



7:00pm January 27, 2025 Regular Meeting Agenda

Montour Preserve Environmental Education Center, 374 Preserve Rd, Danville, PA 17821
or <https://us02web.zoom.us/j/84388736074?pwd=aJawNk1xpC1CuYI0G8XGNyWdAyLVtI.1>
To connect by phone: (929) 205 6099 | Meeting ID: 843 8873 6074 | Passcode: 519149

Call to Order

Election of 2025 Officers

Public Comment

Officer Reports

- Chairman's Report
- Treasurer's Report (*pages 2 - 24*)
- Secretary's Report

Representative Reports

- Danville Area School District
- Danville Borough
- Mahoning Township
- Montour County
- Riverside Borough
- Washingtonville Borough

Assistant Director's Report (Julian Brehm) (*page 25*)

Director's Report (Bob Stoudt) (*pages 26 – 39*)

- 2024 Annual Report
- Columbia County MOU update
- State Ethics Commission Statements of Financial Interest

Old Business

New Business

- Approval to Advertise for Summer 2025 Internship (*page 40*)
- Approval to Apply for 2025 Small Games of Chance License
- Approval to Apply for Community Giving Foundation: Danville Grant

Other Items

Adjournment

next meeting: 7:00pm Monday, February 24, 2025

MARC 2024 Savings Account Register (ID 01)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
deposit	12/20/24	1/6/25	12/1 - 12/31/24	deposit of Q3 2024 Montour County Hotel Tax grant		83,748.73	83,753.73
transfer	12/29/24	1/6/25	12/1 - 12/31/24	transfer to checking account for Montour County Hotel Tax grant-eligible expenses 8/26 - 12/29/24	83,748.73		5.00
interest	12/31/24	1/6/25	12/1 - 12/31/24	interest		5.16	10.16

MARC 2025 Savings Account Register (ID 01)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
X	X	X	X	2025 beginning balance	X	X	10.16

MARC 2024 Checking Account Register (ID 40)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount for Internal Budgeting	Statement of Revenues & Expenses Line Item	Grant to Credit or Debit (if applicable)	Debit (-)	Credit (+)	Account Balance
debit card	11/18/2024	12/7/2024	11/1 - 11/30/24	Hilly Ridge (gloves)	tools & supplies	park & trail maintenance	Montour County Hotel Tax	144.12		69,324.43
deposit	11/18/2024	12/7/2024	11/1 - 11/30/24	deposit (Komotion Cares cash donations)	donations - unrestricted	contributions and user fees (unrestricted)			3,466.57	72,791.00
automatic payment	11/18/2024	12/7/2024	11/1 - 11/30/24	Microsoft (annual software license fee)	dues & fees	dues & fees	Montour County Hotel Tax	74.19		72,716.81
7885	11/19/2024	12/7/2024	12/1 - 12/31/24	Candy Fisher	Montour Preserve (cleaning)	park & trail maintenance	Montour County Hotel Tax	1,264.00		71,452.81
7886	11/19/2024	12/7/2024	12/1 - 12/31/24	Verizon	Montour Preserve (telephone)	park & trail maintenance	Montour County Hotel Tax	118.15		71,334.66
7887	11/19/2024	12/7/2024	12/1 - 12/31/24	Johnson Controls Security Solutions (system repair)	Montour Preserve (security system)	park & trail maintenance	Montour County Hotel Tax	851.18		70,483.48
7888	11/19/2024	12/7/2024	12/1 - 12/31/24	Julian Brehm (personal vehicle usage mileage reimbursement)	personal vehicle usage mileage reimbursement	park & trail maintenance	Montour County Hotel Tax	105.46		70,378.02
7889	11/19/2024	12/7/2024	12/1 - 12/31/24	PA Recreation and Park Society (2025 dues)	dues & fees	dues & fees	Montour County Hotel Tax	140.00		70,238.02
7890	11/19/2024	12/7/2024	12/1 - 12/31/24	Airiam (website hosting)	\$52.47 admin / misc.; \$52.47 Montour Preserve (website hosting)	\$52.47 admin/misc.; \$52.47 park & trail maintenance	Montour County Hotel Tax	104.94		70,133.08
7891	11/19/2024	12/7/2024	12/1 - 12/31/24	Harris Pest Control	Montour Preserve (lawn care)	park & trail maintenance	Montour County Hotel Tax	1,590.00		68,543.08
7892	11/19/2024	12/7/2024	12/1 - 12/31/24	SkyPacket Networks	Montour Preserve (internet service)	park & trail maintenance	Montour County Hotel Tax	79.00		68,464.08
7893	11/19/2024	12/7/2024	12/1 - 12/31/24	Dennis Piatt (payroll 11/3 - 11/16)	payroll - Piatt	wages	Montour County Hotel Tax	417.61		68,046.47
7894	11/19/2024	12/7/2024	12/1 - 12/31/24	Julian Brehm (payroll 11/3 - 11/16)	payroll - Brehm	wages	Montour County Hotel Tax	1,816.45		66,230.02
7895	11/19/2024	12/7/2024	11/1 - 11/30/24	Robert Stoudt (payroll 11/3 - 11/16)	payroll - Stoudt	wages	Montour County Hotel Tax	2,779.42		63,450.60
7896	11/19/2024	12/7/2024	12/1 - 12/31/24	PPL Electric Utilities	Montour Preserve (electricity)	park & trail maintenance	Montour County Hotel Tax	601.61		62,848.99
7897	11/19/2024	12/7/2024	12/1 - 12/31/24	PPL Electric Utilities	Montour Preserve (electricity)	park & trail maintenance	Montour County Hotel Tax	1,133.20		61,715.79
7898	11/19/2024	12/7/2024	12/1 - 12/31/24	PPL Electric Utilities	Montour Preserve (electricity)	park & trail maintenance	Montour County Hotel Tax	60.38		61,655.41
7899	11/19/2024	12/7/2024	12/1 - 12/31/24	PPL Electric Utilities	Montour Preserve (electricity)	park & trail maintenance	Montour County Hotel Tax	36.24		61,619.17
debit card	11/19/2024	12/7/2024	11/1 - 11/30/24	Amazon (safety vests)	tools & supplies	park & trail maintenance	Montour County Hotel Tax	98.72		61,520.45
debit card	11/19/2024	12/7/2024	11/1 - 11/30/24	Amazon (printer toner cartridges)	office supplies	office supplies	Montour County Hotel Tax	166.60		61,353.85
debit card	11/22/2024	12/7/2024	11/1 - 11/30/24	Staples (paper)	office supplies	office supplies	Montour County Hotel Tax	139.90		61,213.95
deposit	11/22/2024	12/7/2024	11/1 - 11/30/24	deposit	\$1,070 Montour Preserve (donations); \$235 Montour Preserve (auditorium/pavilion reservations); \$536 donations (unrestricted)	\$1,070 contributions and user fees (Montour Preserve); \$235 contributions and user fees (Montour Preserve); \$536 contributions and user fees (unrestricted)			1,841.00	63,054.95
automatic payment	11/23/2024	12/7/2024	11/1 - 11/30/24	Zoom	dues & fees	dues & fees	Montour County Hotel Tax	16.95		63,038.00
automatic payment	11/23/2024	12/7/2024	11/1 - 11/30/24	Ride with GPS	dues & fees	dues & fees	Montour County Hotel Tax	10.00		63,028.00
debit card	11/24/2024	12/7/2024	11/1 - 11/30/24	Amazon (3-ring binders)	office supplies	office supplies	Montour County Hotel Tax	36.57		62,991.43
debit card	11/24/2024	12/7/2024	11/1 - 11/30/24	Amazon (3-ring binders)	office supplies	office supplies	Montour County Hotel Tax	76.08		62,915.35

MARC 2024 Checking Account Register (ID 40)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount for Internal Budgeting	Statement of Revenues & Expenses Line Item	Grant to Credit or Debit (if applicable)	Debit (-)	Credit (+)	Account Balance
debit card	11/24/2024	12/7/2024	11/1 - 11/30/24	Amazon (insertable divider tabs)	office supplies	office supplies	Montour County Hotel Tax	19.28		62,896.07
debit card	11/24/2024	12/7/2024	11/1 - 11/30/24	Amazon (3-ring binders)	office supplies	office supplies	Montour County Hotel Tax	123.58		62,772.49
debit card	11/24/2024	12/7/2024	11/1 - 11/30/24	Amazon (3-ring binders)	office supplies	office supplies	Montour County Hotel Tax	36.57		62,735.92
7900	11/25/2024	12/7/2024	12/1 - 12/31/24	PPL Electric Utilities	Hess Recreation Area (electricity)	park & trail maintenance	Montour County Hotel Tax	43.16		62,692.76
debit card	11/25/2024	12/7/2024	11/1 - 11/30/24	Cole's Hardware (snow plow markers)	Montour Preserve (maintenance / misc)	park & trail maintenance	Montour County Hotel Tax	104.91		62,587.85
automatic payment	11/26/2024	12/7/2024	11/1 - 11/30/24	MailChimp	\$16.43 Montour Preserve (email); \$16.43 admin/misc.	\$16.43 park & trail maintenance; \$16.43 admin/misc	Montour County Hotel Tax	32.86		62,554.99
debit card	11/26/2024	12/7/2024	12/1 - 12/31/24	Amazon (binder clips and life ring ropes)	\$9.33 office supplies; \$81.37 Montour Preserve (maintenance/misc.)	\$9.33 office supplies; \$81.37 park & trail maintenance	Montour County Hotel Tax	90.70		62,464.29
deposit	11/26/2024	12/7/2024	11/1 - 11/30/24	deposit	\$125 Montour Preserve (pavilion reservation); \$50 donations (unrestricted); \$75 donations (Montour Preserve)	\$125 contributions and user fees (Montour Preserve); \$75 contributions and user fees (Montour Preserve); \$50 contributions and user fees (unrestricted)			250.00	62,714.29
interest	11/30/2024	12/7/2024	11/1 - 11/30/24	interest	interest	interest			16.04	62,730.33
debit card	12/2/2024	1/6/2025	12/1 - 12/31/24	Great Valu (diesel fuel)	Montour Preserve (maintenance / misc)	park & trail maintenance	Montour County Hotel Tax	58.37		62,671.96
debit card	12/2/2024	1/6/2025	12/1 - 12/31/24	Great Valu (unleaded fuel for 2-cycle mix)	Montour Preserve (maintenance / misc)	park & trail maintenance	Montour County Hotel Tax	34.68		62,637.28
debit card	12/2/2024	1/6/2025	12/1 - 12/31/24	AgPro Farm & Home (trash bags and batteries)	Montour Preserve (maintenance / misc)	park & trail maintenance	Montour County Hotel Tax	44.49		62,592.79
7901	12/4/2024	1/6/2025	12/1 - 12/31/24	Dennis Piatt (payroll 11/17 - 11/30)	payroll - Piatt	wages	Montour County Hotel Tax	350.03		62,242.76
7902	12/4/2024	1/6/2025	12/1 - 12/31/24	Julian Brehm (payroll 11/17 - 11/30)	payroll - Brehm	wages	Montour County Hotel Tax	1,713.01		60,529.75
7903	12/4/2024	1/6/2025	12/1 - 12/31/24	Robert Stoudt (payroll 11/17 - 11/30)	payroll - Stoudt	wages	Montour County Hotel Tax	2,583.87		57,945.88
debit card	12/5/2024	1/6/2025	12/1 - 12/31/24	Cole's Hardware (cable ties, batteries, electrical box)	Montour Preserve (maintenance / misc)	park & trail maintenance	Montour County Hotel Tax	108.66		57,837.22
7904	12/7/2024	1/6/2025	12/1 - 12/31/24	Hoover Tractor (tractor parts and repairs)	tools & supplies	park & trail maintenance	Montour County Hotel Tax	161.62		57,675.60
7905	12/7/2024	1/6/2025	12/1 - 12/31/24	Heaps Container Service	\$130 Montour Preserve (trash); \$70 Hess Recreation Area (trash)	park & trail maintenance	Montour County Hotel Tax	200.00		57,475.60
7906	12/7/2024	1/6/2025	12/1 - 12/31/24	Lesley Yeich (replacement for uncashed check #7475)	admin / miscellaneous expenses	admin / misc. expenses	Montour County Hotel Tax	7.89		57,467.71
7907	12/7/2024	1/6/2025	12/1 - 12/31/24	Craig Reinard (replacement for uncashed check #7592)	payroll - Reinard	wages	Montour County Hotel Tax	7.43		57,460.28
7908	12/7/2024	1/6/2025	12/1 - 12/31/24	Craig Reinard (replacement for uncashed check #7719)	payroll - Reinard	wages	Montour County Hotel Tax	140.10		57,320.18
7909	12/10/2024	1/6/2025		SkyPacket Networks	Montour Preserve (internet service)	park & trail maintenance	Montour County Hotel Tax	79.00		57,241.18
debit card	12/11/2024	1/6/2025	12/1 - 12/31/24	Tulpehocken Mountain Spring Water (ten 5-gallon jugs water)	Montour Preserve (maintenance / misc)	park & trail maintenance	Montour County Hotel Tax	118.00		57,123.18
debit card	12/11/2024	1/6/2025	12/1 - 12/31/24	NorthPoint Auto & Equipment (trailer lights repair)	tools & supplies	park & trail maintenance	Montour County Hotel Tax	63.36		57,059.82
automatic payment	12/16/2024	1/6/2025	12/1 - 12/31/24	US Treasury (November payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	2,851.92		54,207.90
automatic payment	12/16/2024	1/6/2025	12/1 - 12/31/24	PA Dept. of Revenue (November payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	369.79		53,838.11

MARC 2024 Checking Account Register (ID 40)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount for Internal Budgeting	Statement of Revenues & Expenses Line Item	Grant to Credit or Debit (if applicable)	Debit (-)	Credit (+)	Account Balance
debit card	12/16/2024	1/6/2025	12/1 - 12/31/24	AgPro Farm & Home (lynch pin)	Montour Preserve (maintenance / misc)	park & trail maintenance	Montour County Hotel Tax	2.64		53,835.47
debit card	12/16/2024	1/6/2025	12/1 - 12/31/24	Great Valu (diesel fuel)	Montour Preserve (maintenance / misc)	park & trail maintenance	Montour County Hotel Tax	56.75		53,778.72
debit card	12/16/2024	1/6/2025	12/1 - 12/31/24	Cole's Hardware (drill bits, Tapcon screws, hardware container)	tools & supplies	park & trail maintenance	Montour County Hotel Tax	92.44		53,686.28
7910	12/16/2024	1/6/2025	12/1 - 12/31/24	Candy Fisher	Montour Preserve (cleaning)	park & trail maintenance	Montour County Hotel Tax	832.00		52,854.28
debit card	12/16/2024	1/6/2025	12/1 - 12/31/24	Amazon (dry erase calendar)	office supplies	office supplies	Montour County Hotel Tax	28.19		52,826.09
debit card	12/18/2024	1/6/2025	12/1 - 12/31/24	Amazon (urinal cakes)	Montour Preserve (maintenance / misc)	park & trail maintenance	Montour County Hotel Tax	63.50		52,762.59
7911	12/18/2024	1/6/2025	12/1 - 12/31/24	Dennis Piatt (payroll 12/1 - 12/14)	payroll - Piatt	wages	Montour County Hotel Tax	153.15		52,609.44
7912	12/18/2024	1/6/2025	12/1 - 12/31/24	Julian Brehm (payroll 12/1 - 12/14)	payroll - Brehm	wages	Montour County Hotel Tax	1,492.01		51,117.43
7913	12/18/2024	1/6/2025	12/1 - 12/31/24	Robert Stoudt (payroll 12/1 - 12/14)	payroll - Stoudt	wages	Montour County Hotel Tax	2,387.32		48,730.11
debit card	12/18/2024	1/6/2025	12/1 - 12/31/24	Cole's Hardware (paper towels, Pine Sol, toilet bowl cleaner, mouse traps)	Montour Preserve (maintenance / misc)	park & trail maintenance	Montour County Hotel Tax	78.01		48,652.10
deposit	12/20/2024	1/6/2025	12/1 - 12/31/24	deposit	\$130 Montour Preserve (donations); \$125 Montour Preserve (pavilion reservations); \$500 unrestricted donation	\$130 contributions and user fees (Montour Preserve); \$125 contributions and user fees (Montour Preserve); \$500 contributions and user fees (unrestricted)			755.00	49,407.10
debit card	12/21/2024	1/6/2025	12/1 - 12/31/24	GoDaddy (MontourRec.com email addresses renewal)	dues & fees	dues & fees	Montour County Hotel Tax	97.02		49,310.08
debit card	12/21/2024	1/6/2025	12/1 - 12/31/24	GoDaddy (MontourPreserve.org email addresses renewal)	dues & fees	dues & fees	Montour County Hotel Tax	60.65		49,249.43
debit card	12/23/2024	1/6/2025	12/1 - 12/31/24	GoDaddy (Julian Brehm email address renewal)	dues & fees	dues & fees	Montour County Hotel Tax	95.50		49,153.93
7914	12/23/2024	1/6/2025		Verizon	Montour Preserve (telephone)	park & trail maintenance	Montour County Hotel Tax	117.76		49,036.17
automatic payment	12/23/2024	1/6/2025	12/1 - 12/31/24	Zoom	dues & fees	dues & fees	Montour County Hotel Tax	16.95		49,019.22
automatic payment	12/23/2024	1/6/2025	12/1 - 12/31/24	Ride with GPS	dues & fees	dues & fees	Montour County Hotel Tax	10.00		49,009.22
automatic payment	12/26/2024	1/6/2025	12/1 - 12/31/24	MailChimp	\$16.43 Montour Preserve (email); \$16.43 admin/misc.	\$16.43 park & trail maintenance; \$16.43 admin/misc	Montour County Hotel Tax	32.86		48,976.36
7915	12/27/2024	1/6/2025		PPL Electric Utilities	Hess Recreation Area (electricity)	park & trail maintenance	Montour County Hotel Tax	72.97		48,903.39
debit card	12/27/2024	1/6/2025	12/1 - 12/31/24	Cole's Hardware (bird feed)	Montour Preserve (maintenance / misc)	park & trail maintenance	Montour County Hotel Tax	23.31		48,880.08
transfer	12/29/2024	1/6/2025	12/1 - 12/31/24	transfer from Susquehanna River Basin Commission checking grant to reimburse grant-eligible labor expenses			Susquehanna River Basin Commission Grant		1,173.92	50,054.00
transfer	12/29/2024	1/6/2025	12/1 - 12/31/24	transfer from savings account for Montour County Hotel Tax grant-eligible expenses 8/26 - 12/29/24			Montour County Hotel Tax		83,748.73	133,802.73
7916	12/30/2024	1/6/2025		Julian Brehm (payroll 12/15 - 12/28)	payroll - Brehm	wages	Montour County Hotel Tax	1,509.95		132,292.78
7917	12/30/2024	1/6/2025	12/1 - 12/31/24	Robert Stoudt (payroll 12/15 - 12/28)	payroll - Stoudt	wages	Montour County Hotel Tax	2,087.58		130,205.20
7918	12/30/2024	1/6/2025		Dennis Piatt (payroll 12/15 - 12/28)	payroll - Piatt	wages	Montour County Hotel Tax	240.65		129,964.55
7919	12/30/2024	1/6/2025		Starr Portables	Hopewell Park (porta-potty service)	park & trail maintenance	Montour County Hotel Tax	296.80		129,667.75
deposit	12/31/2024	1/6/2025	12/1 - 12/31/24	deposit	\$405 Montour Preserve (donations); \$550 unrestricted donation	\$405 contributions and user fees (Montour Preserve); \$550 contributions and user fees (unrestricted)			955.00	130,622.75
interest	12/31/2024	1/6/2025	12/1 - 12/31/24	interest	interest	interest			14.51	130,637.26

