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PO Box 456, Danville, PA 17821 | (570) 336-2060 | RStoudt@MontourRec.com

7:00pm May 22, 2023 Regular Meeting Agenda

Montour Preserve Environmental Education Center, 374 Preserve Rd, Danville, PA 17821
or <https://us02web.zoom.us/j/84165950789?pwd=Rk5RaDgrRGpldU90bUpZYXBnS2htZz09>

To connect by phone: (929) 205 6099 | Meeting ID: 841 6595 0789 | Passcode: 222936

Call to Order

Public Comment

Officer Reports

- Chairman's Report
- Treasurer's Report (*pages 2 - 18*)
- Secretary's Report

Partner Reports

- Danville Area School District
- Danville Borough
- Mahoning Township
- Montour County
- Riverside Borough
- Washingtonville Borough

Assistant Director's Report (Julian Brehm) (*page 19*)

Director's Report (Bob Stoudt) (*pages 20 - 42*)

- Staff resignations and staff retention challenges
- Project delays
- Budget discussion / unfunded maintenance and repair concerns

Old Business

New Business

- Request to withdraw \$30,000 from Montour Preserve Fund at Community Giving Foundation
- Request to withdraw \$3,000 from MARC Non-Endowed Fund at Community Giving Foundation

Other Items

Adjournment

next meeting: 7:00pm Monday, June 26, 2023



MARC 2023 Checking Account (ID 40) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount for Internal Budgeting	Statement of Revenues & Expenses Line Item	Grant to Credit or Debit (if applicable)	Debit (-)	Credit (+)	Account Balance
debit card	4/20/2023	5/9/2023	4/1 - 4/30/23	Cole's Hardware (drain cap)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	9.53		103,294.96
automatic payment	4/23/2023	5/9/2023	4/1 - 4/30/23	Zoom	dues & fees	dues & fees	Montour County Hotel Tax	16.95		103,278.01
automatic payment	4/24/2023	5/9/2023	4/1 - 4/30/23	Ride With GPS (monthly fee)	dues & fees	dues & fees	Montour County Hotel Tax	10.00		103,268.01
7366	4/24/2023	5/9/2023		Pace Analytical Services, LLC (Montour Preserve water testing)	Montour Preserve (water testing)	park and trail maintenance	Montour County Hotel Tax	104.40		103,163.61
7367	4/24/2023	5/9/2023		Pace Analytical Services, LLC (Montour Preserve water testing)	Montour Preserve (water testing)	park and trail maintenance	Montour County Hotel Tax	104.40		103,059.21
7368	4/24/2023	5/9/2023		Harris Pest Control (lawn care)	\$604.20 Hess Recreation Area (lawn care); \$106 Hopewell Park (lawn care); \$106 River Drive Trailhead; \$53 Columbia County projects; \$318 North Branch Canal Trail (lawn care); \$2,875.33 Montour Preserve (lawn care)	park and trail maintenance	\$4,009.53 Montour County Hotel Tax	4,062.53		98,996.68
7369	4/25/2023	5/9/2023		PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	72.73		98,923.95
7370	4/25/2023	5/9/2023		PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	59.61		98,864.34
7371	4/25/2023	5/9/2023		PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	1,160.15		97,704.19
7372	4/25/2023	5/9/2023		ASCAP (annual music licensing fee)	dues & fees	dues & fees	Montour County Hotel Tax	11.25		97,692.94
7373	4/26/2023	5/9/2023		PPL Electric Utilities	Hess Recreation Area (electricity)	park and trail maintenance	Montour County Hotel Tax	46.93		97,646.01
7374	4/26/2023	5/9/2023		Dennis Piatt (payroll 4/9 - 4/22)	payroll - Piatt	wages	Montour County Hotel Tax	717.09		96,928.92
7375	4/26/2023	5/9/2023		Lesley Yeich (payroll 4/9 - 4/22)	payroll - Yeich	wages	Montour County Hotel Tax	220.65		96,708.27
7376	4/26/2023	5/9/2023		Craig Reinard (payroll 4/9 - 4/22)	payroll - Reinard	wages	Montour County Hotel Tax	152.56		96,555.71
7377	4/26/2023	5/9/2023		Valentina Shevchenko (payroll 4/9 - 4/22)	payroll - Shevchenko	wages	Montour County Hotel Tax	29.99		96,525.72
7378	4/26/2023	5/9/2023	4/1 - 4/30/23	Julian Brehm (payroll 4/9 - 4/22)	payroll - Brehm	wages	Montour County Hotel Tax	1,204.65		95,321.07
7379	4/26/2023	5/9/2023	4/1 - 4/30/23	Robert Stoudt (payroll 4/9 - 4/22)	payroll - Stoudt	wages	Montour County Hotel Tax	1,822.89		93,498.18
automatic payment	4/26/2023	5/9/2023	4/1 - 4/30/23	MailChimp (monthly email plan subscription)	\$14.31 Montour Preserve (email); \$14.31 admin/misc.	\$14.31 park & trail maintenance; \$14.31 miscellaneous expenses	Montour County Hotel Tax	28.62		93,469.56
debit card	4/26/2023	5/9/2023	4/1 - 4/30/23	Amazon (postcards, tickets, printer cartridges)	\$79.35 Dirty Grin Mountain Bike Festival (misc. supplies); \$79.35 mountain biking special projects	special projects	Montour County Hotel Tax	158.70		93,310.86
deposit	4/28/2023	5/9/2023	4/1 - 4/30/23	deposit	\$6 Montour Preserve donations; \$25 Hess Recreation Area (user fees); \$650 Montour Preserve (pavilion reservations)	\$6 contributions and user fees (Montour Preserve); \$25 contributions and user fees (Hess Recreation Area); \$650 contributions and user fees (Montour Preserve)			681.00	93,991.86
interest	4/30/2023	5/9/2023	4/1 - 4/30/23	interest	interest	interest			26.51	94,018.37
automatic payment	5/1/2023			PA UC Fund (Q1 2023)	payroll taxes	wages	Montour County Hotel Tax	533.69		93,484.68
automatic payment	5/1/2023			Keystone Collections Group (Q1 local earned income taxes)	payroll taxes	wages	Montour County Hotel Tax	437.69		93,046.99
debit card	5/1/2023			PA Recreation and Parks Society (Stoudt and Brehm attendance at Community Recreation Exchange)	admin/misc.	miscellaneous expenses	Montour County Hotel Tax	20.00		93,026.99
debit card	5/7/2023			Amazon (hand sanitizer)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	99.77		92,927.22
debit card	5/7/2023			Amazon (toilet paper)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	71.31		92,855.91
debit card	5/7/2023			Amazon (paper towels)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	100.96		92,754.95
debit card	5/9/2023			Cole's Hardware (drain caps, spray paint, solar light fixture)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	74.14		92,680.81
automatic payment	5/14/2023			GoDaddy (one-year renewal of MontourPreserve.org email addresses)	Montour Preserve (email/website)	park and trail maintenance	Montour County Hotel Tax	76.20		92,604.61
automatic payment	5/15/2023			US Treasury (April payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	1,862.28		90,742.33
automatic payment	5/15/2023			PA Dept. of Revenue (April payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	264.73		90,477.60

CONTINUED NEXT PAGE



MARC 2023 Checking Account (ID 40) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount for Internal Budgeting	Statement of Revenues & Expenses Line Item	Grant to Credit or Debit (if applicable)	Debit (-)	Credit (+)	Account Balance
debit card	5/15/2023			Cole's Hardware (storage crates)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	42.36		90,435.24
debit card	5/15/2023			Weis (bottled water)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	26.32		90,408.92
debit card	5/16/2023			USPS Danville (stamps)	office expenses	office expenses	Montour County Hotel Tax	37.80		90,371.12
7380	5/17/2023			Lesley Yeich (expense reimbursement for flowers, planters, and soil)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	215.92		90,155.20
7381	5/17/2023			PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	890.89		89,264.31
7382	5/17/2023			PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	1,465.20		87,799.11
7383	5/17/2023			PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	1,398.12		86,400.99
7384	5/17/2023			PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	1,130.23		85,270.76
7385	5/17/2023			PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	72.73		85,198.03
7386	5/17/2023			Heaps Container Service, LLC (Hess Recreation Area and Montour Preserve trash service)	\$130 Montour Preserve (trash); \$423 Hess Recreation Area (trash)	park and trail maintenance	Montour County Hotel Tax	553.00		84,645.03
7387	5/17/2023			SkyPacket (Montour Preserve internet service)	Montour Preserve (internet service)	park and trail maintenance	Montour County Hotel Tax	79.00		84,566.03
7388	5/17/2023			Airiam MDT, LLC (website hosting)	\$52.47 admin/misc; \$52.47 Montour Preserve (website)	\$52.47 miscellaneous expenses; \$52.47 park and trail maintenance	Montour County Hotel Tax	104.94		84,461.09
7389	5/17/2023			Dennis Piatt (expense reimbursement - plumbing supplies)	Hess Recreation Area (restrooms)	park and trail maintenance	Montour County Hotel Tax	33.39		84,427.70
7390	5/17/2023			Susan Shultz, CPA Tax & Accounting	accounting	professional fees	Montour County Hotel Tax	380.00		84,047.70
7391	5/17/2023			Johnson Controls Security Solutions (Montour Preserve security system repair service)	Montour Preserve (security system)	park and trail maintenance	Montour County Hotel Tax	763.59		83,284.11
7392	5/17/2023			Candy Fisher (cleaning services)	\$800 Montour Preserve (cleaning); \$128 Hess Recreation Area (restrooms)	park and trail maintenance	Montour County Hotel Tax	928.00		82,356.11
7393	5/17/2023			Julian Brehm (mileage reimbursement)	\$31.44 special projects; \$34.06 Hess Recreation Area (maintenance/misc.)	\$31.44 special projects; \$34.06 park and trail maintenance	Montour County Hotel Tax	65.50		82,290.61
7394	5/17/2023			Harris Pest Control (lawn care)	\$583 Hess Recreation Area (lawn care); \$106 Hopewell Park (lawn care); \$106 River Drive parcel (lawn care); \$53 Columbia County projects; \$318 North Branch Canal Trail (mowing); \$1,600 Montour Preserve (lawn care)	park and trail maintenance	\$2,713 Montour County Hotel Tax	2,766.00		79,524.61
7395	5/17/2023			US Dept. of Agriculture (Montour Preserve wildlife management)	Montour Preserve (wildlife management)	park and trail maintenance	Montour County Hotel Tax	160.84		79,363.77
7396	5/17/2023			Pace Analytical Services, LLC (Montour Preserve water testing)	Montour Preserve (water testing)	park and trail maintenance	Montour County Hotel Tax	155.80		79,207.97
7397	5/17/2023			Verizon	Montour Preserve (telephone)	park and trail maintenance	Montour County Hotel Tax	109.89		79,098.08
7398	5/17/2023			McKonly & Asbury (2022 audit)	audit	audit	Montour County Hotel Tax	5,720.00		73,378.08
7399	5/17/2023			Dennis Piatt (payroll 4/23 - 5/6)	payroll - Piatt	wages	Montour County Hotel Tax	454.69		72,923.39
7400	5/17/2023			Lesley Yeich (payroll 4/23 - 5/6)	payroll - Yeich	wages	Montour County Hotel Tax	78.80		72,844.59
7401	5/17/2023			Craig Reinard (payroll 4/23 - 5/6)	payroll - Reinard	wages	Montour County Hotel Tax	85.59		72,759.00
7402	5/17/2023			Valentina Shevchenko (payroll 4/23 - 5/6)	payroll - Shevchenko	wages	Montour County Hotel Tax	209.93		72,549.07
7403	5/17/2023			Julian Brehm (payroll 4/23 - 5/6)	payroll - Brehm	wages	Montour County Hotel Tax	978.12		71,570.95
7404	5/17/2023			Robert Stoudt (payroll 4/23 - 5/6)	payroll - Stoudt	wages	Montour County Hotel Tax	1,745.61		69,825.34
7405	5/17/2023			Angel Beck (refund of Montour Preserve auditorium reservation)	Montour Preserve (auditorium reservation fee (REFUND))	contributions and user fees (Montour Preserve)		50.00		69,775.34
deposit	5/18/2023			deposit	\$420 Montour Preserve donations; \$2,305 Montour Preserve pavilion reservations; \$195 Hess Recreation Area users' fees	\$420 contributions and user fees (Montour Preserve); \$2,305 contributions and user fees (Montour Preserve); \$195 contributions and user fees (Hess Recreation Area)			2,920.00	72,695.34



MARC 2023 Mahoning Township ARP Grant Checking Account Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
interest	4/30/23	5/9/23	4/1 - 4/30/23	interest earned 4/1 - 4/30/23		3.23	15,724.47



2023 CGF Grant - Washingtonville Pavilion Checking Account Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2023 beginning balance			1,000.00



MARC 2023 Savings Account (ID 01) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2023 beginning balance			5.63
deposit	2/13/23	3/3/23	2/1 - 2/28/23	Montour County Hotel Tax grant - Q4 2022		34,576.30	34,581.93
transfer	3/14/23	4/8/23	3/1 - 3/31/23	transfer of Montour County Hotel Tax grant funds to checking account to reimburse grant-eligible expenses incurred 1/1 - 3/8/23	34,576.30		5.63
interest	3/31/23	4/8/23	3/1 - 3/31/23	interest earned 1/1 - 3/31		6.87	12.50



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Account Statement

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Statement For: 04/01/2023 - 04/30/2023

Page: 1 of 4

ADDRESS SERVICE REQUESTED

634699 11066 1/4 UNQ 05-01-23 CLT
000011065 1



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Your Account Balances as of 04/30

Regular Savings ID 01	\$12.50
Checking ID 40	102,715.27
Mahoning Arp Grant ID 43	15,724.47
Cgf Washingtonville Pavilion ID 45	1,000.00
Account Balance Total	\$119,452.24
Total Dividends Year-To-Date	\$107.13

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REGULAR SAVINGS ID 01

Dividends Year-To-Date \$6.87

Beginning Balance	\$12.50
0 Total Deposits for	0.00
0 Total Withdrawals for	0.00
Ending Balance	\$12.50

