County Conservation District to determine permitting requirements to install a new culvert at trail mile 5.4 (culvert was permitted under NPDES permit, but not installed)
 - Stoudt has received the necessary guidance for the permitting
 - Stoudt and Brehm will complete and submit the permit application and required fees as time and funding allow
 - Work must be completed as soon as possible to address ongoing challenges for MARC's lawn care contractor
- Montour County continues legal action against the owner of the Bear Hunters' Grove Campground to resolve the years-long property ownership dispute
 - Stoudt anticipates legal proceedings will be ongoing through the winter
 - MARC will continue to enforce the trail closure through the disputed lands between trail miles 3.5 – 4.2; no MARC staff or volunteers will enter the disputed lands until the matter is resolved

DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

- **Hess Recreation Area**

- RC Young, Inc. has completed the second phase of improvements to the road surface on the park's access road
 - MARC's staff will work in December to finalize the improvements to the road's drainage features
 - Resurfacing of the roadway with Driving Surface Aggregate is anticipated in late spring 2025, subject to receipt of grant funding
- Stoudt has met with representatives of Kleinfelder (the engineering firm that initially evaluated the site in 2021) to evaluate the needed repairs to the Hess Loop Trail in areas between trail miles 1.1 – 1.6 where slumping has occurred in recent years
 - MARC continues to await a proposal for engineering services and bid document preparation
 - No significant changes to trail conditions have been noted by MARC's staff or volunteers
 - MARC's staff will work in coming weeks to repair several minor drainage issues, allowing easier access by contractors for future work
- Brehm on 11/21/24 cleared all trails of leaves and performed maintenance inspections; no new items of concern were noted
- One road culvert pipe remains significantly blocked from repeated storm erosion; Stoudt has reached out to Danville area contacts for assistance (*no change since last meeting; work must wait until volunteer schedules allow*)
- MARC has been awarded \$1,000 in grant funds from the Susquehanna Greenway Partnership's Mini-Grant program to allow the fabrication and installation of a new J. Manley Robbins Trail interpretive sign for installation at the Beaver Place Trailhead
 - Stoudt will work to complete the project in November
 - Grant funds must be expended and close-out documentation submitted by 12/31/24
- SEDA-COG on 9/30/24 installed two trail counters at the Beaver Place trailhead and near the park entrance trailhead to record trail usage for one year
- MARC thanks Eagle Scout candidate Jack Rarig, his family and fellow Scouts, for their work to repaint the handicapped parking areas and repair / repaint park picnic tables

DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS

- **Bicycle / Pedestrian Safety Projects**
 - Stoudt continues to serve on the SEDA-COG Metropolitan Planning Organization Committee on behalf of Montour County and Multi-Modal Transportation interests
 - Stoudt continues to serve on the Middle Susquehanna Active Transportation Committee
- **Bicycle Routes Mapping and Promotion** (no updates since last meeting)
 - MARC is working with the Columbia Montour Visitors Bureau and the Susquehanna River Valley Visitors Bureau to promote bicycling route mapping and online distribution through the RideWithGPS platform (www.RideWithGPS.com)
 - Valentina Shevchenko has completed the mapping, driving, and photographing of several bicycling routes in and around northern Montour County as identified by volunteers Kit Kelly, Dr. Victor Marks, and others
 - Julian Brehm has completed the final quality assurance on the routes and is preparing a new rack card for publication
 - Stoudt will create a new page on MARC's website for distribution of the content
 - Project release is anticipated early 2025
- **Chilli Challenge Adventure Triathlon** (no update since last meeting)
 - Event will not be held in 2024
- **Columbia County projects**
 - Stoudt has been in communication with Columbia County officials to discuss options for updating the 2014 Memorandum of Understanding governing MARC's work on behalf of Columbia County
 - Stoudt hopes to have information for consideration at MARC's January meeting
- **Danville Borough Play Set Installation**
 - Stoudt and Brehm on 10/10/23 met with Don Gunther to load the wooden and metal components of the donated St. Joseph Catholic School play set for transport to SUN Area Technical School for restoration
 - As of 10/25/24, Mr. Gunther's students have completed the restoration of wooden and metal components
 - All components are in MARC storage
 - It is anticipated the play set will be reconstructed at the F.Q. Hartman Recreation Area in 2025, subject to MARC finding funding for the project (estimated at \$7,500)
- **Girls ROC Camps** (no update since last meeting)
 - As of 11/22/24, MARC has \$1,052.74 earmarked in its general checking account for 2025 program expenses
- **Dirty Grin Mountain Biking Festival / Pig Iron Enduro** (no update since last meeting)
 - Stoudt on 6/22 and 6/23/24 assisted with the successful completion of the 2024 Pig Iron Enduro weekend activities at the Hess Recreation Area and Geisinger Stewardship Forest
 - MARC has not yet learned of plans for 2025 events

DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS (continued)

- **Regional Mountain Biking Promotion**

- Stoudt has created a page on MARC's website at <https://montourec.com/east-central-pennsylvania-mountain-biking/> to feature MARC's five-county mapping of regional mountain biking assets
 - As of 10/25/24, the map has been viewed 5,745 times
 - Stoudt will add additional content to the page as time allows
- Stoudt continues to collaborate with the Columbia Montour Visitors Bureau and numerous other partners to prepare for a possible application to the International Mountain Bicycling Association's Ride Center program
- Stoudt continues to consult with representatives of the Columbia-Montour Visitors Bureau and other regional partners to identify branding and promotional potential for regional mountain biking assets
- Stoudt assisted with the 5/3 – 5/5/24 Pennsylvania Interscholastic Cycling League (PICL) Coaches' Retreat in Danville (in conjunction with the Danville Business Alliance's Spring Fling)
 - Planning is underway for the 2025 event (5/2 – 5/4/25)

- **Riverside Borough Parks Revitalization**

- Stoudt anticipates installing the replacement sign for the Riverside Borough river access in December
- Stoudt will continue to remain in contact with Riverside Borough representatives to discuss opportunities for MARC to assist with revitalizing the Borough's parks and outdoor recreation areas, particularly at the recently acquired former school property
- Jeff Emmanuel has been appointed by Riverside Borough Council as the Borough's new Resident Representative (replacing Elizabeth Rake)

- **Special Projects and Events – Other**

- Stoudt continues to participate in monthly meetings of the Columbia Montour Chamber of Commerce's Governmental Affairs Committee
- Stoudt continues to participate in bi-monthly meetings of the Columbia Montour Chamber of Commerce's Montour County Task Force
- Stoudt continues to participate in the Going Gold Committee (Central & Northeastern PA Pediatric Cancer Awareness Committee)

- **Tourism Promotion Special Projects – Other**

- Stoudt continues to participate in meetings of the Danville Heritage Festival Committee
- Stoudt has been in communication with the Columbia Montour Visitors Bureau and various Columbia County land managers to offer recommendations for managing complications caused by excessive numbers of visitors
- Stoudt and Brehm on 7/22/24 met with representatives of regional organizations to discuss options for future extensions of the North Branch Canal Trail

- **Wellness Special Projects (in partnership with Geisinger)**

- No updates

DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS (continued)

- **Washingtonville Revitalization Projects**

- Stoudt and Chairman Dombroski are evaluating options for additional expansions of the DeLong Park pathway system in 2025, funding permitting
- MARC and Montour County continue to await a reply from PEMA / FEMA regarding the requested approval to utilize the Mill Park Natural Area, under construction in Derry Township, Montour County
 - Additional planned work at the site, including installation of picnic tables and interpretive signage, must wait until PEMA/FEMA approval is received
 - Stoudt anticipates these tasks will not proceed before spring 2025
- Stoudt and Chairman Dombroski have spoken with the Washingtonville Municipal Authority to explore the possibility of a fishing and boating access easement on lands adjacent to the Mill Park Natural Area
 - Stoudt will present an easement agreement for consideration during this meeting
- Stoudt and Chairman Dombroski continue to explore options for new stream access locations along Chillisquaque Creek
- Stoudt continues to participate in meetings of the Washingtonville Revitalization Committee to assist with projects of mutual interest

OTHER UPDATES

- Brehm continues to participate in the Foundation of the Columbia Montour Chamber of Commerce's Leadership Central Penn class

UPCOMING PROGRAMS AND EVENTS

- For more details about upcoming Vernal School programs at the Montour Preserve, please visit <http://www.vernalschool.org/the-programs.html>

PROPOSED 2025 MARC MEETING SCHEDULE

MEETING LOCATION: Montour Preserve Environmental Education Center, 374 Preserve Rd, Danville, PA 17821 and online through Zoom

MEETING DATES: All meetings proposed for 4th Monday of each month at 7:00pm, except as needed to avoid holiday conflicts and no meetings in July or December

January 27

February 24

March 24

April 28

May 19 (one week early to avoid Memorial Day)

June 23

August 25

September 22

October 27

November 24



McKONLY & ASBURY
TAX
ASSURANCE
CONSULTING
ACCOUNTING

November 19, 2024

Board of Directors
Montour Area Recreation Commission
P.O. Box 456
Danville, PA 17821

RE: Montour Area Recreation Commission

Dear Ladies and Gentlemen:

We are pleased to confirm our understanding of the services McKonly & Asbury, LLP will provide to the above listed Organization ("the Organization") for the year ended December 31, 2024.

