

February 25, 2025

MARC PARK AND TRAIL MAINTENANCE TECHNICIAN INVITATION FOR APPLICATIONS

The Montour Area Recreation Commission (MARC) is now accepting applications for a part-time Park & Trail Maintenance Technician. The job duties, qualifications, compensation, and other details are provided on page 2 of this document.

MARC anticipates scheduling interviews (in-person preferred, but online interviews will be offered to those with special circumstances) from March 17 – 20. An offer of employment is anticipated on March 25, 2025.

Employment may begin on March 31, 2025, subject to verification of all required work documentation, but may begin at a later date if mutually agreed by MARC and the successful applicant. MARC will consider summer employment for very well-qualified students.

Interested candidates must send a statement of interest and resume' to Bob Stoudt, MARC Director, at RStoudt@MontourRec.com by 5:00pm EST on Wednesday, March 12, 2025. Materials may be mailed to MARC, PO Box 456, Danville, PA 17821, but must be received by MARC by Wednesday, March 12.

JOB DESCRIPTION - PARK AND TRAIL MAINTENANCE TECHNICIAN

MARC's Park and Trail Maintenance Technician will assist MARC's staff with operations and facilities maintenance at the park and trail properties managed by the organization. Duties will include:

- Park and trail maintenance, to include:
 - Facility repair
 - Facility cleaning and trash removal
 - Trail construction and maintenance
 - Vegetation management
- Race, special event, and program operation
- Other duties as might be assigned by MARC's Director

JOB QUALIFICATIONS

MANDATORY

- Demonstrated experience with tasks as set forth herein
- Demonstrated ability to work well with others
- Demonstrated ability to work independently with minimal supervision
- Proficient in the use of power tools including, but not limited to: chain saw, hedge trimmer, weed trimmer, circular saw, small tractors, and vehicles with trailers
- Ability to work outdoors in all weather conditions and lift 75 pounds
- Valid driver's license with a safe driving record and reliable access to a personal vehicle
- Ability to work evenings and weekends when needed

PREFERRED

- Demonstrated experience with facility management, to include basic carpentry, plumbing, and electrical system repair
- Demonstrated experience with trail construction and maintenance

OTHER

MARC's Park and Trail Maintenance Technician must provide his/her own personal vehicle; MARC will reimburse mileage when vehicle use is required for travel to work sites

COMPENSATION

MARC's Park and Trail Maintenance Technician will be a part-time hourly employee. Hours are expected to average 15 hours/week, though may range from 0 - 35 hours/week as dictated by weather and work demands. Hours worked will be tailored to suit the needs of the successful applicant.

MARC makes no guarantee of a minimum annual compensation. Compensation will be as follows:

- Compensation will start at \$15- \$20/hour, depending upon qualifications and experience
- Compensation will be paid at time and one-half the normal hourly rate for hours worked in excess of 40 hours/week
- No benefits
- No paid time off

EQUAL OPPORTUNITY EMPLOYER

MARC is an equal opportunity employer. MARC shall consider applicants for all positions without regard to race, color, religion, sex, national origin, age, sexual orientation, disability, marital status, veteran status, or genetic information.