CHECKING ID 40

Dividends Year-To-Date \$87.34

Annual Percentage Yield earned 0.300% from 04/01/2023 through 04/30/2023

Beginning Balance	\$110,172.79
4 Total Deposits for	4,732.01
46 Total Withdrawals for	12,189.53
Ending Balance	\$102,715.27



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Member Number:

Statement For: **04/01/2023 - 04/30/2023**

Page: **2 of 4**

CHECKING ID 40		Continued from previous page.		
Date	Transaction Description	Deposit	Withdrawal	Balance
04/03	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 03/30 IN *MILLVILLE HARDWARE MILLVILLE PA 1 3089080604 2		\$62.32-	\$110,110.47
04/03	Draft 7339 Processed Check - VERIZON FINANCIA TYPE: PAYMENTS ID: 7204096069		111.76-	109,998.71
04/03	Draft 7340		11.40-	109,987.31
04/03	Draft 7349		47.68-	109,939.63
04/03	Draft 7342		50.52-	109,889.11
04/03	Draft 7344		144.38-	109,744.73
04/03	Draft 7343		811.96-	108,932.77
04/03	Draft 7341		1,160.15-	107,772.62
04/05	Withdrawal POS #000000Ggmusr AMAZON.COM*HS49W6412 SEATTLE WA		108.80-	107,663.82
04/05	Withdrawal POS #000000Ggmfxb AMAZON.COM*HS67L70K1 SEATTLE WA		114.35-	107,549.47
04/05	Draft 7348		285.00-	107,264.47
04/06	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 04/04 SQ *COLE'S HARDWARE IN Danville PA 0 3094439473 5		7.94-	107,256.53
04/06	Withdrawal POS #000000Ggmqmq AMAZON.COM*HS65C0W1 SEATTLE WA Eff. Date 04/05		52.99-	107,203.54
04/07	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 04/05 SQ *COLE'S HARDWARE IN Danville PA 0 3095521803 5		127.13-	107,076.41
04/07	Deposit By Check	2,764.50		109,840.91
04/08	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 04/06 TURBOTVILLE GREAT VAL TURBOTVILLE PA 0 3096036776 0		21.82-	109,819.09
04/08	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 04/06 TURBOTVILLE GREAT VAL TURBOTVILLE PA 0 3096036960 0		19.50-	109,799.59
04/08	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 04/06 CLARKS AG CENTER TURBOTVILLE PA 0 3096308966 0		19.07-	109,780.52
04/08	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 04/06 Amazon.com*HS2KV7K10 Amzn.com/bill WA 0 3096544831 7		206.61-	109,573.91
04/13	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 04/11 ABL GRAPHICS BLOOMSBURG PA 0 3101292230 2		49.29-	109,524.62
04/13	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 04/11 SQ *COLE'S HARDWARE IN Bloomsburg PA 0 3101574226 5		22.75-	109,501.87
04/13	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 04/11 BURST LANDSCAPE SUPPLI DANVILLE PA 0 3101101972 0		497.14-	109,004.73
04/13	Withdrawal POS #000008828600 PENN JERSEY FOOD MART 253 NORTHUMBERLAND ST. DANVILLE PA		45.26-	108,959.47
04/13	Withdrawal POS #000015492600 WEIS MARKETS 010 140 Continental Bouleva DANVILLE PA		117.50-	108,841.97
04/14	Withdrawal ACH Commwithofpaph TYPE: PAEMPLOYTX ID: 1236003133 CO: COMMWLTHOFFPAPATH NAME: MONTOUR AREA RECREATIO		216.87-	108,625.10
04/14	Withdrawal ACH IRS TYPE: USATAXPYMT ID: 3387702000 CO: IRS		1,495.66-	107,129.44
04/17	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 04/15 SQ *COLE'S HARDWARE IN Danville PA 0 3105455829 4		131.32-	106,998.12
04/17	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 04/15 SQ *COLE'S HARDWARE IN Danville PA 0 3105917079 5		220.40-	106,777.72
04/17	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 04/14 SQ *COLE'S HARDWARE IN Danville PA 1 3104904155 3		11.65-	106,766.07
04/17	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 04/14 SQ *COLE'S HARDWARE IN Danville PA 1 3104897373 3		162.08-	106,603.99
04/18	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 04/16 AMZN Mktp US*HJ01Y9UY2 Amzn.com/bill WA 0 3106442562 5		25.39-	106,578.60
04/19	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 04/17 SQ *COLE'S HARDWARE IN Danville PA 0 3107653041 5		27.00-	106,551.60
04/19	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 04/17 SQ *COLE'S HARDWARE IN Danville PA 0 3107588155 7		23.31-	106,528.29
04/19	Deposit By Check	1,260.00		107,788.29
04/20	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 04/18 PAYGOV 10735604 INDIANAPOLIS IN 0 3108159030 2		2.00-	107,786.29

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Account Statement

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Member Number:

Statement For: **04/01/2023 - 04/30/2023**

Page: **3 of 4**

CHECKING ID 40

Continued from previous page.

Date	Transaction Description	Deposit	Withdrawal	Balance
04/20	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 04/18 LYCOMING CNTY LANDFILL WILLIAMSPORT PA 0 3108159494 2		60.28-	107,726.01
04/20	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 04/18 TURBOTVILLE LANDSCAPE TURBOTVILLE PA 0 3108997894 3		150.00-	107,576.01
04/22	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 04/20 AMZN Mktp US*HV88G1WQ0 Amzn.com/bill WA 0 3110146612 5		16.18-	107,559.83
04/22	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 04/20 SQ *COLE'S HARDWARE IN Danville PA 0 3110596226 5		9.53-	107,550.30
04/25	Recurring Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 04/23 ZOOM.US 888-799-9666 WWW.ZOOM.US CA 0 3113806760 4		16.95-	107,533.35
04/26	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 04/24 RIDE WITH GPS 4154729809 OR 0 3114122654 6		10.00-	107,523.35
04/26	Draft 7362		1,157.25-	106,366.10
04/28	Recurring Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 04/26 MAILCHIMP *MISC MAILCHIMP.COM GA 0 3116670964 3		28.62-	106,337.48
04/28	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 04/27 AMZN Mktp US*HF4YH7S41 Amzn.com/bill WA 0 3117138372 1		158.70-	106,178.78
04/28	Deposit By Check	681.00		106,859.78
04/28	Draft 7355		108.73-	106,751.05
04/28	Draft 7361		1,034.75-	105,716.30
04/28	Draft 7378		1,204.65-	104,511.65
04/28	Draft 7379		1,822.89-	102,688.76
04/30	Deposit Dividend Dividend Post	26.51		102,715.27

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-40 Total Return Item Fees	\$0.00	\$0.00	Acct-40 Total Overdraft Fees	\$0.00	\$0.00

Summary by Check Number

* Asterisk next to number indicates skip in sequence

13 Checks Cleared for \$7,951.12

Number	Cleared	Amount	Number	Cleared	Amount	Number	Cleared	Amount
7339	04/03/23	\$111.76	7344	04/03/23	\$144.38	7362	04/26/23	\$1,157.25
7340	04/03/23	11.40	7348 *	04/05/23	285.00	7378 *	04/28/23	1,204.65
7341	04/03/23	1,160.15	7349	04/03/23	47.68	7379	04/28/23	1,822.89
7342	04/03/23	50.52	7355 *	04/28/23	108.73			
7343	04/03/23	811.96	7361 *	04/28/23	1,034.75			

MAHONING ARP GRANT ID 43

Dividends Year-To-Date \$12.92

Beginning Balance	\$15,721.24
1 Total Deposits for	3.23
0 Total Withdrawals for	0.00
Ending Balance	\$15,724.47

Annual Percentage Yield earned 0.250% from 04/01/2023 through 04/30/2023

Date	Transaction Description	Deposit	Withdrawal	Balance
04/30	Deposit Dividend Dividend Post	\$3.23		\$15,724.47

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-43 Total Return Item Fees	\$0.00	\$0.00	Acct-43 Total Overdraft Fees	\$0.00	\$0.00

CGF WASHINGTONVILLE PAVILION ID 45

Beginning Balance	\$1,000.00
0 Total Deposits for	0.00
0 Total Withdrawals for	0.00
Ending Balance	\$1,000.00

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05-01-23 CLT
3/4 UNQ
699011066 1



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Account Statement

800.562.6049 | service1.org

Member Number:

Statement For: **04/01/2023 - 04/30/2023**

Page: **4 of 4**

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-45 Total Return Item Fees	\$0.00	\$0.00	Acct-45 Total Overdraft Fees	\$0.00	\$0.00

*Schedule your next appointment online!
Visit <https://service1.org/appointment> today!*

MARC Account Reconciliation - Service 1st Accounts

UPDATED 4/30/23

ending balance from 4/30/23 bank statement	\$ 119,452.24
deposits not yet posted (detailed below)	\$ -
subtotal	\$ 119,452.24
withdrawals not yet cleared (detailed below)	\$ 8,696.90
calculated balance (should agree with actual combined balance)	\$ 110,755.34
balance savings account (ID 01)	\$ 12.50
balance checking account (ID 40)	\$ 94,018.37
balance Mahoning Twp. ARP Grant checking account (ID 43)	\$ 15,724.47
balance CGF Washingtonville Pavilion grant checking account (ID45)	\$ 1,000.00
actual combined balance	\$ 110,755.34
difference	\$ -

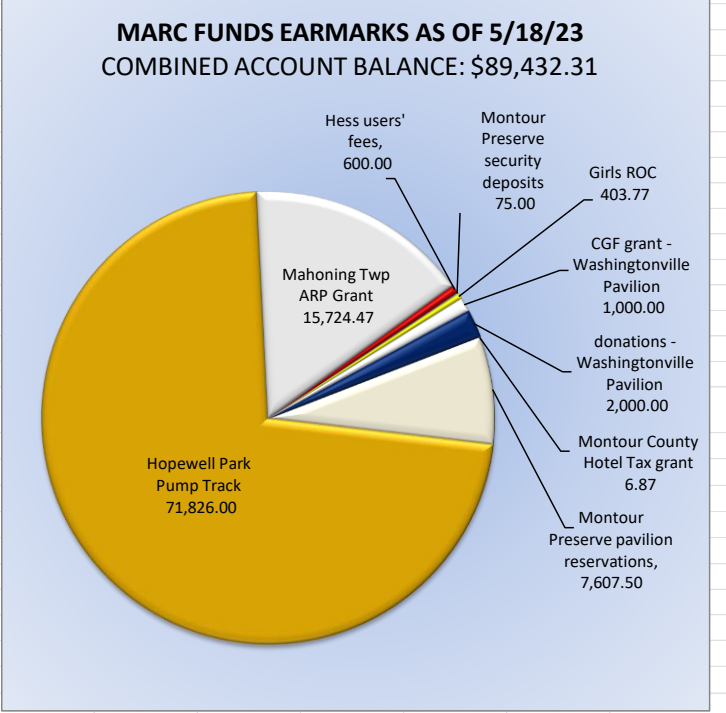
DEPOSITS NOT YET POSTED

TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
TOTAL			\$ -

WITHDRAWALS NOT YET CLEARED

TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
2/24/23	debit card	Tulpehocken Mountain Spring Water (12 @ 5 gallon water jugs, 8 cases bottled water)	229.60
3/13/23	7334	Craig Reinard (payroll 2/26 - 3/11)	26.06
3/27/23	7345	Craig Reinard (payroll 3/12 - 3/25)	40.93
4/3/23	7350	SkyPacket (Montour Preserve internet service)	79.00
4/6/23	7351	Heaps Container Service, LLC (Hess Recreation Area and Montour Preserve trash service)	200.00
4/7/23	7352	PPL Electric Utilities	32.81
4/7/23	7353	Airiam MDT, LLC (website hosting)	104.94
4/7/23	7354	Valentina Shevchenko (payroll 2/26 - 3/11)	209.94
4/16/23	7356	Jon Beam (payroll 3/26 - 4/8)	30.16
4/16/23	7357	Dennis Piatt (payroll 3/26 - 4/8)	514.05
4/16/23	7358	Craig Reinard (payroll 3/26 - 4/8)	44.65
4/16/23	7359	Lesley Yeich (payroll 3/26 - 4/8)	31.53
4/16/23	7360	Valentina Shevchenko (payroll 3/26 - 4/8)	44.98
4/16/23	7363	Johnson Controls Security Solutions (Montour Preserve security system quarterly monitoring fee)	198.00
4/17/23	7364	Dennis Piatt (expense reimbursement - Millville Hardware (fertilizer and cat litter))	58.08
4/17/23	7365	Verizon	109.88
4/24/23	7366	Pace Analytical Services, LLC (Montour Preserve water testing)	104.40
4/24/23	7367	Pace Analytical Services, LLC (Montour Preserve water testing)	104.40
4/24/23	7368	Harris Pest Control (lawn care)	4,062.53
4/25/23	7369	PPL Electric Utilities	72.73
4/25/23	7370	PPL Electric Utilities	59.61
4/25/23	7371	PPL Electric Utilities	1,160.15
4/25/23	7372	ASCAP (annual music licensing fee)	11.25
4/26/23	7373	PPL Electric Utilities	46.93
4/26/23	7374	Dennis Piatt (payroll 4/9 - 4/22)	717.09
4/26/23	7375	Lesley Yeich (payroll 4/9 - 4/22)	220.65
4/26/23	7376	Craig Reinard (payroll 4/9 - 4/22)	152.56
4/26/23	7377	Valentina Shevchenko (payroll 4/9 - 4/22)	29.99
TOTAL			\$ 8,696.90

EARMARK CATEGORIES	AMOUNT
Montour County Hotel Tax grant	6.87
Montour Preserve	
Montour Preserve pavilion reservations	7,607.50
Hopewell Park Pump Track	71,826.00
Mahoning Twp ARP Grant	15,724.47
Hess users' fees	600.00
Montour Preserve security deposits	75.00
Girls ROC	403.77
CGF grant - Washingtonville Pavilion	1,000.00
donations - Washingtonville Pavilion	2,000.00
UNRESTRICTED	
TOTAL RESTRICTED	99,243.61
COMBINED ACCOUNTS BALANCE 5/18/23	89,432.31