Scope of Services


- Annual Audit of the Organization's Financial Statements
- Assistance with Drafting of the Organization's Annual Financial Statements

Estimated Fees

Our estimated fee for these services will be **\$5,975**, which includes all reasonable out-of-pocket expenses. A technology/administrative fee of 4% will also be charged on each invoice. The above fee estimate is based on anticipated cooperation from your personnel, and the assumption that unexpected circumstances will not be encountered during the work performed. Certain of these unexpected circumstances are outlined in Appendix A to this engagement letter.

We appreciate the opportunity to be of service to you. If you have any questions, please let us know. If you acknowledge and agree with the terms of our engagement as described in this letter and accompanying attachment(s), please return a signed copy to us.

Sincerely,
McKONLY & ASBURY, LLP


Aaron B. Stagliano, CPA
Director

ABS/jlp

Camp Hill

Lancaster

Bloomsburg

Philadelphia

macpas.com



November 19, 2024

Board of Directors
Montour Area Recreation Commission
P.O. Box 456
Danville, PA 17821

RE: Montour Area Recreation Commission

Dear Members of the Board of Directors:

We are pleased to confirm our understanding of the services McKonly & Asbury, LLP (M&A) will provide to the above listed organization (the Organization) for the year ended December 31, 2024.

You have requested that we audit the financial statements of the Organization, as of December 31, 2024, and for the year then ended and the related notes, which comprise the statement of net position – modified cash basis, the statement of revenues, expenses, and change in net position – modified cash basis, and the related notes to the financial statements, which collectively comprise the Organization’s basic financial statements as listed in the table of contents. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Auditor Responsibilities

We will conduct our audit in accordance with GAAS. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit. We will also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the

Camp Hill

Lancaster

Bloomsburg

Philadelphia

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RE: Montour Area Recreation Commission

- effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

Compliance with Laws and Regulations

As previously discussed, as part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we will perform tests of the Organization's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion.

Management Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the basic financial statements in accordance with the modified cash basis of accounting;
- b. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and
- c. To provide us with:
 - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the basic financial statements such as records, documentation, and other matters;
 - ii. Additional information that we may request from management for the purpose of the audit; and
 - iii. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
- d. For including the auditor's report in any document containing basic financial statements that indicates that such basic financial statements have been audited by us;
- e. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities;

RE: Montour Area Recreation Commission

- f. For adjusting the basic financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the basic financial statements as a whole; and
- g. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
- h. For maintaining adequate records, selecting, and applying accounting principles, and safeguarding assets;
- i. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on the financials; and
- j. For the accuracy and completeness of all information provided.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

Nonattest Services

With respect to any nonattest services we perform, at the end of the year, we agree to perform the following:

- Propose adjusting or correcting journal entries to be reviewed and approved by the Organization's management.
- Prepare a draft of the financial statements and related notes
- We will also assist in preparing the financial statements of the Organization in conformity with the modified cash basis of accounting based on information provided by you.

We will not assume management responsibilities on behalf of the Organization. However, we will provide advice and recommendations to assist management of the Organization in performing its responsibilities.

The Organization's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual, preferably from senior management, to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Our responsibilities and limitations of the nonattest services are as follows:

- We will perform the services in accordance with applicable professional standards.
- The nonattest services are limited to the financial statement services previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities, including determining account coding and approving journal entries.

Reporting

We will issue a written report upon completion of our audit of the Organization's basic financial statements. Our report will be addressed to the governing body of the Organization. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement. If our opinion on the basic financial statements is other than unmodified, we will discuss the reasons with you in

RE: Montour Area Recreation Commission

advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express an opinion or to issue a report as a result of this engagement.

Other

We understand that your employees will prepare all confirmations we request and will locate any documents or support for any other transactions we select for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

Provisions of Engagement Administration, Timing and Fees

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Your staff will provide us a trial balance that is in agreement with the general ledger for the year ended December 31, 2024, and supporting documentation for the financial statements prior to our commencement of final fieldwork. Your supporting documentation will include information detailed in future correspondence to you. These records remain your property and will be returned to you at the completion of our engagement. It is your responsibility to retain and protect these records for possible future use, including potential examination by any government or regulatory agency. Your records are provided to us only as needed to complete our engagement.