MARC 2025 Checking Account Register (ID 40)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount for Internal Budgeting	Statement of Revenues & Expenses Line Item	Grant to Credit or Debit (if applicable)	Debit (-)	Credit (+)	Account Balance
				2025 beginning balance						130,637.26
7920	1/3/2025			Heaps Container Service	\$130 Montour Preserve (trash); \$70 Hess Recreation Area (trash)	park & trail maintenance	Montour County Hotel Tax	200.00		130,437.26
7921	1/3/2025			Airiam	\$52.47 Montour Preserve (website hosting); \$52.47 admin/misc	\$52.47 park & trail maintenance; \$52.47 admin/misc	Montour County Hotel Tax	104.94		130,332.32
7922	1/3/2025			ASCAP (annual music licensing fee)	dues & fees	dues & fees	Montour County Hotel Tax	445.00		129,887.32
7923	1/3/2025			SkyPacket Networks	Montour Preserve (internet service)	park & trail maintenance	Montour County Hotel Tax	79.00		129,808.32
7924	1/3/2025			SkyPacket Networks	Montour Preserve (internet service)	park & trail maintenance	Montour County Hotel Tax	79.00		129,729.32
7925	1/3/2025			PPL Electric Utilities	Montour Preserve (electricity)	park & trail maintenance	Montour County Hotel Tax	1,123.29		128,606.03
7926	1/3/2025			PPL Electric Utilities	Montour Preserve (electricity)	park & trail maintenance	Montour County Hotel Tax	2,036.54		126,569.49
7927	1/3/2025			PPL Electric Utilities	Montour Preserve (electricity)	park & trail maintenance	Montour County Hotel Tax	59.09		126,510.40
7928	1/3/2025			PPL Electric Utilities	Montour Preserve (electricity)	park & trail maintenance	Montour County Hotel Tax	32.02		126,478.38
debit card	1/3/2025			Amazon (laptop backpack)	office supplies	office supplies	Montour County Hotel Tax	190.79		126,287.59
debit card	1/6/2025			AgPro (fuel filters, air filters, and spark plugs for leaf blowers and trimmers)	tools & supplies (equipment maintenance and repair)	park & trail maintenance	Montour County Hotel Tax	212.35		126,075.24
automatic payment	1/7/2025			US Treasury (December payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	3,692.74		122,382.50
debit card	1/7/2025			Staples (paper and pens)	office supplies	office supplies	Montour County Hotel Tax	149.43		122,233.07
debit card	1/8/2025			USPS Danville (stamps)	office supplies	office supplies	Montour County Hotel Tax	29.20		122,203.87
debit card	1/9/2025			Millville Hardware (bird feed)	Montour Preserve (maintenance/misc.)	park & trail maintenance	Montour County Hotel Tax	26.49		122,177.38
debit card	1/9/2025			Amazon (lithium batteries)	tools & supplies (equipment maintenance and repair)	park & trail maintenance	Montour County Hotel Tax	148.32		122,029.06
debit card	1/13/2025			VinylDisorder (fundraising stickers)	fundraising expenses	fundraising	Montour County Hotel Tax	299.00		121,730.06
debit card	1/16/2025			Lowes (light bulbs)	Montour Preserve (maintenance/misc.)	park & trail maintenance	Montour County Hotel Tax	132.86		121,597.20
7929	1/18/2025			BMI (annual music licensing fee)	dues & fees	dues & fees	Montour County Hotel Tax	446.00		121,151.20
7930	1/18/2025			Dennis Piatt (payroll 12/29/24 - 1/11/25)	payroll - Piatt	wages	Montour County Hotel Tax	182.00		120,969.20
7931	1/18/2025			Julian Brehm (payroll 12/29/24 - 1/11/25)	payroll - Brehm	wages	Montour County Hotel Tax	1,621.70		119,347.50
7932	1/18/2025			Robert Stoudt (payroll 12/29/24 - 1/11/25)	payroll - Stoudt	wages	Montour County Hotel Tax	3,152.92		116,194.58
debit card	1/20/2025			Klein Artworks (printing of donation rack cards and Montour Preserve birders' checklist)	\$280 fundraising expenses; \$37.50 Montour Preserve misc. expenses	\$280 fundraising expenses; \$37.50 park & trail maintenance	Montour County Hotel Tax	317.50		115,877.08
automatic payment	1/21/2025			PA Dept. of Revenue (payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	193.29		115,683.79

2024 SRBC Grant Checking Account Register (ID 41)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
transfer	12/29/24	1/6/25	12/1 - 12/31/24	transfer to checking account to reimburse Chillisquaque Creek access easement labor expenses	1,173.92		0.00

MARC 2025 SRBC Grant Checking Account Register (ID 41)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
X				beginning balance			-

MARC 2024 Mahoning Township ARP Grant Checking Account Register (ID 43)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
interest	11/30/24	12/7/24	11/1 - 11/30/24	interest earned 11/1 - 11/30/24		3.24	15,787.05
interest	12/31/24	1/6/25	12/1 - 12/31/24	interest earned 12/1 - 12/31/24		3.35	15,790.40

MARC 2025 Mahoning Township ARP Grant Checking Account Register (ID 43)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
X	X	X	X	2025 beginning balance	X	X	15,790.40

2024 CGF Grant - DeLong Park Pathway Checking Account Register (ID 45)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
deposit	9/16/24	10/5/24	9/1 - 9/30/24	deposit of Community Giving Foundation grant funds		2,000.00	2,000.00
transfer	10/17/24	11/5/24	10/1 - 10/31/24	transfer to checking account to reimburse grant-eligible expenses	2,000.00		-

MARC 2025 CGF Grant - DeLong Park Pathway Checking Account Register (ID 45)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
X	X	X	X	2025 beginning balance	X	X	-

Montour County Act 13 Grant Checking Account Register (ID 48)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
transfer	10/17/24	11/5/24	10/1 - 10/31/24	transfer to checking account to reimburse grant eligible expenses	3.08		0.00

MARC Montour County Act 13 Grant Checking Account Register (ID 48)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2025 beginning balance			-

2024 SGP Hess Grant Checking Account Register (ID 49)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2024 beginning balance			217.93
transfer	1/18/24	2/2/24	1/1 - 1/31/24	transfer to checking account to reimburse grant eligible expenses incurred in 2023	217.93		-
	4/3/24	5/9/24		account renamed from "CGF Grant - Washingtonville DeLong Park Checking" to "SGP Hess Grant"		-	-
deposit	4/29/24	5/9/24	4/1 - 4/30/24	deposit of Susquehanna Greenway Partnership mini-grant initial payment		800.00	800.00

MARC 2025 SGP Hess Grant Checking Account Register (ID 49)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2025 beginning balance			800.00

ADDRESS SERVICE REQUESTED
 843845 8503 1/10 UNQ 01-01-25 CLT
 000008502 1


 MONTOUR AREA RECREATION COMMISSION
 PO BOX 456
 DANVILLE PA 17821



Your Account Balances as of 12/31

Regular Savings ID 01	\$10.16
Checking ID 40	132,954.39
Srbc Grant ID 41	0.00
Mahoning Arp Grant ID 43	15,790.40
Cgf Delong Park Pathway ID 45	0.00
Act 13 Grant ID 48	0.00
Sgp Hess Grant ID 49	800.00
Account Balance Total	\$149,554.95
Total Dividends Year-To-Date	\$369.54

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REGULAR SAVINGS ID 01		Beginning Balance	\$5.00
Dividends Year-To-Date \$48.41		2 Total Deposits for	83,753.89
Annual Percentage Yield earned 0.250% from 10/01/2024 through 12/31/2024, based on Avg Daily Balance of \$8,198.95		1 Total Withdrawals for	83,748.73-
		Ending Balance	\$10.16

Date	Transaction Description	Deposit	Withdrawal	Balance
12/20	Deposit By Check	\$83,748.73		\$83,753.73
12/29	Withdrawal Home Banking Transfer To Share 40		83,748.73-	5.00
12/31	Deposit Dividend Dividend Post	5.16		10.16

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Statement For: **12/01/2024 - 12/31/2024**

Page: **2 of 4**

CHECKING ID 40

Dividends Year-To-Date \$240.40

Annual Percentage Yield earned 0.260% from 12/01/2024 through 12/31/2024

Beginning Balance	\$71,232.41
6 Total Deposits for	86,647.16
51 Total Withdrawals for	24,925.18-
Ending Balance	\$132,954.39

Date	Transaction Description	Deposit	Withdrawal	Balance
12/01	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 11/29 AMAZON MKTPL*Z38HN78R2 Amzn.com/bill WA 0 4334652533 7 Eff. Date 11/30		\$90.70-	\$71,141.71
12/02	Draft 7893		417.61-	70,724.10
12/03	Draft 7886 Processed Check - VERIZON FINANCIA TYPE: PAYMENTS ID: 7204096069		118.15-	70,605.95
12/03	Draft 7899		36.24-	70,569.71
12/03	Draft 7890		104.94-	70,464.77
12/03	Draft 7888		105.46-	70,359.31
12/03	Draft 7889		140.00-	70,219.31
12/03	Draft 7891		1,590.00-	68,629.31
12/03	Draft 7894		1,816.45-	66,812.86
12/04	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 12/02 AGPRO FARM & HOME TURBOTVILLE PA 0 4337081221 5		44.49-	66,768.37
12/04	Draft 7900		43.16-	66,725.21
12/04	Draft 7892		79.00-	66,646.21
12/04	Draft 7887		851.18-	65,795.03
12/05	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 12/02 TURBOTVILLE GREAT VAL TURBOTVILLE PA 0 4337832650 5		58.37-	65,736.66
12/05	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 12/02 TURBOTVILLE GREAT VAL TURBOTVILLE PA 0 4337832651 5		34.68-	65,701.98
12/05	Withdrawal POS #000019920791 SQ *COLE'S HARDWARE INC. SQUARE PURCHASE DANVILLE PA		108.66-	65,593.32
12/05	Draft 7898		60.38-	65,532.94
12/05	Draft 7896		601.61-	64,931.33
12/05	Draft 7897		1,133.20-	63,798.13
12/06	Draft 7885		1,264.00-	62,534.13
12/09	Draft 7903		2,583.87-	59,950.26
12/13	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 12/11 NORTHPOINT AUTO & EQ NORTHUMBERLAN PA 0 4346423045 3		63.36-	59,886.90
12/14	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 12/11 TULPEHOCKEN SPRING WAT 800-3469284 PA 1 4346762028 0		118.00-	59,768.90
12/16	Withdrawal ACH Commwlthofpapath TYPE: PAEMPLOYTX ID: 1236003133 CO: COMMWLTHOPAPATH NAME: MONTOUR AREA RECREATIO		369.79-	59,399.11
12/16	Withdrawal ACH IRS TYPE: USATAXPYMT ID: 3387702000 CO: IRS		2,851.92-	56,547.19
12/17	Withdrawal POS #000021908977 SQ *COLE'S HARDWARE INC. SQUARE PURCHASE DANVILLE PA Eff. Date 12/16		92.44-	56,454.75
12/17	Draft 7904		161.62-	56,293.13
12/17	Draft 7905		200.00-	56,093.13
12/17	Draft 7902		1,713.01-	54,380.12
12/18	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 12/16 AGPRO FARM & HOME TURBOTVILLE PA 0 4351233635 5		2.64-	54,377.48
12/18	Draft 7901		350.03-	54,027.45
12/19	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 12/16 TURBOTVILLE GREAT VAL TURBOTVILLE PA 0 4351675151 6		56.75-	53,970.70
12/19	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 12/17 Amazon.com*Z120Y0D30 Amzn.com/bill WA 0 4352693021 4		28.19-	53,942.51
12/20	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 12/18 SQ *COLE'S HARDWARE IN Danville PA 0 4353450878 5		78.01-	53,864.50
12/20	Withdrawal POS #000000871087 DNH*GODADDY.COM www.godaddy.com TEMPE AZ		97.02-	53,767.48
12/20	Deposit	15.00		53,782.48
12/20	Deposit By Check	740.00		54,522.48

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Statement For: 12/01/2024 - 12/31/2024

Page: 3 of 4

CHECKING ID 40

Continued from previous page.