ACCOUNTS RECEIVABLE	
Q1 2023 Montour County Hotel Tax grant	
	-



MARC 2023 BUDGET

ADOPTED 11/22/22; YEAR-TO-DATE AS OF 5/18/23

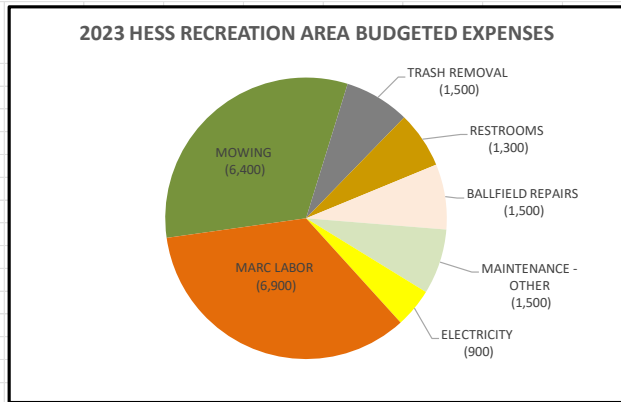
	YEAR-TO-DATE	2023 BUDGET	FUNDING SOURCES	YEAR-TO-DATE	2023 BUDGET	YEAR-TO-DATE LINE ITEM SURPLUS / (DEFICIT)	BUDGETED LINE ITEM SURPLUS / (DEFICIT)	
PARK & TRAIL MAINTENANCE	Columbia County Projects (including North Branch Canal Trail)	(307.69)	(4,000.00)	Columbia County grants	-	4,000.00	(307.69)	-
	Hess Recreation Area	(5,369.29)	(20,000.00)	user fees	300.00	2,500.00	(5,069.29)	(17,500.00)
	Hopewell Park / Danville Borough Farm Trails	(774.01)	(5,000.00)		-	-	(774.01)	(5,000.00)
	Mill Park	(950.78)	(1,000.00)		-	-	-	(1,000.00)
	Montour Preserve	(54,307.39)	(149,000.00)	pavilion / auditorium rental fees	925.00	13,000.00	(49,477.39)	(107,500.00)
				donations	3,905.00	7,500.00		
				carryover balance from 2022	-	-		
				concessionaire contribution	-	1,000.00		
				transfer From Community Giving Foundation Montour Preserve Fund	-	20,000.00		
	North Branch Canal Trail (Montour County)	(711.79)	(5,750.00)		-	-	(711.79)	(5,750.00)
North Branch Canal Trail Parking / River Access	(238.91)	(1,300.00)		-	-	(238.91)	(1,300.00)	
Tools & Supplies	(1,803.36)	(3,000.00)		-	-	(1,803.36)	(3,000.00)	
SPECIAL PROJECTS & EVENTS	All-Terrain Vehicle Purchase (*)	-	-		-	-	-	-
	Bicycle / Pedestrian Safety Projects	(81.22)	(250.00)		-	-	(81.22)	(250.00)
	Bicycle Routes Mapping and Promotion	(317.05)	(500.00)		-	-	(317.05)	(500.00)
	Chilli Challenge Adventure Triathlon	-	-		-	-	-	-
	Chillisquaque Creek Cleanup and Promotion	-	(500.00)		-	-	-	(500.00)
	Danville Borough Play Set Installation	-	-		-	-	-	-
	Dirty Grin Mountain Bike Festival	(910.65)	(8,000.00)		-	8,000.00	(910.65)	-
	Girls ROC Camp (*)	-	(750.00)	donations and fees	403.77	750.00	403.77	-
	Hopewell Park Pump Track Construction (*)	-	(220,000.00)	donations [95,000] and DCNR grant [\$125,000]	71,900.00	220,000.00	71,900.00	-
	Hopewell Park Pump Track Engineering & Permitting	(74.00)	(30,000.00)	donations	-	30,000.00	(74.00)	-
	Humdinger Trail Races	-	-		-	-	-	-
	Regional Mountain Biking Promotion	(733.52)	(1,000.00)		-	-	(733.52)	(1,000.00)
	Riverside Borough Parks Revitalization	(6.73)	(500.00)		-	-	(6.73)	(500.00)
	Special Projects and Events - Other	(2,052.18)	(2,000.00)		-	-	(2,052.18)	(2,000.00)
	Tourism Promotion Special Projects - Other	(538.95)	(1,500.00)		-	-	(538.95)	(1,500.00)
	Truck Purchase	-	-		-	-	-	-
	Washingtonville Revitalization Projects	(2,020.95)	(1,500.00)		-	-	(2,020.95)	(1,500.00)
	Washingtonville - DeLong Park Pavilion Project (*)	-	(3,000.00)	donations [\$2,000] and grants [\$1,000 Community Giving Foundation]	3,000.00	3,000.00	3,000.00	-
Wellness Special Projects	(6.73)	(250.00)		-	-	(6.73)	(250.00)	
ADMIN / INSURANCE	Accounting	(785.00)	(1,800.00)		-	-	(785.00)	(1,800.00)
	Administration / Misc. Other (Includes Stoudt Admin. Labor)	(9,769.99)	(22,000.00)		-	-	(9,769.99)	(22,000.00)
	Audit	(5,720.00)	(5,720.00)		-	-	(5,720.00)	(5,720.00)
	Dues & Licensing Fees	(1,558.53)	(2,300.00)		-	-	(1,558.53)	(2,300.00)
	Fundraising	(393.00)	(500.00)		-	-	(393.00)	(500.00)
	Insurance (D&O, General, & Workers' Comp)	-	(14,500.00)		-	-	-	(14,500.00)
	Internship Stipends	-	-		-	-	-	-
	Office Supplies	(346.85)	(2,000.00)		-	-	(346.85)	(2,000.00)
Public Notices	-	(750.00)		-	-	-	(750.00)	
OTHER				2021 Year-End Carryover Unrestricted Balance	13,271.61	10,000.00	13,271.61	10,000.00
				Geisinger Contribution (unrestricted)	25,000.00	25,000.00	25,000.00	25,000.00
				Montour County Hotel Tax 2022 Carryover Balance	-	-	-	-
				Montour County Hotel Tax 2022 Grants	34,583.17	150,000.00	34,583.17	150,000.00
				Mahoning Township ARP Grant Carryover Balance	15,711.55	15,695.00	15,711.55	15,695.00
				Mahoning Township ARP Grant Interest	12.92	7.00	12.92	7.00
				transfer From Community Giving Foundation Non-Endowed Fund	-	-	-	-
				other income	172.34	500.00	172.34	500.00
				unrestricted donations	225.00	2,418.00	225.00	2,418.00
		TOTAL EXPENSES	(89,778.57)	(508,370.00)	TOTAL INCOME	169,410.36	513,370.00	80,582.57

NOTE: Budget line items marked with (*) will occur only if grants and/or donations can be secured to fully fund the projects.

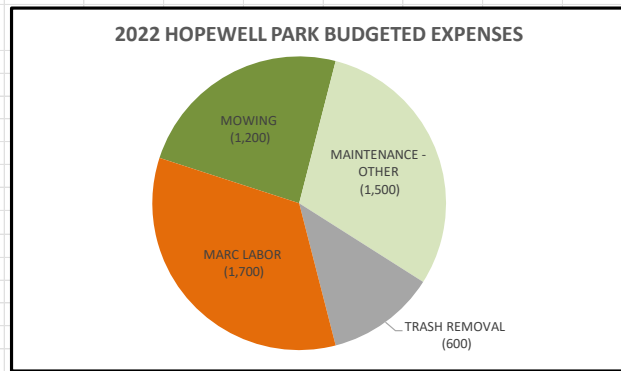
MONTOUR AREA RECREATION COMMISSION MANAGED SITES 2023 BUDGETS

BUDGET ADOPTED 11/22/22; YEAR-TO-DATE ACTUAL

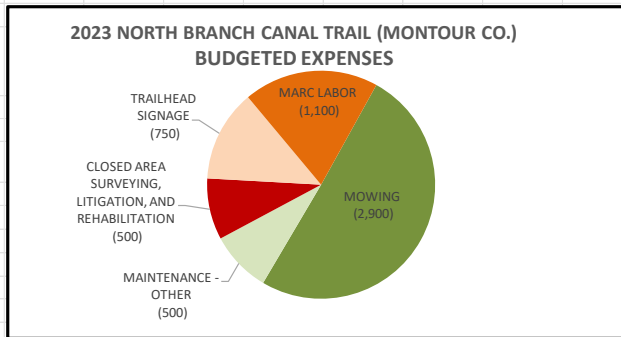
HESS RECREATION AREA 2023 BUDGET			DEFERRED MAINTENANCE (INADEQUATE FUNDING)
EXPENSE	YEAR-TO-DATE	BUDGET	
MOWING	(1,187.20)	(6,400)	
PARKING LOT	-		
TRASH REMOVAL	(718.00)	(1,500)	
RESTROOMS	(288.51)	(1,300)	
RESTROOM ROOF REPAIR	-		(5,400)
OBSERVATION BLIND REPAIRS	-		(3,000)
BALLFIELD REPAIRS		(1,500)	(10,000)
MAINTENANCE - OTHER	(101.55)	(1,500)	(10,500)
ROBBINS TRAIL RECONSTRUCTION	-		(40,000)
ROAD REPAVING	-		(100,000)
SIGNAGE	-		(5,000)
ELECTRICITY	(318.77)	(900)	
MARC LABOR	(2,755.26)	(6,900)	(1,500)
TOTAL	(5,369.29)	(20,000)	(175,400)



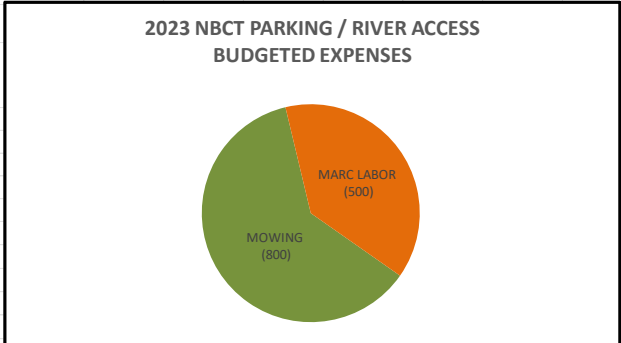
HOPEWELL PARK 2023 BUDGET			DEFERRED MAINTENANCE (INADEQUATE FUNDING)
EXPENSE	YEAR-TO-DATE	BUDGET	
MOWING	(212.00)	(1,200)	
MAINTENANCE - OTHER	(129.68)	(1,500)	(4,500)
TRASH REMOVAL	-	(600)	
MARC LABOR	(432.33)	(1,700)	(800)
DUMP ROAD REPAIRS	-	-	(4,000)
TOTAL	(774.01)	(5,000)	(9,300)



NORTH BRANCH CANAL TRAIL (MONTOUR) 2023 BUDGET			DEFERRED MAINTENANCE (INADEQUATE FUNDING)
EXPENSE	YEAR-TO-DATE	BUDGET	
MOWING	(636.00)	(2,900)	
MAINTENANCE - OTHER	(15.00)	(500)	(5,000)
CLOSED AREA SURVEYING, LITIGATION, AND REHABILITATION	-	(500)	(8,000)
TRAILHEAD SIGNAGE	-	(750)	
MARC LABOR	(60.79)	(1,100)	(400)
TOTAL	(711.79)	(5,750)	(13,400)



NBCT PARKING / RIVER ACCESS 2023 BUDGET			DEFERRED MAINTENANCE (INADEQUATE FUNDING)
EXPENSE	YEAR-TO-DATE	BUDGET	
MOWING	(212.00)	(800)	
MARC LABOR	(26.91)	(500)	(500)
ACCESS ROAD GRAVEL		-	(900)
SIGN REPAIR			(750)
TOTAL	(238.91)	(1,300)	(2,150)







MONTOUR PRESERVE 2023 BUDGET

ADOPTED 11/21/22; YEAR-TO-DATE AS OF 5/18/23

**DEFERRED
MAINTENANCE
(INADEQUATE
FUNDING)**

EXPENSE		YEAR-TO-DATE ACTUAL	BUDGET	
personnel		(26,600.63)	(56,000.00)	
SITE MAINTENANCE & OPERATIONS	cleaning service	(1,280.00)	(6,000.00)	
	HVAC system maintenance	-	(3,000.00)	
	lawn care	(4,475.33)	(24,000.00)	
	parking lot / road maintenance	-	(2,500.00)	(95,000.00)
	security system	(1,159.59)	(1,500.00)	
	sewage pumping	-	(1,000.00)	
	supplies / misc.	(5,753.23)	(15,000.00)	(18,000.00)
	water testing	(364.60)	(1,300.00)	
	wildlife management	(160.84)	(4,000.00)	
	picnic area restroom plumbing repair	-	-	(8,000.00)
	electrical surge protector installation	-	-	(8,500.00)
	trail bridge repair / replacement	-	-	(100,000.00)
	boat dock replacement	-	-	(35,000.00)
	Muskrat Blind foundation work	-	-	(10,000.00)
	trail surfacing (handicapped accessibility)	-	-	(43,500.00)
	snow & ice removal	-	(2,500.00)	
trail markers and signage	-	(1,000.00)	(10,000.00)	
UTILITIES	electric	(12,242.29)	(21,000.00)	
	internet service	(395.00)	(1,100.00)	
	telephone	(554.29)	(1,300.00)	
	trash service	(650.00)	(1,800.00)	
	website hosting / email service	(343.32)	(1,000.00)	
brochures and promotional materials		-	(4,000.00)	
programming and educational supplies		(328.27)	(1,000.00)	
EXPENSE TOTAL		\$ (54,307.39)	\$(149,000.00)	\$ (328,000.00)