At the conclusion of this engagement, we will return all original records you supplied to us. Your Organization records are the primary records for your operations and comprise the backup and support for your financial reports and tax returns. For tax or consulting services, the records are your property; however, we reserve the right to maintain copies. Our firm destroys our client files and all pertinent work papers after a retention period of seven (7) years, after which time these items will no longer be available. Catastrophic events or physical deterioration may result in our firm's records being unavailable.

At the conclusion of our audit engagement, we will communicate to those charged with governance significant findings from the audit.

The audit documentation for this engagement is the property of M&A and constitutes confidential information. However, we may be requested to make certain audit documentation available to regulators pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of M&A's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to regulators. The regulators may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

RE: Montour Area Recreation Commission

By your signature on this letter, you acknowledge and agree that, upon the expiration of the 7-year period, M&A shall be free to destroy our records related to this engagement.

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. Third party service providers may be located outside of the United States of America. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

If, during the course of our engagement, we encounter circumstances which we believe may create a conflict of interest or conflict with the ethical standards of our profession, we will inform you of our concerns in writing. If these concerns cannot be adequately addressed to our satisfaction, or we are compelled to do so by the professional standards of our profession, we may withdraw from the engagement. Additionally, we reserve the right to withdraw from the engagement should we encounter circumstances which conflict with the ethical standards of our firm.

Aaron B. Stagliano, CPA, is the engagement Director for the audit services specified in this letter. His responsibilities include supervising M&A's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

To ensure that M&A's independence is not impaired under the AICPA Code of Professional Conduct, you agree to inform the engagement Director before entering into any substantive employment discussions with any of our personnel.

Our estimated fee for these services will be **\$5,975** which includes all reasonable out-of-pocket expenses. A technology/administrative fee of 4% will also be charged on each invoice. This fee estimate is based on anticipated cooperation from your personnel, and the assumption that unexpected circumstances will not be encountered during the work performed. Certain of these unexpected circumstances are outlined in Appendix A to this engagement letter.

Our invoices for these services will be rendered as follows and are payable on presentation:

April 2025	\$3,000
May 2025	\$2,975

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

RE: Montour Area Recreation Commission

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management either orally or in writing.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

In accordance with our firm policies, work may be suspended if your account becomes sixty (60) days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination. A late charge of 1½ percent per month will be added to any account balance which remains outstanding for more than thirty (30) days from the date such balance is first invoiced. We will proceed with the understanding that any fees billed will be reasonable and mutually acceptable in the light of all circumstances and we will follow the practice of promptly discussing with you difficulties, if any, that we might encounter. By your signature below, you acknowledge and agree that in the event we stop work or withdraw from this engagement as a result of your failure to pay on a timely basis for services rendered as required by this engagement letter, we shall not be liable for any damages that occur as a result of our ceasing to render services.

In addition, you further agree that, in the event our firm or any of its employees or agents is called as a witness or requested to provide any information, whether oral, written, or electronic, in any judicial, quasi-judicial, or administrative hearing or trial regarding information or communications that you have provided to this firm, or any documents and workpapers prepared by M&A in accordance with the terms of this agreement, you agree to pay any and all reasonable expenses including fees and costs for our time at our standard rates at the time, as well as any legal or other fees that we incur as a result of such appearance or production of documents.

If any dispute, other than over fees, arises among the parties hereto, the parties agree to first try in good faith to settle the dispute by mediation. A mediator or mediation association will be chosen by M&A within thirty (30) days after written notice has been sent by either party to the other party regarding the dispute. The mediation shall be conducted under the mediator's or association's applicable rules for resolving professional accounting and related services disputes before either party resorts to litigation. The costs of any mediation proceeding shall be shared equally by all parties.

The Organization and M&A both agree that any dispute over fees charged by the accountant to the client will be submitted for resolution by arbitration in accordance with the applicable rules for resolving professional accounting and related services disputes of the arbitrator or the alternative dispute association chosen by M&A, except that under all circumstances the arbitrator must follow the laws of Pennsylvania and only address the fee dispute between or among the parties. Such arbitration shall be binding and final. **In agreeing to arbitration, we acknowledge that in the event of a dispute over fees charged by the accountant, each of us is giving up the right to have the dispute decided in a court of law before a judge or jury and instead we are accepting the use of arbitration for resolution.** The prevailing party shall be entitled to an award of reasonable attorneys' fees and costs incurred in connection with the arbitration of the dispute in an amount to be determined by the arbitrator.

Board of Directors
Montour Area Recreation Commission
Page 7
November 19, 2024

RE: Montour Area Recreation Commission

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you acknowledge and agree with the terms of our engagement as described in this letter, including our respective responsibilities, please sign and return to us.