Date	Transaction Description	Deposit	Withdrawal	Balance
12/21	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 12/20 Amzn.com*2986Y0N10 Amzn.com/bill WA 0 4355726955 2		63.50-	54,458.98
12/23	Recurring Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 12/20 DNH*GODADDY.COM 480-505-8855 AZ 1 4355298254 3		60.65-	54,398.33
12/23	Withdrawal POS #00000611560 DNH*GODADDY.COM www.godaddy.com TEMPE AZ		95.50-	54,302.83
12/23	Draft 7913		2,387.32-	51,915.51
12/25	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 12/23 RIDE WITH GPS 4154729809 OR 0 4358780550 9		10.00-	51,905.51
12/25	Recurring Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 12/23 ZOOM.COM 888-799-9666 WWW.ZOOM.US CA 0 4358814823 8		16.95-	51,888.56
12/27	Draft 7876		50.00-	51,838.56
12/27	Draft 7912		1,492.01-	50,346.55
12/28	Recurring Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 12/26 MAILCHIMP *MISC MAILCHIMP.COM GA 0 4361402846 4		32.86-	50,313.69
12/29	Deposit Home Banking Transfer From Share 41	1,173.92		51,487.61
12/29	Deposit Home Banking Transfer From Share 01	83,748.73		135,236.34
12/30	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 12/27 SQ *COLE'S HARDWARE IN Danville PA 1 4362546669 6		23.31-	135,213.03
12/30	Draft 7907		7.43-	135,205.60
12/30	Draft 7908		140.10-	135,065.50
12/30	Draft 7906		7.89-	135,057.61
12/30	Draft 7911		153.15-	134,904.46
12/30	Draft 7910		832.00-	134,072.46
12/31	Deposit By Check	955.00		135,027.46
12/31	Draft 7917		2,087.58-	132,939.88
12/31	Deposit Dividend Dividend Post	14.51		132,954.39

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-40 Total Return Item Fees	\$0.00	\$0.00	Acct-40 Total Overdraft Fees	\$0.00	\$0.00

Summary by Check Number

* Asterisk next to number indicates skip in sequence

29 Checks Cleared for \$20,527.39

Number	Cleared	Amount	Number	Cleared	Amount	Number	Cleared	Amount
7876	12/27/24	\$50.00	7894	12/03/24	\$1,816.45	7905	12/17/24	\$200.00
7885 *	12/06/24	1,264.00	7896 *	12/05/24	601.61	7906	12/30/24	7.89
7886	12/03/24	118.15	7897	12/05/24	1,133.20	7907	12/30/24	7.43
7887	12/04/24	851.18	7898	12/05/24	60.38	7908	12/30/24	140.10
7888	12/03/24	105.46	7899	12/03/24	36.24	7910 *	12/30/24	832.00
7889	12/03/24	140.00	7900	12/04/24	43.16	7911	12/30/24	153.15
7890	12/03/24	104.94	7901	12/18/24	350.03	7912	12/27/24	1,492.01
7891	12/03/24	1,590.00	7902	12/17/24	1,713.01	7913	12/23/24	2,387.32
7892	12/04/24	79.00	7903	12/09/24	2,583.87	7917 *	12/31/24	2,087.58
7893	12/02/24	417.61	7904	12/17/24	161.62			

SRBC GRANT ID 41

Dividends Year-To-Date \$3.13

Beginning Balance	\$1,173.92
0 Total Deposits for	0.00
1 Total Withdrawals for	1,173.92-
Ending Balance	\$0.00

Date	Transaction Description	Deposit	Withdrawal	Balance
12/29	Withdrawal Home Banking Transfer To Share 40		\$1,173.92-	\$0.00

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-41 Total Return Item Fees	\$0.00	\$0.00	Acct-41 Total Overdraft Fees	\$0.00	\$0.00

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Account Statement

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Statement For: **12/01/2024 - 12/31/2024**

Page: **4 of 4**

MAHONING ARP GRANT ID 43

Dividends Year-To-Date \$39.53

Beginning Balance	\$15,787.05
1 Total Deposits for	3.35
0 Total Withdrawals for	0.00
Ending Balance	\$15,790.40

Annual Percentage Yield earned 0.250% from 12/01/2024 through 12/31/2024

Date	Transaction Description	Deposit	Withdrawal	Balance
12/31	Deposit Dividend Dividend Post	\$3.35		\$15,790.40

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-43 Total Return Item Fees	\$0.00	\$0.00	Acct-43 Total Overdraft Fees	\$0.00	\$0.00

CGF DELONG PARK PATHWAY ID 45

Beginning Balance	\$0.00
0 Total Deposits for	0.00
0 Total Withdrawals for	0.00
Ending Balance	\$0.00

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-45 Total Return Item Fees	\$0.00	\$0.00	Acct-45 Total Overdraft Fees	\$0.00	\$0.00

ACT 13 GRANT ID 48

Dividends Year-To-Date \$38.07

Beginning Balance	\$0.00
0 Total Deposits for	0.00
0 Total Withdrawals for	0.00
Ending Balance	\$0.00

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-48 Total Return Item Fees	\$0.00	\$0.00	Acct-48 Total Overdraft Fees	\$0.00	\$0.00

SGP HESS GRANT ID 49

Beginning Balance	\$800.00
0 Total Deposits for	0.00
0 Total Withdrawals for	0.00
Ending Balance	\$800.00

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-49 Total Return Item Fees	\$0.00	\$0.00	Acct-49 Total Overdraft Fees	\$0.00	\$0.00

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MARC Account Reconciliation - Service 1st Accounts

UPDATED 12/31/24

ending balance from 12/31/24 bank statement	\$ 149,554.95
deposits not yet posted (detailed below)	\$ -
subtotal	\$ 149,554.95
withdrawals not yet cleared (detailed below)	\$ 2,317.13
calculated balance (should agree with actual combined balance)	\$ 147,237.82
balance savings account (ID 01)	\$ 10.16
balance checking account (ID 40)	\$ 130,637.26
balance SRBC grant account (ID 41)	\$ -
balance Mahoning Twp. ARP Grant checking account (ID 43)	\$ 15,790.40
balance CGF Washingtonville Pavilion grant checking account (ID45)	\$ -
balance Act 13 Grant checking account (ID 48)	\$ -
balance SGP Hess sign grant (ID 49)	\$ 800.00
actual combined balance	\$ 147,237.82
difference	\$ -

DEPOSITS NOT YET POSTED

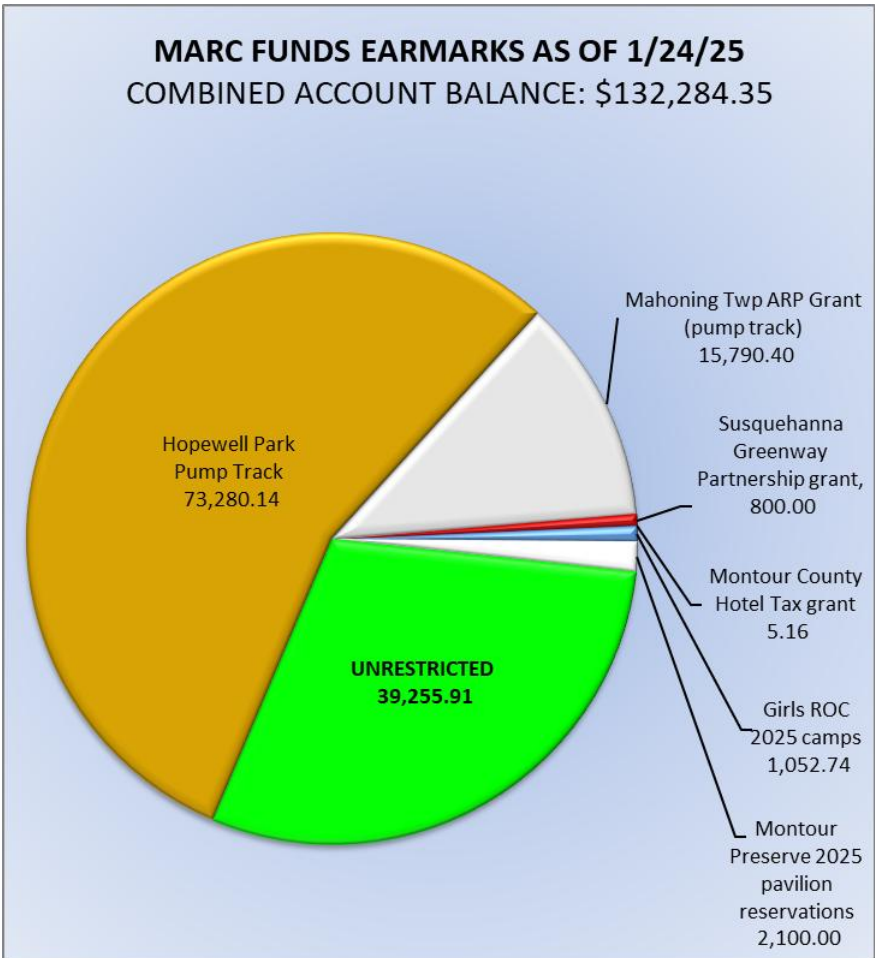
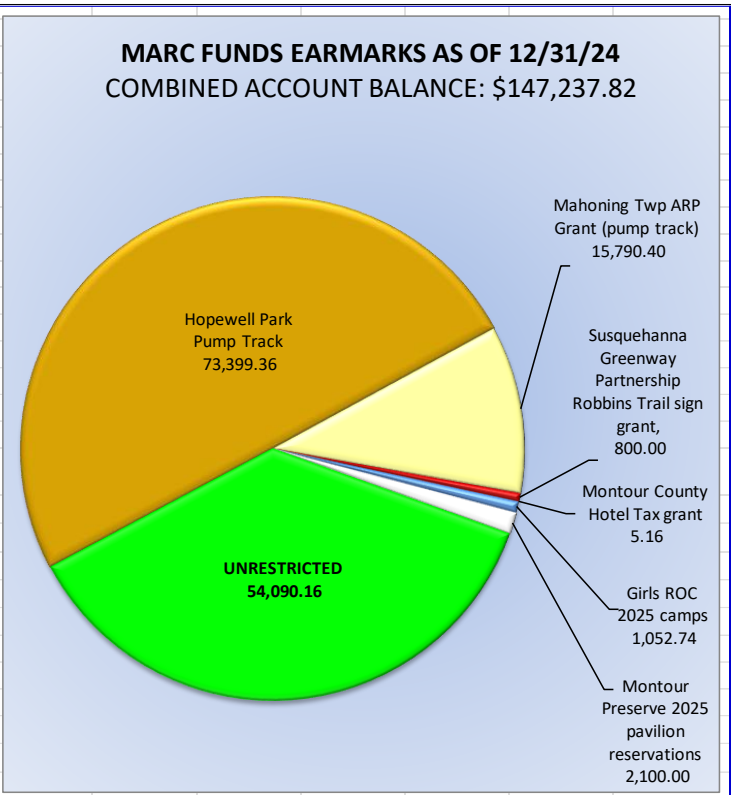
TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
TOTAL			\$ -

WITHDRAWALS NOT YET CLEARED

TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
12/10/24	7909	SkyPacket Networks	79.00
12/23/24	7914	Verizon	117.76
12/27/24	7915	PPL Electric Utilities	72.97
12/30/24	7916	Julian Brehm (payroll 12/15 - 12/28)	1,509.95
12/30/24	7918	Dennis Piatt (payroll 12/15 - 12/28)	240.65
12/30/24	7919	Starr Portables	296.80
TOTAL			\$ 2,317.13

EARMARK CATEGORIES	AMOUNT
Hopewell Park Pump Track	73,399.36
Mahoning Twp ARP Grant (pump track)	15,790.40
Susquehanna Greenway Partnership Robbins Trail sign grant	800.00
Montour County Hotel Tax grant	5.16
Girls ROC 2025 camps	1,052.74
Montour Preserve 2025 pavilion reservations	2,100.00
UNRESTRICTED	54,090.16
TOTAL RESTRICTED	93,147.66
COMBINED ACCOUNTS BALANCE 12/31/24	147,237.82

ACCOUNTS RECEIVABLE	
NONE AS OF 12/31/24	
RTS	





MONTOUR AREA RECREATION COMMISSION 2024 BUDGET

ADOPTED 11/20/23; YEAR-END FINAL AS OF 12/31/24

EXPENSE	YEAR-END ACTUAL	2024 BUDGET	FUNDING SOURCES	YEAR-END ACTUAL	2024 BUDGET	YEAR-END ACTUAL SITE / PROJECT SURPLUS / (DEFICIT)	2024 BUDGET SITE / PROJECT SURPLUS / (DEFICIT)	
PARK & TRAIL MAINTENANCE	COLUMBIA COUNTY PROJECTS	(5,202.56)	(9,000)	Columbia County grant funding (proposed)	-	9,000	(5,202.56)	-
	HESS RECREATION AREA	(29,746.12)	(221,900)	Dirt, Gravel, and Low Volume Road Grant [1,706.55], Susquehanna Greenway Partnership grant [800], user fees [1,140], and donations [400]	4,046.55	192,500	(25,699.57)	(29,400)
	HOPEWELL PARK / DANVILLE BOROUGH FARM TRAIL SYSTEM	(7,895.99)	(12,300)			-	(7,895.99)	(12,300)
	MILL PARK	(2,670.30)	(7,500)	Susquehanna River Basin Commission grant	2,670.66	5,000	0.36	(2,500)
	MONTOUR PRESERVE	(179,961.83)	(343,850)	donations [10,385.31], rental fees [17,363.50], and concessionaire donation [1,500]	29,248.81	66,000	(150,713.02)	(277,850)
	NORTH BRANCH CANAL TRAIL	(3,724.49)	(21,950)			-	(3,724.49)	(21,950)
	NORTH BRANCH CANAL TRAIL PARKING AREA/ RIVER ACCESS	(1,955.75)	(4,150)			-	(1,955.75)	(4,150)
PARK & TRAIL MAINTENANCE TOOLS AND SUPPLIES	(9,947.22)	(11,500)			-	(9,947.22)	(11,500)	
SPECIAL PROJECTS & EVENTS	BICYCLE / PEDESTRIAN SAFETY PROJECTS	(1,406.40)	(750)			-	(1,406.40)	(750)
	BICYCLE ROUTES MAPPING AND PROMOTION	(8.88)	(750)			-	(8.88)	(750)
	CHILLISQUAQUE CREEK CLEANUP AND PROMOTION	(2,340.67)	(1,500)	Susquehanna River Basin Commission grant	2,329.34	1,000	(11.32)	(500)
	DANVILLE BOROUGH PLAY SET INSTALLATION	(383.25)	(7,500)			-	(383.25)	(7,500)
	DIRTY GRIN MOUNTAIN BIKE FESTIVAL	(1,925.38)	(7,500)	race registration fees and sponsorships	-	7,500	(1,925.38)	-
	GIRLS ROC CAMPS	(209.97)	(750)	donations and fees	1,262.71	750	1,052.74	-
	HOPEWELL PARK PUMP TRACK CONSTRUCTION	-	(210,000)	donations [95,000] and DCNR grant [\$125,000]	51,518.36	210,000	51,518.36	-
	HOPEWELL PARK PUMP TRACK ENGINEERING, PERMITTING, AND PROJECT ADMINISTRATION	(2,319.00)	(40,000)	donations	24,200.00	40,000	21,881.00	-
	REGIONAL MOUNTAIN BIKING PROMOTION	(1,483.74)	(2,500)			-	(1,483.74)	(2,500)
	RIVERSIDE BOROUGH PARKS REVITALIZATION	-	(1,000)			-	-	(1,000)
	SPECIAL PROJECTS AND EVENTS - OTHER	(8,590.10)	(5,000)			-	(8,590.10)	(5,000)
	TOURISM PROMOTION SPECIAL PROJECTS - OTHER	(1,470.28)	(1,500)			-	(1,470.28)	(1,500)
	WASHINGTONVILLE REVITALIZATION PROJECTS (TOTAL)	(28,489.16)	(14,500)	donations [2,500 Washingtonville Borough and \$2,000 Elks] and grants [1,000 CGF grant (pavilion), 2,000 CGF grant (pathway), and \$2,000 Community Giving Foundation Washingtonville Revitalization Fund grant]	9,500.00	8,000	(18,989.16)	(6,500)
WELLNESS SPECIAL PROJECTS	(35.52)	(250)			-	(35.52)	(250)	
ADMIN / INSURANCE	ACCOUNTING	(425.00)	(1,800)			-	(425.00)	(1,800)
	ADMINISTRATION / MISCELLANEOUS OTHER	(40,995.67)	(33,000)			-	(40,995.67)	(33,000)
	STAFF PERSONAL VEHICLE USAGE REIMBURSEMENT	(2,157.59)	(10,000)			-	(2,157.59)	(10,000)
	STAFF TRAINING / DEVELOPMENT	(795.00)	-			-	(795.00)	-
	INTERNSHIP STIPEND	(3,000.00)	-			-	(3,000.00)	-
	PAID TIME OFF	(9,992.92)	(11,500)			-	(9,992.92)	(11,500)
	AUDIT	(5,980.00)	(6,000)			-	(5,980.00)	(6,000)
	DUES AND LICENSING FEES	(3,249.78)	(2,500)			-	(3,249.78)	(2,500)
	FUNDRAISING	(904.96)	(500)			-	(904.96)	(500)
	INSURANCE	(14,698.00)	(15,000)			-	(14,698.00)	(15,000)
	OFFICE SUPPLIES	(2,085.74)	(2,000)			-	(2,085.74)	(2,000)
PUBLIC NOTICES	(549.60)	(750)			-	(549.60)	(750)	
OTHER				2023 Year-End Carryover Unrestricted Balance	-	50,000	-	50,000
				Geisinger Contribution (unrestricted)	25,000.00	25,000	25,000.00	25,000
				Montour Preserve Vernal School funding	-	100,000	-	100,000
				Montour County 2023 Hotel Tax Grants Carryover Balance	57,272.88	-	57,272.88	-
				Montour County 2024 Hotel Tax Grants and interest	231,554.52	240,000	231,554.52	240,000
				Montour County 2023 Act 13 Grant carryover balance	30,038.45	30,030	30,038.45	30,030
				Montour County 2024 Act 13 Grant and interest	25,038.07	25,000	25,038.07	25,000
				Mahoning Township ARP Grant Carryover Balance w/ Interest (Hopewell Park Pump Track engineering)	15,790.40	15,800	15,790.40	15,800
				unrestricted donations	8,912.57	2,500	8,912.57	2,500
				prepaid 2025 Montour Preserve pavilion reservations (restricted earmark)	2,100.00	-	2,100.00	-
			other income	293.29	620	293.29	620	
			TOTAL EXPENSES	(374,600.85)	\$ (1,008,700)			
			TOTAL INCOME	520,776.61	\$ 1,028,700	146,175.76	\$ 20,000	