MONTOUR AREA RECREATION COMMISSION 2023 DEFERRED / UNFUNDED BUDGET ITEMS			
UPDATED 5/18/23			
	EXPENSE	LINE ITEM AMOUNT	TOTALS
MONTOUR PRESERVE	parking lot / road repair and sealcoating	(95,000)	
	picnic area restroom plumbing repair	(8,000)	
	Visitors' Center / EEC building electrical surge protector installation	(8,500)	
	Visitors' Center exhibit / display repairs and replacements	(15,000)	
	trail bridge (3) repair / replacement	(100,000)	
	boat dock replacement	(35,000)	
	Muskrat Blind foundation work	(10,000)	
	Goose Woods Trail surfacing (handicapped accessibility improvements)	(40,000)	
	Hummingbird Trail surfacing (handicapped accessibility improvements)	(3,500)	
	boat launch light post electrical repair	(3,000)	
	signage	(10,000)	
		MONTOUR PRESERVE SUBTOTAL	
HESS RECREATION AREA	restroom roof repair	(5,400)	
	observation blind repairs	(3,000)	
	shed (2) roof repairs	(3,000)	
	ballfield dugouts and fencing repairs	(10,000)	
	maintenance - other	(7,500)	
	Robbins Trail reconstruction	(40,000)	
	road repaving	(100,000)	
	signage	(5,000)	
		HESS RECREATION AREA SUBTOTAL	
HOPEWELL PARK	emergency access road repair	(4,000)	
	signage	(3,000)	
	Down and Dirty Loop Trail sinkhole repair	(1,500)	
	HOPEWELL PARK SUBTOTAL		(8,500)
NORTH BRANCH CANAL TRAIL	closed area surveying, litigation, and rehabilitation	(8,000)	
	trail mile 2.72 ford crossing reconstruction	(5,000)	
	trail mile 5.4 culvert installation	(5,000)	
	trailhead parking area / river access sign repair	(750)	
	trailhead parking area / river access road repair	(900)	
	NORTH BRANCH CANAL TRAIL SUBTOTAL		(19,650)
OTHER	Danville Borough play set installation	(10,000)	
	Mill Park development	(25,000)	
	truck purchase	(85,000)	
	ATV purchase	(17,500)	
	staff compensation adjustments	(35,000)	
	OTHER SUBTOTAL		(172,500)
	TOTAL DEFERRED / UNFUNDED BUDGET ITEMS		\$ (702,550)

COMMUNITY GIVING FOUNDATION (CGF) FUND BALANCES AS OF 5/18/23	
FUND	BALANCE
MARC Non-Endowed Fund	\$ 5,765.23
MARC Endowed Fund	\$ 15,924.52
Hopewell Park Pump Track Fund	\$ 44,159.35
Washingtonville Revitalization Fund	\$ 2,835.02
Montour Preserve Fund	\$ 53,911.47
TOTAL	\$ 122,595.59
NOTES AND DISCLAIMERS REGARDING CGF FUNDS	
<p><i>MARC is the designated beneficiary of five funds at the Community Giving Foundation (CGF). The CGF has been granted variance power to redirect these funds at their discretion and, accordingly, these funds are not deemed to be an asset of MARC and are not reported in MARC's financial statements.</i></p>	
<p><i>All contributions are administered through the Community Giving Foundation, a 501(c)(3) organization, and are tax-deductible to the extent provided by law. IRS regulations require us to state that no goods or services were provided in consideration for gifts and the Community Giving Foundation has exclusive legal control over the contributed assets. The official registration and financial information of the Community Giving Foundation may be obtained from the PA Dept. of State by calling toll free, within PA, 1-800-732-0999. Registration does not imply endorsement.</i></p>	
	
<p>I do hereby attest this to be an accurate and complete accounting of MARC-affiliated funds at the Community Giving Foundation.</p>	
	<p>5/18/2023</p>
<p>Robert Stoudt, MARC Director</p>	<p>Date</p>

ACCOUNTING REPORT DISCLAIMER

The following financial reports have been provided by Susan Shultz, CPA, using information provided by management of the Montour Area Recreation Commission (MARC). Reports are provided in accordance with accounting principles used for the tax basis of accounting.

Susan Shultz, CPA does not verify the accuracy or completeness of the information provided by MARC's management and expresses no assurance on the financial statements. Susan Shultz, CPA cannot be relied upon to identify or disclose any misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within MARC or noncompliance with laws or regulations.

12:34 PM
 05/19/23
 Cash Basis

Montour Area Recreation Commission
Statement of Financial Position
 As of April 30, 2023

	<u>Apr 30, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Mahoning Twp ARP Grant Cking	15,724.47
Service 1st - Savings	12.50
Service 1st #45 Washvl Pavilion	1,000.00
Service 1st FCU	94,018.37
Total Checking/Savings	<u>110,755.34</u>
Total Current Assets	<u>110,755.34</u>
TOTAL ASSETS	<u>110,755.34</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Advance Payments Received	
Hess Field User Fees	600.00
Preserve Reservations	5,877.50
Total Advance Payments Received	<u>6,477.50</u>
Payroll Liabilities	3,300.01
Security Deposits Held	
Preserve Pavilion Security Dpst	75.00
Total Security Deposits Held	<u>75.00</u>
Total Other Current Liabilities	<u>9,852.51</u>
Total Current Liabilities	<u>9,852.51</u>
Total Liabilities	9,852.51
Equity	
Retained Earnings	102,212.54
Net Income	-1,309.71
Total Equity	<u>100,902.83</u>
TOTAL LIABILITIES & EQUITY	<u>110,755.34</u>

No Assurance Provided

Page 1

12:35 PM
 05/19/23
 Cash Basis

Montour Area Recreation Commission
Statement of Financial Activities
 April 2023

	<u>Apr 23</u>	<u>Jan - Apr 23</u>
Ordinary Income/Expense		
Income		
Donations Received		
Montour Preserve Donations	958.00	3,485.00
Donations Received - Other	0.00	25,225.00
Total Donations Received	958.00	28,710.00
Field & Park User Fees	175.00	525.00
Grants		
Montour County Hotel Tax Grant	0.00	34,576.30
Total Grants	0.00	34,576.30
Miscellaneous Income	85.00	85.00
Total Income	1,218.00	63,896.30
Gross Profit	1,218.00	63,896.30
Expense		
Administrative/Overhead		
Dues & Subscriptions	38.20	1,558.53
Fundraising Expenses	0.00	393.00
Miscellaneous	66.78	538.02
Office Expense	25.39	309.05
Payroll Expenses	9,355.08	39,108.84
Professional Fees	0.00	405.00
Total Administrative/Overhead	9,485.45	42,312.44
Park & Trail Maintenance		
Columbia Cnty -NBCT	85.28	85.28
General -Tools & Supplies	417.44	1,803.36
Hess Recreation Area	787.22	1,412.58
Hopewell Park	235.68	235.68
Montour Preserve	6,094.85	18,191.02
North Branch Canal Trail	333.00	333.00
River Drive Parcel	106.00	106.00
Total Park & Trail Maintenance	8,059.47	22,166.92
Projects		
Mountain Bike Special Proj.	79.35	79.35
Washingtonvl Revitalization Exp	628.46	675.08
Total Projects	707.81	754.43
Special Events		
RTRS	79.35	79.35
Total Special Events	79.35	79.35
Total Expense	18,332.08	65,313.14
Net Ordinary Income	-17,114.08	-1,416.84
Other Income/Expense		
Other Income		
Interest Income		
Grant Interest Earned	3.23	19.79
Interest Income - Other	26.51	87.34
Total Interest Income	29.74	107.13
Total Other Income	29.74	107.13
Net Other Income	29.74	107.13
Net Income	<u>-17,084.34</u>	<u>-1,309.71</u>

No Assurance Provided

Page 1

ASSISTANT DIRECTOR'S REPORT

With the warm weather finally coming around again, the MARC team and I have been focusing on preparing the parks and trails for the busy season. In the past month I assisted with the boat dock and fishing pier installation at the Montour Preserve, assisted with trail/road work at Hess Recreation area, and worked with the team mulching at DeLong Park in Washingtonville. I also assisted with the North Branch Canal Trail hike, the GTI volunteer workday at Hess Recreation Area, and attended the Community Recreation Resource Exchange with Bob.

Julian Brehm
05/16/2023

NATURALIST'S REPORT

NO REPORT

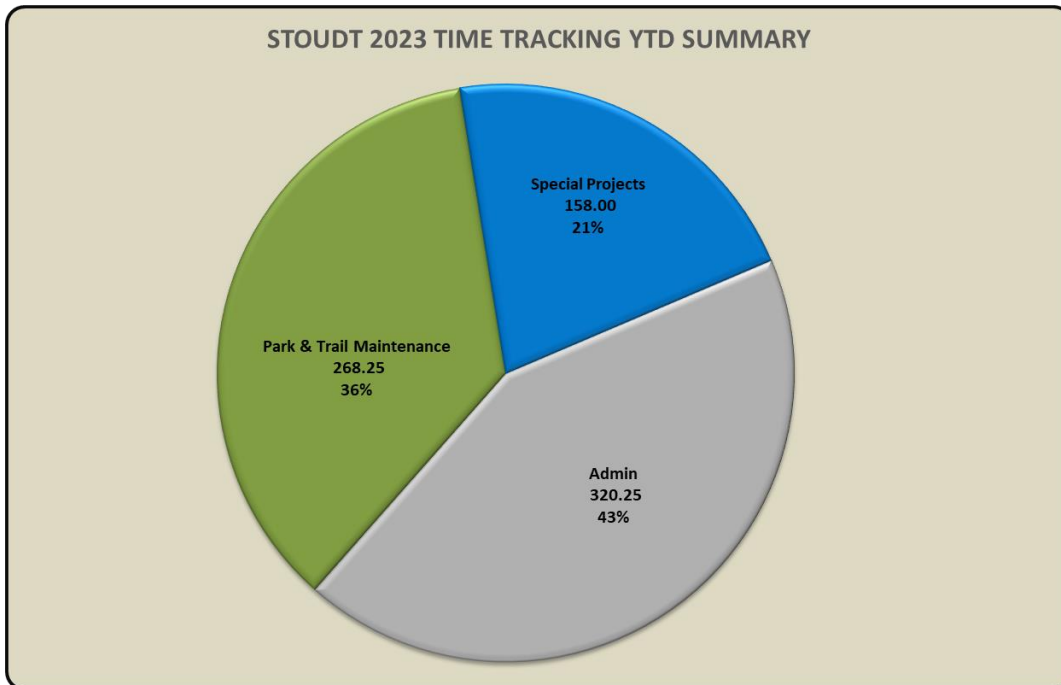
SENIOR MAINTENANCE TECHNICIAN'S REPORT

NO REPORT

DIRECTOR'S REPORT

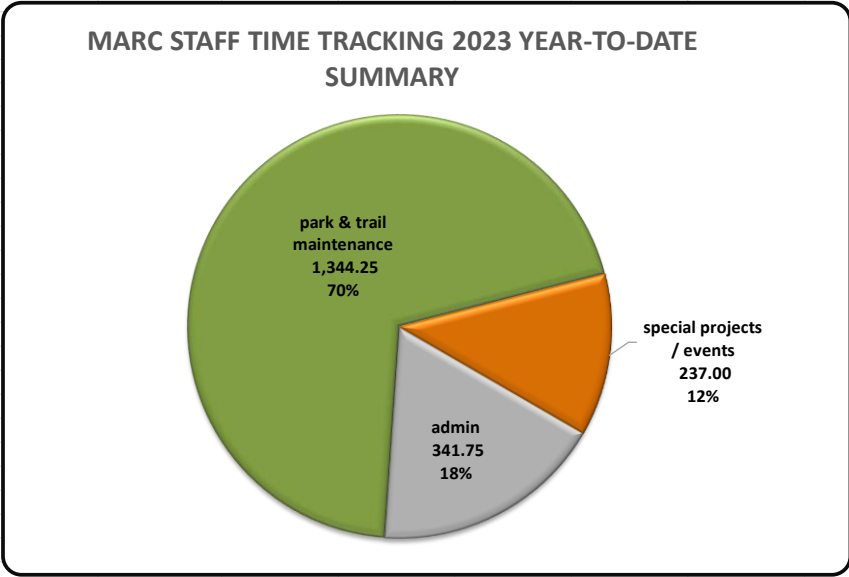
	STOUDT	PROJECT YTD TOTAL HOURS	MAY																											
			23	24	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
admin	MARC admin	320.25	1.50	3.50	3.25	2.50	0.50	1.50	0.75	2.00	1.25	4.00	2.50	1.00	1.00	0.50	2.50	2.50	4.00	1.00	0.50	0.50	1.50	1.00	1.00	3.00	3.00			
PARK & TRAIL MAINTENANCE	Hess Recreation Area	53.00	0.25	0.25		0.25		0.25		0.25	0.75	0.25		2.50	0.50	0.25	0.25	0.25	0.25	1.00	0.50	0.75	0.25	0.25	0.25	1.00	0.75			
	Hopewell Park / Danville Farm Trails	4.25																												
	Mill Park	10.50																												
	Montour Preserve admin / maintenance	167.50		1.50	0.75	6.00	6.50	5.00			5.00	2.00	1.00	0.75	0.50	0.25	1.25	3.00	3.00	1.00	0.50	2.00	4.00	4.00	5.50	3.50	1.50	3.50		
	Montour Preserve programming	29.75																												
	North Branch Canal Trail (Montour Co.)	2.25				0.25																								
	NBCT Trailhead / River Access	1.00																				0.25								
SPECIAL PROJECTS & EVENTS	bicycle routes mapping & promotion	0.50																												
	bike / pedestrian safety special projects	3.00																									1.75			
	Chillisquaque Creek cleanup																		0.50		1.00									
	Columbia County projects	6.25																												
	Danville Borough play set installation																													
	Dirty Grin MTB Festival	30.25			2.00	3.00		0.50				1.00	1.00	0.75	0.25						2.50	2.50						0.25		
	Hopewell Park Pump Track project	2.75																										0.25		
	mountain biking special projects	21.75											3.00	4.00	0.75	3.00	2.00		0.25											
	Riverside Borough parks revitalization	0.25																												
	special projects / events - other	52.50												2.00								3.00	6.50							
	tourism promotion special projects	19.75														1.00														
	Washingtonville revitalization projects	20.75												0.25																
	wellness special projects	0.25																												
	DAILY TOTALS		746.50	1.75	5.25	6.00	12.00	7.00	7.25	0.75	2.25	7.00	10.25	10.75	5.75	6.25	3.00	4.00	6.00	7.75	8.50	8.00	7.00	4.25	5.75	6.75	4.75	7.50	7.50	
WEEKLY PAYROLL TOTAL			40.00					45.25					45.50					32.25												
BIWEEKLY PAYROLL TOTAL			85.25										77.75																	
PAYROLL PERIOD			10										11																	