Sincerely,
McKONLY & ASBURY, LLP



Aaron B. Stagliano, CPA
Director

ABS/jlp
Enclosures

RESPONSE:

This letter correctly sets forth the understanding of **Montour Area Recreation Commission:**

Signature: _____

Title: _____

Date: _____

APPENDIX A

Circumstances Affecting Timing and Fee Estimate

The fee estimate provided in this engagement letter relates to the basic financial statement attest and is based on certain assumptions. Additional work performed outside the scope of those services may result in additional fees. Below is an outline of additional services which may result in additional out-of-scope fees:

- 1) Changes to the timing of the engagement at the Entity's request. Changes to the timing of the engagement usually require reassignment of personnel used in the performance of services hereunder. In the event we are not successful in reassigning individuals to other engagements, we may need to recover staffing inefficiencies.
- 2) All requested schedules / documentation is not:
 - a. Provided by the accounting personnel on the date requested.
 - b. Completed in an acceptable format.
 - c. Mathematically correct.
 - d. In agreement with the appropriate underlying records (e.g., general ledger accounts). We will provide the accounting personnel with a separate listing of required schedules and deadlines well in advance of fieldwork.
- 3) A significant level of proposed adjustments is identified during our engagement. Adjustments may be necessary to correct errors or to ensure the accounting records comply with the appropriate financial reporting framework.
- 4) Expanded testing that may be required because of finding errors.
- 5) Significant new issues or unforeseen circumstances as follows:
 - a. New accounting issues that require an unusual amount of time to resolve.
 - b. Changes or transactions that occur prior to the issuance of our report.
 - c. Changes in the entity's accounting personnel, their responsibilities, or their availability.
- 6) Significant delays in the accounting personnel's assistance, or delays by the entity in reconciling variances as requested. All invoices, contracts, and other documents which we will identify for the Entity, are not located by the accounting personnel, or made ready for our easy access.
- 7) Changes in scope caused by events that are beyond our control.
- 8) Untimely payment of our invoices as they are rendered.

Prepared by:

Name: Robert Timothy Stoudt, Director, Montour Area Recreation Commission
Address: PO Box 456, Danville, PA 17821
Telephone: (570) 336-2060

Return to:

Name: Robert Timothy Stoudt, Director, Montour Area Recreation Commission
Address: PO Box 456, Danville, PA 17821

Montour County Tax Parcel: 3-25-61

GRANT OF FISHING & BOATING ACCESS EASEMENT

THIS GRANT OF FISHING & BOATING ACCESS EASEMENT (the "Access Easement") dated as of _____ November, 2024 (the "Easement Date") is by and between Washingtonville Municipal Authority (the "undersigned Owner or Owners") and Montour Area Recreation Commission (the "Holder").

Article I. Background

1.01 Property

The undersigned Owner or Owners are the sole owners in fee simple of the Property described in Exhibit "A" (the "Property"). The Property is also described as:

Street Address: 5949 Broadway Road, Danville, PA 17821

Municipality: Derry Township

County: Montour

Parcel Identifier: 3-25-61

State: Pennsylvania

Acreage: 5.0 acres +/-

1.02 Easement Area; Easement Plan

The portions of the Property that are the subject of this Access Easement (collectively, the "Easement Area") consist of the following areas shown on the plan attached as Exhibit "A" (the "Easement Plan"):

(a) Riparian Corridor

The bed and eastern bank of Chillisquaque Creek (the "Waterway") and all lands of the eastern bank of the Waterway (collectively, the "Riparian Corridor"). If a width greater or lesser than this is set forth on the Easement Plan for all or any portion of the Riparian Corridor, the greater or lesser width will apply for that portion. If the location or shape of the Waterway changes, the Riparian Corridor will likewise change location or shape in accordance with the description set forth above. In any event, the Riparian Corridor is limited to the Property.

(b) Outside Riparian Corridor

Sites (if any) for construction, installation and use of Accessory Facilities outside the Riparian Corridor in the locations shown on the Easement Plan.

1.03 Purposes

The purposes of the Access Easement are to provide the following (collectively, the "Easement Objectives"):

- Public access to the Riparian Corridor for recreational fishing.
- Public access to the Riparian Corridor for recreational non-motorized boating.
- Use of the Easement Area for fishery and habitat management, research and educational programs.

1.04 Consideration

The undersigned Owner or Owners acknowledge receipt of the sum of \$1.00 in consideration of the grant of this Access Easement to Holder.