MONTOUR AREA RECREATION COMMISSION 2024 BUDGET LINE ITEM DETAIL

ADOPTED 11/20/23; YEAR-END FINAL AS OF 12/31/24

PROJECT	EXPENSES			INCOME			SITE / PROJECT TOTALS	
	YEAR-END ACTUAL	BUDGETED YEAR-END	YEAR-END UNFUNDED / DEFERRED	FUNDING SOURCES	YEAR-END ACTUAL	BUDGETED YEAR-END	YEAR-END ACTUAL SURPLUS / (DEFICIT)	BUDGETED YEAR-END SURPLUS / (DEFICIT)
Columbia County North Branch Canal Trail mile 5.4 culvert construction (labor & materials)	-	(3,000)	(4,000)	proposed Columbia County grants	-	3,000		
Columbia County North Branch Canal Trail trailhead signage (labor & materials)	-	(2,000)	(2,500)	proposed Columbia County grants	-	2,000		
Columbia County Legion Road Parcel (North Branch Canal Trail maintenance access) mowing and maintenance	(954.00)	(1,000)		proposed Columbia County grants	-	1,000		
Columbia County North Branch Canal Trail mowing and maintenance	(2,619.00)	(2,500)		proposed Columbia County grants	-	2,500		
Columbia County reimbursement for prior year expenses	-	-	(12,041)	proposed Columbia County grants	-	-		
Columbia County projects - other	(1,629.56)	(500)		proposed Columbia County grants	-	500		
COLUMBIA COUNTY PROJECTS (TOTAL) (NOTE #1)	(5,202.56)	(9,000)	(18,541)		-	9,000	(5,202.56)	-
Hess Recreation Area mowing	(6,752.20)	(7,300)						
Hess Recreation Area parking lot maintenance	-	-						
Hess Recreation Area trash removal (includes removal of planned demolition materials)	(840.00)	(2,700)	(1,500)					
Hess Recreation Area restroom supplies and repairs (materials only)	(420.48)	(1,500)						
Hess Recreation Area wildlife observation blind removal (labor)	-	(2,500)	(2,500)					
Hess Recreation Area ballfield dugouts removal / fencing repairs (labor)	-	(1,000)	(1,000)					
Hess Recreation Area shed roofing and siding repairs (labor [2,250] & materials [1,000])	-	(3,250)	(3,250)					
Hess Loop Trail (Robbins Trail) boardwalk removal / French mattress installation (materials)	(691.73)	(2,500)						
Hess Recreation Area Lucille Roberts Covered Bridge repairs (labor [900] & materials [600])	-	(1,500)	(1,000)					
Hess Recreation Area Mahoning Flats Trail bridge repairs (labor [900] & materials [600])	-	(1,500)	(1,500)					
Hess Recreation Area Hess Loop Trail and Mahoning Flats Trail surface repairs (labor [1,750] & materials [1,000])	(148.78)	(2,750)						
Hess Recreation Area maintenance materials (other)	(985.32)	(1,000)						
Hess Recreation Area Hess Loop Trail (Robbins Trail) damaged area reconstruction (labor & materials) (NOTE #2)	(3,990.20)	(40,000)	(60,000)	proposed grants	-	40,000		
Hess Recreation Area road reconstruction (labor & materials) (NOTE #3)	(6,424.34)	(150,000)		Dirt, Gravel, & Low Volume Road grant reimbursement	1,706.55	150,000		
Hess Recreation Area signage	-	-	(5,000)	Susquehanna Greenway Partnership grant	800.00	-		
Hess Recreation Area electricity	(753.58)	(900)						
Hess Recreation Area MARC labor - other	(8,739.49)	(3,500)						
				sports field and pavilion user fees [1,140] and donations [400]	1,540.00	2,500		
HESS RECREATION AREA (TOTAL)	(29,746.12)	(221,900)	(75,750)		4,046.55	192,500	(25,699.57)	(29,400)
Hopewell Park / Danville Borough Farm mowing	(1,113.00)	(1,300)						
Hopewell Park / Danville Borough Farm parking lot maintenance (labor [750] & materials [1,000])	-	(1,750)						
Hopewell Park / Danville Borough Farm maintenance materials - other	(255.36)	(500)						
Hopewell Park / Danville Borough Farm signage	(99.96)	(2,500)						
Hopewell Park / Danville Borough Farm Down & Dirty Trail subsidence repair (labor [1,500] & materials [1,500])	-	(3,000)	(5,000)					
Hopewell Park / Danville Borough Farm trash removal	-	(500)						
Hopewell Park / Danville Borough Farm porta-potty service	(1,335.60)	(1,000)						
Hopewell Park / Danville Borough Farm MARC labor - other	(5,092.07)	(1,750)						
Hopewell Park / Danville Borough Farm trail connection to Danville Area School District campus (NOTE #4)	-	-	(75,000)					
Hopewell Park / Danville Borough Farm dump road drainage and grading repairs (labor [3,000] & materials [3,500])	-	-	(6,500)					
HOPEWELL PARK / DANVILLE BOROUGH FARM TRAIL SYSTEM (TOTAL)	(7,895.99)	(12,300)	(86,500)		-	-	(7,895.99)	(12,300)
Mill Park wildflower meadow construction (NOTE #6)	(1,394.99)	(2,500)		Susquehanna River Basin Commission grant	1,394.99	2,250		
Mill Park signage (labor [750] & materials [1,250]) (NOTE #6)	-	(2,000)	(2,000)		-	1,750		
Mill Park parking area gravel (labor [500] & materials [500]) (NOTE #6)	(750.67)	(1,000)		Susquehanna River Basin Commission grant	750.67	750		
Mill Park mowing	-	(500)						
Mill Park MARC labor - other	(524.64)	(1,500)		Susquehanna River Basin Commission grant	525.00	250		
MILL PARK (TOTAL)	(2,670.30)	(7,500)	(2,000)		2,670.66	5,000	0.36	(2,500)





MONTOUR AREA RECREATION COMMISSION 2024 BUDGET LINE ITEM DETAIL

ADOPTED 11/20/23; YEAR-END FINAL AS OF 12/31/24

PROJECT	EXPENSES			INCOME			SITE / PROJECT TOTALS	
	YEAR-END ACTUAL	BUDGETED YEAR-END	YEAR-END UNFUNDED / DEFERRED	FUNDING SOURCES	YEAR-END ACTUAL	BUDGETED YEAR-END	YEAR-END ACTUAL SURPLUS / (DEFICIT)	BUDGETED YEAR-END SURPLUS / (DEFICIT)
Montour Preserve MARC labor	(79,871.41)	(75,000)		donations (Chillisquaque Limestone Watershed Association)	73.03			
Montour Preserve cleaning service	(5,296.00)	(5,500)						
Montour Preserve HVAC system maintenance	(12,346.77)	(1,500)						
Montour Preserve lawn care	(27,029.80)	(32,000)						
Montour Preserve parking lot / road maintenance	-	(20,000)	(80,000)					
Montour Preserve security system	(1,702.58)	(2,100)						
Montour Preserve sewage pumping	(800.00)	(900)						
Montour Preserve maintenance supplies / misc.	(10,550.96)	(14,000)						
Montour Preserve water testing	(1,627.80)	(2,500)						
Montour Preserve wildlife management	(2,855.57)	(4,000)						
Montour Preserve picnic area restroom plumbing replacement	(2,871.73)	(5,000)						
Montour Preserve electrical surge protector installation	-	-	(5,000)					
Montour Preserve trail bridges repairs (materials)	(397.12)	(500)						
Montour Preserve Chillisquaque Trail McCormick Road bridge repairs (materials)	(2,422.77)	(500)						
Montour Preserve Chillisquaque Trail Middle Branch Chillisquaque Creek bridge replacement (engineering, permitting, labor & materials) (NOTE #7)	-	(40,000)	(60,000)	proposed grants	-	40,000		
Montour Preserve boat dock replacement / universal accessibility improvements (NOTE #8)	(1,713.48)	(40,000)		donations (Chillisquaque Limestone Watershed Association)	1,713.48			
Montour Preserve Muskrat Blind reconstruction (NOTE #8)	-	(35,000)						
Montour Preserve Goose Woods Trail resurfacing (universal accessibility improvements) (materials) (NOTE #8)	-	(5,000)						
Montour Preserve Visitors' Center exhibit repair and replacement (NOTE #8)	-	(1,000)						
Montour Preserve Visitors' Center outdoor light fixture repair and replacement	-	(750)	(750)					
Montour Preserve Heron Cove Boat Launch light fixture replacement and rewiring	-	(3,000)	(1,500)					
Montour Preserve Goose Cove #2 Pavilion concrete pad repair	-	(1,500)	(7,500)					
Montour Preserve Heron Cove A Pavilion concrete pad repair	-	(1,000)	(2,500)					
Montour Preserve snow & ice removal	(500.00)	(2,500)						
Montour Preserve trail markers and signage (NOTE #8)	-	(5,000)	(8,000)					
Montour Preserve electricity	(24,399.64)	(20,000)						
Montour Preserve internet service	(948.00)	(1,300)						
Montour Preserve internet service hardware upgrades (NOTE #8)	-	(1,000)						
Montour Preserve Environmental Education Center AV upgrades (NOTE #8)	-	(5,000)						
Montour Preserve Environmental Education Center educational seating / tables (NOTE #8)	-	(2,500)						
Montour Preserve Visitors' Center / Environmental Education Center water fountain replacement (NOTE #8)	-	(5,000)						
Montour Preserve Visitors' Center / Environmental Education Center universal accessibility upgrades	-	-	(30,000)					
Montour Preserve Visitors' Center / Environmental Education Center paint / carpet, light fixtures, etc. repairs	-	-	(25,000)					
Montour Preserve storage container	-	-	(4,000)					
Montour Preserve picnic table repair / replacement	-	(1,500)	(2,500)					
Montour Preserve telephone service	(1,398.60)	(1,300)						
Montour Preserve trash removal	(1,560.00)	(2,000)						
Montour Preserve website hosting / email service	(826.80)	(1,000)						
Montour Preserve brochures and promotional materials	-	(4,000)	(5,000)					
Montour Preserve programming and educational supplies (NOTE #8)	(842.80)	(1,000)		donations (Chillisquaque Limestone Watershed Association)	842.80			
				Montour Preserve pavilion / auditorium rental fees	17,363.50	15,000		
				Montour Preserve donations	7,756.00	10,000		
				Montour Preserve carryover balance from 2023	-	-		
				Montour Preserve watercraft concessionaire contribution	1,500.00	1,000		
				transfer From Community Giving Foundation Montour Preserve Fund	-	-		
MONTOUR PRESERVE (TOTAL)	(179,961.83)	(343,850)	(231,750)		29,248.81	66,000	(150,713.02)	(277,850)



MONTOUR AREA RECREATION COMMISSION 2024 BUDGET LINE ITEM DETAIL

ADOPTED 11/20/23; YEAR-END FINAL AS OF 12/31/24

PROJECT	EXPENSES			INCOME			SITE / PROJECT TOTALS	
	YEAR-END ACTUAL	BUDGETED YEAR-END	YEAR-END UNFUNDED / DEFERRED	FUNDING SOURCES	YEAR-END ACTUAL	BUDGETED YEAR-END	YEAR-END ACTUAL SURPLUS / (DEFICIT)	BUDGETED YEAR-END SURPLUS / (DEFICIT)
North Branch Canal Trail mowing	(2,862.00)	(2,200)						
North Branch Canal Trail maintenance other (materials)	-	(1,000)						
North Branch Canal Trail mile 2.72 ford crossing reconstruction (contractor labor [3,500] & materials [4,000])	-	(7,500)	(7,500)					
North Branch Canal Trail closed area surveying, litigation, and rehabilitation	-	(8,000)	(5,000)					
North Branch Canal Trail signage	-	(1,750)	(2,500)					
North Branch Canal Trail MARC labor - other	(862.49)	(1,500)						
NORTH BRANCH CANAL TRAIL (TOTAL)	(3,724.49)	(21,950)	(15,000)		-	-	(3,724.49)	(21,950)
North Branch Canal Trail Parking Area / River Access (River Drive parcel) mowing	(1,908.00)	(1,400)						
North Branch Canal Trail Parking Area / River Access (River Drive parcel) MARC labor	(47.75)	(1,250)						
North Branch Canal Trail Parking Area / River Access (River Drive parcel) access road gravel	-	(1,000)	(500)					
North Branch Canal Trail Parking Area / River Access (River Drive parcel) sign repair	-	(500)	(500)					
North Branch Canal Trail Parking Area / River Access (River Drive parcel) surveying	-	-	(1,500)					
NORTH BRANCH CANAL TRAIL PARKING AREA / RIVER ACCESS (TOTAL)	(1,955.75)	(4,150)	(2,500)		-	-	(1,955.75)	(4,150)
tools and supplies - lawn / trail roller	(2,002.02)	(2,500)						
tools and supplies - road / trail grader attachment	(759.49)	(1,500)						
tools and supplies - tractor mounted leaf blower	-	(4,000)						
tools and supplies - equipment maintenance and repair	(2,956.59)	(1,000)						
tools and supplies - other misc.	(4,229.12)	(2,500)						
PARK & TRAIL MAINTENANCE TOOLS AND SUPPLIES (TOTAL)	(9,947.22)	(11,500)			-	-	(9,947.22)	(11,500)
SPECIAL PROJECTS & EVENTS								
ALL-TERRAIN VEHICLE PURCHASE	-	-	(20,000)					
BICYCLE / PEDESTRIAN SAFETY PROJECTS	(1,406.40)	(750)					(1,406.40)	(750)
BICYCLE ROUTES MAPPING AND PROMOTION	(8.88)	(750)	(750)				(8.88)	(750)
CHILLI CHALLENGE ADVENTURE TRIATHLON	-	-						
CHILLSQUAQUE CREEK CLEANUP, ACCESS, AND PROMOTION	(2,340.67)	(1,500)		Susquehanna River Basin Commission grant	2,329.34	1,000	(11.32)	(500)
DANVILLE BOROUGH LEVEE NORTH BRANCH CANAL TRAIL EXTENSION (NOTE #9)	-	-	(20,000)					
DANVILLE BOROUGH PLAY SET INSTALLATION	(383.25)	(7,500)	(7,500)				(383.25)	(7,500)
DIRTY GRIN MOUNTAIN BIKE FESTIVAL	(1,925.38)	(7,500)		race registration fees and sponsorships	-	7,500	(1,925.38)	-
GIRLS ROC CAMPS	(209.97)	(750)		donations and fees	1,262.71	750	1,052.74	-
HOPEWELL PARK PUMP TRACK CONSTRUCTION	-	(210,000)	(210,000)	donations [95,000] and DCNR grant [125,000]	51,518.36	210,000	51,518.36	-
HOPEWELL PARK PUMP TRACK ENGINEERING, PERMITTING, AND PROJECT ADMINISTRATION	(2,319.00)	(40,000)		donations	24,200.00	40,000	21,881.00	-
HUMDINGER TRAIL RACES	-	-						
REGIONAL MOUNTAIN BIKING PROMOTION	(1,483.74)	(2,500)					(1,483.74)	(2,500)
RIVERSIDE BOROUGH PARKS REVITALIZATION	-	(1,000)						(1,000)
SPECIAL PROJECTS AND EVENTS - OTHER	(8,590.10)	(5,000)					(8,590.10)	(5,000)
TOURISM PROMOTION SPECIAL PROJECTS - OTHER	(1,470.28)	(1,500)					(1,470.28)	(1,500)
TRUCK PURCHASE	-	-	(85,000)					
Washingtonville Revitalization - DeLong Park Pavilion Construction	(24,705.47)	(8,500)		donations [2,500 Washingtonville Borough and \$2,000 EIKs], grants [51,000 CGF Washingtonville grant], and \$2,000 Community Giving Foundation Washingtonville Revitalization	7,500.00	5,000		
Washingtonville Revitalization - DeLong Park Pathway Construction	(2,866.37)	(5,000)		Fund disbursement	2,000.00	3,000		
Washingtonville Revitalization - other projects labor and materials	(917.32)	(1,000)		CGF grant	-	-		
WASHINGTONVILLE REVITALIZATION PROJECTS (TOTAL)	(28,489.16)	(14,500)			9,500.00	8,000	(18,989.16)	(6,500)
WELLNESS SPECIAL PROJECTS	(35.52)	(250)					(35.52)	(250)





