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## **February 24, 2025 Meeting Minutes**

Montour Preserve Environmental Education Center, 374 Preserve Rd, Danville, PA 17821  
and online through Zoom

### **MEETING ATTENDEES**

#### **MARC BOARD MEMBERS (online)**

Tyler Dombroski, Chadd Roadarmel, Jeff Emmanuel, Tami Gabrielsen, Kristin Mikita, Commissioner  
Rebecca Dressler, Hidi Horikoshi, Kyle Postupack

#### **MARC BOARD MEMBERS (in person)**

Chris Johns, Bill Byron, Brett Johnson, Mike Wert

#### **MARC STAFF (online)**

Craig Reinard

#### **MARC STAFF (in person)**

Bob Stoudt and Julian Brehm

#### **PUBLIC (online)**

Wayne Kashner, Otto Kurecian (CMVB), Ritchie Heintzelman, Joe Scopelliti (CMVB)

#### **PUBLIC (in person)**

none

#### **MEDIA (online)**

Anna Wiest (Daily Item / Danville News)

#### **MEDIA (in person)**

Drew Mumich (Press-Enterprise)

### **CALL TO ORDER**

Meeting called to order at 7:00pm by Chairman Tyler Dombroski.

### **PUBLIC COMMENT**

No public comment.

## **OFFICER REPORTS**

### **CHAIRMAN'S REPORT**

Chairman Dombroski noted nothing new to report.

### **TREASURER'S REPORT**

In the absence of Treasurer Dr. Bulger, Stoudt presented an overview of the Treasurer's Report.

Stoudt noted the recent receipt of \$59,022.52 in Q4 2024 Montour County Hotel Tax grant funding.

*Motion to approve the Treasurer's Report: Jeff Emmanuel*

*Second: Bill Byron*

*Motion passed unanimously.*

### **SECRETARY'S REPORT**

Secretary Johns called attention to the minutes of the January 27, 2025 meeting, as distributed with the meeting agenda packet. No concerns were noted.

*Motion to approve the January 27, 2025 meeting minutes: Bill Byron*

*Second: Brett Johnson*

*Motion passed unanimously.*

## **PARTNER REPORTS**

### **DANVILLE AREA SCHOOL DISTRICT**

Chris Johns noted nothing new to report.

### **DANVILLE BOROUGH**

Mike Wert reported nothing new to report.

### **MAHONING TOWNSHIP**

Bill Byron and Hidi Horikoshi noted nothing new to report.

### **MONTOUR COUNTY**

Commissioner Dressler noted the recent newspaper articles regarding the pickleball group who had affiliated with the Town of Bloomsburg's efforts to develop a new pickleball complex at Streater Park, rather than at Sunnybrook Park in Montour County as originally planned. Commissioner Dressler expressed disappointment that the project would not occur in Montour County. The \$25,000 in Montour County Commissioners' Hotel Tax granted to the project will be returned to the Montour County's account at the Columbia Montour Visitors Bureau.

### **RIVERSIDE BOROUGH**

Jeff Emmanuel noted nothing new to report.

### **WASHINGTONVILLE BOROUGH**

Chairman Dombroski noted two upcoming events in Washingtonville: April 12 (annual beautification day) and May 24 (250<sup>th</sup> anniversary of Washingtonville's settlement). MARC staff will assist with both events.

## **ASSISTANT DIRECTOR'S REPORT**

Julian Brehm called attention to the Assistant Director's Report as provided on page 20 of the meeting agenda packet.

Stoudt thanked Brehm for his significant efforts to coordinate MARC's maple sugaring programs at the Montour Preserve.

## **DIRECTOR'S REPORT**

Stoudt called attention to the Director's Report provided on pages 21 - 33 of the meeting agenda packet.

Stoudt reminded board members of the need to file their State Ethics Commission Statements of Financial Interest.