Article II. Grant

2.01 Grant of Easement for Public Access

The undersigned Owner or Owners, intending to be legally bound, grant and convey to Holder a right to make available to the public a perpetual easement and right-of-way over the Easement Area for the purposes described in the Easement Objectives. Public access to the Riparian Corridor is via the Waterway unless and to the extent (i) the Riparian Corridor is accessible directly from the public right-of-way; or (ii) via lands owned by the County of Montour, parcels 3-25-26 and 3-25-27, as identified in Exhibit "A".

2.02 Grant of Easement for Other Purposes

The undersigned Owner or Owners, intending to be legally bound, grant and convey to Holder the following rights, including the right to use reasonable means of access (both vehicular and pedestrian) to and from the public right-of-way to exercise these rights:

(a) Accessory Facilities

Installation, construction, maintenance, repair and replacement of Accessory Facilities either within the Riparian Corridor or, if outside the Riparian Corridor, in the locations identified on the Easement Plan or such other locations as are mutually agreeable to Owners and Holder. The phrase "Accessory Facilities" means temporary or permanent structures and improvements used or usable in connection with Easement Objectives; including a trail, footpath, or other access way connecting the Riparian Corridor with the public right-of-way; hand-carry boat launch; structures that enhance fishing opportunities or fish habitat, and signage to mark the Easement Area and provide information regarding applicable time, place and manner restrictions.

(b) Fishery and Habitat Management; Research and Educational Programs

Use of the Easement Area by or under the auspices of the Holder for stocking fish, improving stream habitat and stabilizing stream banks; scientific research; and educational programs.

2.03 Rights of Owners

The easement granted to Holder is non-exclusive. Owners are permitted to continue to use the Easement Area so long as Owners' use is and remains consistent with Easement Objectives and the rights granted to Holder in this Article.

Article III. Enforcement; Liability Issues

3.01 Enforcement

Holder may, in addition to other remedies available at law or in equity, compel Owners to make the Easement Area available for the purposes set forth in Article II by exercising any one or more of the following remedies, without any need to show that a civil action for damages is not available to furnish compensation:

(a) Injunctive Relief

Seek injunctive relief to specifically enforce the terms of this Access Easement; to restrain present or future violations of this Access Easement; and/or to compel restoration of Accessory Facilities or other resources destroyed or altered as a result of the violation.

(b) Self Help

Enter the Property to remove any barrier to the access provided under this Access Easement and do such other things as are reasonably necessary to protect and preserve the rights of Holder under this Access Easement.

3.02 Warranty

The undersigned Owner or Owners warrant to Holder that:

(a) Liens and Subordination

The Easement Area is, as of the Easement Date, free and clear of all Liens or, if it is not, that Owners have obtained and recorded in the Public Records the legally binding subordination of any mortgage, lien, or other encumbrance affecting the Easement Area as of the Easement Date.

(b) Existing Agreements

No one has the legally enforceable right (for example, under a lease, easement or right-of-way agreement in existence as of the Easement Date) to use the Easement Area for purposes inconsistent with Easement Objectives or to prevent Holder from exercising any of its rights under this Access Easement.

3.03 No Charge for Access

No Person is permitted to charge a fee for access to or use of the Easement Area.

3.04 Immunity under Applicable Law

Nothing in this Access Easement limits the ability of Owners and Holder to avail themselves of the protections offered by any applicable law affording immunity to Owners and Holder including, to the extent applicable, the Recreational Use of Land and Water Act, Act of February 2, 1966, P.L. (1965) 1860, No. 586, as amended, 68 P.S. §477-1 *et seq.* (as may be amended from time to time).

3.05 Public Enters at Own Risk

Use of the Easement Area by members of the general public is at their own risk. Neither Holder nor Owners by entering into this Access Easement assume any duty to or for the benefit of the general public for defects in the location, design, installation, maintenance or repair of Accessory Facilities; for any unsafe conditions within the Easement Area; or for the failure to inspect for or warn against possibly unsafe conditions; or to close the Easement Area to public access when unsafe conditions may be present. Holder will endeavor to repair damaged Accessory Facilities but has no duty to do so unless and until Holder receives actual notice, given in accordance with Article IV, of the need to repair an unreasonably dangerous condition.

3.06 Costs and Expenses

All costs and expenses associated with Accessory Facilities are to be borne by Holder except for items included in Owner Responsibility Claims (defined below in this Article).