MONTOUR AREA RECREATION COMMISSION 2024 BUDGET LINE ITEM DETAIL

ADOPTED 11/20/23; YEAR-END FINAL AS OF 12/31/24

PROJECT	EXPENSES			INCOME			SITE / PROJECT TOTALS	
	YEAR-END ACTUAL	BUDGETED YEAR-END	YEAR-END UNFUNDED / DEFERRED	FUNDING SOURCES	YEAR-END ACTUAL	BUDGETED YEAR-END	YEAR-END ACTUAL SURPLUS / (DEFICIT)	BUDGETED YEAR-END SURPLUS / (DEFICIT)
ADMIN / INSURANCE	ACCOUNTING	(425.00)	(1,800)		-	-	(425.00)	(1,800)
	ADMINISTRATION / MISCELLANEOUS OTHER	(40,995.67)	(33,000)		-	-	(40,995.67)	(33,000)
	STAFF PERSONAL VEHICLE USAGE REIMBURSEMENT	(2,157.59)	(10,000)		-	-	(2,157.59)	(10,000)
	STAFF TRAINING / DEVELOPMENT	(795.00)	-		-	-	(795.00)	-
	INTERNSHIP STIPEND	(3,000.00)	-		-	-	(3,000.00)	-
	PAID TIME OFF	(9,992.92)	(11,500)		-	-	(9,992.92)	(11,500)
	AUDIT	(5,980.00)	(6,000)		-	-	(5,980.00)	(6,000)
	DUES AND LICENSING FEES	(3,249.78)	(2,500)		-	-	(3,249.78)	(2,500)
	FUNDRAISING	(904.96)	(500)		-	-	(904.96)	(500)
	INSURANCE	(14,698.00)	(15,000)		-	-	(14,698.00)	(15,000)
	OFFICE SUPPLIES	(2,085.74)	(2,000)		-	-	(2,085.74)	(2,000)
	PUBLIC NOTICES	(549.60)	(750)		-	-	(549.60)	(750)
OTHER				2023 Year-End Carryover Unrestricted Balance	-	50,000	-	50,000
				Gelsing contribution (unrestricted)	25,000.00	25,000	25,000.00	25,000
				Montour Preserve Vernal School funding (NOTE #7)	-	100,000	-	100,000
				Montour County 2023 Hotel Tax Grants Carryover Balance	57,272.88	-	57,272.88	-
				Montour County 2024 Hotel Tax Grants	231,554.52	240,000	231,554.52	240,000
				Montour County 2023 Act 13 Grant carryover balance	30,038.45	30,030	30,038.45	30,030
				Montour County 2024 Act 13 Grant and interest	25,038.07	25,000	25,038.07	25,000
				Mahoning Township ARP Grant Carryover Balance w/ interest (Hopewell Park Pump Track engineering)	15,790.40	15,800	15,790.40	15,800
				transfer From Community Giving Foundation Non-Endowed Fund	-	-	-	-
				unrestricted donations	8,912.57	2,500	8,912.57	2,500
				prepaid 2025 Montour Preserve pavilion reservations (restricted earmark)	2,100.00	-	2,100.00	-
				other income	293.29	620	293.29	620
			TOTAL EXPENSES	\$ (374,600.85)	\$ (1,008,700)	\$ (775,291)		
			TOTAL INCOME	\$ 520,776.61	\$ 1,028,700	\$ 146,175.76	\$ 20,000	
						YEAR-END RESTRICTED FUNDS	\$ 93,148	

NOTE #1: Columbia County projects are contingent upon successful application for grant funding from Columbia County.

NOTE #2: Project costs remain uncertain as of 11/20/24. MARC awaits engineering proposal and cost estimates.

NOTE #3: As of 11/20/24, Stouff anticipates approximately \$210,000 in Hess Recreation Area access road reconstruction costs will be funded by the Montour County Conservation District's Dirt and Gravel Road grant program in 2024/2025, but funds will be paid directly to Danville Borough. As a result, costs will not be reflected in MARC's budget.

NOTE #4: Project is an indefinite hold pending Danville Area School District acquisition of land and successful negotiation of inclusion of trail connection in land development plans.

NOTE #5: Project is an indefinite hold while Danville Borough considers timbering activity at the site. Required work may be done as part of logging project.

NOTE #6: Project remains on hold as of 11/20/24 while Montour County awaits required FEMA approvals.

NOTE #7: Project is delayed to 2025.

NOTE #8: Projects identified with this note are anticipated for funding through the Middle Susquehanna Riverkeeper Association's Vernal School program. Funds will be paid directly through the Vernal School and will not be reflected in MARC's accounting.

NOTE #9: Project added 7/26/24 to assist Danville Borough with completion of the Danville Borough Levee North Branch Canal Trail extension project. Additional funds are required because of mandated scope of work changes to protect Danville Borough's flood certification status.



MONTOUR AREA RECREATION COMMISSION 2025 BUDGET

ADOPTED 11/22/24; YEAR-TO-DATE AS OF 1/24/25

EXPENSE	YEAR-TO-DATE ACTUAL	BUDGET	FUNDING SOURCES	YEAR-TO-DATE ACTUAL	BUDGET	YEAR-TO-DATE ACTUAL SITE / PROJECT SURPLUS /	SURPLUS / (DEFICIT)	
PARK & TRAIL MAINTENANCE	COLUMBIA COUNTY PROJECTS	(2,230.25)	(9,400)	Columbia County grant funding (proposed)	-	21,400	(2,230.25)	12,000
	HESS RECREATION AREA	(286.58)	(26,250)	sports field and pavilion user fees [750] and SGP Robbins Trail sign grant [1,000]	800.00	1,750	513.42	(24,500)
	HOPEWELL PARK / DANVILLE BOROUGH FARM TRAIL SYSTEM	(352.69)	(9,750)		-	-	(352.69)	(9,750)
	MILL PARK	(121.20)	(6,000)		-	-	(121.20)	(6,000)
	MONTOUR PRESERVE	(9,647.82)	(196,750)	pavilion / auditorium rental fees [17,500], donations [7,000], withdrawal from Community Giving Foundation Montour Preserve Fund [10,000], and watercraft concessionaire contribution [1,500]	-	36,000	(9,647.82)	(160,750)
	NORTH BRANCH CANAL TRAIL	(59.61)	(6,800)		-	-	(59.61)	(6,800)
	NORTH BRANCH CANAL TRAIL PARKING AREA/ RIVER ACCESS	-	(4,250)		-	-	-	(4,250)
	PARK & TRAIL MAINTENANCE TOOLS AND SUPPLIES	(360.67)	(16,500)		-	-	(360.67)	(16,500)
SPECIAL PROJECTS & EVENTS	ALL-TERRAIN VEHICLE PURCHASE	-	-		-	-	-	-
	BICYCLE / PEDESTRIAN SAFETY PROJECTS	(119.22)	(2,000)		-	-	(119.22)	(2,000)
	BICYCLE ROUTES MAPPING AND PROMOTION	-	(700)		-	-	-	(700)
	CHILLI CHALLENGE ADVENTURE TRIATHLON	-	-		-	-	-	-
	CHILLISQUAQUE CREEK CLEANUP AND PROMOTION	(9.94)	(1,500)		-	-	(9.94)	(1,500)
	DANVILLE BOROUGH LEVEE NORTH BRANCH CANAL TRAIL EXTENSION	-	(20,000)	grant funding (proposed)	-	20,000	-	-
	DANVILLE BOROUGH PLAY SET INSTALLATION	-	-		-	-	-	-
	DIRTY GRIN MOUNTAIN BIKE FESTIVAL / PIG IRON ENDURO	-	(2,000)		-	-	-	(2,000)
	GIRLS ROC CAMPS	-	(1,500)	carryover balance from 2024 [1,052.74] and donations	1,052.74	1,500	1,052.74	-
	HOPEWELL PARK PUMP TRACK CONSTRUCTION	-	(210,000)	donations [85,000] and DCNR grant [\$125,000]	33,399.36	210,000	33,399.36	-
	HOPEWELL PARK PUMP TRACK ENGINEERING, PERMITTING, AND PROJECT ADMINISTRATION	(119.22)	(40,000)	donations	40,000.00	24,210	39,880.78	(15,790)
	HOPEWELL PARK ADJACENT LAND ACQUISITION	-	(6,000)	grant funding (proposed)	-	6,000	-	-
	HUMDINGER TRAIL RACES	-	-		-	-	-	-
	MARC 20TH ANNIVERSARY CELEBRATION	-	(5,000)	donations and sponsorships	-	5,000	-	-
	PICL COACHES' CONFERENCE	(59.61)	(1,000)		-	-	(59.61)	(1,000)
	REGIONAL MOUNTAIN BIKING PROMOTION	(14.90)	(2,000)		-	-	(14.90)	(2,000)
	RIVERSIDE BOROUGH PARKS REVITALIZATION	-	(1,000)		-	-	-	(1,000)
	SPECIAL PROJECTS AND EVENT - OTHER	(39.74)	(6,500)		-	-	(39.74)	(6,500)
	TOURISM PROMOTION SPECIAL PROJECTS - OTHER	(427.21)	(2,000)		-	-	(427.21)	(2,000)
	TRUCK PURCHASE	-	-		-	-	-	-
WASHINGTONVILLE REVITALIZATION PROJECTS	(9.94)	(9,000)	grant funding (proposed)	-	5,000	(9.94)	(4,000)	
WELLNESS SPECIAL PROJECTS	-	(500)		-	-	-	(500)	
ADMIN / INSURANCE	ACCOUNTING	-	(1,000)		-	-	-	(1,000)
	ADMINISTRATION / MISCELLANEOUS OTHER	(4,387.09)	(44,000)		-	-	(4,387.09)	(44,000)
	AUDIT	-	(6,250)		-	-	-	(6,250)
	DUES & LICENSING FEES	(891.00)	(3,200)		-	-	(891.00)	(3,200)
	FUNDRAISING	(579.00)	(1,000)		-	-	(579.00)	(1,000)
	INSURANCE	-	(15,500)		-	-	-	(15,500)
	INTERNSHIP STIPEND	-	(3,000)		-	-	-	(3,000)
	OFFICE SUPPLIES	(369.42)	(2,000)		-	-	(369.42)	(2,000)
	PAID TIME OFF	(796.16)	(12,800)		-	-	(796.16)	(12,800)
	PUBLIC NOTICES	-	(750)		-	-	-	(750)
	STAFF PERSONAL VEHICLE USAGE REIMBURSEMENT	-	(2,000)		-	-	-	(2,000)
	STAFF TRAINING AND DEVELOPMENT	(222.53)	(2,500)		-	-	(222.53)	(2,500)
	OTHER				2024 YEAR-END CARRYOVER UNRESTRICTED BALANCE	54,090.16	-	54,090.16
				GEISINGER CONTRIBUTION (UNRESTRICTED)	-	-	-	-
				MONTOUR COUNTY 2024 HOTEL TAX GRANTS CARRYOVER BALANCE	5.16	31,000	5.16	31,000
				MONTOUR COUNTY 2025 HOTEL TAX GRANTS	-	245,000	-	245,000
				MONTOUR COUNTY ACT 13 GRANT	-	25,000	-	25,000
				MAHONING TOWNSHIP ARP GRANT CARRYOVER BALANCE & INTEREST (HOPEWELL PARK PUMP TRACK ENGINEERING)	15,790.40	15,790	15,790.40	15,790
				WITHDRAWAL FROM COMMUNITY GIVING FOUNDATION NON-ENDOWED FUND	-	7,500	-	7,500
				UNRESTRICTED DONATIONS	-	35,000	-	35,000
				PENDING RENTAL / USER FEES (RESTRICTED EARMARK)	2,100.00	-	-	-
				OTHER INCOME	-	250	-	250
			TOTAL EXPENSES					
	(21,103.78)	\$ (680,400)		TOTAL INCOME	147,237.82	\$ 690,400	126,134.04	\$ 10,000

COMMUNITY GIVING FOUNDATION (CGF) FUND BALANCES

FUND	BALANCE
MARC Non-Endowed Fund	\$ 16,744.59
MARC Endowed Fund	\$ 24,610.58
Hopewell Park Pump Track Fund	\$ 54,674.51
Washingtonville Revitalization Fund	\$ 4,198.09
Montour Preserve Fund	\$ 35,285.75
TOTAL	\$ 135,513.52

NOTES AND DISCLAIMERS REGARDING CGF FUNDS

MARC is the designated beneficiary of five funds at the Community Giving Foundation (CGF). The CGF has been granted variance power to redirect these funds at their discretion and, accordingly, these funds are not deemed to be an asset of MARC and are not reported in MARC's financial statements.

All contributions are administered through the Community Giving Foundation, a 501(c)(3) organization, and are tax-deductible to the extent provided by law. IRS regulations require us to state that no goods or services were provided in consideration for gifts and the Community Giving Foundation has exclusive legal control over the contributed assets. The official registration and financial information of the Community Giving Foundation may be obtained from the PA Dept. of State by calling toll free, within PA, 1-800-732-0999. Registration does not imply endorsement.



I do hereby attest this to be an accurate and complete accounting of MARC-affiliated funds at the Community Giving Foundation.

Robert Stoudt
Robert Stoudt, MARC Director

12/31/2024
Date

COMMUNITY GIVING FOUNDATION (CGF) FUND BALANCES

FUND	BALANCE
MARC Non-Endowed Fund	\$ 16,786.11
MARC Endowed Fund	\$ 23,893.93
Hopewell Park Pump Track Fund	\$ 54,810.10
Washingtonville Revitalization Fund	\$ 4,208.50
Montour Preserve Fund	\$ 35,397.75
TOTAL	\$ 135,096.39

NOTES AND DISCLAIMERS REGARDING CGF FUNDS

MARC is the designated beneficiary of five funds at the Community Giving Foundation (CGF). The CGF has been granted variance power to redirect these funds at their discretion and, accordingly, these funds are not deemed to be an asset of MARC and are not reported in MARC's financial statements.

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I do hereby attest this to be an accurate and complete accounting of MARC-affiliated funds at the Community Giving Foundation.

Robert Stoudt

:or

1/24/2025
Date

ACCOUNTING REPORT DISCLAIMER

The following financial reports have been provided by Susan Shultz, CPA, using information provided by management of the Montour Area Recreation Commission (MARC). Reports are provided in accordance with accounting principles used for the tax basis of accounting.

Susan Shultz, CPA does not verify the accuracy or completeness of the information provided by MARC's management and expresses no assurance on the financial statements.

Susan Shultz, CPA cannot be relied upon to identify or disclose any misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within MARC or noncompliance with laws or regulations.

2:20 PM
01/17/25
Cash Basis

Montour Area Recreation Commission
Statement of Financial Position
As of December 31, 2024

	<u>Dec 31, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
Mahoning Twp ARP Grant Cking	15,790.40
Service 1st - Savings	10.16
Service 1st FCU	130,637.26
SGP Hess Grant #49	800.00
Total Checking/Savings	<u>147,237.82</u>
Total Current Assets	<u>147,237.82</u>
TOTAL ASSETS	<u><u>147,237.82</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Advance Payments Received	
Preserve Reservations	2,100.00
Total Advance Payments Received	2,100.00
Payroll Liabilities	4,890.00
Total Other Current Liabilities	<u>6,990.00</u>
Total Current Liabilities	<u>6,990.00</u>
Total Liabilities	6,990.00
Equity	
Retained Earnings	178,924.27
Net Income	-38,676.45
Total Equity	<u>140,247.82</u>
TOTAL LIABILITIES & EQUITY	<u><u>147,237.82</u></u>

ASSISTANT DIRECTOR'S REPORT

December and January Assistant Director's Report

With the cold weather setting in, efforts have shifted to winter maintenance, and planning for upcoming projects and events, including MARC's 2025 Maple Sugar Programs. Please find a list of projects and events MARC's Assistant Director has handled or assisted with below:

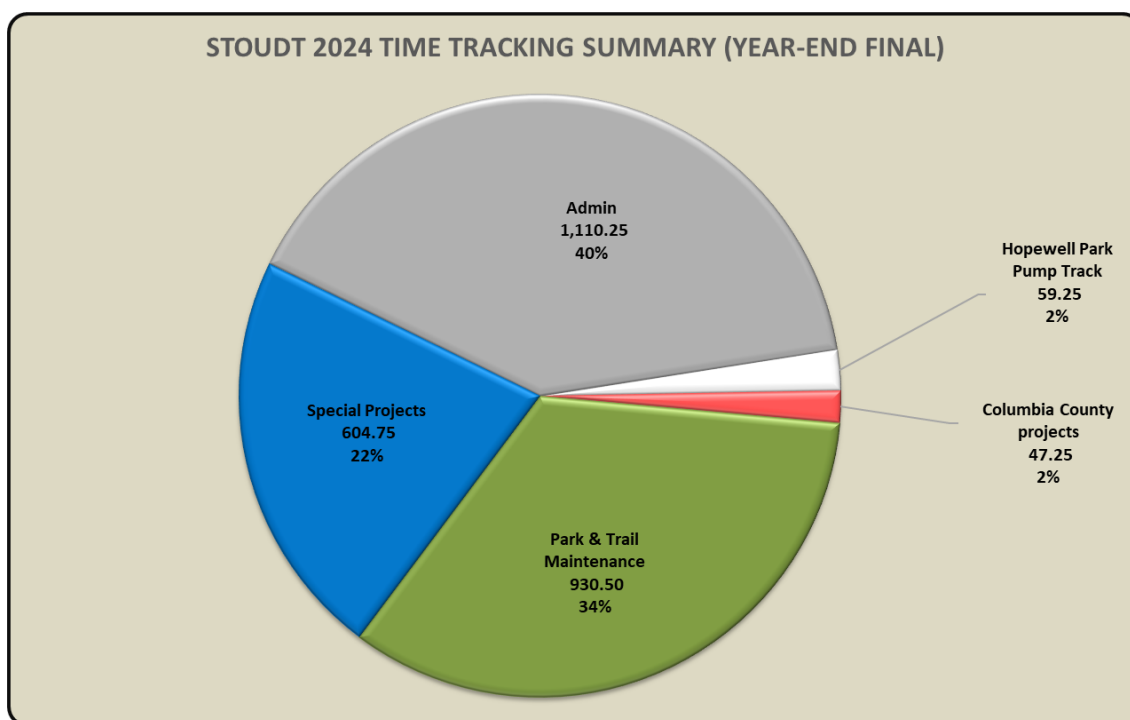
- Assisted with drainage ditch work along the Hess Recreation Area access road
- Assisted with the removal of outdated boardwalk and the installation of a new french mattress at mile 1.1-1.2 of the Hess Loop Trail
- Managed MARC administration responsibilities during MARC Director's vacation from 12/26 – 12/31
- Attended meeting with John Zaktansky, Head Riverkeeper of the Middle Susquehanna Riverkeepers, and Dolittle construction, to discuss work scheduled on the Muskrat Blind at the Montour Preserve. MARC's Assistant Director is actively assisting with project efforts as needed.
- Updated MARC's Montour Preserve Google map, this work included adding new interpretive signage data created by MARC's co-op student, Ava Bulger.
- Began clearing vegetation clearing at the Montour Preserve. MARC plans to improve line of site to the lake and to continue habitat management efforts by removing unwanted / invasive vegetation from key areas around the property.
- Assisted MARC's Director with the planning and budgeting of proposed Columbia County projects under consideration for the new year
- Assisted PA Game Commission with preparations for their Night Out event held in the Montour Preserve's Education Center auditorium
- Organized MARC's Maple Sugaring Volunteer Lunch, held 01/22 at the Montour Preserve
- Continued planning and preparing for the upcoming maple sugaring season

Julian Brehm
01/24/2025

DIRECTOR'S REPORT

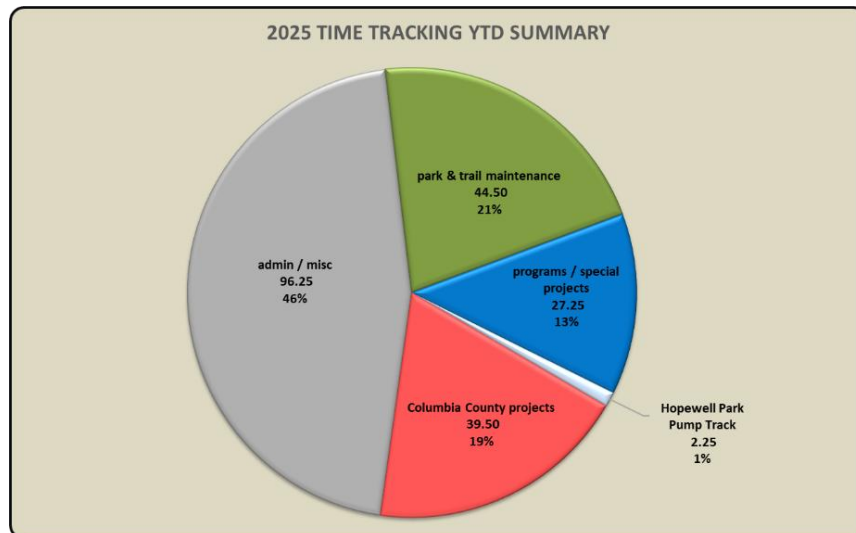
	STOUDT	PROJECT YTD TOTAL HOURS	DECEMBER																																					
			24	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28			
admin	MARC admin	966.50	4.00	8.00	6.00	1.50	1.00			2.00	5.00	1.50		1.25	4.00	1.50	2.00	4.50	4.50	4.50	3.00	4.00	1.00	0.50	4.00	2.00	1.00	4.00	4.00	2.00	3.50	5.00	2.00							
PARK & TRAIL MAINTENANCE	Hess Recreation Area	198.00		0.25								5.00	10.50	4.75				0.25			0.75	4.50	0.25			0.50	0.50		0.25			0.25								
	Hopewell Park / Danville Farm Trails	100.50																									2.00													
	Mill Park	26.00																					0.75																	
	Montour Preserve admin / maintenance	474.75		1.00	1.00	0.50								0.75	2.50			1.50	0.50	2.00	1.50	1.50	1.50	1.25	0.75	1.25		0.75												
	Montour Preserve programming	117.25																																						
	North Branch Canal Trail (Montour Co.)	13.25																																						
	NBCT Trailhead / River Access	0.75																																						
SPECIAL PROJECTS & EVENTS	bicycle routes mapping & promotion	0.25																																						
	bike / pedestrian safety special projects	33.25																																						
	hillsiquaque Creek cleanup & promotion	38.00		2.00	1.00																		0.50				0.25													
	Columbia County projects	47.25																																						
	Danville Borough play set installation	4.50																																						
	Dirty Grin MTB Festival	42.25																																						
	Hopewell Park Pump Track project	59.25																																						
	mountain biking special projects	24.00																																						
	Riverside Borough parks revitalization																																							
	special projects / events - other	137.00											1.00			3.00																								
	tourism promotion special projects	34.75																																					0.25	
	Washingtonville revitalization projects	183.25																																						
	wellness special projects	1.00																																						
OTHER	PAID TIME OFF	111.75																																			5.00	8.00	8.00	
	HOLIDAY	32.00																																				8.00		
DAILY TOTALS		2645.50	4.00	11.25	8.00	2.00	3.00	5.75		2.00	5.00	7.50	10.50	6.75	9.50	1.50	2.00	6.25	8.00	6.50	8.00	11.75	2.75	3.75	7.25	6.75	8.50	7.75	4.00	2.00	3.50	5.50	7.00	8.00	8.00	8.00				
WEEKLY PAYROLL TOTAL			40.00					42.75					45.25					40.00					40.00																	
BIWEEKLY PAYROLL TOTAL			25					88.00					80.00					80.00																						
PAYROLL PERIOD			5					26					27																											

NOTE: 556 HOURS OF OVERTIME WORKED IN 2024



DIRECTOR'S REPORT (continued)

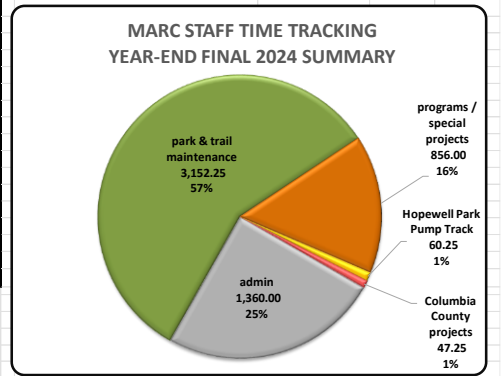
	STOUDT	PROJECT YTD TOTAL HOURS	DECEMBER											JANUARY																
			29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
			Page 1																											
PARK & TRAIL MAINTENANCE	Hess Recreation Area	4.25				0.25	0.25			0.25	0.25	0.25	0.25				0.50	1.00						0.50	0.25		0.25	0.25		
	Hopewell Park / Danville Farm Trails	8.25										0.25	1.00				1.00	3.00	0.25					0.25	0.50	0.50	1.50			
	Mill Park	0.25										0.25																		
	Montour Preserve admin / maintenance	30.25	0.25			1.50	2.50	1.00		1.50	0.50	1.25	2.00	1.00	3.50		3.00	2.00	0.50	2.00	2.00	1.25		2.00	1.00	0.50	0.75	0.25		
	Montour Preserve programs / events	12.25											0.25	1.00			1.00	0.50	0.25	0.50				2.50	1.50	4.50	0.25			
	North Branch Canal Trail (Montour Co.)	1.50															0.25	1.00									0.25			
	NBCT Trailhead / River Access	-																												
SPECIAL PROJECTS	bike / ped safety projects	3.00										1.00															2.00			
	bicycle routes mapping & promotion	-																												
	Chillisquaque Creek projects	0.25																							0.25					
	Danville Borough play set installation	-																												
	Dirty Grin (Pig Iron Enduro)	-																												
	Hopewell Park Pump Track admin	2.25										0.25	0.50	1.50																
	Hopewell Park Pump Track construction	-																												
	MARC 20th anniversary event	-																												
	PICL Coaches' conference	1.00																								1.00				
	regional mountain biking promotion	0.25																								0.25				
	Riverside Borough projects	-																												
	special projects & events - other	1.00																1.00												
	tourism promotion special projects - other	9.25								1.50			2.00	3.00			1.25	0.50								1.00				
	Washingtonville - DeLong Park pathway	-																												
	Washingtonville Revitalization - other	0.25																							0.25					
wellness special projects	-																													
COLUMBIA COUNTY PROJECTS	Columbia County North Branch Canal Trail	1.00															0.50							0.50						
	Columbia County Legion Road parcel	-																												
	Columbia County Briar Creek Disc Golf	21.00															0.25	0.25	6.50	4.50	2.50				1.00	6.00				
	Columbia County Fishing Creek	8.00										2.00			3.00	1.50	0.25		0.50	0.75										
	Columbia County NBCT feasibility study	-																												
	Columbia County Greenway Plan	-																												
	Columbia County other S	-																												
	Columbia County admin / other	9.50									2.00								3.00						2.00	1.50	1.00			
ADMIN / PTO	admin / misc. other	88.25	4.00	1.00	7.00	4.00	8.00	8.00	7.00	3.00	6.00	5.00	5.00	2.00	2.50	0.50	3.00	1.50	2.00	0.50	0.75	0.75	1.25		3.00	1.50	0.50	2.00	8.50	
	training / professional development	-																												
	PAID TIME OFF (160HRS)	-																												
	HOLIDAY (32HRS)	8.00				8.00																								
DAILY TOTALS		209.75	4.25	1.00	7.00	12.00	9.75	10.75	8.00	3.00	9.25	7.75	8.00	9.00	8.25	6.00	6.00	10.25	9.00	10.50	11.00	8.00	2.50		8.25	8.25	8.50	11.00	12.50	
WEEKLY PAYROLL TOTAL			52.75					51.25					57.25					48.50												
BIWEEKLY PAYROLL TOTAL			104.00											105.75																
PAYROLL PERIOD			1											2																



DIRECTOR'S REPORT (continued)

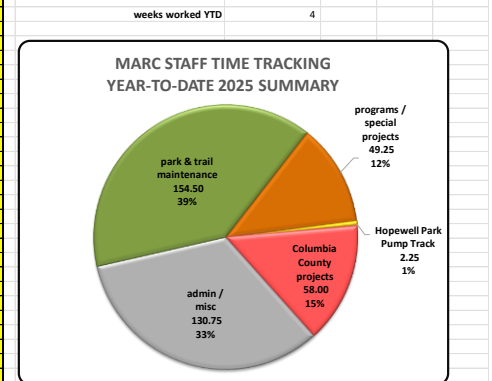
MARC STAFF 2024 COMBINED TIME ACCOUNTING								
YEAR-END FINAL								
TASK	BEAM	BREHM	PIATT	REINARD	STOUDT	WELLIVER (INTERN)	BULGER (DASD CO-OP)	PROJECT TOTAL HOURS
MARC admin	-	72.75	1.00	-	966.50	-	-	1,040.25
Hess Recreation Area	-	168.25	29.00	-	198.00	36.25	3.00	395.25
Hopewell Park / Danville Farm Trails	-	45.50	-	-	100.50	-	1.00	146.00
Mill Park	-	7.00	-	-	26.00	-	-	33.00
Montour Preserve admin / maintenance	-	1,448.00	350.00	-	474.75	229.25	39.50	2,272.75
Montour Preserve programming	-	106.25	41.00	14.50	117.25	8.00	-	279.00
North Branch Canal Trail (Montour Co.)	-	11.50	-	-	13.25	-	-	24.75
NBCT Trailhead / River Access	-	0.75	-	-	0.75	-	-	1.50
bicycle routes mapping & promotion	-	-	-	-	0.25	-	-	0.25
bike / pedestrian safety special projects	-	-	-	-	33.25	-	-	33.25
Chillisquaque Creek cleanup & promotion	-	8.50	-	-	38.00	9.00	-	46.50
Columbia County projects	-	-	-	-	47.25	-	-	47.25
Danville Borough play set installation	-	7.50	-	-	4.50	-	-	12.00
Dirty Grin MTB Festival	-	1.00	-	-	42.25	-	-	43.25
Hopewell Park Pump Track project	-	-	-	1.00	59.25	-	-	60.25
mountain biking special projects	-	3.00	-	-	24.00	-	-	27.00
Riverside Borough parks revitalization	-	-	-	-	-	-	-	-
special projects / events - other	-	105.75	-	-	137.00	-	-	242.75
tourism promotion special projects	-	-	-	-	34.75	-	-	34.75
Washingtonville revitalization projects	-	157.00	67.00	8.00	183.25	48.50	-	415.25
wellness special projects	-	-	-	-	1.00	-	-	1.00
PAID TIME OFF	-	80.00	40.00	-	111.75	-	-	231.75
HOLIDAY PAY	-	32.00	24.00	-	32.00	-	-	88.00
TOTALS	-	2,254.75	552.00	23.50	2,645.50	331.00	43.50	5,475.75
YTD AVERAGE HOURS WORKED / WEEK	-	41.8	10.2	0.4	49.0	27.6	2.4	

2024 COMBINED TIME ACCOUNTING	
(GROUPED BY CATEGORY) YEAR-END SUMMARY	
TASK	HOURS
admin	1,360.00
park & trail maintenance	3,152.25
programs / special projects	856.00
Hopewell Park Pump Track	60.25
Columbia County projects	47.25
TOTAL	5,475.75



MARC STAFF 2025 COMBINED TIME ACCOUNTING										
STOUDT UPDATED 1/24/25; OTHERS UPDATED AS OF 1/24/25										
TASK	BEAM	BREHM	PIATT	REINARD	STOUDT	NEWHIRE1	NEWHIRE2	(INTERN)	BULGER (DASD CO-OP)	PROJECT TOTAL HOURS
Hess Recreation Area	-	1.50	-	-	4.25	-	-	-	-	5.75
Hopewell Park / Danville Farm Trails	-	-	-	-	8.25	-	-	-	-	8.25
Mill Park	-	3.50	-	-	0.25	-	-	-	-	3.75
Montour Preserve admin / maintenance	-	100.50	-	-	30.25	-	-	-	4.50	135.25
Montour Preserve programs / events	-	14.00	4.00	4.00	12.25	-	-	-	-	34.25
North Branch Canal Trail (Montour Co.)	-	-	-	-	1.50	-	-	-	-	1.50
NBCT Trailhead / River Access	-	-	-	-	-	-	-	-	-	-
bike / ped safety projects	-	-	-	-	3.00	-	-	-	-	3.00
bicycle routes mapping & promotion	-	-	-	-	-	-	-	-	-	-
Chillisquaque Creek projects	-	-	-	-	0.25	-	-	-	-	0.25
Danville Borough play set installation	-	-	-	-	-	-	-	-	-	-
Dirty Grin (Pig Iron Enduro)	-	-	-	-	-	-	-	-	-	-
Hopewell Park Pump Track admin	-	-	-	-	2.25	-	-	-	-	2.25
Hopewell Park Pump Track construction	-	-	-	-	-	-	-	-	-	-
MARC 20th anniversary event	-	-	-	-	-	-	-	-	-	-
PICL Coaches' conference	-	-	-	-	1.00	-	-	-	-	1.00
regional mountain biking promotion	-	-	-	-	0.25	-	-	-	-	0.25
Riverside Borough projects	-	-	-	-	-	-	-	-	-	-
special projects & events - other	-	-	-	-	1.00	-	-	-	-	1.00
tourism promotion special projects - other	-	-	-	-	9.25	-	-	-	-	9.25
Washingtonville - DeLong Park pathway	-	-	-	-	-	-	-	-	-	-
Washingtonville Revitalization - other	-	-	-	-	0.25	-	-	-	-	0.25
wellness special projects	-	-	-	-	-	-	-	-	-	-
Columbia County North Branch Canal Trail	-	-	-	-	1.00	-	-	-	-	1.00
Columbia County Legion Road parcel	-	-	-	-	-	-	-	-	-	-
Columbia County Briar Creek Disc Golf	-	12.00	5.00	-	21.00	-	-	-	1.50	39.50
Columbia County Fishing Creek	-	-	-	-	8.00	-	-	-	-	8.00
Columbia County NBCT Feasibility Study	-	-	-	-	-	-	-	-	-	-
Columbia County Greenway Plan	-	-	-	-	-	-	-	-	-	-
Columbia County other 5	-	-	-	-	9.50	-	-	-	-	9.50
Columbia County admin / other	-	-	-	-	88.25	-	-	-	-	88.25
admin / misc. other	-	11.50	-	-	-	-	-	-	-	11.50
training / professional development	-	7.00	-	-	-	-	-	-	-	7.00
PAID TIME OFF	-	-	-	-	-	-	-	-	-	-
HOLIDAY	-	8.00	8.00	-	8.00	-	-	-	-	24.00
TOTALS	-	158.00	17.00	4.00	209.75	-	-	-	6.00	394.75
YTD AVERAGE HOURS WORKED / WEEK	-	39.5	4.3	1.0	52.4	-	-	-	1.5	

2025 COMBINED TIME ACCOUNTING	
(GROUPED BY CATEGORY) YEAR-END SUMMARY	
TASK	HOURS
admin / misc	130.75
park & trail maintenance	154.50
programs / special projects	49.25
Hopewell Park Pump Track	2.25
Columbia County projects	58.00
TOTAL	394.75



DIRECTOR’S REPORT (continued)

GRANTS

- **Montour County Hotel Tax**

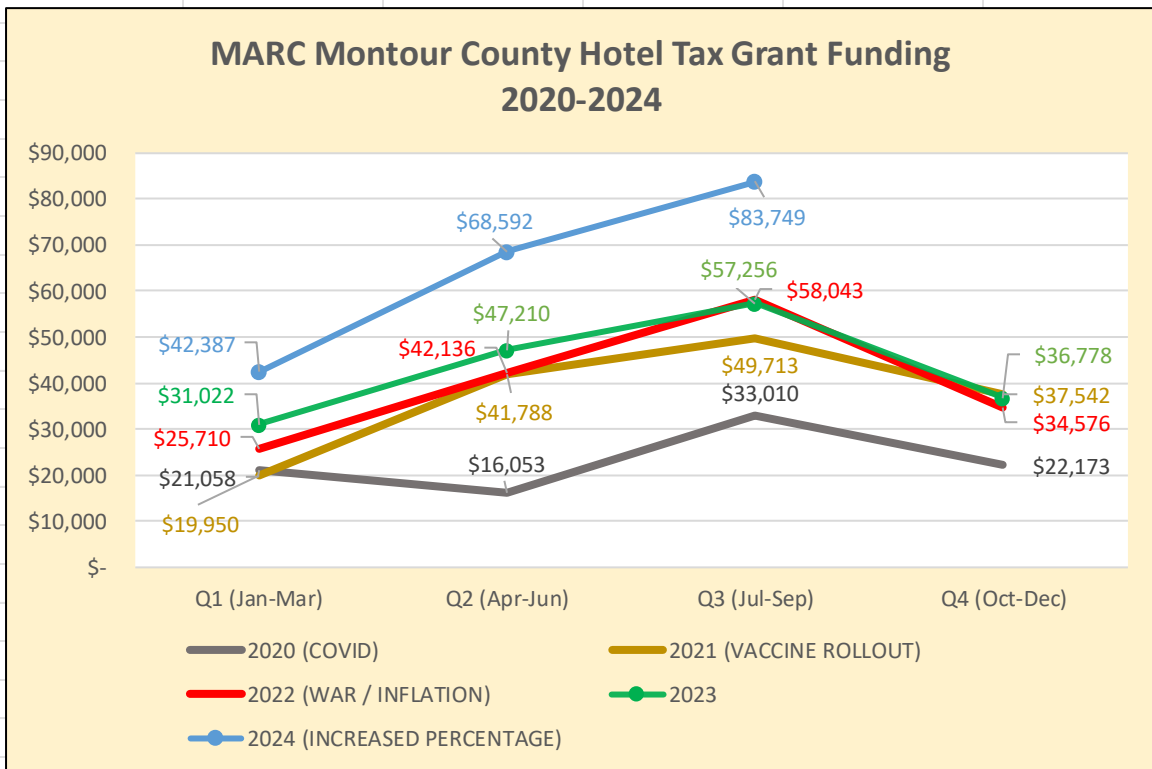
- As of 1/24/25, \$5.16 in Montour County Hotel Tax grant funds remain earmarked in MARC’s accounts
- MARC anticipates receipt of Q4 2024 Montour County Hotel Tax grant funds in mid-February

MARC MONTOUR COUNTY HOTEL TAX GRANT FUNDING SUMMARY					
QUARTER	2020 (COVID)	2021 (VACCINE ROLLOUT)	2022 (WAR / INFLATION)	2023	2024 (INCREASED PERCENTAGE)
Q1 (Jan-Mar)	\$ 21,058	\$ 19,950	\$ 25,710	\$ 31,022	\$ 42,387
Q2 (Apr-Jun)	\$ 16,053	\$ 41,788	\$ 42,136	\$ 47,210	\$ 68,592
Q3 (Jul-Sep)	\$ 33,010	\$ 49,713	\$ 58,043	\$ 57,256	\$ 83,749
Q4 (Oct-Dec)	\$ 22,173	\$ 37,542	\$ 34,576	\$ 36,778	
TOTAL	\$ 92,294	\$ 148,993	\$ 160,466	\$ 172,265	\$ 194,728

Note: annual totals do not match MARC annual accounting because of timing of grant receipts

(funds are typically received by MARC 6 - 8 weeks after the end of each quarter)

TOTAL MONTOUR COUNTY HOTEL TAX FUNDS RECEIVED BY MARC 2020 - 2024 \$ 768,745



DIRECTOR'S REPORT (continued)

GRANTS (continued)

- **DCNR 2020 Non-Motorized Trails Grant - Danville Borough Levee North Branch Canal Trail Construction (administered by Danville Borough) (no updates since last meeting)**
 - After receiving negative feedback from reviewing agencies, LIVIC Civil has proposed a realignment of the Danville Borough Levee North Branch Canal Trail connection from the levee system to the adjacent Danville Soccer Park
 - The proposed realignment will increase project costs by \$20,000
 - MARC will work in 2025 to help find the necessary funding
 - Draft mapping of this and other proposed trail connections is available at <https://www.google.com/maps/d/edit?mid=17se2PMghOEBzg70bdSTOg3HPCTT09drE&usp=sharing>
 - Additional reviews are ongoing
 - Once complete, Danville Borough will be able to acquire the necessary project right-of-ways
 - Final designs will be subject for permit review by DEP and the US Army Corps of Engineers
 - Construction may occur in late 2025 or 2026

- **Mahoning Township American Rescue Plan Grant (no updates since last meeting)**
 - MARC on 12/13/21 was awarded \$25,000 in American Rescue Act grant funding from Mahoning Township
 - Funds are to be used to offset the negative economic impact of COVID-19 on MARC's operations and to be focused on projects of importance to Mahoning Township residents
 - MARC on 12/30/21 expended \$9,305 to pay Kleinfelder for engineering work for the Hess Loop Trail (J. Manley Robbins Trail) at the Hess Recreation Area
 - \$15,790.40 (with earned interest) remains earmarked in a dedicated checking account to pay a portion of the costs for the planned engineering, permitting, and design work for the Hopewell Park Pump Track

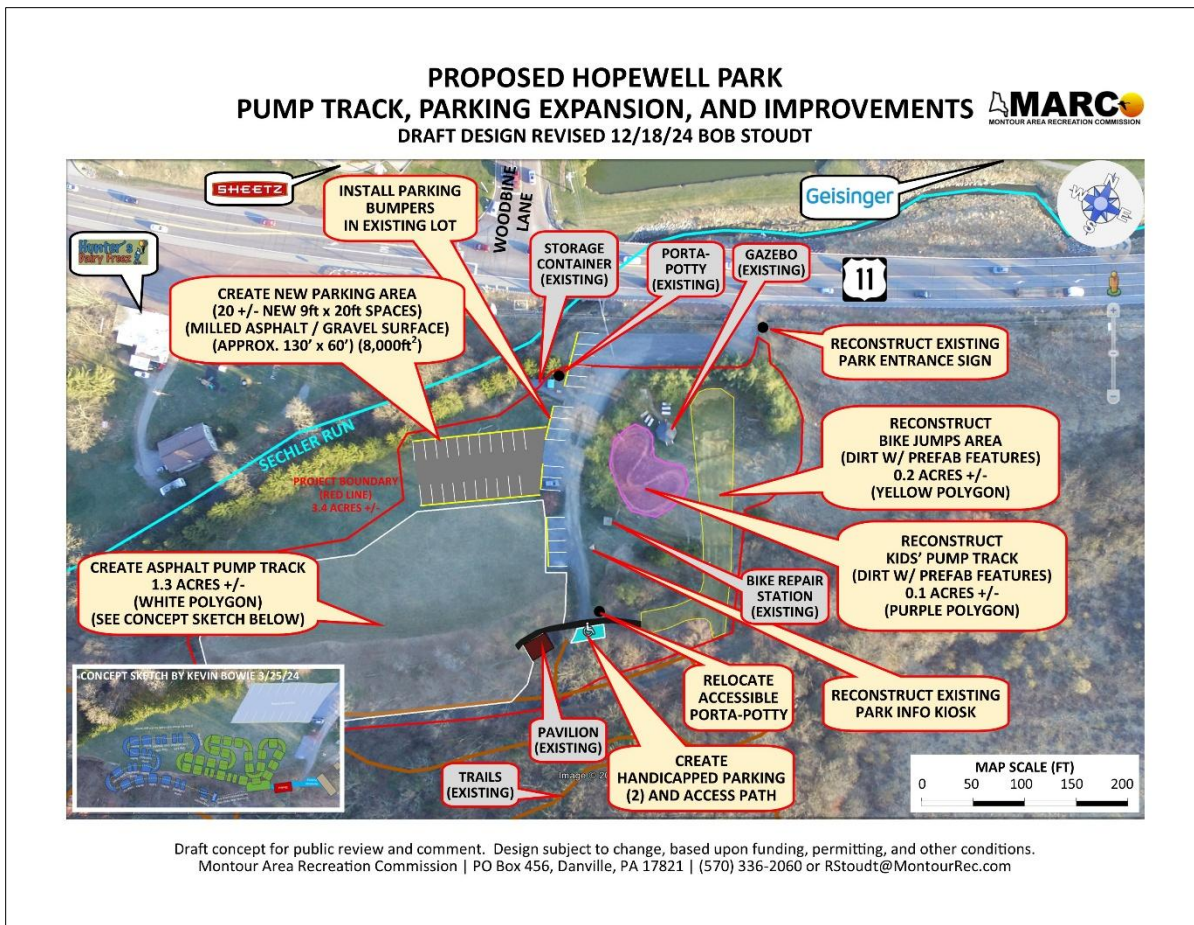
- **Susquehanna River Basin Commission Stream and Watershed Enhancement Grant Program**
 - MARC in 2024 was awarded \$5,000 for Chillisquaque Creek watershed restoration and promotion projects to include:
 - Cleanup of in-stream trash in Chillisquaque Creek
 - Wildflower meadow and parking area creation at the Mill Park Natural Area, under construction in Derry Township, Montour County
 - MARC staff negotiations with streamside landowners in Montour County to secure at least two new fishing and boating access easements
 - MARC has expended all grant funds and must submit grant closeout documentation by 1/31/25

- **Susquehanna Greenway Partnership 2023 Mini-Grant Program**
 - MARC in 2024 was awarded \$1,000 to create and install an interpretive sign at the Beaver Place Trailhead for the Robbins Trail, documenting the trail's history as the oldest Rail to Trail in the United States
 - MARC has received and deposited to a dedicated checking account \$800 in grant funding
 - Stoudt has provided a draft design to the Susquehanna Greenway Partnership for approval before fabrication and installation
 - All work and grant closeout documentation must be completed by 6/30/25

DIRECTOR'S REPORT (continued)

GRANTS (continued)

- **DCNR 2021 Park Rehabilitation and Development Grant (Hopewell Park Pump Track)**
 - MARC was notified on 12/30/21 that its application to DCNR for \$125,000 in grant funding to rehabilitate Hopewell Park had been conditionally approved
 - Project activities will include expanding and improving parking, improving site drainage, creating bicycle skills features, reconstructing the existing earthen beginner-level pump track and jumps area, creating a new asphalt-paved pump track, and adding new universally-accessible parking and access features
 - As authorized by MARC's Board, all necessary documentation has been provided to DCNR to allow the redesignation of grant funds from MARC to Montour County to satisfy DCNR's requirements
 - An updated grant agreement has been provided to Montour County, allowing work to proceed once final documentation is in place
 - MARC has received the necessary information from the solar development project planned for lands adjacent to Hopewell Park and is able to proceed with the next phase of project engineering and design
 - Stoudt has met with project stakeholders and representatives of the American Ramp Company in recent weeks to finalize the tasks needed to allow the project to move forward
 - As of 1/24/25, Stoudt anticipates construction may begin in August 2025, subject to the successful completion of all required permitting
 - All work must be completed, including grant closeout, by 12/31/25



DIRECTOR'S REPORT (continued)

GRANTS (continued)

- DCNR 2021 Park Rehabilitation and Development Grant (Hopewell Park Pump Track) (continued)**

HOPEWELL PARK PUMP TRACK FUNDRAISING SUMMARY (updated 1/24/25)									
DONOR	DATE	PLEGGED AMOUNTS (NOT YET RECEIVED)	DONATION MADE TO COMMUNITY GIVING FOUNDATION FUND	DONATION DIRECT TO MARC	MAHONING TOWNSHIP ARP GRANT	DCNR GRANT (FUNDS NOT YET REQUESTED / RELEASED)	EXPENSES	NOTES	
CATEGORY TOTALS		34,970.00	54,810.10	75,940.00	15,790.40	125,000.00	(2,659.86)		
PROJECT FUNDING AS OF 1/24/25				303,850.64					

HOPEWELL PARK PUMP TRACK PROJECT TASK RESPONSIBILITIES									
PROJECT PHASE	TASK #	TASK TO BE COMPLETED	AMERICAN RAMP COMPANY (PROJECT CONSTRUCTION)	MONTOUR AREA RECREATION COMMISSION (ACTING THROUGH MONTOUR COUNTY)	BRINKASH & ASSOCIATES, INC. (PROJECT ENGINEERING)	OTHER CONTRACTOR	TASK IN PROGRESS	TASK COMPLETED	
L = LEAD ENTITY, A = ASSISTING ENTITY									
STARTUP	1	SECURE PROJECT FUNDING		X				X	
STARTUP	2	DCNR GRANT APPLICATION AND ADMINISTRATION (ONGOING)		X				X	
STARTUP	3	SECURE PROJECT ENGINEER		X				X	
STARTUP	4	SECURE PROJECT DESIGNER / BUILDER		X				X	
STARTUP	5	SECURE UPDATED PNDI REVIEW RECEIPT		X					
STARTUP	6	SECURE LOCAL AND COUNTY PLANNING AGENCY RESPONSE LETTERS FOR DCNR		X					
STARTUP	7	SECURE UPDATED BUDGETING FOR ENGINEERING, PERMITTING, AND CONSTRUCTION	A	L	A		X		
STARTUP	8	SECURE CONSULTANT CONTRACT OR RESOLUTION FOR PROFESSIONAL SERVICES	A	L	A				
STARTUP	9	SUBMIT MUNICIPAL AGENCY / AUTHORITY INTERGOVERNMENTAL AGREEMENT		X					
STARTUP	10	SUBMIT GRANT MANAGEMENT AGREEMENT (IF APPLICABLE) TO DCNR		X					
STARTUP	11	SUBMIT UPDATED PROJECT TIMELINE TO DCNR		X					
STARTUP	12	PUMP TRACK, BIKE JUMPS AREA, AND BEGINNER PUMP TRACK DESIGN	X						
STARTUP	13	SITE SURVEYING / WETLAND DELINEATION			X				
STARTUP	14	SECURE NPDES PERMITTING		A	L				
STARTUP	15	SECURE MAHONING TOWNSHIP ZONING PERMIT / OTHER LOCAL PERMITS		A	L				
STARTUP	16	SUBMIT UPDATED DETAILED BUDGET AND PURCHASING PLAN TO DCNR		X					
STARTUP	17	SUBMIT COOPERATIVE PURCHASING PROGRAM QUOTES TO DCNR		X					
STARTUP	18	SUBMIT DRAFT BID DOCUMENTS TO DCNR		X					
STARTUP	19	CREATE / SUBMIT DRAFT SITE DRAWINGS TO DCNR			X				
STARTUP	20	SUBMIT APPROVAL LETTERS FROM MUNICIPAL AGENCY / AUTHORITY GOVERNING BODIES (AFTER PERMIT APPROVALS) TO DCNR		X					
STARTUP	21	SUBMIT DCNR CERTIFICATION OF TITLE FORM FOR PROJECT SITE		X					
CONSTRUCTION	22	EROSION AND SEDIMENTATION CONTROL INSTALLATION AND MAINTENANCE		X					
CONSTRUCTION	23	SITE PREPARATION (CONSTRUCTION SIGNAGE, VEGETATION CLEARING, AND EARTHWORK PREP)		X		X			
CONSTRUCTION	24	PARKING LOT EXPANSION (USING DONATED ASPHALT MILLINGS)				X			
CONSTRUCTION	25	PARKING BLOCK PURCHASE AND PLACEMENT		X					
CONSTRUCTION	26	PUMP TRACK, BIKE JUMPS AREA, AND BEGINNER PUMP TRACK CONSTRUCTION	X						
CONSTRUCTION	27	HANDICAPPED-ACCESSIBLE PARKING SPACE AND ACCESS ROUTE ASPHALT PAVING				X			
CONSTRUCTION	28	PARK ENTRANCE / DCNR ACKNOWLEDGMENT SIGNAGE FABRICATION AND INSTALLATION		X					
CONSTRUCTION	29	SITE SEEDING AND FINAL CLEANUP		X					
CLOSE-OUT	30	CREATE / SUBMIT FINAL SITE DRAWINGS			X				
CLOSE-OUT	31	SUBMIT FINAL BID DOCUMENTS		X					
CLOSE-OUT	32	SUBMIT DCNR CERTIFICATION OF DESIGN FORM		X					
CLOSE-OUT	33	SUBMIT DCNR CERTIFICATION OF COMPLIANCE WITH BID REQUIREMENTS FORM		X					
CLOSE-OUT	34	COMPLETE GRANT CLOSEOUT DOCUMENTATION		X					
CLOSE-OUT	35	REMOVE EROSION AND SEDIMENTATION CONTROLS AFTER FINAL INSPECTIONS		X					