Stoudt called attention to the MARC / CMVB Visitor Management Suggestions for Montour and Columbia County Park and Trail Managers document distributed with the meeting agenda packet and encouraged attendees to distribute the document within their municipalities as appropriate.

## **OLD BUSINESS**

No old business.

## **NEW BUSINESS**

### **APPROVAL OF SUMMER INTERN**

Stoudt reported that MARC received six applications for the summer internship position. Stoudt and Brehm reviewed the applications and selected the top three candidates for interviews through Zoom. Of the three candidates, Katie Corbeill presented the strongest background and relevant areas of interest, including past volunteer experience through the Central Susquehanna Hammers Interscholastic Mountain Bike Team at the Hopewell Park / Danville Borough Farm Trail System.

Stoudt requested approval to offer MARC's 2025 Summer Internship to Katie Corbeill, to include a \$3,000 stipend payable at the successful conclusion of the internship.

*Motion to approve Katie Corbeill as MARC's 2025 summer intern: Kyle Postupack*

*Second: Chris Johns*

*Motion passed unanimously.*

## **APPROVAL OF TOURISM-RELATED RECREATION DEVELOPMENT PROJECT MANAGEMENT MEMORANDUM OF UNDERSTANDING BETWEEN COLUMBIA COUNTY AND MARC**

Stoudt presented the Tourism-Related Recreation Development Project Management Memorandum of Understanding Between Columbia County and MARC, with supporting documentation, as presented on pages 34 – 46 of the meeting agenda packet. Stoudt noted that MARC has worked with Columbia County since 2014 under the terms of the previous MOU which is to be replaced by the agreement under consideration.

Stoudt noted the agreement was approved by Columbia County on February 20, 2025. If approved by MARC, the agreement will require final approval by the Columbia Montour Visitors Bureau because it involves the use of Columbia County Hotel Tax funds.

*Motion to approve the Tourism-Related Recreation Development Project Management Memorandum of Understanding Between Columbia County and MARC, subject to final approval by the Columbia Montour Visitors Bureau: Bill Byron*  
*Second: Commissioner Rebecca Dressler*  
*Motion passed unanimously.*

## **APPROVAL TO ADVERTISE FOR PART-TIME PARK & TRAIL MAINTENANCE TECHNICIAN**

Stoudt requested approval to advertise for a new part-time Park & Trail Maintenance Technician, to help backfill for ongoing existing staffing challenges and prepare for additional work expected through the MOU with Columbia County. Per the job description presented as page 47 of the meeting agenda packet, Stoudt anticipates a starting rate of \$15 - \$20 dependent upon the successful candidate's qualifications and experience. Hours worked each week are expected to average approximately fifteen, though may vary between zero and thirty-five, dependent upon weather and work demands.

*Motion to approve advertising for a part-time Park & Trail Maintenance Technician: Kyle Postupack*  
*Second: Chris Johns*  
*Motion passed unanimously.*

## **EXPENSE APPROVALS: \$5,872.40 PRESS ENTERPRISE COMMERCIAL PRINTING (20,000 BROCHURES)**

Stoudt requested approval to pay \$5,872.40 to the Press Enterprise Commercial Printing for 20,000 brochures, to include brochures for the Montour Preserve, Montour Preserve Fossil Pit, Hopewell Park / Danville Borough Farm Trail System, Hess Recreation Area, North Branch Canal Trail, and Washingtonville.

*Motion to approve payment of \$5,872.40 to the Press Enterprise Commercial Printing for 20,000 brochures: Bill Byron*  
*Second: Brett Johnson*  
*Motion passed unanimously.*

## **OTHER ITEMS**

No other items for consideration.

## **ADJOURNMENT**

Hearing no objections, Chairman Dombroski adjourned the meeting at 7:25pm.

Next meeting: Monday, March 24, 2025, at the Montour Preserve Environmental Education Center and online through Zoom.

Respectfully submitted,  
Chris Johns, Secretary