3.07 Responsibility for Losses and Litigation Expenses

(a) Public Access Claims; Owner Responsibility Claims

If a claim for any Loss for personal injury or property damage occurring within the Easement Area after the Easement Date (a "Public Access Claim") is asserted against either Owners or Holder, or both, it is anticipated that they will assert such defenses (including immunity under the Recreational Use of Land and Water Act) as are available to them under applicable law. The phrase "Public Access Claim" excludes all claims (collectively, "Owner Responsibility Claims") for Losses and Litigation Expenses arising from, relating to or associated with (i) personal injury or property damage occurring prior to the Easement Date; (ii) activities or uses engaged in by Owners, their family members, contractors, agents, employees, tenants and invitees or anyone else entering the Property by, through or under the express or implied invitation of any of the foregoing; or (iii) structures, facilities and improvements within the Easement Area (other than improvements installed by Holder).

(b) Holder Indemnifies Owners

If immunity from any Public Access Claim is for any reason unavailable to Owners, Holder agrees to indemnify, defend and hold Owners harmless from any Loss or Litigation Expense if and to the extent arising from a Public Access Claim. Owners agree to indemnify, defend and hold the Holder harmless from any Loss or Litigation Expense if and to the extent arising from an Owner Responsibility Claim.

(c) Loss; Litigation Expense

- (i) The term "Loss" means any liability, loss, claim, settlement payment, cost and expense, interest, award, judgment, damages (including punitive damages), diminution in value, fines, fees and penalties or other charge other than a Litigation Expense.
- (ii) The term "Litigation Expense" means any court filing fee, court cost, arbitration fee or cost, witness fee and each other fee and cost of investigating and defending or asserting any claim of violation or for indemnification under this Access Easement including in each case, attorneys' fees, other professionals' fees and disbursements.

Article IV. Miscellaneous

4.01 Beneficiaries and Agents

The rights of Holder under this Access Easement may be exercised by Holder, any Person identified by Holder as a beneficiary of this Access Easement and who accepts this designation by recordation in the Public Records of a joinder to this Access Easement (a "Beneficiary"), or any of the contractors, agents, and employees of Holder or Beneficiary.

4.02 Binding Access Easement

This Access Easement is a servitude running with the land binding upon the undersigned Owner or Owners and, upon recordation in the Public Records, all subsequent Owners of the Easement Area or any portion of the Easement Area are bound by its terms whether or not the Owners had actual notice of this Access Easement and whether or not the deed of transfer specifically referred to the transfer being under and subject to this Access Easement. Subject to such limitations (if any) on Holder's right to assign as may be set forth in this Access Easement, this Access Easement binds and benefits Owners and Holder and their respective personal representatives, successors and assigns.

4.03 Governing Law

The laws of the Commonwealth of Pennsylvania govern this Access Easement.

4.04 Definition and Interpretation of Capitalized and Other Terms

The following terms, whenever used in this Access Easement, are to be interpreted as follows:

- "Owners" means the undersigned Owner or Owners and all Persons after them who hold any interest in the Easement Area.
- "Person" means an individual, organization, trust, government or other entity.
- "Public Records" means the public records of the office for the recording of deeds in and for the county in which the Property is located.
- "Including" means "including, without limitation".
- "May" is permissive and implies no obligation; "must" is obligatory.

4.05 Incorporation by Reference

Each exhibit or schedule referred to in this Access Easement is incorporated into this Access Easement by this reference.

4.06 Requirement of Writing

No amendment, waiver, interpretation or other decision by Holder is valid or effective unless it is in writing and signed by an authorized signatory for Holder. This requirement may not be changed by oral agreement. The grant of an amendment or waiver in any instance does not imply that an amendment or waiver will be granted in any other instance.

4.07 Severability

If any provision of this Access Easement is determined to be invalid, illegal or unenforceable, the remaining provisions of this Access Easement remain valid, binding, and enforceable. To the extent permitted by applicable law, the parties waive any provision of applicable law that renders any provision of this Access Easement invalid, illegal, or unenforceable in any respect.

4.08 Counterparts

This Access Easement may be signed in multiple counterparts, each of which constitutes an original, and all of which, collectively, constitute only one agreement.

4.09 Entire Access Easement

This is the entire agreement of Owners, Holder and any Beneficiary pertaining to the subject matter of this Access Easement. The terms of this Access Easement supersede in full all statements and writings between Owners, Holder, and others pertaining to the transaction set forth in this Access Easement.

4.10 Notices

Notice to Holder under this Access Easement must be in writing and given by one of the following methods: (i) personal delivery; (ii) certified mail, return receipt requested and postage prepaid; or (iii) electronic communication. If Notice is made by electronic communication, a second Notice must be made by personal delivery or certified mail, return receipt requested and postage prepaid.

INTENDING TO BE LEGALLY BOUND, the undersigned Owner or Owners and Holder, by their respective duly authorized representatives, have signed and delivered this Access Easement as of the Easement Date.