REVISED 1/24/25 BOB STOUDET, MARC

DIRECTOR'S REPORT (continued)

MANAGED SITES

- **Hess Recreation Area**

- The final phase of the resurfacing of the roadway with Driving Surface Aggregate is anticipated in summer 2025, subject to receipt of grant funding
- Stoudt has met with representatives of Kleinfelder (the engineering firm that initially evaluated the site in 2021) to evaluate the needed repairs to the Hess Loop Trail in areas between trail miles 1.1 – 1.6 where slumping has occurred in recent years
 - MARC continues to await a proposal for engineering services and bid document preparation
 - No significant changes to trail conditions have been noted by MARC's staff or volunteers
 - MARC's staff will work in coming months to repair several minor drainage issues, allowing easier access by contractors for future work
- MARC continues to clear downed trees and other issues on a regular basis
- One road culvert pipe remains significantly blocked from repeated storm erosion; Stoudt has reached out to Danville area contacts for assistance (*no change since last meeting; work must wait until volunteer schedules allow*)
- MARC has been awarded \$1,000 in grant funds from the Susquehanna Greenway Partnership's Mini-Grant program to allow the fabrication and installation of a new J. Manley Robbins Trail interpretive sign for installation at the Beaver Place Trailhead
 - Stoudt has completed the draft design of the sign and has provided it to Susquehanna Greenway Partnership staff for review and approval before fabrication and installation
 - Grant funds must be expended and close-out documentation submitted by 6/30/25
- SEDA-COG on 9/30/24 installed two trail counters at the Beaver Place trailhead and near the park entrance trailhead to record trail usage for one year
 - A SEDA-COG Metropolitan Planning Organization-created story map of regional trail demand patterns is available at <https://storymaps.arcgis.com/stories/b55ba5dda05440928c763dcf248e14ab>
 - Data from the trail counters at Hopewell Park and the Hess Loop Trail will be added to the story map in coming months as information becomes available
- MARC thanks Eagle Scout candidate Jack Rarig, his family and fellow Scouts, for their work to repaint the handicapped parking areas and repair / repaint park picnic tables

DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

• Hopewell Park / Danville Borough Farm Trail System

- All hunting season trail closure signage has been removed and trails are reopened to use
- Brehm completed end of season leaf blowing and trail inspections on 11/20 and 11/21, avoiding conflicts with hunting seasons
- SEDA-COG on 9/30/24 installed a trail counter at the trailhead to record trail usage for one year
 - A SEDA-COG Metropolitan Planning Organization-created story map of regional trail demand patterns is available at <https://storymaps.arcgis.com/stories/b55ba5dda05440928c763dcf248e14ab>
 - Data from the trail counters at Hopewell Park and the Hess Loop Trail will be added to the story map in coming months as information becomes available
- Stoudt remains engaged with Danville Borough regarding the ongoing discussion of forest management planning at the Danville Borough Farm and other Borough-owned properties and has assisted with mapping of Danville Borough-owned properties and forested areas
 - Stoudt anticipates discussions will resume in February
- The Danville Borough Farm Land / Facility Use Memorandum of Understanding between the Borough of Danville and MARC is set to expire in October 2025
 - Danville Borough Council on 1/15/25 began discussion of the agreement and recommended Borough staff prepare updates for Council's consideration at upcoming meetings
 - Stoudt anticipates the agreement will again be discussed at Council's meeting on 2/11/25
 - Stoudt will present the updated agreement for MARC's consideration at an upcoming meeting

• Mill Park Natural Area

- MARC staff are preparing for spring cleanup and improvement efforts at the newly created Mill Park Natural Area in Derry Township, near Washingtonville
 - Efforts will include walking path creation, stream access creation, litter cleanup, vegetation management, signage, and placement of a picnic table
- The Washingtonville Municipal Authority has approved the fishing and boating access easement on lands adjacent to the Mill Park Natural Area
 - Stoudt and Secretary Chris Johns must execute the agreement in the presence of a notary public to finalize the agreement



DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

• Montour Preserve

- Usage of Lake Chillisquaque by ice fishermen has increased significantly in recent weeks as ice thickness has increased
- MARC has continued to coordinate with the Middle Susquehanna Riverkeeper Association's Vernal School to prioritize maintenance needs and 2025 funding priorities at the Montour Preserve
 - Work is ongoing to stabilize the Muskrat Blind
 - Work is expected to resume on 1/27/25 and is hoped to be complete by this spring
 - The blind remains closed to all use until repairs are complete
- The PA Game Commission on 1/20/25 hosted an open house event
- MARC will work with the Middle Susquehanna Riverkeeper Association, Vernal School, and numerous partners to host an Environmental Education Expo on 2/8/25
- MARC will host school groups for maple sugaring educational programs on 2/20 and 2/21 and will host the annual Maple Sugaring Open House on Saturday, 2/22/25
- MARC has requested a quote from Johnson Controls to update the visitors' center fire alarm system

• Montour Township (Columbia County) Legion Road parcel (no updates since last meeting)

- MARC staff and Trail Stewards will continue to monitor for trespassing concerns on the adjacent North Shore Railroad

• North Branch Canal Trail

- MARC will repair the failed culvert pipe between trail miles 1.3 – 1.4 as soon as conditions allow
 - Stoudt has consulted with Montour County Conservation District and PA DEP officials to satisfy permitting concerns for the project
- Stoudt has consulted with the Montour County Conservation District to consider options to improve the ford crossing at mile marker 2.7 which has been repeatedly destroyed by heavy rains
 - It is recommended that MARC rebuild the crossing with R6 rock and a log cross-vane to provide better long-term stability for the crossing
 - Stoudt will investigate costs and schedule the work when funding and staff availability allow
- Stoudt and Wayne Kashner on 1/18/23 met with a representative of the Columbia County Conservation District to determine permitting requirements to install a new culvert at trail mile 5.4 (culvert was permitted under NPDES permit, but not installed)
 - Stoudt has received the necessary guidance for the permitting
 - Stoudt and Brehm will complete and submit the permit application and required fees as time and funding allow
 - Work must be completed as soon as possible to address ongoing challenges for MARC's lawn care contractor
 - It is anticipated this project will be funded by Columbia County as part of an updated Memorandum of Understanding
- Montour County continues legal action against the owner of the Bear Hunters' Grove Campground to resolve the years-long property ownership dispute
 - Stoudt anticipates legal proceedings will be ongoing through the winter
 - MARC will continue to enforce the trail closure through the disputed lands between trail miles 3.5 – 4.2; no MARC staff or volunteers will enter the disputed lands until the matter is resolved

DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

- **North Branch Canal Trail trailhead and river access (River Drive parcel)** (no updates since last meeting)
 - Stoudt continues to monitor ongoing property encroachments by an adjacent landowner and has notified Montour County officials
 - Stoudt hopes to hire a surveyor to relocate and re-mark property corner markers which have been removed
 - The main site sign frame needs to be replaced; work will proceed as time allows
 - Stoudt has been advised that site visitors are confused with how to access the North Branch Canal Trail from the site
 - Stoudt will create new signage to be posted at the site directing visitors to the trail

SPECIAL PROJECTS AND EVENTS

- **Bicycle / Pedestrian Safety Projects**
 - Stoudt continues to serve on the SEDA-COG Metropolitan Planning Organization Committee on behalf of Montour County and Multi-Modal Transportation interests
 - Stoudt continues to serve on the Middle Susquehanna Active Transportation Committee
- **Bicycle Routes Mapping and Promotion** (no updates since last meeting)
 - MARC is working with the Columbia Montour Visitors Bureau and the Susquehanna River Valley Visitors Bureau to promote bicycling route mapping and online distribution through the RideWithGPS platform (www.RideWithGPS.com)
 - MARC has completed the mapping, driving, and photographing of several bicycling routes around Montour County as identified by volunteers Kit Kelly, Dr. Victor Marks, and others
 - Julian Brehm has completed the final quality assurance on the routes and is preparing a new rack card for publication
 - Stoudt will create a new page on MARC's website for distribution of the content
 - Project release is anticipated early 2025
- **Chilli Challenge Adventure Triathlon** (no update since last meeting)
 - Event will not be held in 2024
- **Chillisquaque Creek Cleanup and Promotion**
 - MARC staff will work with Washingtonville Borough and other partners to conduct litter cleanup and log jam removal efforts along the Chillisquaque Creek in 2025 when conditions allow
 - MARC will consult with the Montour County Conservation District, DEP, and other agencies to determine best practices and permitting requirements for log jam clearing
 - MARC will create a new brochure promoting the recreational potential and history of the Chillisquaque Creek watershed
 - As part of MARC's work at the Mill Park Natural Area, MARC will create a new hand-carry stream access
 - Stoudt and Chairman Dombroski continue to explore options for new stream access locations along Chillisquaque Creek

DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS (continued)

- **Columbia County projects**
 - MARC staff have been working since 2014 on Columbia County projects related to the development of tourism-related recreational attractions in Columbia County, operating under a Memorandum of Understanding (MOU)
 - Stoudt has been in communication with Columbia County officials to discuss options for updating the 2014 MOU to better align with current conditions and the priorities of Columbia County
 - Columbia County Commissioners on 1/16/25 approved a new MOU, defining the projects for possible MARC assistance, to include:
 - North Branch Canal Trail maintenance
 - North Branch Canal Trail Catawissa to Bloomsburg feasibility study grant application and execution
 - Briar Creek Park projects
 - Disc golf course construction and signage
 - Investigation / implementation of watercraft / other concessionaires
 - Other upgrades as desired by Columbia County
 - Grant application / execution of a Columbia County / Montour County (and possible other county) Greenway Plan
 - Assistance with Fishing Creek public access overuse / abuse challenges
 - Assistance to local site managers as directed by Columbia County
 - Stoudt is working with Columbia County to define labor and expense expectations for the projects and anticipates having the agreement ready for MARC action at the February meeting
 - MARC has been in communication with the Columbia Montour Visitors Bureau and various Columbia County land managers to offer recommendations for managing complications caused by excessive numbers of visitors
- **Danville Borough Play Set Installation**
 - All metal and wooden components of the donated St. Joseph Catholic School play set have been restored by students of the SUN Area Technical School, under the supervision of Don Gunther
 - All components are in MARC storage, awaiting reconstruction
 - It is anticipated the play set will be reconstructed at the F.Q. Hartman Recreation Area, per the wishes of Danville Borough, when MARC can secure the necessary funding for the project (estimated at \$7,500)
- **Girls ROC Camps (no update since last meeting)**
 - As of 1/25/25, MARC has \$1,052.74 earmarked in its general checking account for 2025 program expenses
 - Camp dates and information are available at <https://www.hammersmtb.com/girls-roc-camp>
- **MARC 20th Anniversary Celebration**
 - Saturday, 6/17/25, at the Montour Preserve
 - events will include a Van Wagner concert at 7pm
 - MARC staff are working to confirm other event details

DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS (continued)

- **PICL Coaches' Retreat**
 - Stoudt is assisting the Columbia Montour Visitors Bureau with planning for the 5/2 – 5/4/25 Pennsylvania Interscholastic Cycling League (PICL) Coaches' Retreat in Danville (in conjunction with the Danville Business Alliance's Spring Fling)

- **Pig Iron Enduro**
 - MARC is anticipating a tentative date of Sunday, 6/22/25, but has not received official confirmation

- **Regional Mountain Biking Promotion**
 - Stoudt has created a page on MARC's website at <https://montourrec.com/east-central-pennsylvania-mountain-biking/> to feature MARC's five-county mapping of regional mountain biking assets
 - As of 1/25/25, the map has been viewed 5,839 times
 - MARC will add additional content to the page as time allows
 - Stoudt continues to collaborate with the Columbia Montour Visitors Bureau and numerous other partners to prepare for a possible application to the International Mountain Bicycling Association's Ride Center program
 - Stoudt continues to consult with representatives of the Columbia-Montour Visitors Bureau and other regional partners to identify branding and promotional potential for regional mountain biking assets

- **Riverside Borough Parks Revitalization**
 - Stoudt anticipates installing the replacement sign for the Riverside Borough river access in early spring
 - Stoudt will remain in contact with Riverside Borough representatives to discuss opportunities for MARC to assist with revitalizing the Borough's parks and outdoor recreation areas

- **Special Projects and Events – Other**
 - Stoudt continues to participate in monthly meetings of the Columbia Montour Chamber of Commerce's Governmental Affairs Committee
 - Stoudt continues to participate in bi-monthly meetings of the Columbia Montour Chamber of Commerce's Montour County Task Force

- **Tourism Promotion Special Projects – Other**
 - Stoudt continues to participate in meetings of the Danville Heritage Festival Committee

- **Wellness Special Projects (in partnership with Geisinger)**
 - No updates

- **Washingtonville Revitalization Projects**
 - Stoudt and Chairman Dombroski are evaluating options for additional expansions of the DeLong Park pathway system in 2025, funding permitting
 - Stoudt continues to participate in meetings of the Washingtonville Revitalization Committee to assist with projects of mutual interest
 - MARC will assist with planned Washingtonville Borough 250th anniversary celebrations and related activities

DIRECTOR'S REPORT (continued)

OTHER UPDATES

- Brehm continues to participate in the Foundation of the Columbia Montour Chamber of Commerce's Leadership Central Penn class

UPCOMING PROGRAMS AND EVENTS

- For more details about upcoming Vernal School programs at the Montour Preserve, please visit <http://www.vernalschool.org/the-programs.html>
- 2/22/25 Montour Preserve Maple Sugaring Open House
- 5/2 – 5/4/25 PICL Coaches' Conference (Spring Fling)
- 5/17/25 MARC 20th Anniversary Celebration
- 6/22/25 Pig Iron Enduro (tentative)



Montour Area Recreation Commission
PO Box 456, Danville, PA 17821
(570) 336-2060 | RStoudt@MontourRec.com

MONTOUR AREA RECREATION COMMISSION SUMMER 2025 INTERNSHIP

START DATE: Monday, May 12, 2025 (flexible if needed)

END DATE: Sunday, August 10, 2025

COMPENSATION: \$3,000 stipend, payable at the successful conclusion of the internship

REQUIRED BACKGROUND INVESTIGATIONS / TESTING: None

EXPECTED WORKLOAD: 35 +/- hours / week for 13 weeks (hours worked per week will vary, to include evenings and weekends as may be mutually agreed)

WORK SITE: (PRIMARY) Montour Preserve, 374 Preserve Road, Danville, PA 17821
(OTHER) Hess Recreation Area: 843 Meadow Ln, Danville, PA 17821
(OTHER) Hopewell Park / Danville Borough Farm Trail System: 1758 Montour Blvd, Danville, PA 17821
(OTHER) North Branch Canal Trail: 1690 River Dr, Danville, PA 17821
(OTHER) publicly-accessible parks and trails in Montour and Columbia Counties, PA

ANTICIPATED DUTIES:

1. Park and trail maintenance (in cooperation with MARC's staff)
2. Special project and event management (in cooperation with MARC's staff)
3. Special project design and permitting (in cooperation with MARC's staff)
4. Special project field research, mapping, and promotion (in cooperation with MARC's staff)

OTHER CONDITIONS:

1. Intern shall comply with MARC's Employee Handbook, but shall be considered a volunteer (not an employee) of MARC.
2. MARC shall provide orientation, training, supervision, and evaluation.
3. Intern shall provide his/her own transportation to and from work sites and must have a valid driver's license.
4. Intern shall provide his/her own computer; MARC shall provide work space and internet connection.
5. Intern shall report to Robert Stoudt, MARC Director.

PREFERRED FIELDS OF ACADEMIC STUDY:

- Recreation Management
- Geography / Environmental Planning
- Natural Resources Management
- Other similar programs

TO LEARN MORE ABOUT THE MONTOUR AREA RECREATION COMMISSION:

<https://montourrec.com/>

TO APPLY:

Email statement of interest and resume' to Robert Stoudt, MARC Director, at RStoudt@MontourRec.com by no later than 5:00pm EST Friday, February 21, 2025.