NOTE: 18.75 HOURS OVERTIME WORKED YEAR-TO-DATE



DIRECTOR'S REPORT (continued)

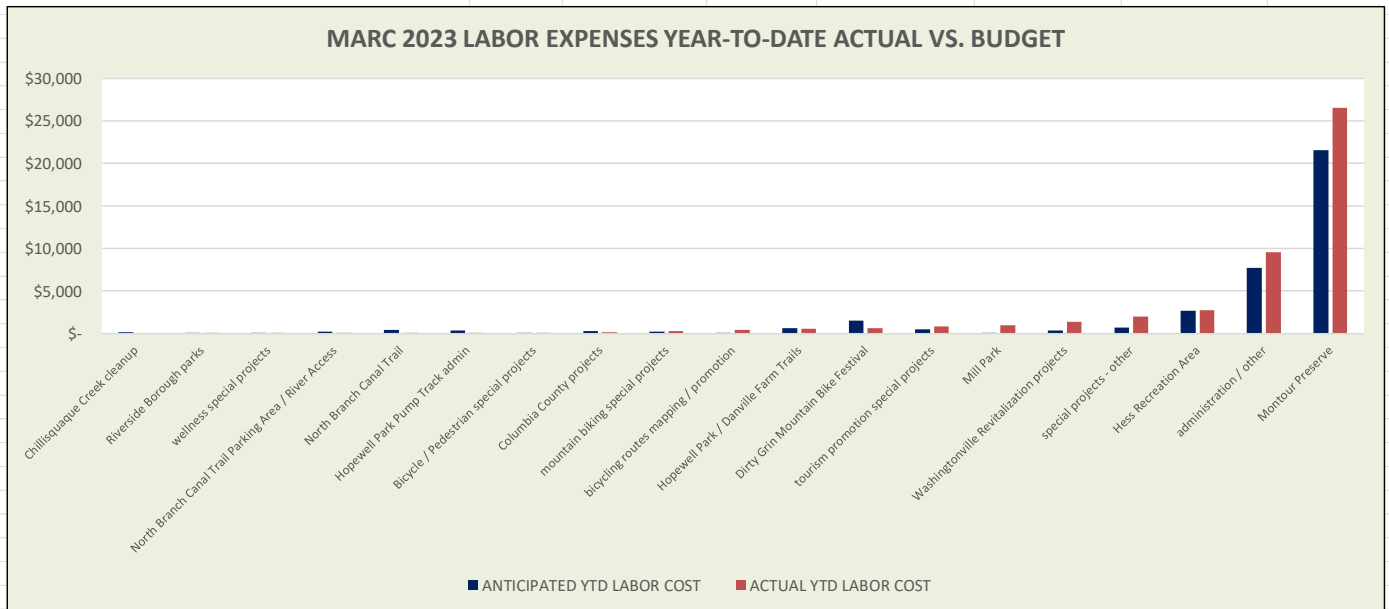
MARC STAFF 2023 YEAR-TO-DATE COMBINED TIME ACCOUNTING									
STOUDT UPDATED AS OF 5/18/23; ALL OTHERS AS OF 5/6/23									
TASK	BEAM	BREHM	PIATT	REINARD	SHEVCHENKO	STOUDT	YEICH		PROJECT TOTAL HOURS
MARC admin	-	9.50	1.00	5.00	3.00	320.25	3.00		341.75
Hess Recreation Area	-	33.50	13.50	0.75	10.00	53.00	-		110.75
Hopewell Park / Danville Farm Trails	-	14.50	-	-	-	4.25	-		18.75
Mill Park	-	30.25	-	-	-	10.50	-		40.75
Montour Preserve admin / maintenance	-	461.00	220.00	23.00	145.00	167.50	49.00		1,065.50
Montour Preserve programming	15.50	17.75	11.50	9.75	8.50	29.75	12.50		105.25
North Branch Canal Trail (Montour Co.)	-	-	-	-	-	2.25	-		2.25
NBCT Trailhead / River Access	-	-	-	-	-	1.00	-		1.00
bicycle routes mapping & promotion	-	13.00	-	-	1.00	0.50	-		14.50
bike / pedestrian safety special projects	-	-	-	-	-	3.00	-		3.00
Chillisquaque Creek cleanup	-	-	-	-	-	-	-		-
Columbia County projects	-	-	-	-	-	6.25	-		6.25
Danville Borough play set installation	-	-	-	-	-	-	-		-
Dirty Grin MTB Festival	-	-	-	-	-	30.25	-		30.25
Hopewell Park Pump Track project	-	-	-	-	-	2.75	-		2.75
mountain biking special projects	-	0.50	-	-	-	21.75	-		22.25
Riverside Borough parks revitalization	-	-	-	-	-	0.25	-		0.25
special projects / events - other	-	11.00	-	5.50	-	52.50	11.00		80.00
tourism promotion special projects	-	-	-	-	-	19.75	-		19.75
Washingtonville revitalization projects	-	28.50	-	3.00	4.50	20.75	1.00		57.75
wellness special projects	-	-	-	-	-	0.25	-		0.25
	-	-	-	-	-	-	-		-
	-	-	-	-	-	-	-		-
	-	-	-	-	-	-	-		-
TOTALS	15.50	619.50	246.00	47.00	172.00	746.50	76.50	-	1,923.00
YTD AVERAGE HOURS WORKED / WEEK	0.8	31.0	12.3	2.4	8.6	34.2	3.8	-	
BUDGETED HOURS / WEEK	1.2	32.2	12.7	2.5	10.0	36.2	3.3		



DIRECTOR'S REPORT (continued)

MARC 2023 LABOR ACCOUNTING							
PROJECT	WEEKS IN YEAR	PER WEEK BUDGETED LABOR COST	WEEKS WORKED YTD	ANTICIPATED YTD LABOR COST	ACTUAL YTD LABOR COST	2023 BUDGETED LABOR COST	% ACTUAL VS BUDGET
Chillisquaque Creek cleanup	52	\$ 8	20	\$ 154	\$ -	\$ 400	0%
Riverside Borough parks	52	\$ 5	20	\$ 96	\$ 7	\$ 250	7%
wellness special projects	52	\$ 5	20	\$ 96	\$ 7	\$ 250	7%
North Branch Canal Trail Parking Area / River Access	52	\$ 10	20	\$ 192	\$ 27	\$ 500	14%
North Branch Canal Trail	52	\$ 21	20	\$ 423	\$ 61	\$ 1,100	14%
Hopewell Park Pump Track admin	52	\$ 19	20	\$ 385	\$ 67	\$ 1,000	17%
Bicycle / Pedestrian special projects	52	\$ 5	20	\$ 96	\$ 81	\$ 250	84%
Columbia County projects	52	\$ 14	20	\$ 288	\$ 169	\$ 750	59%
mountain biking special projects	52	\$ 10	20	\$ 192	\$ 317	\$ 500	165%
bicycling routes mapping / promotion	52	\$ 5	20	\$ 96	\$ 432	\$ 250	450%
Hopewell Park / Danville Farm Trails	52	\$ 33	20	\$ 654	\$ 539	\$ 1,700	82%
Dirty Grin Mountain Bike Festival	52	\$ 77	20	\$ 1,538	\$ 654	\$ 4,000	43%
tourism promotion special projects	52	\$ 24	20	\$ 481	\$ 814	\$ 1,250	169%
Mill Park	52	\$ 5	20	\$ 96	\$ 951	\$ 250	989%
Washingtonville Revitalization projects	52	\$ 19	20	\$ 385	\$ 1,346	\$ 1,000	350%
special projects - other	52	\$ 34	20	\$ 673	\$ 2,021	\$ 1,750	300%
Hess Recreation Area	52	\$ 133	20	\$ 2,654	\$ 2,735	\$ 6,900	103%
administration / other	52	\$ 385	20	\$ 7,692	\$ 9,574	\$ 20,000	124%
Montour Preserve	52	\$ 1,077	20	\$ 21,538	\$ 26,506	\$ 56,000	123%
TOTALS	52	\$ 1,887	20	\$ 37,731	\$ 46,309	\$ 98,100	123%

updated as of 5/6/23



DIRECTOR’S REPORT (continued)

PROJECT	2022 YEAR-END ACTUAL LABOR COST	2023 BUDGETED LABOR COST	2023 PREDICTED ACTUAL LABOR COSTS AS OF 20230518	2022 TOTAL STAFF HOURS	2023 PREDICTED TOTAL STAFF HOURS AS OF 20230518
Hess Recreation Area	\$ 7,522	\$ 6,900	\$ 6,900	348.50	279.34
Hopewell Park / Danville Farm Trails	\$ 1,580	\$ 1,700	\$ 1,700	58.25	68.84
North Branch Canal Trail	\$ 832	\$ 1,100	\$ 1,100	26.25	43.66
North Branch Canal Trail Parking Area / River Access	\$ 425	\$ 500	\$ 500	21.25	23.03
Montour Preserve	\$ 69,131	\$ 56,000	\$ 59,238	3,279.25	2,618.90
Columbia County projects	\$ 262	\$ 750	\$ 750	11.75	30.72
Mill Park	\$ -	\$ 250	\$ 1,199	-	51.10
Bicycle / Pedestrian special projects	\$ 189	\$ 250	\$ 250	7.00	9.29
bicycling routes mapping / promotion	\$ 607	\$ 250	\$ 608	145.25	26.50
Chillisquaque Creek cleanup	\$ -	\$ 400	\$ 400	-	18.02
Dirty Grin Mountain Bike Festival	\$ 3,283	\$ 4,000	\$ 4,000	142.75	152.92
Humdinger Trail Races	\$ 4,255	\$ -	\$ -	162.00	-
Chilli Challenge	\$ 30	\$ -	\$ -	1.00	-
Hopewell Park Pump Track admin	\$ -	\$ 1,000	\$ 1,000	-	37.17
mountain biking special projects	\$ 3,967	\$ 500	\$ 1,100	329.25	41.80
Riverside Borough parks	\$ -	\$ 250	\$ 350	-	14.40
special projects - other	\$ 2,785	\$ 1,750	\$ 2,775	106.75	114.06
tourism promotion special projects	\$ 1,694	\$ 1,250	\$ 1,250	65.75	46.46
Washingtonville Revitalization projects	\$ 5,341	\$ 1,000	\$ 2,537	216.50	107.62
wellness special projects	\$ 95	\$ 250	\$ 250	3.50	9.29
administration / other	\$ 24,804	\$ 20,000	\$ 20,000	852.75	753.45
internship stipends	\$ 8,250	\$ -	\$ -	-	-
TOTAL	\$ 135,052	\$ 98,100	\$ 105,907	5,777.75	4,446.56
BUDGETED SALARY REDUCTION 2022 TO 2023		(36,952)			
2022 TOTAL HOURS WORKED	5,778				
2023 PREDICTED HOURS	4,447				
PREDICTED REDUCTION IN HOURS	(1,331)				

last revised 5/18/23 RTS

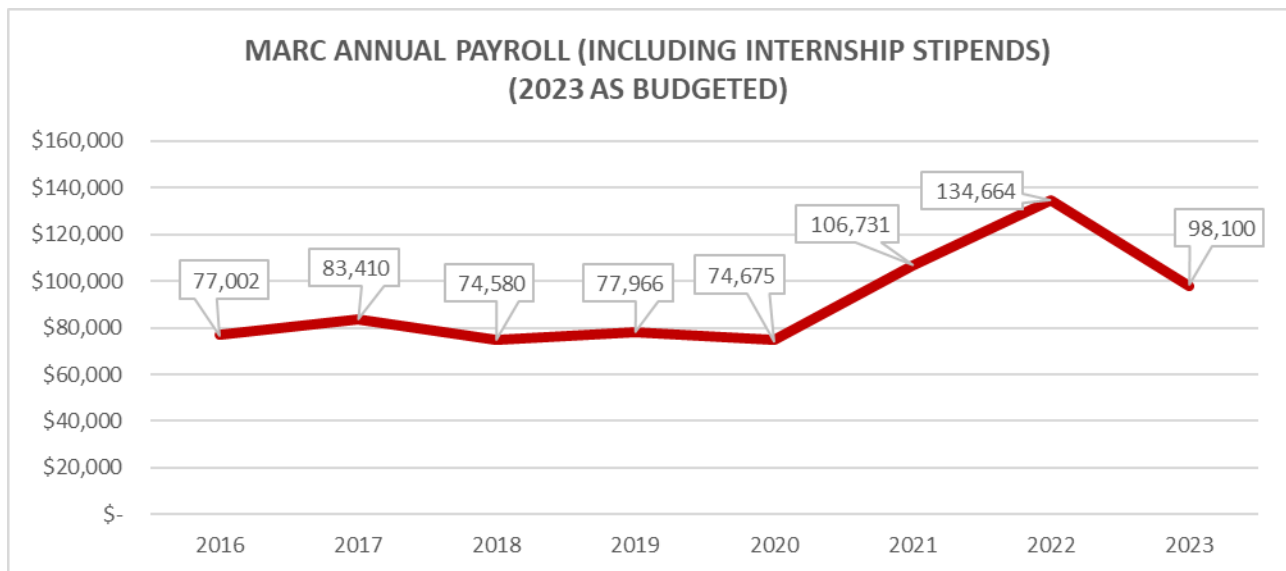
DIRECTOR'S REPORT (continued)

MARC STAFF 2023 PAYROLL DETAILS									
STAFF MEMBER	DATE OF HIRE	INITIAL PAY RATE	DATE OF LAST COMPENSATION INCREASE	PAY RATE AS OF 1/1/23	2023 EFFECTIVE PAY RATE W/ TAXES UP TO \$10,000 GROSS	HOURS TO REACH \$10,000 CAP	2023 EFFECTIVE PAY RATE W/ TAXES AFTER \$10,000 GROSS	2022 AVERAGE HOURS WORKED /WEEK (YEAR-END FINAL)	2023 AVERAGE HOURS WORKED / WEEK (YEAR-TO-DATE)
STOUDT, ROBERT	1/4/2010	SALARIED \$40,000/YEAR	11/23/2020	\$25/hr	\$27.40/hr	400	\$26.91/hr	49.7	34.2
BEAM, JON	1/5/2015	\$18/hr	11/23/2020	\$23/hr	\$25.21/hr	434.78	\$24.76/hr	6.2	0.8
PIATT, DENNIS	2/8/2016	\$17/hr	11/23/2020	\$22/hr	\$24.12/hr	454.78	\$23.68/hr	9.8	12.3
YEICH, LESLEY	4/23/2018	\$15/hr	11/23/2020	\$18/hr	\$19.73/hr	555.56	\$19.38/hr	4.8	3.8
REINARD, CRAIG	6/1/2021	\$17/hr	N/A	\$17/hr	\$18.63/hr	588.24	\$18.30/hr	3.6	2.4
BREHM, JULIAN	8/14/2022	\$20/hr	N/A	\$20/hr	\$21.92/hr	500	\$21.53/hr	26.7	31.0
SHEVCHENKO, VALENTINA	8/14/2022	\$17/hr	N/A	\$17/hr	\$18.63/hr	588.24	\$18.30/hr	24.2	8.6

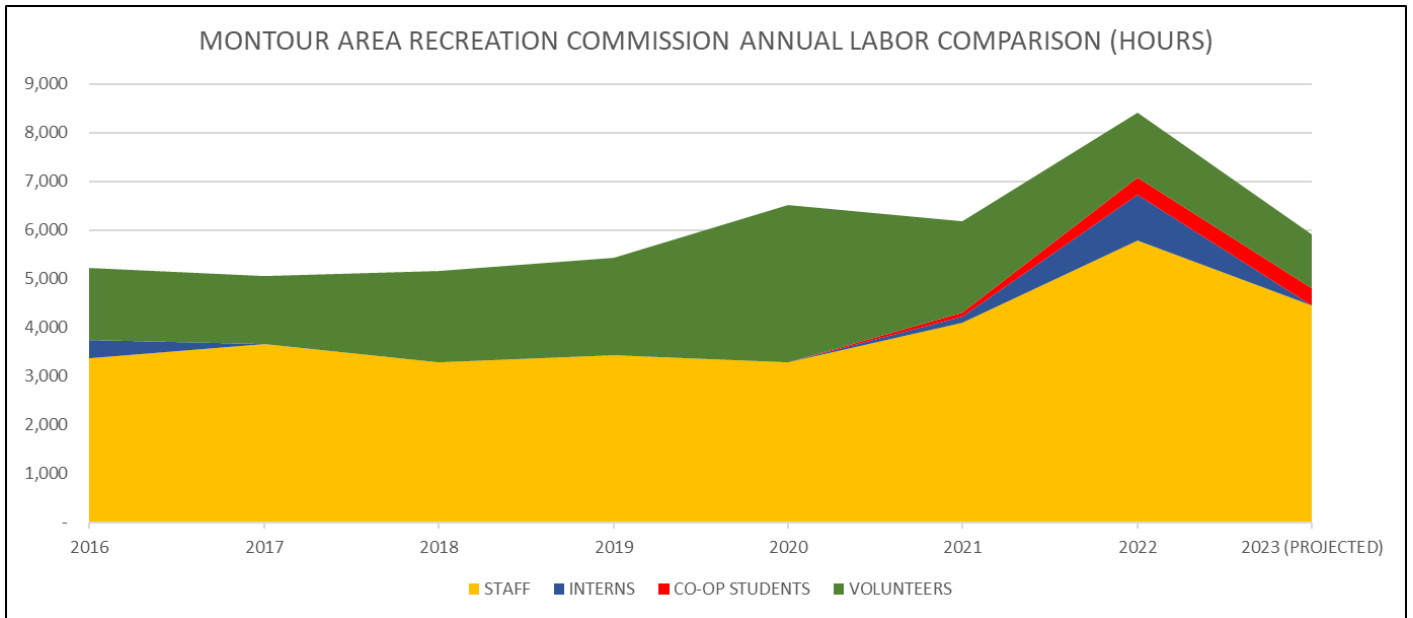
NOTE: All MARC staff members are part-time hourly employees, receiving time and one-half pay for any hours worked in excess of 40 / calendar week. Staff receive no benefits, no paid holidays, and no paid vacation or time off. Staff provide their own vehicles, computers, cell phones, and work clothes.

UPDATED 5/18/23

MONTOUR AREA RECREATION COMMISSION ANNUAL PAYROLL COMPARISON								
(INCLUDING INTERNSHIP STIPENDS) (2023 AMOUNTS AS BUDGETED)								
	2016	2017	2018	2019	2020	2021	2022	2023
PAYROLL	77,002	83,410	74,580	77,966	74,675	106,731	134,664	98,100
STAFF MEMBERS (INCLUDING PAID INTERNS)	4	3	4	4	4	7	8	6



DIRECTOR'S REPORT (continued)

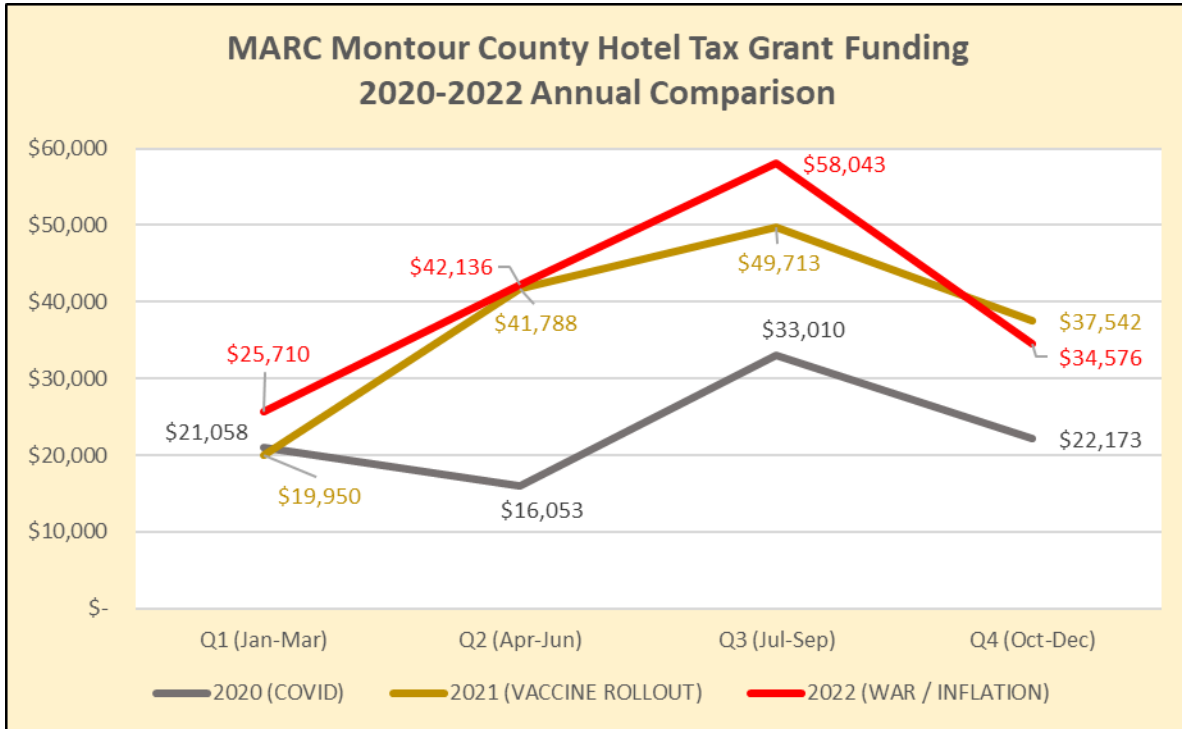


DIRECTOR'S REPORT (continued)

GRANTS

• Montour County Hotel Tax

- MARC anticipates receipt of Q1 2023 Montour County Hotel Tax grant funding in mid-May
- MARC is conservatively budgeting for \$150,000 in Montour County Hotel Tax grant funding in 2023, down 8.9% from 2022 receipts



• DCNR 2020 Non-Motorized Trails Grant - Danville Borough Levee North Branch Canal Trail Construction (administered by Danville Borough)

- Per Danville Borough staff on 4/24/23, project design by LIVIC Civil is nearly complete
 - PennDOT is currently completing the required environmental review
 - Once complete, Danville Borough will be able to acquire the necessary right-of-way from the Washies organization
 - Final designs will be subject to permit review by DEP and the US Army Corps of Engineers
 - Project bidding is tentatively anticipated in spring 2024
 - Construction may occur in 2024
- Draft project mapping is available at <https://www.google.com/maps/d/edit?mid=17se2PMghOEBzg70bdSTOg3HPCTTO9drE&usp=sharing>

DIRECTOR'S REPORT (continued)

GRANTS (continued)

- **Mahoning Township American Rescue Plan Grant** (no updates since last meeting)
 - MARC on 12/13/21 was awarded \$25,000 in American Rescue Act grant funding from Mahoning Township
 - Funds are to be used to offset the negative economic impact of COVID-19 on MARC's operations and to be focused on projects of importance to Mahoning Township residents
 - MARC on 12/30/21 expended \$9,305 to pay Kleinfelder for engineering work for the Hess Loop Trail (J. Manley Robbins Trail) at the Hess Recreation Area
 - \$15,724.47 (with earned interest) remains earmarked in a dedicated checking account to pay a portion of the costs for the planned engineering, permitting, and design work for the Hopewell Park Pump Track

- **DCNR 2021 Park Rehabilitation and Development Grant (Hopewell Park Pump Track)**
 - MARC was notified on 12/30/21 that its application to DCNR for \$125,000 in grant funding to rehabilitate Hopewell Park had been conditionally approved
 - Project activities will include expanding and improving parking, improving site drainage, creating bicycle skills features, reconstructing the existing earthen beginner-level pump track and jumps area, creating a new asphalt-paved pump track, and adding new universally-accessible parking and access features
 - As of 4/20/23, MARC has so far secured \$168,489.15 in pledges and donations to match the DCNR grant
 - As recently authorized by MARC's Board, all necessary documentation has been provided to DCNR to allow the redesignation of grant funds from MARC to Montour County to satisfy DCNR's requirements
 - An updated grant agreement has been provided to Montour County, allowing work to proceed once final questions are resolved
 - Stoudt on 3/22/23 met at Hopewell Park with a representative of the American Ramp Company / VeloSolutions to discuss project bidding and construction options
 - Attendees included Julian Brehm and Levi Culver (MARC), Otto Kurecian (Columbia Montour Visitors Bureau), and Dave Decoteau, Liz Begosh, and Jared Hafer (Central Susquehanna Hammers Interscholastic Mountain Biking Team)
 - Stoudt on 4/4/23 attended (online) the COSTARS: Search Contracts Like a Pro webinar
 - Stoudt on 4/14/23 spoke by phone with Ashley Shultz from DCNR regarding project status and options for project bidding and construction
 - Stoudt on 4/18/23 spoke by phone with Dave King from DirtSculpt to provide a project update
 - Stoudt on 5/16/23 spoke by phone with Cole Beckham from the American Ramp Company to discuss project bidding options
 - Stoudt's updated project presentation, including a listing of project donors, is available at <https://docs.google.com/presentation/d/1b1DRhttSDZ3OfL0aYTa1uFPhW1XYNO7x/edit?usp=sharing&ouid=117951050608712833238&rtpof=true&sd=true>

DIRECTOR'S REPORT (continued)

GRANTS (continued)

- **Community Giving Foundation – Danville 2023 Grant Program (no update since last meeting)**
 - Stoudt on 3/30/23 submitted MARC's application for \$2,000 (maximum amount) in grant funding to repair facility roofs at the Hess Recreation Area
 - Per Stoudt's application, *"MARC seeks \$2,000 in grant funding to allow critically needed repairs to the roofs of structures at the Hess Recreation Area in Mahoning Township, Montour County. The roofs of several structures at the Hess Recreation Area, including the restroom building, sheds, ballfield dugouts, and wildlife observation blind, are all well past their life expectancies and repairs are urgently needed to prevent damages to the buildings and contents. The purpose of this project is to allow critically needed facility maintenance with the goal and objective of extending the service lives of the structures and preventing even greater expenses."*
 - Grant awards are expected to be announced in June

MANAGED SITES

- **Hopewell Park / Danville Borough Farm**
 - Work is ongoing to prepare for the planned pump track construction and related redevelopment activities as reported elsewhere in this meeting packet
 - MARC will work with an Eagle Scout candidate to create a concrete pad to properly secure the bike rack recently constructed and donated by Kris Huber and Nick Craven
 - Stoudt is investigating options for the repair of a sinkhole along the Down and Dirty Trail
 - Stoudt has received complaints of trail users going off-trail near Danville Borough maintenance stockpiles
 - Stoudt will create new signs to be posted in problem areas, will work with MARC staff to place physical barriers across unauthorized trails, and will place trail cameras in the area to identify and prosecute repeat offenders
 - Stoudt has received complaints from Montour County staff regarding vehicles driving out the old railroad grade to the county's shooting range
 - One or more individual have been reported dumping yard waste along the road
 - Stoudt will create new signage to be placed at this location and will place trail cameras as needed to identify the individual(s) responsible
 - MARC reminds site visitors that hunting season trail closures remain in effect for the spring gobbler (turkey) season
 - Remaining closures include:
 - Saturday, May 20 (day-long)
 - Saturday, May 27 (day-long)
 - Note: the Hopewell Park pump track and jumps area remain open on these dates
- **Montour Township (Columbia County) Legion Road parcel**
 - Stoudt has received reports of trail users parking at the site to access the North Branch Canal Trail
 - Per MARC's agreements with Montour Township and the SEDA-COG Joint Rail Authority, the site may only be used for maintenance and emergency access to the trail (as well as for preexisting usage by a neighboring farmer for field access)
 - Stoudt has created new signage for the site and it has been installed by Land Steward Wayne Kashner
 - Stoudt will work with Montour Township Police as needed to warn and cite repeat offenders

DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

- **River Drive parcel (North Branch Canal Trail trailhead and river access)**
 - Stoudt continues to monitor ongoing property encroachments by an adjacent landowner
 - Stoudt wishes to hire a surveyor to relocate and re-mark property corner markers which have been removed, but MARC does not currently have adequate funding to complete the work
 - Stoudt on 1/18/23 discovered bullet damage to a sign on the site
 - Stoudt continues to monitor for additional problems and will request Mahoning Township Police Department assistance if deemed necessary
 - The main site sign frame is in need of replacement when funding allows

- **North Branch Canal Trail**
 - Land Stewards Wayne Kashner and Jennifer Hunsinger continue to maintain the trail
 - Land Steward Wayne Kashner continues work to realign portions of the trail near the Catawissa Boat Club to avoid chronically wet areas
 - Montour County and the SEDA-COG Joint Rail Authority have resumed legal action against the owner of the Bear Hunters' Grove Campground to resolve the years-long property ownership dispute
 - Stoudt has been in communication with MARC's legal counsel regarding proposed next steps for legal action and anticipates legal proceedings will be ongoing through the summer
 - MARC will continue to enforce the trail closure through the disputed lands between trail miles 3.5 – 4.2; no MARC staff or volunteers will enter the disputed lands until the matter is resolved
 - Stoudt and Wayne Kashner on 1/18/23 met with a representative of the Columbia County Conservation District to determine permitting requirements to install a new culvert at trail mile 5.4 (culvert was permitted under NPDES permit, but not installed)
 - Stoudt has received the necessary guidance for the permitting
 - Julian Brehm is working to complete and submit the permit application and required fees as time and funding allow
 - Work must be completed as soon as possible to address ongoing challenges for MARC's lawn care contractor
 - Stoudt will consult with the Montour County Conservation District to consider options to improve the ford crossing at trail mile 2.72 (no change since last meeting)
 - It is recommended that MARC rebuild the crossing with R6 rock and a log cross-vane to provide better long-term stability for the crossing
 - Stoudt will investigate costs and schedule the work when funding and staff availability allow
 - Land Steward Wayne Kashner has reported multiple instances of dumping of yard waste and other materials along the trail corridor in the vicinity of the Catawissa Boat Club and Legion Road and along Legion Road
 - Stoudt has created and Wayne Kashner has installed new signage to be placed at these locations and will place trail cameras as needed to identify those responsible for possible prosecution
 - Stoudt on 5/12/23 visited the Legion Road parcel and Columbia County portion of the North Branch Canal Trail to document areas of concern

DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

• Hess Recreation Area

- Despite work done by MARC's staff earlier this season, numerous potholes have again formed along the park access road
 - When funding allows, MARC staff will again purchase and place cold patch materials to repair as many problem areas as reasonably possible
 - Stoudt (in November 2021) consulted with R.C. Young, Inc. regarding probable costs to repair the road
 - The recommendation had been to clean existing potholes and install asphalt repairs, then furnish and install two coats of tar and chip at an estimated cost of \$45,000 - \$50,000 (assuming a road length of 3,600ft and width of 16ft)
 - Stoudt notes that cost estimates were secured before the recent dramatic increase in oil and fuel prices
 - Additionally, the road deteriorated significantly in 2022
 - Stoudt now believes a partial fix is no longer viable and anticipates a full milling and resurfacing of the roadway will likely cost approximately \$100,000
 - Stoudt will continue to seek funding to allow this high-priority project to be completed, but notes that it will be exceedingly difficult for MARC to secure the anticipated 50% grant match (~\$50,000)
 - Additionally, Stoudt believes the project will be ineligible for DCNR grant programs because the road reconstruction was DCNR grant funded in 2011
- Additional slumping of the trail edge has been noted along trail miles 1.3 – 1.5 of the Robbins Trail (Hess Loop Trail) where slides have occurred in recent years, but no new cracks or other changes have been noted that would necessitate the closure of the trail
 - MARC staff and volunteers continue to monitor the site on a regular basis
 - Stoudt has consulted with Elijah Evans regarding anticipated costs to properly repair the failing sections of the trail (*no change since last meeting*)
 - Cost estimates (~\$40,000) far exceed MARC's current financial ability to do the necessary work
 - Stoudt and Brehm will consider options for future grant funding and other alternatives
 - While Stoudt believes the trail is safe to allow continued use at this time, one or more severe rainfall events could quickly change conditions and necessitate closure
- One road culvert pipe remains significantly blocked from repeated storm erosion; Stoudt has reached out to Danville area contacts for assistance (*no change since last meeting; work must wait until volunteer schedules allow*)
- Stoudt and Shevchenko have completed most design work for the new J. Manley Robbins Trail interpretive sign for installation at the Beaver Place Trailhead (*no change since last meeting*)
 - Final details are yet to be completed, but funding does not yet allow for fabrication and installation of the planned signage (~\$1,500)
- Stoudt on 2/13/22 met with the 4H Outdoor Explorers group to discuss a project to update the tree identification markers, mapping, and brochure for the Hess Recreation Area
 - Stoudt hopes to complete the project this spring (*no update since last meeting*)
- Stoudt has worked during the week of 5/15 – 5/19/23 with a community service student to repaint picnic tables, bleachers, and posts

DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

• Montour Preserve

- Restoration work for the recently installed natural gas pipeline project is nearly complete
 - As of 5/18/23, MARC has completed the necessary maintenance and safety checks for the Goose Woods Trail and Chilisugi Trail and has reopened both trails to use
 - The Goose Cove #2 Pavilion has also been reopened to use
 - MARC will work in coming days to realign and reopen the Wildlife Management Trail



DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

• Montour Preserve (continued)

- MARC staff on 4/27/23 installed the fishing pier and boat dock for the 2023 season
 - The boat dock has reached the end of its useful service and must be replaced as soon as funding will allow
- The Riverside Adventure Company resumed watercraft rental operations on 5/1/23
 - Per MARC's Concessionaire's Agreement, 2023 will be year three of a three-year agreement
 - Stoudt will consult with MARC staff and stakeholders to prepare a new request for proposals to be advertised later this year for operations in 2024 and beyond
- MARC staff on 4/19 and 4/20/23 turned on the Goose Cove and Heron Cove water systems
 - Water testing has been performed and no abnormal findings have been reported
 - Stoudt must submit the required DEP permit before water may be served to the public
 - Stoudt hopes to do so on or around 5/22/23
 - The water system fixtures in both the Goose Cove and Heron Cove restroom buildings are far past their useful service expectancy and must be replaced as soon as funding will allow
- MARC is working with Eagle Scout candidate Sam Roup to install new fish habitat structures in Lake Chillisquaque, subject to approval by Talen Energy Supply, the PA Fish & Boat Commission, and PA DEP
 - MARC must apply for and receive a DEP GP-1 (Fish Habitat Enhancement Structures) permit before installation may proceed (*no change since last meeting*)
- MARC is working with Girl Scout Gold Award candidate Hailey Exley to create and install new bluebird boxes, as well as related bluebird habitat restoration work
- MARC staff on 4/28/23 recovered an abandoned dog at the Goose Cove Overlook parking lot and attempted to locate the owner
 - MARC was unable to locate the owner and worked with the Culver family to deliver the dog to the Danville SPCA on 4/29/23 for care and adoption
- USDA APHIS site visits began during the first week of April for Canada Goose control
 - Stoudt met on 5/1/23 with Dawn Moore and John DiLeonardo re: Montour Preserve Canada goose control
 - While Ms. Moore and Mr. DiLeonardo reiterated their opposition to MARC culling any Canada Geese at the site, Stoudt, Moore, and DiLeonardo discussed options to deter goose issues
 - Stoudt, Moore, and DiLeonardo noted that MARC's existing 'Don't Feed the Geese' signage at the site is badly faded and in need of replacement
 - Stoudt will work in coming weeks to update, create, and install new signage to remain in compliance with APHIS agreement terms and conditions
 - Ms. Moore and Mr. DiLeonardo will provide additional feedback to Stoudt regarding other options that might be considered
 - As of 5/19/23, Stoudt believes Canada Goose numbers at the Preserve are well within reason and no culling is anticipated, but Stoudt will continue to consult with APHIS officials in coming weeks to monitor for changing conditions

DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

- **Montour Preserve (continued)**

- MARC staff on 5/2/23 discovered the Muskrat Blind in the Montour Preserve wildlife refuge to have been badly damaged by recent high-water events (also badly damaged during 2018 flooding)
- Stoudt has contacted Gray Builders to secure an estimate to complete the necessary repairs (and anticipated lifting) and will contact at least two other contractors
- Stoudt fears the repair will cost not less than \$10,000
- MARC has posted the structure closed to all use until repairs can be made



DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS

- **Bicycle / Pedestrian Safety Projects**

- Stoudt on 5/17/23 attended (online) the meeting of the Middle Susquehanna Active Transportation Committee

- **Bicycle Routes Mapping and Promotion**

- MARC is working with the Columbia Montour Visitors Bureau and the Susquehanna River Valley Visitors Bureau to promote bicycling route mapping and online distribution through the RideWithGPS platform (www.RideWithGPS.com)
 - Valentina Shevchenko has completed the mapping, driving, and photographing of several bicycling routes in and around northern Montour County as identified by volunteers Kit Kelly, Dr. Victor Marks, and others
 - Julian Brehm has completed the final quality assurance on the routes and is finalizing a new rack card for publication
 - Stoudt will create a new page on MARC's website for distribution of the content
 - Project release is anticipated by late-May, subject to staffing availability and funding

- **Chilli Challenge Adventure Triathlon**

- 2023 event canceled because of budget concerns and anticipated construction

- **Danville Borough Play Set Installation (no updates since last meeting)**

- St. Joseph Catholic School in Danville has donated to MARC the play set formerly in place at the school's playground
- MARC staff and volunteers, with major support from the Danville Borough Street Department, on 10/30/20 disassembled the play set and moved it to the pig barn for storage
- MARC staff, with possible support by staff and students from SUN Tech, will repair and repaint play set materials in preparation for reassembly
- It is anticipated the play set will be reconstructed at the F.Q. Hartman Recreation Area
- Stoudt does not anticipate reconstruction of the play set until 2024 because of ongoing staffing and budgeting challenges

- **Girls ROC Camps**

- As of 5/19/23, MARC has \$403.77 earmarked in its general checking account for 2023 events
- Camp dates have been set for the following dates:
 - 5/20/23 Ladies ROC Introduction to Mountain Biking (Hess Field)
 - 6/5/23 Girls ROC Introduction to Mountain Biking (Hess Field)
 - 6/7/23 Girls ROC Night 2 (Hess Field)
 - 6/12/23 Girls ROC Night 3 (Hopewell Park)
 - 6/14/23 Girls ROC Night 4 (Hopewell Park)
- Register and learn more at <https://www.facebook.com/girlsrocmth>

DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS (continued)

- Dirty Grin Mountain Biking Festival



DIRTY GRIN
A MOUNTAIN BIKE FESTIVAL
DANVILLE, PA



GROUP RIDES, RACES, CLINICS,
FOOD, BEER, CAMPING,
LIVE ENTERTAINMENT AND MORE!!!
JOIN US FOR A WEEKEND-LONG
CELEBRATION OF MOUNTAIN BIKING!

**PIG RIDE
ENDURO**

FRIDAY, JUNE 23 - SUNDAY, JUNE 25
DANVILLE, PA

ATLANTIC
CULINARY ENVIRONMENTS

BOILINE
COFFEE

CENTRAL SUSQUEHANNA HAMMERS

Columbia Montour
VISITORS BUREAU

Geisinger

HAWKINS CHEVROLET

Knoebels

Lauer
MEDIA COMPANY

MARC Nespoli GROUP
REALTY

MARC
MONTOUR AREA RECREATION COMMISSION

OLD FORGE
BREWING COMPANY

RIVERSIDE Adventure COMPANY

service1st
Federal Credit Union | Friends you can bank on.

SIMPSON
PROJECT SOLUTIONS
DANVILLE, PA

SKI VALLEY

younglife

DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS (continued)

- Dirty Grin Mountain Biking Festival (continued)

2023 DEVINCI MARSHALL 29 SX 12S RAFFLE

The Marshall is a Made in Canada, made for the people, light-up the trails, dual-suspension mountain bike.

At its heart, the all-new 130mm travel aluminum frame delivers Split-Pivot performance and reliability with key features like Boost spacing, size-appropriate wheel sizes, a dropper post, polyurethane frame protection and a lifetime warranty—all in a more wallet-friendly package. Paired with a 140mm fork and reliable parts, the Marshall delivers no-fuss riding for no-nonsense riders.

Learn more about the Marshall at:

<https://www.devinci.com/en/bikes/mountain/marshall-sx-12s-cavalry-blue/>



RAFFLE DETAILS

Tickets: \$10 each (300 chances available)

Retail value: \$2,649

Drawing: 8:00pm Saturday, June 24, 2023 during the Dirty Grin Mountain Bike Festival

Location: Hess Recreation Area Pavilion (843 Meadow Lane, Danville, PA 17821)

Organizer: Montour Area Recreation Commission (License #202311)

Buy your tickets: Ski Valley, 524 Mill St, Danville

Montour Preserve Visitors' Center, 374 Preserve Rd, Danville
or from any MARC staff



DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS (continued)

• Regional Mountain Biking Promotion

- Stoudt worked with the Columbia Montour Visitors Bureau, Central Susquehanna Hammers Interscholastic Mountain Bike Team, Danville Business Alliance, and the Pennsylvania Interscholastic Cycling League (PICL) to prepare the logistics for hosting the PICL Coach Retreat in Danville on the weekend of 5/5 – 5/7/23 (coinciding with the Danville Business Alliance's Spring Fling)
 - MARC hosted the coaches at the Hess Recreation Area for the weekend, allowing camping, clinics, and other events at the site
 - Stoudt assisted with the creation and redemption of vouchers to be used by attendees at Spring Fling
 - Per the terms of grant agreements between PICL, the Columbia Montour Visitors Bureau, and Montour County, MARC anticipates the event will be held again in 2024 and 2025
- Stoudt has created a new page on MARC's website at <https://montourec.com/east-central-pennsylvania-mountain-biking/> to feature MARC's five-county mapping of regional mountain biking assets
 - As of 5/19/23, the map has been viewed 2,174 times
 - Stoudt will add additional content to the page in coming weeks as time and funding allows
 - The map is also embedded in the Dirty Grin Mountain Bike Festival webpage
- Stoudt will plan to schedule a meeting of MARC's Mountain Biking Advisory Group in June as staffing and funding allows
- Stoudt continues to collaborate with the Columbia Montour Visitors Bureau, Susquehanna River Valley Visitors Bureau, and numerous other partners to prepare for a possible application to the International Mountain Bicycling Association's Ride Center program (<https://ride.imba.com/node/2169>) (no change since last meeting)
- Stoudt continues to consult with representatives of the Columbia-Montour Visitors Bureau, the Susquehanna River Valley Visitors Bureau, and other regional partners to identify branding and promotional potential for regional mountain biking assets (no change since last meeting)

• Riverside Borough Parks Revitalization

- Stoudt, Craig Reinard, and Bill Byron on 4/15/23 visited the Riverside Borough river access to remove trash as part of MARC's Countywide Park and Trail Cleanup Day
- Stoudt anticipates installing the replacement sign for the Riverside Borough river access in June (as staffing and conditions allow)
- Stoudt will continue to remain in contact with Riverside Borough representatives to discuss opportunities for MARC to assist with revitalizing the Borough's parks and outdoor recreation areas, particularly at the recently acquired former school property

DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS (continued)

- **Special Projects and Events – Other**

- Stoudt continues to participate in monthly meetings of the Columbia Montour Chamber of Commerce's Governmental Affairs Committee
- Stoudt continues to participate in bi-monthly meetings of the Columbia Montour Chamber of Commerce's Montour County Task Force
- Stoudt continues to participate in monthly meetings of the Going Gold committee
- MARC staff have assisted Danville Area School District staff with the implementation of the Danville School Community Park Project at the Danville Middle School
- Stoudt's son, Ben, on 5/6/23 captured drone imagery of the Danville Middle School project, Spring Fling, and recently completed Canal Park project
 - Imagery has been shared with Danville Area School District, Danville Business Alliance, and Columbia Montour Visitors Bureau staff
- Stoudt and Brehm on 5/11/23 attended the Pennsylvania Recreation and Parks Society Community Recreation Resource Exchange, held at the Danville Area Community Center
 - Stoudt delivered a presentation on 'Event Planning and Budget Management' (available at <https://drive.google.com/file/d/1qsoiclrnBkh400EUToooiCu7ldFskaCL/view?usp=sharing>)
 - Stoudt and Brehm led a group tour of the Hess Loop Trail and discussed Hess Recreation Area maintenance and budgeting challenges

DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS (continued)

• Tourism Promotion Special Projects – Other

- Stoudt has assisted the Columbia Montour Visitors Bureau with mapping for a new tourism tracking system being implemented in Montour and Columbia Counties
- Stoudt on 4/26/23 attended (online) the semi-annual meeting of the North Branch Susquehanna River Water Trail Stakeholders' group
- Stoudt continues to participate in monthly meetings of the Danville Heritage Festival Committee
- Stoudt, Van Wagner, and others have continued leading group hikes on the first Sunday of each month at 2pm to locations throughout Montour County, focusing on the sites' historical and ecological significance
 - Stoudt has created a page for the series on MARC's website at <https://montourec.com/monthly-regional-history-series/>
 - The next hike (no event in June) is planned for Sunday, 7/2/23, at 2:00pm at the F.Q. Hartman Recreation Area to view the remnants of the North Branch Susquehanna River Eel Dam

• Washingtonville Revitalization Projects

- MARC staff continue to assist Washingtonville Borough officials and volunteers with park maintenance as needed
- Stoudt on 1/16/23 met with neighboring landowners for the proposed Mill Park property in Derry Township to discuss property boundaries and items of potential concern
 - MARC is awaiting the completion of additional survey work (previously anticipated in February), at which time Stoudt will again meet with neighboring landowners to continue the discussion
- Stoudt remains in communication with Chairman Dombroski regarding possible improvements to DeLong Park, including the desired construction of a new pavilion
 - Washingtonville Borough has secured \$3,000 to date in grants and donations for the project (being kept in MARC's accounts) and Chairman Dombroski continues working to secure additional donations
- Stoudt, Chairman Dombroski, and members of the Washingtonville Revitalization Committee continue to explore options for new stream access locations along Chillisquaque Creek
- Stoudt continues to participate in meetings of the Washingtonville Revitalization Committee to assist with projects of mutual interest
- Julian Brehm has completed the mapping of historic points of interest in and around Washingtonville Borough as documented by Washingtonville Mayor Tyler Dombroski and Washingtonville-area historian John Marr
 - Stoudt has created a page on MARC's website to promote and share the content, including the online mapping, at <https://montourec.com/washingtonville-history/>

DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS (continued)

- **Wellness Special Projects (in partnership with Geisinger) (no updates)**

OTHER UPDATES

- Stoudt on 4/22 and 4/23/23 attended and successfully completed the NOLS Wilderness First Aid training session in Bloomsburg
- Doug Fought on 5/17/23 submitted his resignation from the Park and Trail Maintenance Technician position, retroactive to 12/31/22
- Valentina Shevchenko on 5/18/23 submitted her resignation from the Park and Trail Maintenance Technician position
- MARC has been named as one of two beneficiaries of the 29th Annual Service 1st Federal Credit Union Charity Golf Tournament, to be held 8/25/23

UPCOMING MEETINGS AND EVENTS

- 5/20/23 Ladies ROC (Hess Field)
- 5/23/23 Going Gold meeting
- 5/23/23 Pig Iron Enduro / Dirty Grin MTB Festival medical support meeting
- 5/24/23 Pig Iron Enduro / Dirty Grin MTB Festival planning meeting
- 5/29/23 MEMORIAL DAY
- 6/5/23 Danville Heritage Festival meeting
- 6/5/23 Girls ROC (Hess Field)
- 6/6/23 Pig Iron Enduro / Dirty Grin MTB Festival medical support meeting
- 6/7/23 Pig Iron Enduro / Dirty Grin MTB Festival planning meeting
- 6/7/23 MARC staff meeting
- 6/7/23 Girls ROC (Hess Field)
- 6/10/23 MARC work day with PA Master Naturalist volunteers
- 6/12/23 Girls ROC (Hopewell Park)
- 6/14/23 Girls ROC (Hopewell Park)
- 6/18/23 FATHERS' DAY
- 6/20/23 Going Gold meeting
- 6/20/23 Pig Iron Enduro / Dirty Grin MTB Festival medical support meeting
- 6/21/23 Pig Iron Enduro / Dirty Grin MTB Festival planning meeting
- 6/23 – 6/25/23 Dirty Grin Mountain Bike Festival / Pig Iron Enduro
- 6/26/23 MARC meeting

MARC TO-DO CHECKLIST – WEEK OF MAY 15 - 21

NOTES: **Candy** off until further notice
Levi and **Darby** off all week for Keystone testing



Monday, May 15 (sunny 73 °)

- ☺ **Julian, Denny, and Jon** submit monthly reports
- ☺ **8am Bob** open VC / Preserve restroom / maintenance checks
- ☺ **9am – 11am** Mifflinburg Elementary School presentation in EEC auditorium (Deb to lead)
- ☺ **9am – 12pm** St. Joseph Preschool Field Day at Hess Recreation Area
- ☺ **10am – 11am** Rivertown Nature School at Hess Recreation Area
- ☺ **11am – 12pm** election setup in EEC auditorium (**Bob** set up for Tuesday events)
- ☺ **4pm Lesley** close VC and EEC
- ☺ **5:30pm – 6:30pm Bob** meeting (Danville)

Tuesday, May 16 (ELECTION DAY) (partly sunny / windy 75 °)

- ☺ **6am Julian** open VC, EEC entrance, and auditorium (early for election)
- ☺ **6am – 9pm** primary election in EEC auditorium
- ☺ **Julian** Preserve maintenance
 - Goose Cove and Heron Cove restroom clean and restock
 - Visitors' Center / EEC restroom clean and restock (throughout the day)
 - Fix toilet in EEC women's restroom
 - Clean up limbs at entrance to Goose Cove parking lot (where construction fencing removed)
 - Check pond for ongoing leak
- ☺ **8am – 9:30am Bob** meeting (Bloomsburg)
- ☺ **5pm – 7pm** Lady Railers softball practice at Hess Recreation Area (field 1)
- ☺ **6pm – 8:45pm** PA Master Naturalist training in EEC auditorium
- ☺ **9pm Bob** close VC and EEC (late after election and Master Naturalist class)

Wednesday, May 17 (sunny 63 °)

- ☺ **8am Julian** open VC, EEC entrance, and auditorium
- ☺ **10am – 12pm** Montour County Elections staff to pick up election equipment (make sure auditorium open)
- ☺ **Julian, Denny, and Valentina** Preserve maintenance
 - Take down / store election booths; set up auditorium for Friday's school group (auditorium seating style for 100 w/ two tables at the front of room for display mounts)
 - Gather sand piled near Goose Cove 2 / 3 and spread throughout playground features
 - Inspect Goose Cove #2 concrete pad for repair or outsourcing if needed
- ☺ **Bob** admin
- ☺ **1:45pm Bob** pick up painting supplies from Preserve / deliver to Hess for community service student
- ☺ **2pm – 4pm Bob** Middle Susquehanna Active Transportation Committee meeting (online)
- ☺ **4pm Julian** close VC, EEC entrance, and auditorium
- ☺ **5pm – 7pm** Lady Railers softball practice at Hess Recreation Area (field 1)

Thursday, May 18 (sunny 68 °)

- ☺ **VALENTINA'S LAST DAY**
- ☺ **8am Julian** open VC
- ☺ **Julian, Denny, and Valentina** Preserve maintenance
 - Goose Woods Trail restoration (hand tools and tractor w/ stone rake)
 - Chilisugi Trail restoration (hand tools and tractor w/ stone rake)
 - Take down dead trees at boat house access road gate
 - Re-grade boat house access road (tractor w/ stone rake)
 - Check Goose Cove and Heron Cove restrooms
- ☺ **Bob** admin / submit DEP water testing reports
- ☺ **10am – 3pm** Geisinger at Hess Field pavilion
- ☺ **4pm Julian** close VC
- ☺ **4:30pm – 7pm** Soccer Shots practice at Hess Field (multi-use field)
- ☺ **5pm – 7pm** Lady Railers softball practice at Hess Field (field 1)
- ☺ **5pm Bob** meet w/ Tyler to sign checks
- ☺ **6pm – 8:30pm** Scouts BSA Troop 39 at Hess Field pavilion

MARC TO-DO CHECKLIST – WEEK OF MAY 15 – 21 (continued)

Friday, May 19 (*sunny 74 °*)

- ☺ HCA and HCB – Lyter Elementary School
- ☺ Submit time sheets (*all*)
- ☺ **8am Julian** open VC, EEC entrance, and auditorium
- ☺ **9am – 12pm** Lyter Elementary School program in EEC auditorium (Deb Steransky to lead)
 - Note: **Julian** stay near EEC during program to assist w/ restroom issues as needed (toilets have been having frequent water pressure issues)
- ☺ **Julian** Preserve maintenance checks
 - Heron Cove, Goose Cove, VC/EEC restroom clean and restock for weekend (all)
 - Restock supplies from VC brochure room as needed
 - Power wash pavilion picnic tables
 - Leaf blower parking lots, sidewalks, and picnic table pads
 - Water flowers
 - Replace light bulb over Visitors' Center entrance bulletin board
 - Water flowers
 - Complete items as needed from daily maintenance check procedures document (hard copies distributed in office)
- ☺ **Bob** finish / distribute MARC agenda
- ☺ **Julian** set up EEC auditorium (after school group leaves) for Saturday ham radio exams (classroom style)
- ☺ **4pm Julian** close VC, EEC entrance, and auditorium
- ☺ **4pm – 8pm** Bryant in Hess Field pavilion

Saturday, May 20 (*chance of showers 73 °*)

- ☺ GC1 – Suchodolski
- ☺ GC3 – Klim (7am – 2pm)
- ☺ HCA – Patterson
- ☺ HCB – Perles
- ☺ Hopewell Park trails closed (day-long) for spring gobbler season
- ☺ **8am Bob** open VC, EEC entrance, and auditorium
- ☺ **8am Bob** Heron Cove, Goose Cove, VC/EEC restroom clean and restock
- ☺ **9:30am Bob** deliver waivers to Ladies ROC program
- ☺ **9am – 12pm** SMARTS ham radio exams in EEC auditorium
- ☺ **4pm Denny** close VC, EEC, and auditorium
- ☺ **4pm Denny** Heron Cove, Goose Cove, VC/EEC restroom clean and restock

Sunday, May 21 (*mostly sunny 77 °*)

- ☺ HCB – Reedy
- ☺ GCO – Price (3pm – dark)
- ☺ **8am Lesley** open VC, EEC entrance, and auditorium
- ☺ **8am Lesley** Heron Cove, Goose Cove, VC/EEC restroom clean and restock
- ☺ **8am – 1pm** Susquehanna Greenway Partnership / PA Fish & Boat Commission program in EEC auditorium
- ☺ **9am – 9:30am Bob** presentation to Shiloh United Church of Christ
- ☺ **12pm – 7pm** Lady Railers softball practice at Hess Field (field 2)
- ☺ **2pm – 3pm** Cub Scout Pack 30 in Hess Field pavilion
- ☺ **3:30pm – 5pm** Scouts BSA Troop 4077 in Hess Field pavilion
- ☺ **4pm Bob** close VC; Heron Cove, Goose Cove, VC/EEC restroom clean and restock