Witness/Attest:

[OWNER]

Chairperson
Washingtonville Municipal Authority

Washingtonville Municipal Authority

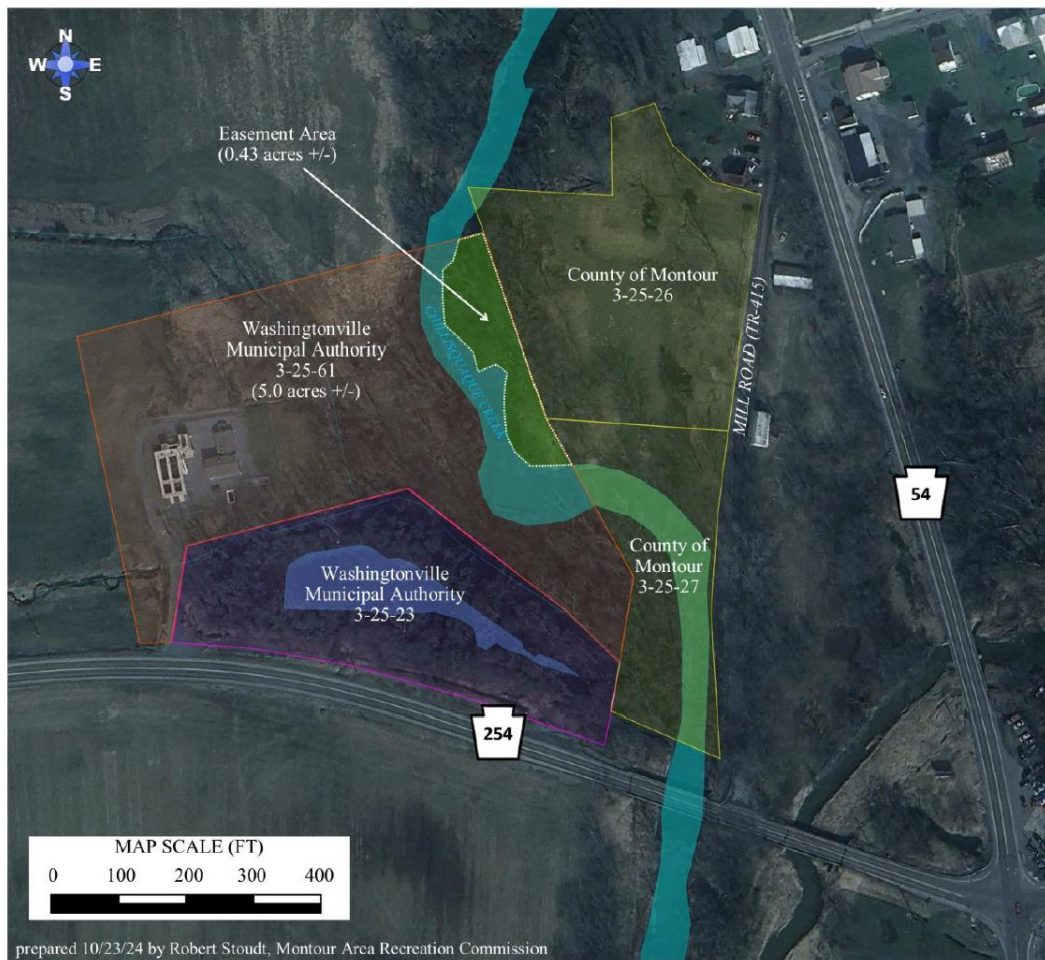
[HOLDER]

Robert Timothy Stoudt, Director
Montour Area Recreation Commission

Christopher David Johns, Secretary
Montour Area Recreation Commission

*This document is based on the Model Grant of Fishing & Boating Access
Easement (6/29/2011 edition) provided by the Pennsylvania Land Trust
Association.*

EXHIBIT "A"
PROPERTY / EASEMENT PLAN



COMMONWEALTH OF PENNSYLVANIA:

COUNTY OF MONTGOMERY:

ON THIS DAY _____, before me, the undersigned officer,
personally appeared _____, known to me (or satisfactorily proven) to be the person(s)
whose name(s) is/are subscribed to the within instrument, and acknowledged that he/she/they executed the same for
the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

_____, Notary Public
Print Name:

COMMONWEALTH OF PENNSYLVANIA:

SS

COUNTY OF MONTGOMERY:

ON THIS DAY _____ before me, the undersigned officer,
personally appeared _____, who acknowledged him/herself to be the
_____ of _____, a Pennsylvania
non-profit corporation, and that he/she as such officer, being authorized to do so, executed the foregoing instrument
for the purposes therein contained by signing the name of the corporation by her/himself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

_____, Notary Public
Print Name: